

Data Management Council  
Meeting Minutes – Wednesday Feb. 6, 2013

Telephone conference attendees: Chris Cessna-ISU, Ann Lewis-NIC, Archie George-UI, Georgeann Griffith-Lakeland SD, Linda Clark-Meridian-SD, Scott Grothe-OSBE, Tami Haft-NIC, Todd King-SDE, Andy Mehl-OSBE. Absent were Doug Armstrong-OSBE, Vera McCrick-PTE, Jeanie Meholchick-IDOL, Vince Miller-ISU, Devan Delashmut-SDE, Joyce Popp-SDE and Jackie Throngard-OSBE. **<correct if possible, Andy>**

The main agenda was to prioritize topics for discussion, especially for the agenda for the in-person meetings later in the month:

- a) EDUID characteristics, especially comprehensiveness and uniqueness, including the feasibility of a special study utilizing EDUIDs and SSNs to assess the comprehensiveness and uniqueness of the EDUID. Andy will draft a proposal for the DMC meeting later in the month.
- b) Review and approve the SLDS project plan.
- c) Set priorities for the SLDS, including data quality and completeness, and the additional tables.
- d) An update on the ISEE data availability.
- e) Phases II (providing information to stakeholders) and III (finalize design and implementation) review and approval.
- f) Data quality, which ties into the EDUID<->SSN study, to provide feedback to data providers.
- g) EDUID process improvements, including interface with Labor.
- h) The data request process, including an update on the Virginia model, costs and budgets.
- i) Security and confidentiality when transferring data and security issues, especially for student level data. This in the context of an ISEE system access question from Tom Luna, Superintendent of Education.
- j) K-12 points of contact, i.e. should all data requests for K-12 data go through Joyce Popp, in addition to all ISEE data requests, which currently go through Joyce.
- k) Tracking students across time, extending the reach of the EDUID. This would include GED students and non-credit instruction, for example.
- l) Transcripts, which come to postsecondary in many form, including email and fax. Is there a possibility of creating these from K-12 SLDS data, at least in unofficial form? This is not currently possible using ISEE data. While the National Student Clearinghouse has a drop-box for transfers, data collection needs work. One conclusion during this discussion was to standardize the placement of the EDUID on secondary transcripts.
- m) The "Security and Access" document is nearly done, Andy will present for discussion and approval by the DMC at the subsequent meeting in February.
- n) High school feedback reports are a high priority, definitely need to be discussed at the subsequent meeting. What are the DMC responsibilities regarding these

reports? K-12 wants specific student lists, for example, for research and program improvement. Similarly, what policies govern K-12 data availability, e.g. to postsecondary institutions, also for research and program improvement. Timing of data availability is critical for many purposes.

- o) Postsecondary to obtain EDUIDs for faculty, especially those teaching dual credit courses.
- p) There needs to be a capability to see if EDUIDs exist, for students and instructors. Often don't have birthdate, so lookup needs to be possible without that data element.
- q) Prioritize and bundle the EDUID items, discuss the SLDS project plans and milestones.
- r) WICHE data feedback – to K-12 and postsecondary institutions. Programmers are available for reporting. The general concept that using the data we are providing is important.