

## TSCHUDY FAMILY SCHOLARSHIP Guidelines

The Tschudy Family Scholarship is funded by investment income from a bequest by a longtime Emmett resident to provide scholarships for outstanding graduates of Emmett High School. Awards are based on academic merit, integrity and financial need. Recipients must attend Boise State University, Idaho State University, Lewis-Clark State College or the University of Idaho. The awards are \$2,500 per year and are renewable for up to five years of undergraduate study and two years of graduate study. The number of new awards is determined by the amount of investment income from the endowment and the number of continuing scholars.

### ELIGIBILITY CRITERIA

To be eligible for the Tschudy Family Scholarship, a student must:

- Be a resident of Idaho.
- Be a graduating senior of Emmett High School, or apply within seven years of graduating from Emmett High School.
- Have a cumulative GPA of 2.6 or above on a scale of 4.0.
- Enroll as a full-time student (**14 credits per semester is required for undergraduates**) in an academic program at Boise State University, Idaho State University, Lewis-Clark State College or the University of Idaho.
- Comply with all the provisions of the Tschudy Family Scholarship.

**All applicants must submit a  
Free Application for Federal Student Aid  
(FAFSA)**

### CHECKLIST

What you need to fill out your application:

- Make sure that you enter your Social Security number correctly – this information is used to match your FAFSA and SAT/ACT records.
- PDFs of a recent high school transcript and transcripts of all college work
- Email addresses for two individuals who have agreed to be your references. Two letters of recommendation are required. One should be a school official and one should be an individual who is unrelated yet can comment on your qualifications and integrity
- An essay (500 words maximum) identifying your extra-curricular activities, leadership experiences and reasons for wanting to pursue your chosen course of study. You will be able to copy and paste this into your online application.

**Applications must be completed no later than February 15. Late applications will not be accepted.**

If you have any questions regarding this application, please contact an Emmett High School counselor.

In compliance with the Americans with Disabilities Act, this application will be provided in alternate form upon request.

# TSCHUDY FAMILY SCHOLARSHIP CRITERIA AND PROCEDURES

**1. Objectives of the Tschudy Family Scholarship and Source of Funds.** This scholarship was established by a bequest from the estate of Alene M. Swindle, a long-time resident of Emmett, to provide scholarships for outstanding graduates of Emmett High School and encourage them to obtain an education in an academic discipline in an Idaho public four-year institution of higher learning. Awards are based on academic merit, integrity and financial need.

**2. Role of the State Board of Education.** To avoid any contention of a conflict of interest by the University of Idaho Foundation, Inc., the Idaho State Board of Education (SBOE) shall be responsible for the scholarship applications and awarding process, including the receipt of scholarship applications, reviewing procedures and ultimate determination of scholarship recipients. The SBOE shall coordinate with the UI Foundation, Inc., and shall notify the Foundation of the names of the scholarship recipients and the school that each recipient will attend.

**3. Monetary Value of the Scholarship.** The monetary value of each award is \$2500 per year and is renewable for up to five years for undergraduate studies and two years for graduate studies.

**4. Number of Awards.** The number of new awards is determined by the availability of funds from the income of the endowment.

**5. Selection of Scholarship Recipients** Recipients are selected by the State Board of Education. Applicants are selected as recipients on the basis of academic merit, integrity and financial need. The applicant's cumulative grade point average and high school/college transcripts verify academic merit. Letters of recommendation verify integrity. Financial need is verified by the college/university as determined by estimated educational costs and FAFSA results that show expected family contribution. Scholarships are awarded without regard to applicant's race, creed, color, sex, national origin, ancestry, age, handicapped condition, economic background or religious affiliation.

Each applicant package must include:

- Two letters of recommendation.
- Up-to-date high school transcript and transcripts of all college work taken.
- Personal essay.

**6. Purposes for Which Scholarship Funds May Be Used.** Funds may be used for costs of registration, tuition, laboratory fees, necessary textbooks and reasonable school supplies customarily used by students.

**7. Eligibility for a Scholarship.** To be eligible for the Tschudy Family Scholarship, a student must:

- Be a resident of the state of Idaho and a graduating senior of Emmett High School or graduated from Emmett High School within the past seven years.
- Enroll as a full-time student (14 credits per semester required by will for undergraduates) in an academic program at Boise State University, Idaho State University, Lewis-Clark State College or the University of Idaho.
- Attend the first semester of college immediately following

notification of the scholarship award.

- **Pre-Med Students.** If any recipient actively pursues a degree in medicine, pre-med courses must be pursued at one of the four aforementioned institutions until such time as they are prepared to enter and are accepted by an accredited school of medicine, at which time they may continue to receive benefits from this trust if they attend a school of medicine which participates in and is a party to an interstate or scholastic agreement such as the WWAMI program now existing in the state of Idaho.
- **Agricultural Students.** Any scholarship recipients pursuing a degree in agriculture must, as a condition of receiving scholarship proceeds, successfully pass a minimum of three credits each semester in a general business curriculum and must earn six credit hours of accounting by the end of the second year of college.

**8. Continuing Eligibility.** The recipient must maintain a GPA of 2.6 or above.

**9. Eligible Postsecondary Educational Institutions.** Under the provisions of the will, recipients must attend Boise State University, Idaho State University, Lewis-Clark State College or the University of Idaho.

**10. Schedule for Application, Notice and Response to Communications.** Completed applications must be postmarked by January 16. Selected recipients must respond in writing within 10 days of notice whether the applicant intends to accept the award. Failure to respond in writing will result in forfeiture of the scholarship.

