<u>Attendance in Boise</u>
Andy Mehl, Scott Grothe; Absent: Ken Edmunds, Linda Clark, John Romero, Susan Simmons, Tami Haft, Vera McCrink

<u>Attendance remotely</u>
Ann Lewis, Archie George, Devan DeLashmutt, Georgeanne Griffith, Joyce Popp

New Data Management Council website
http://www.boardofed.idaho.gov/research_stats/data_managment_council.asp

1. Update on the Board Meeting from Andy
    Second reading of the Policy and Procedure was accepted by the Board at the October Meeting. There are questions from the Board related to the SLDS project, ie. How do we move ahead faster? Where do we get additional help? Can more folks than Andy be actively involved? Andy will summarize what was talked about at the Board Meeting and send that to the Council.
    Note: Andy sent an email to the Council with this information on 11/7/2011.

2. SLDS Project and ARRA deadline
    Postsecondary institutions will be able to FTP their files very soon.
    Note: Andy sent an email to the Postsecondary institutions with the FTP instructions on 11/10/2011.

3. Steve's replacement as a participant on the Council
    The suggestions from our last meeting included Steve S and Vince. No other suggestions were made at this meeting. It is up to Dr. Rush to decide who the next appointment will be. We can make a recommendation if we'd like to do that.

4. Steve's replacement as Chair of the Council
    Ann suggested that non postsecondary participant take that role. Andy will contact Linda about moving to Chair position from her position as Vice Chair. Andy will meet with Dr. Rush.

5. Data Quality Document
    Scott G. presented a draft of the Data Quality document. It was discussed and changes were made.

    Suggested items for December meeting:

    *   Response back from Mike on the replacement for Steve G.
    *   Response to Andy's email re: the Board Meeting (how we can move this along faster, etc.)
    *   Linda's response to suggestion about becoming Chair; if yes, then vote in Vice Chair
    *   Continue discussion on Data Quality document

Dated: 11/18/2011