



Trustees of Boise State University  
Trustees of Idaho State University  
Trustees of Lewis-Clark State College  
Board of Regents of the University of Idaho  
State Board for Career Technical Education

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**STATE BOARD OF EDUCATION  
June 14-15, 2017  
North Idaho Center  
Student Union Building  
Driftwood Bay Room  
Lake Coeur d'Alene Room  
Coeur d'Alene, Idaho**

A regularly scheduled meeting of the State Board of Education was held June 14-15, 2017 at North Idaho College in Coeur d'Alene, Idaho.

**Present:**

Linda Clark, Vice President  
Debbie Critchfield, Secretary  
David Hill  
Andrew Scoggin

Don Soltman  
Richard Westerberg  
Sherri Ybarra, State Superintendent

**Absent:**

Emma Atchley, President

**Wednesday, June 14, 2017**

**PLANNING, POLICY & GOVERNMENTAL AFFAIRS (PPGA)**

1. North Idaho College (NIC) Annual Progress Report and Tour

The Board met at North Idaho College in its Student Union Building, Driftwood Bay Room in Coeur d'Alene, Idaho for a presentation by President MacLennan on North Idaho College's Annual Progress. This portion of the regularly scheduled Board meeting was a joint presentation to both the Idaho State Board of Education and Joint Finance-Appropriations Committee (JFAC) Spring Interim Meeting.

North Idaho College President, Dr. Rick MacLennan, welcomed members of the Board and JFAC to the campus of North Idaho College (NIC) at 10:45 am (PST). Dr. MacLennan began NIC's annual report with a short video highlighting NIC's new Parker Technical Education Center. Built in response to NIC's expanded Career and Technical Education (CTE) program offerings, the new, 110,000 square foot state of the art facility has allowed NIC to relocate all eight of their existing CTE programs to one, centralized location and immediately accommodate an additional 91 CTE students per year, effectively eliminating existing waiting lists. In addition, NIC is planning for future program delivery in emerging industries and has designed the new Parker Technical Education Center with flexibility to more easily adapt to future programming needs.

Dr. MacLennan continued NIC's annual report by sharing with the Board and JFAC the college's efforts collaborating with Idaho's other public higher education institutions, specifically Lewis-Clark State College and the University of Idaho to provide opportunities for students to pursue higher education in Idaho. Karen Thurston, University of Idaho Business Development Specialist, Kassie Silvas, North Idaho College Dean of Career Technical and Workforce Education, Molly Chrysler, North Idaho College Director of Advising and Student Success and Dr. Larry Briggs, North Idaho College Dean of General Studies all provided updates to the Board and JFAC on the recent collaborations, initiatives and progress by North Idaho College.

Dr. MacLennan concluded his annual report to the Board at 11:27 am (PST). Board member Andrew Scoggin was then asked to present to the Board and JFAC an update on the work of the Higher Education Task Force and the Funding Formula subcommittee. Dr. Linda Clark took a moment to recognize those members of JFAC who also serve as members of the Governor's Higher Education Task Force, thanking them for their hard work forming the goals and recommendations of the Task Force.

Board members, staff and guest recessed for lunch at 12:04 p.m. (PST).

The Board reconvened in the North Idaho College Student Union Building, Lake Coeur d'Alene Room for regular business. Board Vice President, Dr. Linda Clark, welcomed everyone and called the meeting to order at 1:00 pm (PST). She informed the Board and audience that Board President Emma Atchley's absence was due to the illness of her husband. Dr. Clark extended appreciation from the Board and Staff to North Idaho College for its hospitality.

## BOARDWORK

1. Agenda Review/Approval

## BOARD ACTION

**M/S (Critchfield/Scoggin): To remove Tab 8 Board Policy I.J. Use of Institutional Facilities and Services – First Reading from the Planning, Policy & Governmental Affairs Agenda. To approve the agenda as amended.** The motion carried 7-0. Ms. Atchley was absent from voting.

2. Minutes Review / Approval

## BOARD ACTION

**M/S (Critchfield/Soltman): To approve the minutes from the April 19-20, 2017 regular Board meeting, and May 17-18, 2017 Board Retreat as submitted.** The motion carried 7-0. Ms. Atchley was absent from voting.

3. Rolling Calendar

## BOARD ACTION

**M/S (Critchfield/Hill): To set May 16-17, 2018 as the date and Boise as the location for the 2018 Board Retreat and June 20-21, 2018 as the date and College of Eastern Idaho as the location for the June 2018 regularly scheduled Board meeting.** The motion carried 7-0. Ms. Atchley was absent from voting.

## (Open Meeting)

## WORKSESSION

### A. College and Career Advising

This item was provided in the agenda materials as an information item.

Executive Director Matt Freeman introduced the item, describing the work of Board staff around college and career advising and readiness. Board staff Tracie Bent, Blake Youde and Carson Howell were present to report to the Board on recent initiatives and progress of the Board's work in these areas. Mr. Freeman continued by stating the intent of the work session was not a presentation by staff to the Board, but rather a collaborative session between Board members and staff.

