

**CONSENT AGENDA
FEBRUARY 16, 2017**

TAB	DESCRIPTION	ACTION
1	BAHR-SECTION I - UNIVERSITY of IDAHO CHANGES IN POLICY REGARDING CLASSIFIED EMPLOYEES	Motion to Approve
2	BAHR-SECTION II - IDAHO STATE UNIVERSITY MULTI-YEAR CONTRACT RENEWAL – ELLUCIAN BANNER ERP	Motion to Approve
3	BAHR-SECTION II - UNIVERSITY of IDAHO DISPOSAL OF REAL PROPERTY AT UI CAINE CENTER, CALDWELL	Motion to Approve
4	IRSA – BOISE STATE UNIVERSITY – NEW BACHELOR OF ARTS IN GLOBAL STUDIES	Motion to Approve
5	IRSA –UNIVERSITY OF IDAHO – NEW BACHELOR OF ARTS/BACHELOR OF SCIENCE IN FILM AND TELEVISION	Motion to Approve
6	PPGA – LEWIS-CLARK STATE COLLEGE – FACILITY NAMING	Motion to Approve
7	PPGA – INSTITUTION PRESIDENT APPROVED ALCOHOL PERMITS	Motion to Approve

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UNIVERSITY OF IDAHO

SUBJECT

Change to University of Idaho (UI) Policy Regarding Classified Employees.

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures, Section II.D.1.b.

BACKGROUND/DISCUSSION

State Board of Education Policy II.D.1.b. states that Classified employees at the University of Idaho are subject to the policies and procedures of the University of Idaho for its classified employees. Such policies and procedures require approval by the Board.

The faculty senate of the UI proposes a change to UI policy regarding classified employees to remedy an inconsistency between two policy sections. UI Policy FSH 2260 B-2 calls for two week notice of termination for probationary employees. UI Policy FSH 3390 affirmatively states that no notice of dismissal of a probationary employee is required.

The UI proposes to eliminate this inconsistency by eliminating the inconsistent language from FSH 3390 such that any terminated probationary employee will normally be entitled to two weeks notice.

The change to policy FSH 3390 C-3 is as follows:

C-3. Disciplinary Procedures. These procedures apply to discipline up to and including dismissal. Whenever a department administrator considers it necessary to discipline a classified employee, the administrator must provide the employee with written notice of the contemplated discipline and provide the employee an opportunity to respond and be heard. Such notice should also be sent to the assistant vice president for human resources. The notification is to clearly set forth the specific reasons for the contemplated disciplinary action. After the employee has exercised the opportunity to respond, or declined either affirmatively or through inaction, the department administrator may impose the discipline. If the discipline is dismissal the president or his designee must notify the employee in writing either personally served on the employee or sent by first-class mail, postage pre-paid to the employee at the last known address on file for the employee. When practical, notice of dismissal will be given at least two weeks' in advance of the effective date of dismissal. During the period between notification and effective date, the department administrator may require the employee to use accrued annual leave. ~~No specific requirement for advance notice of dismissal is necessary for probationary employees, but when practical at least five working days' notice should be given.~~

IMPACT

The UI anticipates no specific fiscal impact from these changes.

STAFF COMMENTS AND RECOMMENDATIONS

The proposed change will correct an internal contradiction within UI personnel policies. Staff recommends approval.

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BOARD ACTION

I move to approve the changes to University of Idaho policy FSH 3390 C-3, "Disciplinary Procedures," as presented.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

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IDAHO STATE UNIVERSITY

SUBJECT

Idaho State University (ISU) Renewal of Ellucian Contract

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures, Section V.I.3.a.

BACKGROUND/DISCUSSION

ISU is seeking approval to renew its current contract with Ellucian (previously SunGard) for five years. Ellucian (Banner ERP) provides core enterprise applications software for ISU including financial, employee, and student-related processing. Board Policy V.I.3.a. requires Board approval for purchase of equipment, data processing software and equipment and consulting or professional services exceeding \$1,000,000.

