

Data Management Council  
Boise and Remote  
April 4, 2012  
MINUTES

Attendance

**Andy Mehl, Leah Schultz, Scott Grothe; Absent: Devan DeLashmutt, GeorgeAnne Griffith, John Romero, Ken Edmunds, Linda Clark, Steve Schmidt, Vera McCrink**

Attendance remotely

**Ann Lewis, Archie George, Jeanie Meholchick, Joyce Popp, Tami Haft**

**\*New\* Data Management Council website**

[http://www.boardofed.idaho.gov/research\\_stats/data\\_management\\_council.asp](http://www.boardofed.idaho.gov/research_stats/data_management_council.asp)

**Document Library**

File name	Document Title	Finalized
'data_quality_management_and_standards_line 02232012'	SLDS Data Quality Management & Standards	
'Idaho State Board of Education Governing Policies and ProceduresLine 02232012'	Idaho State Board of Education - Data Management Council GOVERNING POLICIES AND PROCEDURES SECTION: BYLAWS August 2011	YES
'osbeconfidentialitycurrent employee 02232012'	CONFIDENTIALITY AGREEMENT [For current employees]	
'osbeconfidentialitynewhire 02232012'	CONFIDENTIALITY AGREEMENT [For new hires]	
'Security Access Draft 02232012'	DATA MANAGEMENT COUNCIL ACCESS & SECURITY POLICY	

1. Documents Discussion  
**The three confidentiality agreements went through the lawyer and are now in Human Resources for review.**
2. Access and Security Policy  
**Andy asked if there had been any feedback yet on that document. It is still out for review.**
3. WICHE Multi-state pilot update  
**Andy reported on the project, noting that it has gone back to WICHE for a signature. Four of the eight institutions have sent in their data, with the end of April as a deadline for all. Andy wants to have the data submitted and back to everyone by May.**
4. SLDS  
**Andy has been working on the race/ethnicity table. There are still some outstanding issues and so he has been working with institutions.**
5. High School Feedback Report

Dated: 04/25/2012

**Leah has been working with the programmer. The High School Feedback Report is being approached in two ways (Kentucky model and NSC) and there has been additional conversation with the high schools on what they would like to see in that report.**

Agenda items for next meeting:

- Scott will report on any issues he has seen with the data
- Council will look to approve Security and Access policy
- Schedule FF in the summer months
- Leah will report back on NSC / programmers progress