Chief Planning and Policy Officer for the Board, Ms. Tracie Bent, opened the discussion with a summary and overview of the Board's current requirements in the areas of college and career advising. She stated her desire to address the Board's priorities and focus moving forward.

Ms. Bent reminded members the Board had identified early on the importance of college and career advising and that it received a College Access Challenge Grant in 2008. The grant was a federal formula grant offered by the US Department of Education that focused on developing community partnerships and increasing students' access to postsecondary opportunities. Through this grant the Board was able to implement several effective initiatives and pilots that have helped to inform the work of many of the subsequent task force and committee recommendations aimed at increasing students access through effective college and career advising and mentoring programs. Ms. Bent then reminded Board members of the updated requirement for school districts to develop and implement 8<sup>th</sup> Grade Plans. This requirement was originally put in place in the late 1990's, however, the school districts had not been very successful with implementing the plans as they were intended. As a result, the Board added additional language to the high school section of Administrative Code reiterating the same language as that in the middle school section requiring the 8<sup>th</sup> Grade Plan be developed with the student and parent(s) and then updated annually as the student moved through their K-12 career.

Board member Debbie Critchfield asked if Board staff had a template for the 8<sup>th</sup> Grade Plan that could be shared with the Board. Ms. Bent responded there is no template for this plan and school districts have the ability to develop the district's plan template as best suites their district. Ms. Critchfield then asked for clarification on the goal of the plan, asking if the intent is to identify courses taken in high school. Ms. Bent responded the goal was to not only identify courses taken in high school but to also facilitate identifying a student's area of interest and allows students to begin to realize there is something beyond high school. Executive Director Matt Freeman then stressed the importance of the plan being updated annually in order for the plan to be meaningful. Dr. Clark asked where the responsibility of the annual update should fall. Is this an addition to the responsibility of high school counselors? Maybe this should be threaded in to the criteria of an annual course. Ms. Bent responded Idaho Digital Learning Academy (IDLA) has developed an online course offering exactly what Dr. Clark has stated. Ms. Critchfield stated the goal is not so much of putting students on a track, but to put the focus on the future and thinking ahead.

Board Member Dr. David Hill then shared with the Board discussions of the Workforce Development Taskforce centered on having at least one CTE Career Awareness course earlier than the 8<sup>th</sup> Grade Plan to allow students a wider window of options once they begin the voyage of career discovery. Dr. Clark stated the benefit of changing the terminology and focus of the Board towards "Pathways" to allow for students to learn more in a broad area and not so specific. Executive Director Matt Freeman than informed members the Board will be considering a proposed rule that would include a content standard for college and career exploration and advising at the regularly scheduled August Board meeting. He stated this could be a point in time when these plans could be reviewed and updated.

Parallel to the work of the Board in the areas of college and career advising is the work of the Board and the State Legislature to support the funding for the implementation of the college and career advising and mentoring plans. Ms. Bent shared with the Board that one of the barriers identified through the College Access Challenge Grant was the use of school counselors by school districts in very broad forms. Widening the focus of the work by school counselors has taken away the ability for counselors provide traditional guidance counseling

for students with the focus shifting towards scheduling, testing, and counseling of social and emotional issues. In response, legislation introduced two years ago to direct the use of counselors by school districts to follow more specific counselor standards as designated by the School Counselors Association and also require school districts and charter schools to create college and career advising plans to be updated annually. Of the annual plans, Board Member Don Soltman asked who is responsible for review of the plans. Ms. Bent responded the plans are submitted to the Board office where they are reviewed by a designated staff member who then provides feedback from the review back to the school districts. Ms. Bent then updated the Board on the compliance of this reporting of this requirement by school districts and charter schools. She then informed the Board that Fiscal Year 17 (FY17) was the first year funds were appropriated for this initiative in the amount of \$5,000,000.00 statewide with an increase of another \$2,000,000.00 in Fiscal Year 18 (FY18) for a total of \$7,000,000.00 in appropriations statewide. She continued school districts will receive a minimum of \$5,000 and maximum of \$600,000 for implementation of these plans based on the number of students within the school district.

She continued the Board has conducted a number of trainings throughout the year in partnership with Career Information System (CIS) and Career Technical Education (CTE) to help school districts to understand the models identified in the bill. Plans are due October 1<sup>st</sup> of each year. Required metrics for plans are the percent of learning plans reviewed annually by grade level, starting with Grade 9, and the percentage of students going to some type of post-secondary education. Dr. Hill asked of all the different models, does the Board office have any information on the models adopted by school districts and if those models being adopted are successful. Ms. Bent responded that with this being the first year of funding, most school district's elected to use their funds to expand positions held by traditional counselors. Dr. Hill then asked if school districts are required to specify which model they will transition to. Ms. Bent responded Near Peer and Transition Coordinator models have been identified most consistently. She continued by stating these models have not been as successful in more remote districts and schools and that the Board office has been working with the Idaho Digital Learning Academy (IDLA) through their platform to develop a Remote Coaching mentoring program for the coming school year. Ms. Critchfield then asked what kind of turn around school districts can expect from the review of their plan. Ms. Bent stated the difficulty of providing timely feedback during the current review due to the amount of work required for each review. Ms. Critchfield stated the benefit of providing meaningful feedback and that schools need to receive a meaningful, focused response to their plans. Ms. Bent agreed and stated this is the purpose of the newly formed College & Career Advising Program Manager whose position was appropriated during the 2017 Legislative session. Ms. Bent did share with the Board that a handful of districts have expressed their desire to not take advantage of the Board's help in developing their plans and do not understand the potential benefit of the plans. Ms. Critchfield then shared her desire for the plans to be shared throughout the state among school districts as a simple one page summary. Ms. Bent agreed and stated the Board office is committed to making plans identified as exceptional available to other school districts.