ISU's initial 10-year contract will expire March 31, 2017. This addendum renews the current contract for another five years at a cost not to exceed \$3,318,233. ISU's General Counsel and Purchasing have reviewed and approved the addendum renewal with Ellucian.

IMPACT

ISU wishes to maintain use of its current Banner ERP system infrastructure as the cost of changes would be significant and far exceed the cost of extension of the current contract. Total cost of this contract is not to exceed \$3,318,233. This planned expense was budgeted in previous program forecasts.

ATTACHMENTS

Attachment 1 – Original License and Services Agreement	Page 3
Attachment 2 – Original Maintenance Agreement	Page 17
Attachment 3 – Amendment to Software Maintenance Agreement	Page 25
Attachment 4 – Ellucian Banner Renewal Purchasing Justification	Page 31

STAFF COMMENTS AND RECOMMENDATIONS

This contract was not competitively bid, due to the significant up front and transition costs that would have been involved to convert the university's operations to a new Enterprise Resource Planning system. Staff coordinated with ISU administration to ensure that this procurement action will be included in the annual report to Legislative Services Office, in accordance with Idaho code (67-9219).

Staff recommends approval.

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BOARD ACTION

I move to approve the request by Idaho State University to renew its existing software and services contract with Ellucian for an additional five years at a cost not to exceed \$3,318,233 in substantially the same form as that attached hereto as Attachments 1 through 3.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

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UNIVERSITY OF IDAHO

SUBJECT

Disposal of real property at University of Idaho (UI) Caine Center, Caldwell.

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education (Board) Governing Policies & Procedures, Section V.I.5.b(3).

BACKGROUND/DISCUSSION

In 1978 the university acquired 40 acres of agricultural college endowment land from the State of Idaho for the purpose of constructing and operating the Caine Veterinary Center on land adjoining the UI's Caldwell Research and Extension Center. The university paid \$111,000 to the State of Idaho for the parcel. In 2016 the UI's College of Agricultural and Life Sciences (College) closed the Caine Center to reallocate College resources to programs and facilities that better meet the needs of the College's current priorities in animal sciences and other areas.

With the Caine Center property deemed to be surplus for UI programs, and the adjoining endowment lands currently operated as UI's Caldwell Research and Extension Center no longer desirable for UI agricultural education and research objectives, the UI is proposing that the Caine Center property be marketed and auctioned along with the adjoining endowment lands by the Idaho Department of Lands. Such disposal mechanism is supported by the Idaho Department of Lands and provided for by Idaho Code Section 58-335.

IMPACT

The Caine Center has been mothballed and no longer serves any programmatic purpose. Its disposal will eliminate caretaking costs and provide financial resources that can better align with UI and College priorities and initiatives.

STAFF COMMENTS AND RECOMMENDATIONS

Staff recommends approval.

BOARD ACTION

I move to approve the request by the University of Idaho to have the State Board of Land Commissioners auction the 40 acre former Caine Center for an amount that is no less than the appraised value of property as established by the Idaho Department of Lands; and further to authorize the Vice President for Infrastructure for the University of Idaho to execute all necessary transaction documents for conveying the real property rights for Caine and the adjoining endowment lands upon the conclusion of such successful auction.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

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BOISE STATE UNIVERSITY

SUBJECT

Bachelor of Arts in Global Studies

REFERENCE

August 2016 Board approved line item request titled "Public Service Initiative" for \$2 million.

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures, Section III.G.

BACKGROUND/DISCUSSION

Boise State University (BSU) proposes to create a new Bachelor's of Arts degree in Global Studies. The new program is the second of two programs being proposed by BSU's new School of Public Service; the first was a BA in Urban Studies and Community Development, which was approved at the December 2016 Board meeting. Both programs are designed to cross the lines that exist between traditional disciplines such as Political Science, History, Public Policy, and Economics, and will make use of faculty expertise and coursework across the university. The program will offer four emphases: World Economics, International Relations, Sustainable Futures, and World Cultures.

The Global Studies program will prepare students to work in a fluid global context in which people and businesses are on the move, where there are stark differences in people's access to basic material goods, where there is increasing demand for natural resources and public spending, and where there is frequent contact among individuals and groups that hold different values and interests. Students will learn the skills necessary to be responsive to a changing global environment as well as developing the skills to help lead change.