**11. Responsibilities of Scholarship Applicants.** Applicants are responsible for submitting completed application forms to the Office of the State Board of Education. The applicant is responsible for any errors or omissions in the information provided on the application form or the required materials to be included with the application.

**12. Responsibilities of Eligible Postsecondary Educational Institutions -- Disbursing Funds.** Funds will be sent to the institution's financial aid director in the name of the recipient prior to the beginning of each school year to be disbursed at the beginning of each semester.

**13. Payment of Scholarships.** The UI Foundation will make scholarship payments at the beginning of the school year. In no instance will the entire amount of a scholarship be paid in advance to or on behalf of a scholarship recipient. Payments are made in the name of the recipient and will be sent to the institution in which the recipient is enrolled. The official must transmit the payment to the recipient or the recipient's account each semester in equal payments.

**14. Administration.** The State Board of Education has delegated to the Office of the State Board of Education the responsibility for the administration of the Tschudy Family Scholarship Program.

**15. Compliance with the Tschudy Family Scholarship Program.** Recipients must comply with all the provisions of the Tschudy Family Scholarship Program and the rules and regulations of the receiving educational institution.

**Excerpts from the last will and testament of Alene Swindler (deceased September 1, 1992).**

**I, Alene M. Swindler**, a resident of Idaho, being of legal age and of sound and disposing mind and memory and not acting under duress, menace, fraud or undue influence of any person whatsoever, **declare this as my last will and testament.**

First: .....  
Second: .....

**Eighth:** I devise the residue of my estate to the University of Idaho Foundation, Inc., to be held and known as The Tschudy Family Scholarship Endowment Fund, but subject to the conditions and restrictions hereinafter set forth, to wit:

**a. Application Requirement.** The income shall be paid to or applied for the benefit of graduates of a high school located in Emmett, Idaho. Each recipient of benefits must apply for such benefits within seven years following graduation from high school.

**b. Role of Education Board.** In order to avoid any contention of a conflict of interest by the University of Idaho Foundation, Inc., the Idaho State Board of Education shall be responsible for the scholarship applications and awarding process, including the receipt of scholarship applications, reviewing procedures and ultimate determination of scholarship recipients. The Idaho State Board of Education shall coordinate with the University of Idaho Foundation, Inc., and shall notify said Foundation of the names of the scholarship recipients, the amounts awarded to each recipient and the school to which each recipient will attend.

**c. Use Restrictions.** The scholarship proceeds may only be used for registration and tuition fees, laboratory fees, necessary text books and reasonable school supplies, such as notebooks, paper and other supplies customarily used by students. The scholarship recipient may attend the University of Idaho, Idaho State University, Boise State University or Lewis-Clark State College, but no other institution of higher learning.

**d. Graduation Requirements.** To qualify for scholarship proceeds, an applicant must have had an accumulative grade point average (GPA) during the sophomore, junior and senior years of high school of at least 2.6 on a scale of 4.0, or on an equivalent basis if a different scale is utilized. A scholarship recipient may continue to be eligible to receive proceeds from year to year for a period of five years for undergraduate studies, so long as such student continue a 2.6 accumulative grade point average; provided, however, that in the event the recipient's accumulative grade point average drops below the required 2.6 average, the student shall be allowed one semester to raise their grade point average to 2.6. A recipient may further be allowed two additional years for graduate studies in the same or essentially similar field of study for which the undergraduate degree was awarded.

**e. Pre-med Students.** If any recipient actively pursues a degree in medicine, pre-med courses must be pursued at one of the four aforementioned institutions until such time as they are prepared to enter and are accepted by an accredited school of medicine, at which time they may continue to receive benefits from this trust if they attend a school of medicine which participates in and is a party to an interstate or scholastic agreement such as the WAMI program now existing in the state of Idaho.

**f. Agricultural Students.** Any scholarship recipient pursuing a degree in agriculture must, as a condition of receiving scholarship proceeds, successfully pass a minimum of three credit hours each semester in a general business curriculum and must earn six credit hours of accounting by the end of the second year of college.

**g. Course Restrictions.** Scholarship proceeds may not be used for courses or degrees in physical education, sports, ceramics, dancing or other "snap, filler or boneheaded" courses, except to the limited extent that such courses are absolutely required for the completion of a more meaningful degree. I realize that the requirement of this subparagraph is partially subjective and request that the Idaho State Board of Education make a good effort to follow my underlying intent as stated.

**h. Full-time Students.** Each recipient must be a "full-time student" as that term is defined by the institution the recipient is attending; provided, however, that not less than 14 credit hours per semester should be considered full-time for the purpose of qualifying for scholarship funds.

**i. Applicant Qualifications.** In reviewing applications and awarding scholarship proceeds, the Idaho State Board of Education or such persons or group as may be designated by said Board for that purpose shall consider the ability and integrity of each applicant as being 75 percent of the overall determination and the financial need of each applicant as being 25 percent of the determination.

**j. Inadequate Funds.** If there is insufficient income to provide scholarship funds for each qualified applicant, the Idaho State Board of Education shall continue all existing and previously awarded scholarships, to the extent possible, and shall withhold awarding new scholarships until such time as sufficient funds are available to commence awarding new scholarships.

**k. Intent.** I intend that the Tschudy Scholarship Endowment Fund continue in perpetuity for the assistance and benefit of qualified graduates of high school from Emmett, Idaho, at the aforementioned institutions of higher learning.

**In witness thereof, I have signed this last will and testament this 9th day of August, 1989. Alene M. Swindler.**