The Board's Chief Communications and Legislative Affairs Officer, Mr. Blake Youde, shared with the Board an update on the Next Steps Idaho website and new features being added over the next six months. Mr. Youde began his presentation by recognizing Board staff Byron Yankey for his work developing and continuing to improve the Next Steps Idaho website.

Initial funding for Next Steps Idaho website came from the 2008 College Access Challenge Grant (CACG). The initial CACG funds have been exhausted, however, the Board office is committed to maintaining the site and making updates to ensure the Next Steps Idaho site remains meaningful and relevant. Mr. Youde then walked the Board through the sites recent updates. Board Member Andrew Scoggin requested tracking statistics for the site. Mr. Youde responded the Board office utilizes two unique analytic tools, one which is provided by the State of Idaho and the other through Google Analytics. These tools show a total of 91,000 unique hits over the past year. Mr. Youde will be providing a detailed summary of the sites analytics to Board members for review.

Mr. Youde then shared with the Board the newly developed Recruit Me feature on the Next Steps Idaho site. The intent of this feature is to allow students to directly contact colleges and universities of interest. He points out this information is “pass through” data and is not maintained at the Board office. Mr. Youde then shared with the Board the expanded features of the Career Exploration & Professional Training tab and introduced the newly developed FutureFindr site. Developed in partnership with Idaho Business for Education (IBE), FutureFindr is a career exploration tool accessed through the Next Steps Idaho site that utilizes different data elements and sources to inform students of the various options available to them after high school. The Programs of Study submittal button has been designed to direct students to Idaho’s post-secondary institutions offering training and degrees in the student’s area of interest. This feature is in the final stages of development and is expected to launch after the final review meeting in July. Mr. Youde added the Board worked closely with Idaho Business for Education (IBE) and stated the Board’s appreciation for the partnership. Ms. Critchfield expressed her desire for the Next Steps Idaho site to be shared with other entities and stakeholders to increase traffic to and awareness of the site. Mr. Youde states the sites analytics will assist with this.

Dr. Clark then recognized the efforts of Idaho Business for Education (IBE) and appreciation of the Board. Dr. Clark continues by stating this is exactly the type of partnership the Board should be fostering. Dr. Hill brought to the Board’s attention the benefit of the site’s mobile friendly design. Mr. Youde stated this was researched by the Board and was known to be crucial. Dr. Hill then stated the benefit of “pushing” information accessed through FutureFindr to the user stating that if a student conducts a search for Idaho State University then information on Idaho State University will be pushed to that user. Dr. Hill asked where the FutureFindr link will appear on the Next Steps Idaho site, stating the need for this feature to be up front and center. Mr. Youde responded with his agreement of this and that it will help students and families as they plan for the future. Ms. Critchfield asked the benefit of FutureFindr in App form and stated the benefits of this form, making it that much easier for students and parents to access the information. Dr. Clark stated her appreciation of the work done. Mr. Youde credited Byron Yankey and Strategies 360 for the design and development of the Next Steps site and FutureFindr.

The Board’s Director of Research, Mr. Carson Howell, was on hand to share with the Board the new Apply Idaho application system developed by the Board office and Idaho Digital Learning Academy (IDLA). Similar to FutureFindr, the Apply Idaho application system has been designed to be accessed through the Next Steps Idaho website and deliberately designed to look like the Next Steps Idaho site so that student feels they are in the same location. The Apply Idaho link will be provided in this year’s Direct Admissions letters as well.

He shared with the Board the necessity for student's Education Unique ID (EUID) number. Mr. Howell then walked Board members, step-by-step, through the application process by logging in under a test account. At the conclusion of the test application, Board Member Scoggin stated the importance of a common naming application for majors; specifically focusing on the terms "I Don't Know" and "Undeclared". Mr. Howell responded these terms were provided by the provosts of the institutions and that they match the institutions naming system. Mr. Scoggin responded his belief that students conforming to the institutions is counter intuitive. Dr. Hill commented on the title for the "Submit" pay – stating the purpose of this page should be more clearly defined. Mr. Scoggin was in agreement with this. Mr. Howell shared with the Board the results of beta testing the site in two high schools. He reports the students were finished in a matter of minutes. Additionally, counselors shared with staff that they would no longer need to use an entire class period to fill out college applications. Mr. Scoggin again stated his concern for the "Undecided" student and that this term must be consistent for all of the institutions on the site. Mr. Howell responded the ease of making this change. Mr. Scoggin then stated his appreciation for the site, design and functionality and congratulated staff on the work done. Mr. Freeman extended his appreciation and thanks for the programming work provided by IDLA as well as the work of Board staff Carson Howell and Byron Yankey on developing the content for the site.