Graduates of the proposed program will acquire deep, applied knowledge in how cultures, communities, governments, nations and businesses interact. Students will develop this expertise through a combination of classroom instruction, experiential learning, community partnerships, study abroad, undergraduate research, and interdisciplinary collaboration. Graduates who understand the dynamics of global, national, and local cultural and political interactions will have a competitive advantage in the workforce. Career paths for graduates are diverse and include international and national community development coordinators, business professionals, economic development analysts, non-profit program coordinators, and U.S. State Department officials.

Idaho has a number of connections to the broader global environment. First, Idaho exports over \$5 billion annually with China, Canada, and Mexico among our largest

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trading partners. Thus, businesses have a demand for employees who speak languages other than English and are skilled in cross-cultural communication.

Second, technology companies located in the Treasure Valley, such as Hewlett-Packard and Micron, work extensively overseas and they also employ large numbers of foreign-born workers. Again, this suggests that these employers will want our graduates in a diverse array of jobs, such as marketing, account managers and human resources. In Boise's Mayor David Bieter's letter of support he states,

"I'm excited about the program's potential for graduating students with a strong background in international affairs policy that can strengthen the link between the development of government policy with the needs of Idaho businesses."

Garry Wenske, President of the Boise Committee on Foreign Relations says,
"Our members understand and value the need for educating Boise State students about international issues, especially the global economy."

Megan Ronk, Director of the Idaho Department of Commerce says,
"After reviewing the mission statement, goals and objectives of the program, I concur that the program's goal to better prepare students for today's challenges of an interconnected world is important."

Third, Idaho and the Treasure Valley are the receiving home to thousands of political refugees. Our graduates will be better equipped to work with these refugees as colleagues as well as for organizations that provide services to these new residents. Cristina Bruce-Bennion, Program Director for Agency for New Americans says,

"Connecting your students to different communities seems like an ideal way to enrich students' education. We look forward to hosting Boise State interns, which would be mutually beneficial."

There are two similar undergraduate programs offered in the State of Idaho: the University of Idaho and Idaho State University each offers a B.A. in International Studies. There are only a handful of programs in the Intermountain West and Pacific Northwest as defined by Arizona, Utah, Nevada, Idaho, New Mexico, Oregon, Washington, and Colorado.

IMPACT

BSU projects that the program will accept approximately 20 new students a year, have an overall enrollment of approximately 120 students, and have at least 16 graduates per year once the program is fully up and running.

The program will be resourced as follows:

- Much of the coursework will be provided using already-existing faculty members and coursework.

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- Three additional faculty members will provide approximately 10 courses per year of additional instructional capacity and will enable BSU to get the BA in Global Studies up and running:
 - One tenure-track faculty line results from a newly established endowed faculty position, the Bethine and Frank Church Endowed Chair in Public Policy.
 - One half-time lecturer position is being funded initially under BSU's spousal accommodation policy, and will be funded subsequently using reallocated funds.
 - One new tenure-track faculty line will be created using reallocated funds.
- BSU anticipates that interest in the program will eventually outstrip the capacity provided by the above-listed resources; therefore, they have requested additional resources in their FY18 Line Item Request to the Legislature. Their plan is that 1.0 FTE from that request will be assigned to the proposed program.

ATTACHMENTS

Attachment 1 –Bachelor of Arts in Global Studies proposal

Page 5

STAFF COMMENTS AND RECOMMENDATIONS

The proposed program falls within the mission of BSU, and will create graduates who are prepared to work in a variety of fields having to do with a wide variety of international contexts and will be excellent preparation for graduate studies at all three Idaho universities. Included with the proposal are letters of support from three key individuals: Megan Ronk, Director of the Idaho Department of Commerce; Garry Wenske, President of the Boise Committee on Foreign Relations; and David Bieter, Mayor of Boise.

BSU's request to create a new BA in Global Studies is consistent with their Service Region Program Responsibilities and their Five-year Plan for Delivery of Academic Programs in Region III. Consistent with Board Policy III.Z, no institution has the statewide program responsibility for international/global studies programs.

