

F. Division of Vocational Rehabilitation

1. Purpose

The Idaho Division of Vocational Rehabilitation is charged with the responsibility of assisting physically and mentally disabled citizens to become employed in realistic and permanent work. Assistance eligibility is based on:

- a. The presence of a physical or mental disability that for the individual constitutes or results in a substantial handicap to employment.
- b. A reasonable expectation that vocational rehabilitation services and assistance may benefit the individual in terms of employability.

2. Delegation of Authority

The Board delegates to the administrator of the Division of Vocational Rehabilitation the responsibility to manage and supervise the division in accordance with the applicable provisions of the Governing Policies and Procedures of the Board. The chief executive officer is also responsible for the preparation and submission of an agenda for matters related to the Idaho Division of Vocational Rehabilitation for Board review and action.

3. Responsibilities of the Division

The Division of Vocational Rehabilitation is charged with two (2) major responsibilities: Management of the State/Federal Vocational Rehabilitation Program and management of the State Renal Disease Program.

a. Vocational Rehabilitation

The division serves individuals with chronic mental or physical disabilities if the disability(ies) present a substantial handicap to employment and if there is a realistic expectation that the division can provide a service that will assist the individual in becoming employed. Funding for this program is provided through state appropriations, federal and other sources. While age does not play a direct role in eligibility determination, there must be a reasonable expectation that the individual can gain and maintain employment. Employment is the primary goal of this program, and the following services are provided on an as-needed basis:

- (1) Evaluation of rehabilitation potential, including diagnostic and related services incidental to the determination of eligibility for, and the nature and scope of services to be provided.
- (2) Guidance and counseling, including personal adjustment counseling, to maintain a relationship throughout a handicapped individual's program of services; and referral necessary to aid handicapped individuals in securing needed services from other state/federal agencies when such services are not available from the division.

Idaho State Board of Education

GOVERNING POLICIES AND PROCEDURES

SECTION: IV. ORGANIZATION SPECIFIC POLICIES AND PROCEDURES

Subsection: F. Division of Vocational Rehabilitation

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- (3) Physical and mental restoration services.
- (4) Vocational and other training services, including personal and vocational adjustment, books, tools, and other training materials.
- (5) Maintenance.
- (6) Transportation.
- (7) Services to members of a handicapped individual's immediate family when such services are necessary to the adjustment and rehabilitation of the handicapped individual.
- (8) Interpreter services for the deaf.
- (9) Telecommunications, sensory and other technological aids and devices.
- (10) Recruitment and training services to provide new employment opportunities in the fields of rehabilitation, welfare, public safety, law enforcement, and other appropriate public service employment.
- (11) Placement in suitable employment, including post-employment services, necessary to assist handicapped individuals in maintaining suitable employment.
- (12) Occupational licenses, tools, equipment, initial stocks (including livestock), and other goods and services which can reasonably be expected to benefit a handicapped individual in terms of employability and the maintenance of employability.

b. Renal Disease

The division manages its appropriated funds to assist individuals with chronic renal failure. State-appropriated funds are used to help cover the catastrophic costs of this serious, life-threatening disease. The division coordinates the medical management of this program, and coordinates its payments with the client's ability to pay, private insurance payments, and Medicare and Medicaid payments. Age is not a factor in determining eligibility for this program.

4. Internal Policies and Procedures

The chief executive officer may establish additional policies and procedures for the internal management of the Idaho Division of Vocational Rehabilitation which complement, but do not supplant, the Governing Policies and Procedures of the Board. Such internal policies and procedures are subject to Board review and action.