Mr. Youde then shared with the Board a survey conducted by the University of Idaho asking students the biggest decider and influence to going on from high school. The number one response to this question was information on financial aid and scholarships. The results of this survey are reinforced by the concern of a high number of respondents with their ability to continuing to afford to go on. He states the Board must be more intentional on helping students to understand how to go on and how to afford going on. The Board must help students and families understand the resources available to them. Mr. Freeman then shared with the Board Arizona State University's Parent Academy discussed at the May Higher Education President's Council meeting and the desire of all the institutions to seek funding from the legislature for a similar, scaled down program in Idaho. He states the importance of connecting with parents on the impact and importance of higher education.

Mr. Howell then shared with the Board the concept of "Board Rewards" based on a similar program in Massachusetts. Idaho would give reward points to students based on their behavior. The Board would then seek from the legislature money that would be used to reimburse the institutions on behalf of the students. Different activities would be worth points that could then be redeemed for the cost of a certain amount of credits towards a student's tuition bill. This would not only help students focus on the cost of their education, but also provide a way to reduce the cost as well. Mr. Soltman stated his appreciation of the examples laid out. He thinks they can be easily accomplished by the school districts and institutions. He does continue with his concern to request money for these types of initiatives from the legislature when the school districts themselves could do this. Ms. Bent states the need for additional funding if they are to be scaled statewide.

Ms. Bent then shared with the Board the frustration of students taking courses through Idaho Digital Learning Academy (IDLA) and not understanding how those credits may transfer. Mr. Soltman stated some of the burden of this could be placed with IDLA. Ms. Bent cited Board policy as one reason this would not work. Dr. Clark asked why a composite, regents, board or state degree is not in place. She states this should not be a challenge to students. Board

Member Mr. Richard Westerberg commented much of the discussion has been focused on process, but that the Board must still find a way to extenuate the value of education after high school. Ms. Bent responded this is something that is known by the Board but that the Board has not addressed head on. The value cannot just be on the return on investment and that the Board must address the cultural barriers contributing to students not continuing their education after high school. She states this is a very complicated conversation and is something that would benefit from a solution.

At this time, the Board for 15 minutes at 2:45pm (PST), resuming the work session at 3:00pm (PST)

The Board's Chief Academic Officer, Dr. Randall Brumfield, was invited to share with the Board his perspective on the prior discussions. Dr. Brumfield shared that culture has been a large piece of the current discussions of encouraging students to continue with their education after high school. He states a lot of what has been discussed today is important and that providing students a framework for where they want to go in the future are important concepts. Dr. Brumfield stated the need for clarity and transparency for those students and parents who do not understand post-secondary education and the importance of continuing with their education.

Regarding the Apply Idaho website, Dr. Brumfield shared with the Board two current fields of thought on the importance of immediately declaring a major. He states that by not immediately declaring a major, students are able to explore the educational and career opportunities available to them, however, the benefit of immediately declaring a major allows students to focus on their area of study earlier. Dr. Brumfield continues that regardless of the area of thought you are in agreement with, it is important to remember that institutions are accountable to the students for their progress. Board member Scoggin stated his agreement, however, the use of the term "Undecided" on the Apply Idaho site could discourage students from applying. Ms. Critchfield stated her preference for "I Don't Know" as the default answer.

Dr. Brumfield then addressed Board Member Soltman's comment that Idaho Digital Learning Academy (IDLA) should be accountable for credits transferring. He states his belief IDLA credits will transfer across institutions and they can help to achieve degree progress. Mr. Soltman asked if all General Education Matriculation (GEM) courses are available through IDLA. Ms. Bent responded not all, but enough for a student to achieve an Associate's Degree. She states the issue is not so much if they would or would not transfer but if the transfer would be seamless.

At this time Board members moved to go in to Executive Session

### **EXECUTIVE SESSION (Closed to the Public)**

**M/S (Critchfield/Soltman): To meet in executive session pursuant to Section 74-206(1)(b), Idaho Code, "To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student."** A roll call vote was taken and the motion carried 7-0. Ms. Atchley was absent from voting. Board members entered into Executive Session at 3:11pm (PST).



**M/S (Critchfield/Hill): To go out of Executive Session.** The motion carried 7-0.

The Board meeting recessed at 3:36pm (PST).

**Thursday, June 15, 2017 8:00 a.m., North Idaho College, Student Union Building, Lake Coeur d'Alene Room, Coeur d'Alene, Idaho.**

Board Vice President Dr. Linda Clark called the meeting to order at 8:00am (PST) for regularly scheduled business. Ms. Atchley was absent from voting.

## **OPEN FORUM**

There were not requests to speak during open forum.

Prior to the consent agenda, Dr. Bert Glandon, President of the College of Western Idaho (CWI) requested a personal point of privilege to recognize Cheryl Wright, Vice President of Finance & Administration. Ms. Wright was the Founding Vice President of the College of Western Idaho and will be retiring from the College of Western Idaho at the end of June. Dr. Glandon thanked Ms. Wright for the work she has done on behalf of CWI and the State of Idaho. Dr. Clark, on behalf of the Board, thanked Ms. Wright for her years of service as well.