The proposal went through the program review process and was recommended for approval by the Council on Academic Affairs and Programs (CAAP) on January 19, 2017 and the Board's Instruction, Research, and Student Affairs (IRSA) committee on February 2, 2017. IRSA recommends approval.

The proposed program is above the fiscal threshold per year for Executive Director approval. Consistent with Board Policy III.G, Board approval is required of any new, modification of, and/or discontinuation of academic or career technical programs, with a financial impact of \$250,000 or more per fiscal year.

Staff believes that there is sufficient justification, based on regional need, for BSU to create the proposed program.

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BOARD ACTION

I move to approve the request by Boise State University to create a Bachelor of Arts in Global Studies in substantial conformance to the program proposal submitted as Attachment 1.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

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UNIVERSITY OF IDAHO

SUBJECT

Bachelor of Arts/Bachelor of Science in Film and Television

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures, Section III.G.3.c.i.1.

BACKGROUND/DISCUSSION

The proposed baccalaureate degree in Film and Television Studies creates a new, specialized degree in film and television studies using existing courses taught across several departments. The proposed degree is a partnership between the Department of English and the School of Journalism and Mass Media (JAMM), combining film history, media theory, and hands-on filmmaking experience using a film school model.

The program will be housed and administered through JAMM. Coursework for the proposed degree will include already-existing classes in JAMM, the Department of English, the Department of Modern Languages and Cultures, the Department of History, and the Department of Theater.

While drawing on some of the coursework for the existing degree in Broadcasting and Digital Media Production offered through JAMM, the proposed degree will not replace any existing program. Rather, it will create a new degree focused specifically on narrative film, television, and video production.

JAMM's existing degree in Broadcasting and Digital Media (BDM) focuses more on broadcast news and documentary production. The new degree will have a different audience: students interested in narrative film, entertainment television and video production. While drawing on some of the coursework for existing BDM degree, the proposed degree will attract students with different interests and career goals. It will create a new degree focused specifically on narrative film, television, and video production.

There are five main types of jobs related to this major: Producers and Directors (27-2012); Audio and Video Equipment Technicians (27-4011); Photographers (27-4021); Camera Operators, Television, Video, and Motion Pictures (27-4031); and Film and Video Editors (27-4032). Estimates from the consulting firm EMSI based on state and federal data indicate more than 12% growth in these categories from 2015 to 2025. The projected growth in film and television jobs in Idaho, the Northwest, and the country reflects this growing demand for film, television, and other forms of media content. Several occupations included in the projections above, in fact, will likely see dramatic increases over the next decade: Film and Video Editor positions are projected to increase by 37% nationally, while positions as Producers and Directors are expected to increase by 21% nationally.

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Graduates in Film and Television Studies will be poised to help meet this demand. Importantly, students from Idaho hoping to work in these fields can earn a bachelor's degree tailored to those growth areas without having to leave the state.

IMPACT

The attached program proposal includes a detailed budget for the program. There is no need to develop new curriculum. The funding for this request would be handled through reallocation of resources within the College of Letters, Arts, and Social Sciences.

ATTACHMENTS

Attachment 1 – BA/BS in Film and Television Program Proposal

Page 5

STAFF COMMENTS AND RECOMMENDATIONS

The University of Idaho (UI) projects that the program will have approximately 40 initial enrollments with an overall enrollment of approximately 80 students, and have at least 20 graduates per year once the program is fully up and running.

The UI's request to create a Bachelor of Arts/Bachelor of Science in Film and Television is consistent with their Service Region Program Responsibilities and their Five-year Plan for Delivery of Academic Programs in Region II. Consistent with Board Policy III.Z, no institution has the statewide program responsibility for film and television programs. Similar programs offered include an undergraduate certificate in Cinema/Digital Media Certification by Boise State University; baccalaureate degree in Theatre/Film/Video by Idaho State University, and a baccalaureate degree in Communication by Lewis-Clark State College. There are a number of nearby states with similar programs. Some of those include Montana State University, University of Montana, University of Oregon, and Portland State University.

