Attendance in Boise
**John Romero, Joyce Popp, Linda Clark, Scott Grothe, Steve Grantham, Susan Simmons, Vera McCrink;
Absent: Devan DeLashmutt, Ken Edmunds; Others in attendance: Andy Mehl, Leah Schultz**

Attendance remotely
Ann Lewis, Archie George, Georgeanne Griffith, Tami Haft

1. Review and accept the Charter
   Steve emailed the Council an initial version of the Charter for review prior to the meeting. Discussion during the meeting provided the necessary feedback for Andy to revise the Charter. Any additional edits are to be sent to Andy by July 20 and then he will send the final edited version to the Council.

2. Review SLDS Project Plan
   Andy emailed the Council the SLDS project plan for review prior to the meeting. There was a lot of discussion related to the EDUID section. The concerns about the duplication were foremost, and so there was clarification on what students have been assigned EDUIDs. It was noted that duplicates are an issue with postsecondary and not really with K-12. It was recommended that postsecondary institutions transmit more files. All of the postsecondary institutions had sent fall 2010 files, but now they should also send spring 2011 files. Tami will send an email to the Registrars to let them know. Andy and Joyce will have further conversations to help with the duplication issue.

   Andy was asked about what risks/challenges there were that would keep him from meeting the stated deadlines, see list below:
   - **whether vendor can deliver**
   - **whether postsecondary can deliver**
   - **data transfer process for postsecondary data**

   Because of the ARRA requirements, Andy is focusing on the five files at outlined in the plan.

3. Confidentiality Agreements
   Andy emailed the Council two confidentiality agreement documents prior to the meeting. The Council is to review those documents and provide feedback to Andy.

4. Data Access and Use Policy
   Andy emailed the Council two data access and use policy documents prior to the meeting. The Council is to review those documents and provide feedback to Andy.

5. Meeting schedule
   The Council reviewed the currently scheduled meetings and also set up a regularly scheduled time for future meetings. Starting in October, the meetings will be the first Wednesday of the month from 2 – 4p MST.

Dated: 07/21/2011

Initial agenda items for the August 9 meeting

1. **Review the policies for confidentiality and data access and use**
2. **Update from Andy on vendor issues**
3. **Update from Andy on risks/challenges (roadblocks)**
4. **Update from Andy on EDUID progress**

Dated: 07/21/2011