Executive Director Matt Freeman welcomed Robyn Lockett from the Legislative Services Office (LSO). Ms. Lockett is the newly assigned Principal Budget and Policy Analyst for K-12 Education.

## **CONSENT AGENDA**

### **BOARD ACTION**

**M/S (Critchfield/Soltman): To approve the consent agenda as presented.** The motion carried 7-0. Ms. Atchley was absent from voting.

#### **Business Affairs & Human Resources – Section I Human Resources**

1. TIAA – Retirement Plan Trust Agreement

### **BOARD ACTION**

**By unanimous consent to approve the attached Trust Agreement for a Governmental Plan between the Board and Teachers Insurance and Annuity Association of America, and to approve the attached Termination of the Custodial Account Agreement for a 401(a) Plan, and to authorize the Board's Executive Director to sign and execute all documents associated with these actions.** The motion carried 7-0. Ms. Atchley was absent from voting.

**Business Affairs & Human Resources – Section II Finance**

2. Boise State University – Campus Planning and Facilities Building Project

**BOARD ACTION**

**By unanimous consent to approve the request by Boise State University to proceed with construction of the Campus Planning and Facilities Building for a total cost not to exceed \$1,500,000.** The motion carried 7-0. Ms. Atchley was absent from voting.

3. University of Idaho – Easement – Idaho Board of Land Commissioners/Idaho Department of Lands – McCall Campus Property.

**BOARD ACTION**

**By unanimous consent to approve the request by the University of Idaho enter into an easement with the State of Idaho, in substantial conformance to the proposed easement in Attachment 1 to the Board materials; and to authorize the Vice President for Infrastructure to execute the final easement document and all other documents necessary to complete the transaction as described in the materials presented to the Board.** The motion carried 7-0. Ms. Atchley was absent from voting.

**Instruction, Research and Student Affairs (IRSA)**

4. EPSCoR-Idaho Committee Appointment

**BOARD ACTION**

**By unanimous consent to reappoint David Tuthill and Leo Ray to the Experimental Program to Stimulate Competitive Research - Idaho Committee as representatives of the private sector, effective immediately and expiring on June 30, 2022.** The motion carried 7-0. Ms. Atchley was absent from voting.

**Planning, Policy & Governmental Affairs (PPGA)**

5. Indian Education Committee Appointment

**BOARD ACTION**

**By unanimous consent to appoint Dr. Sharee Anderson, representing Eastern Idaho Technical College and Dr. Yolanda Bisbee, representing the University of Idaho, to the Idaho Indian Education Committee effective July 1, 2017 and expiring June 30, 2022.** The motion carried 7-0. Ms. Atchley was absent from voting.

6. State Rehabilitation Council Appointment

## BOARD ACTION

**By unanimous consent to approve the appointment of Joe Anderson to the State Rehabilitation Council as a current or former applicants for, or recipients of, vocational rehabilitation services for a term of three years effective June 1, 2017 and ending May 31, 2020.** The motion carried 7-0. Ms. Atchley was absent from voting.

7. Data Management Council Appointment

## BOARD ACTION

**By unanimous consent to approve the reappointment of Tami Haft, Carson Howell, Todd King, Heather Luchte, and Vince Miller to the Data Management Council for terms from July 1, 2017 to June 30, 2019.** The motion carried 7-0. Ms. Atchley was absent from voting.

8. Accountability Oversight Committee Appointment

## BOARD ACTION

**By unanimous consent to approve the reappointment of John Goedde and Jackie Thomason to the Accountability Oversight Committee for a term of 2 years commencing July 1, 2017 and ending on June 30, 2019.** The motion carried 7-0. Ms. Atchley was absent from voting.

9. Idaho State University – Facility Naming

## BOARD ACTION

**By unanimous consent to approve the request by Idaho State University to rename the “RISE Building,” located at 1999 Alvin Ricken Drive, Pocatello, ID, to “William M. and Karin A. Eames Advanced Technical Education and Innovation Complex.”** The motion carried 7-0. Ms. Atchley was absent from voting.

10. President Approved Alcohol Permits  
This item was provided in the agenda materials as an information item.

11. Coeur d’Alene School District – Boundary Correction

## BOARD ACTION

**By unanimous consent to approve the corrected boundary legal description for the Coeur d’Alene School District as submitted in Attachment 1.** The motion carried 7-0. Ms. Atchley was absent from voting.