The proposal went through the program review process and was recommended for approval by the Council on Academic Affairs and Programs (CAAP) on January 19, 2017 and to the Board's Instruction, Research, and Student Affairs (IRSA) committee on February 2, 2017.

The proposed program is above the fiscal threshold per year for Executive Director approval. Consistent with Board Policy III.G, Board approval is required of any new, modification of, and/or discontinuation of academic or career technical programs, with a financial impact of \$250,000 or more per fiscal year.

Board staff recommends approval.

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BOARD ACTION

I move to approve the request by the University of Idaho to offer the Bachelor of Science and Bachelor of Arts with a major of Film and Television Studies in substantial conformance to the program proposal submitted as Attachment 1.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

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LEWIS-CLARK STATE COLLEGE

SUBJECT

Facility Naming

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures, Section I.K.
Naming/Memorializing Buildings and Facilities

BACKGROUND/DISCUSSION

Lewis-Clark State College (LCSC) is requesting approval to name their baseball stadium the Ed Cheff Stadium in honor of the most successful coach in NAIA baseball history. Cheff coached the Warriors to 16 national titles during his tenure from 1977 to 2010.

Coach Cheff posted a 1,705-430-2 record at LCSC for a .799 winning percentage. Under his leadership, the Warriors captured 16 NAIA national titles during a 25-year span, won at least 40 games for 30 straight seasons, and produced 114 draft picks in the Major League Baseball Draft, including 16 players who have made it to the big leagues. During Cheff's tenure, LCSC played in 11 consecutive NAIA World Series championship games and won eight. To put this in perspective, no other program has won more than four NAIA Series titles in Series' history.

Coach Cheff has retired to the Olympia Peninsula and is no longer in the employ of Lewis-Clark State College. The former Warrior coach was the face of the program for more than 30 years. The baseball field will continue to be called Harris Field as it has since 1950 in honor of Loyd Harris.

The stadium is currently undergoing a \$1.75 million remodel. The remodeling includes a new seating project and the installation of a video display board to replace the old scoreboard. The physical changes the stadium is undergoing makes this an ideal time to name the stadium.

IMPACT

LCSC believes that the naming of the stadium for a popular and successful baseball coach will assist in generating revenue to support continued upgrades of the stadium and field. Although the college is using institutional funds and donations to upgrade the stadium, no substantive costs related to the renaming will be required other than signage.

STAFF COMMENTS AND RECOMMENDATIONS

Pursuant to Board Policy I.K. facilities may be named for a former employee of Idaho's public higher education system in consideration of the employee's service to education in the state of Idaho. Significant factors must include, but are not limited to:

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- 1) Recommendation of the chief executive officer of the institution and the institution community; and
- 2) Contributions rendered to the academic area to which the building, facility, or administrative unit is primarily devoted.

Lewis-Clark State College's request, based on the information provided, meets the requirements for naming a facility after a former employee. Staff recommends approval.

BOARD ACTION

I move to approve the request by Lewis-Clark State College to name the baseball stadium the "Ed Cheff Stadium."

Moved by _____ Seconded by _____ Carried Yes _____ No _____

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SUBJECT

President Approved Alcohol Permits Report

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies and Procedures, I.J.2.b.

BACKGROUND/DISCUSSION

The chief executive officer of each institution may waive the prohibition against possession or consumption of alcoholic beverages only as permitted by, and in compliance with, Board policy. Immediately upon issuance of an Alcohol Beverage Permit, a complete copy of the application and the permit shall be delivered to the Office of the State Board of Education, and Board staff shall disclose the issuance of the permit to the Board no later than the next Board meeting.

The last update presented to the Board was at the December 2016 Board meeting. Since that meeting, Board staff has received thirty-one (31) permits from Boise State University, seven (7) permits from Idaho State University, and twenty (20) permits from the University of Idaho.

Board staff has prepared a brief listing of the permits issued for use. The list is attached for the Board's review.

ATTACHMENTS

Attachment 1 - List of Approved Permits by Institution

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BOARD ACTION

This item is for informational purposes only. Any action will be at the Board's discretion.

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