

Data Management Council
Meridian School District
March 21, 2012
MINUTES

Attendance

Andy Mehl, Ann Lewis, Archie George, GeorgeAnne Griffith, Leah Schultz, Linda Clark, Scott Grothe, Steve Schmidt, Tami Haft, Vera McCrink; Absent: Devan DeLashmutt, Jeanie Meholchick, Joyce Popp, Ken Edmunds, John Romero

***New* Data Management Council website**

http://www.boardofed.idaho.gov/research_stats/data_management_council.asp

Document Library

File name	Document Title	Finalized
'data_quality_management_and_standards_line 02232012'	SLDS Data Quality Management & Standards	
'Idaho State Board of Education Governing Policies and ProceduresLine 02232012'	Idaho State Board of Education - Data Management Council GOVERNING POLICIES AND PROCEDURES SECTION: BYLAWS August 2011	YES
'osbeconfidentialitycurrent employee 02232012'	CONFIDENTIALITY AGREEMENT [For current employees]	
'osbeconfidentialitynewhire 02232012'	CONFIDENTIALITY AGREEMENT [For new hires]	
'Security Access Draft 02232012'	DATA MANAGEMENT COUNCIL ACCESS & SECURITY POLICY	

1. Documents Discussion

There were some minor changes to the three confidentiality agreements in addition to the affidavit of non-disclosure. There is an urgent need for those documents so OSBE can start testing. A MOU for an individual that might receive released information still needs to be addressed.

2. Access and Security Policy

There was extensive review of the document. We should be at the point of approval for this particular document.

- **Addendum will be included - Data Request Form (Andy emailed latest on 3/22).**
- **Document will be sent to AG (aka lawyer) and Mike Rush for signature.**
- **Tami wants to send it to the Registrars. She will ask for feedback by April DMC meeting (Andy emailed latest on 3/22 and again on 3/26)**

3. Data Quality Document

Scott has been charged with assessing the quality of the data we are getting at this point. There was some debate as to whether more discussion on this document should wait until we hear a report back from Scott. Some minor revisions were made to the document.

Dated: 04/25/2012

4. K-12 Demo (Meridian School District)
Angel Brown presented the interface used by Meridian Joint District for submission of data for the K-12 system.

5. Reports out of the SLDS system:
Selena has requested that reports be generated out of the SLDS this fall. Leah showed the web site with SBOE reporting so the Council could take a look at what is currently available. Leah also shared information about Feedback Reports (Kentucky public high school) and talked about National Student Clearinghouse reporting. There was discussion about the need for remediation data and how important that will be for the school districts. Scott shared his Remediation Tally for SDE.xlsx spreadsheet.