**State Department of Education (SDE)**

12. Request for Waiver of 103% Student Transportation Funding Cap

**BOARD ACTION**

**By unanimous consent to approve the request by Garden Valley School District for a waiver of the 103% transportation funding cap, at a new cap percentage rate for the fiscal year 2016 of 133% for a total of \$61,072 in additional funds from the public school appropriation. The motion carried 7-0. Ms. Atchley was absent from voting.**

**By unanimous consent to approve the request by Kellogg Joint School District for a waiver of the 103% transportation funding cap, at a new cap percentage rate for the fiscal year 2016 of 107.34% for a total of \$16,970 in additional funds from the public school appropriation. The motion carried 7-0. Ms. Atchley was absent from voting.**

**By unanimous consent to approve the request by Moscow School District for a waiver of the 103% transportation funding cap, at a new cap percentage rate for the fiscal year 2016 of 118.60% for a total of \$70,659 in additional funds from the public school appropriation. The motion carried 7-0. Ms. Atchley was absent from voting.**

**By unanimous consent to approve the request by Orofino Joint School District for a waiver of the 103% transportation funding cap, at a new cap percentage rate for the fiscal year 2016 of 138% for a total of \$21,777 in additional funds from the public school appropriation. The motion carried 7-0. Ms. Atchley was absent from voting.**

**By unanimous consent to approve the request by Plummer-Worley Joint School District for a waiver of the 103% transportation funding cap, at a new cap percentage rate for the fiscal year 2016 of 119.66% for a total of \$36,698 in additional funds from the public school appropriation. The motion carried 7-0. Ms. Atchley was absent from voting.**

**By unanimous consent to approve the request by Wallace School District for a waiver of the 103% transportation funding cap, at a new cap percentage rate for the fiscal year 2016 of 123% for a total of \$11,049 in additional funds from the public school appropriation. The motion carried 7-0. Ms. Atchley was absent from voting.**

13. Transport Students Less Than One-And-One Half Miles for the 2014-2015 School Year

**BOARD ACTION**

**By unanimous consent to approve the requests by ninety-nine (99) school districts and thirteen (13) charter schools for approval to transport students less than one**

**and one-half miles as submitted in Attachment 1.** The motion carried 7-0. Ms. Atchley was absent from voting.

14. Professional Standards Commission – Lewis-Clark State College Teacher Preparation Program Review

### **BOARD ACTION**

**By unanimous consent to accept the recommendation of the Professional Standards Commission and to conditionally approve the Psychology Teaching Endorsement program offered through Lewis-Clark State College for teacher certification.** The motion carried 7-0. Ms. Atchley was absent from voting.

**By unanimous consent to accept the recommendation of the Professional Standards Commission and to conditionally approve the Communication Arts Speech and Debate Teaching Endorsement program offered through Lewis-Clark State College for teacher certification.** The motion carried 7-0. Ms. Atchley was absent from voting.

15. Professional Standards Commission – University of Idaho Teacher Preparation Program Review

### **BOARD ACTION**

**By unanimous consent to approve the recommendation of the Professional Standards Commission to accept the Focused Visit State Team Report for University of Idaho as submitted.** The motion carried 7-0. Ms. Atchley was absent from voting.

**By unanimous consent to grant full approval of University of Idaho's Teacher Librarian program as an approved program for Teacher Librarian certification.** The motion carried 7-0. Ms. Atchley was absent from voting.

### **PLANNING, POLICY AND GOVERNMENTAL AFFAIRS (PPGA)**

2. 2018 Legislative Ideas

This item was provided in the agenda materials as an information item.

### **BOARD ACTION**

**M/S (Critchfield/Hill): To approve the legislative ideas as submitted in Attachment 1 and to authorize the Executive Director to submit these and additional proposals as necessary through the Governor's legislative process.** The motion carried 7-0. Ms. Atchley was absent from voting.

The State Board of Education's legislative process starts with the approval of legislative ideas. Legislative ideas that are approved by the Board are submitted electronically to the Division of Financial Management (DFM) through the Executive Agency Legislative process. A legislative idea consists of a statement of purpose and a fiscal impact. If approved by the Board, the actual legislative language will be brought back to the Board at a later date for final approval prior to submittal to the legislature for consideration during the 2018 Legislative Session. Legislative ideas submitted to DFM are forwarded for consideration by the Governor and then to the Legislative Services Office for processing and submittal to the Legislature.

In accordance with the Board's Master Planning Calendar, the institutions and agencies are required to submit legislative ideas for Board approval at the June Board meeting. The Board office received three (3) legislative ideas from the Division of Career Technical Education (CTE), one legislative idea from the University of Idaho, and two (2) legislative ideas from Boise State University. No legislative ideas were submitted by the other institutions.

Chief Operating Officer, Vice President and Special Council for Boise State University, Mr. Kevin Satterlee was on hand to answer Board member questions involving Legislative Idea #2 – Higher Education Separation from State Employment System. Mr. Satterlee shared with the Board the current demographics of employee classifications at Boise State University (BSU), Lewis-Clark State College (LCSC), and Idaho State University (ISU) stating 1/3 of workforce are classified employees, 1/3 are professional staff, and 1/3 are faculty employees. He states the intent behind this legislative idea is to remove classified staff from the classified state employment system, effectively reclassifying these employees as professional/non-classified employees at the institutions. He states multiple employee classifications have proven difficult for BSU to manage and that streamlining the resources would be of benefit to the institution. He continues that although BSU considers this to be an important legislative item, it does not take priority over the findings of the legislative ideas developed as a result of the Governor's Higher Education Task Force recommendations. Dr. Hill requested clarification on the term "exempt" and how overtime hours would play in to this. Mr. Satterlee responded this change would not affect employee eligibility for overtime and continued the only change would be that instead of professional staff being the only non-classified employees, all employees would now be non-classified. Mr. Soltman asked if this change would affect PERSI eligibility. Mr. Satterlee stated it could but does not have to. He states employees could go in to the optional retirement plan or it could be written in to the pay level. The Board had no further questions for Mr. Satterlee.

