

# Idaho State Board of Education Data Management Council Minutes

1.14.2015			2:00 pm MST		Conference call	
Meeting called by	Linda Clark, Chair					
Type of meeting	Regular monthly meeting					
Note taker	Vincent Miller					
Members (attendance status: <b>P</b> =present; <b>A</b> =absent)	Ken Campbell: <b>A</b> , Linda Clark: <b>A</b> ,Georgianne Griffith: <b>P</b> , Tami Haft: <b>A</b> , Carson Howell: <b>P</b> , Todd King: <b>P</b> , Heather Luchte : <b>P</b> , Vince Miller: <b>P</b> , Georgia Smith: <b>P</b>					
Other Attendees:	Doug Armstrong - OSBE, Shari Ellertson - Boise State University					
<b>Data Masking</b>						
Discussion	The council reviewed the documents from the January meeting.					
Conclusions	Georgia Smith made a motion that the data cell size must be 10 or more in order to be released. The Data Management Council may approve exceptions to this rule on a case by case basis. The motion passed unanimously.					
Action Items				Person Responsible	Deadline	
Carson will revise Policies and Procedures document.				Carson Howell	January 26, 2015	
<b>Access and Security Revisions</b>						
Discussion	The Data Management Council discussed the proposed changes to the Policies and Procedures document.					
Conclusions	Carson Howell made a motion to accept the proposed revisions to the document. The motion passed unanimously.					
Action Items				Person Responsible	Deadline	
Carson will make the discussed changes to the document in the Access and Security section.				Carson Howell	January 26, 2015	
<b>New Members for the Council</b>						
Discussion	The Data Management Council discussed the nominations for new members. Vincent Miller made motion to approve Shari Ellertson, Will Goodman, and Matthew Rauch as new members.					
Conclusions	Carson will present these three candidates to the Idaho State Board of Education President Emma Atchley for final approval.					
Action Items				Person Responsible	Deadline	
Carson will present these three candidates to the Idaho State Board of Education President Emma Atchley for final approval.				Carson Howell	January 26, 2015	