Ms. Critchfield reminded the Board these items are not set in stone and we have time for further development. She then brought to the attention of the Board Legislative Item #12 – Advanced Opportunities Focus. She states this legislative idea was proposed in response to questions around the type of classes qualifying for dual credit and continues this legislative idea would be an attempt to limit dual credit offerings to general education courses. Board Member Sherri Ybarra asked how this change would affect Career Technical Education (CTE) students and if this change could create a road block for

students selecting a CTE path. Ms. Bent clarified this proposal would include CTE courses if the students learning plan included CTE courses. Mr. Westerberg questions the restriction and if there is a need to move forward with this proposal. Mr. Soltman shared with the Board the Governor's Higher Education Task Force K-20 Pipeline Work Group was considering the use of General Education Matriculation (GEM) courses as eligible for advanced opportunities as a Task Force recommendation. Dr. Hill stated his concern this could restrict options available to students and advises the Board move forward with an abundance of caution. Dr. Clark stated her concern that, with the exception of Idaho Digital Learning Academy (IDLA) classes, advanced opportunity courses offered in most school districts are dependent upon the availability of qualified staff to teach advanced opportunity courses at the high school. She continues there is a great variety in terms of a school districts ability to offer dual credit courses and that, in her opinion, this is a factor when trying to standardized dual credit courses offered and accepted. Dr. Randall Brumfield shared with the Board an update from the most recent Vice Provost meeting, informing members that students seeking an Associate of Arts (AA) Degree are required to take 36 GEM credits, however, after completion of the 36 GEM credits there are still 24 credits needed to fulfill the required 60 credits for an AA Degree. Dr. Brumfield this gap of 24 credits is something for consideration for those students seeking an AA Degree. Dr. Clark asked if the items discussed by the Board today are similar to recent discussions of the Governor's Higher Education Task Force K-20 Pipeline Committee. Ms. Critchfield stated the discussions are similar. She states the Board could approve this idea for further consideration and bring a revised proposal to the Board for consideration. Mr. Westerberg stated his agreement this legislative item should remain as a place holder and revisited at a later date.

Ms. Critchfield then brought forward for discussion Legislative Idea #14 – Leadership Premium Mentor Focus. The proposed legislation would require Leadership Premium Funds be used first to provide premiums for teachers serving in a mentoring capacity prior to funding premiums in the other allowed categories. She continues the Legislature has approved \$850 in leadership premiums for teachers serving in this role. She has asked for a discussion on how these premiums are being determined and what skills qualify. Dr. Clark stated she would like to see this as a place holder for further discussion.

Mr. Scoggin then asked a question of Legislative Idea #13 - Teacher Personnel Files and if the Board received feedback as to why documentation in the proposed legislative idea is not currently maintained in personnel files. Ms. Bent responded the feedback received during the evaluation reviews was that legal counsel for school districts had advised to keep less data on file. She continued the Board office would reach out to stakeholder groups on any impacts they foresee with this proposed legislation.

### 3. Institution/Agency Strategic Plans

## **BOARD ACTION**

**M/S (Critchfield/Soltman): To approve the Institution, Agency, and Special/Health program strategic plans as submitted in Attachments 1 through 23.** The motion carried 7-0. Ms. Atchley was absent from voting.

Ms. Bent reminded the Board of the discussion during the April Board meeting regarding the template change approved by the Policy, Planning and Governmental Affairs (PPGA) Committee. Because of the timeline for submittal to the Governor's Office and Legislative Services Office (LSO), the Board did not have adequate time to develop new, system wide, performance measures as discussed at the April Board meeting. A discussion at the August Board meeting is planned to determine which system wide measures are to be incorporated. Mr. Westerberg reminded the Board the discussion was to come up with a total of four system wide measures and if this was to be done at a later date? Ms. Critchfield answered in the affirmative. Mr. Soltman asked of the cyber-security requirement and why it was not included in all plans. Ms. Bent responded that due to the timing, the Division of Financial Management (DFM) is allowing those entities not prepared to include the cyber-security requirement in their plan to provide them as an addendum to the plan at a later date. Dr. Clark then asked if there were a deadline for the plans to be submitted. Ms. Bent responded all plans are to be submitted to the Board office by the end of June, including any addendums.

#### 4. Data Management Council Policies and Procedures

### BOARD ACTION

**M/S (Critchfield/Soltman): To approve the Data Management Council policies and procedures as submitted in Attachment 1.** The motion carried 7-0. Ms. Atchley was absent from voting.

The Board's Director of Research, Mr. Carson Howell was on hand to explain to Board members the intent behind the proposed policy change requested by the Data Management Council (DMC). Mr. Howell explained that after a review of current information, especially those of smaller schools, the current minimum cell size masking requirement of fewer than ten students does not allow for these smaller populations to be counted and that lowering the minimum cell size masking requirement to fewer than five would allow for information to be made available while still maintaining student privacy. Mr. Carson continues by explaining to the Board the two current exemptions requested by the DMC. The first proposed exemption applies only to aggregate data and includes enrollment information. He states this information is already released by the Federal Government through the Department of Education and the DMC does not feel this is already publicly available information and the change would match DMC policy with practice. The second proposed exemption applies only to aggregate data and includes test participation information. Mr. Scoggin asked if there are modeled systems already in place to help guide the Board. Mr. Howell responded in the affirmative.

#### 5. College and Career Readiness Competencies



## BOARD ACTION

**M/S (Critchfield/Hill): To approve the College and Career Readiness Competencies as submitted in Attachment 1.** The motion carried 7-0. Ms. Atchley was absent from voting.

Mr. Freeman shared with the Board the discussion from the April Board meeting on defining College and Career Readiness Competencies. Noting the only feedback received was a request by Board President Atchley to add knowledge of core subjects. This has been incorporated and Mr. Freeman is now asking for Board approval on the proposed College and Career Readiness Competencies. Dr. Clark asked for a recap on how these competencies were developed. Mr. Freeman responded a working group was formed and included Dr. Clark, business leaders, Career Technical Education (CTE) and the State Department of Education who met to identify the areas and distilled into a document for review. The document submitted today reflects the work of the stakeholder group. Dr. Hill commented the Work Force Development Taskforce reviewed and endorsed the proposed competencies. He then asked if Dual Credit and General Education Matriculation (GEM) courses could fit in to these competencies.

### 6. College of Eastern Idaho Trustee Zones

## BOARD ACTION

**M/S (Critchfield/Soltman): To approve the community college district trustee zone boundaries for the College of Eastern Idaho as submitted in Attachments 1 through 5.** The motion carried 7-0. Ms. Atchley was absent from voting.

Mr. Freeman shared with the Board this is the first legal step in the process now that the vote has been certified by the Bonneville County Commission. Once the zones are approved, applicants for the Board of Trustees can begin. Dr. Clark then appointed Board Members Richard Westerberg, Dr. David Hill and Emma Atchley as a sub-committee tasked with reviewing the applications and making appointment recommendations to the Board.

### 7. Instructional Staff Evaluation Review Report

This item was provided in the agenda materials as an information item.

Ms. Bent shared with the Board a summary of the results from the Phase Two Teacher Evaluations conducted from March 7, through March 23, 2017. From the administrators/evaluations selected in Phase One, approximately 10% were subject for a more in-depth review focused on district evaluation practices. The purpose of the Phase Two Evaluations was for each reviewer to not only assess administrator compliance, but also to capture feedback and recommendations from practitioners closest to the evaluation process. Teachers voluntarily participated in surveys to assist reviewers in better understanding the implementation of district evaluation policies. During on-site visits, requisite district policy was reviewed for alignment with administrative rule, and

district leaders were interviewed to better understand implementation practices. Ms. Bent shared with Board members the Phase Two Evaluation did not change the initial findings of the Phase One Evaluation. Recommendations of the Phase Two Evaluation included clarification on how administrative rule and administrative code work together, specifically in regards to student achievement and its use when determining the summative ranking administrators are providing on evaluations. Clarification with standards related to pupil service staff and recommendations evaluations of this group be based on the standards of their field and not educator standards. Clarification on information retained within personnel files (Legislative Idea #13 was formed in response to this recommendation). Recommendations around training and how to implement the Danielson Framework. And finally, recommendation for a statewide electronic evaluation management system. Mr. Scoggin asked if Board members were involved in the steps to review the evaluations. Ms. Bent responded the evaluation group was assembled of individuals from the K-12 System identified as exemplary in using the evaluation framework. Dr. Clark confirmed these individuals were also certified in this area. Mr. Scoggin then asked if there had been presentations to the Board on the Danielson Framework. Ms. Bent suggested Board staff provide a presentation to Board members on the Danielson Framework. Mr. Soltman then asked of the recommendations requiring amendment to the Idaho Administrative Procedures Act (IDAPA) who is responsible and what is the process. Ms. Bent responded amendments to IDAPA are coordinated through Board staff. Ms. Critchfield then brought to the Board's attention the high reporting of proficient teachers and how this particular item was one of frustration for legislatures. She commented it should be the goal for all teachers to be proficient. Dr. Clark added her frustration from her time as an administrator with policies not being in place for administrators to work with less than proficient teachers. She continues the current process does not reflect less than proficient teachers because, in her experience, these teachers will resign before they can be counted. She states administrators are doing the work to deal with teachers who should not be in the classroom and that this work is not reflected in the reporting. Ms. Critchfield agreed and commented the way the data is presented makes it difficult to see the data accurately. She continues by stating a designation of proficient should not just be its own category but should be submitted as a range to legislators and the public. Ms. Ybarra stated her appreciation of the comments by Dr. Clark on behalf of educators in the state of Idaho. Dr. Clark expressed her support Ms. Critchfield's suggestion the category of proficient should be presented as a range.

8. Board Policy I.J. Use of Institutional Facilities and Services – First Reading  
This item was removed from the agenda June 14, 2017

9. Alcohol Report and Request for Pre-game Request – Stueckle Sky Center

## **BOARD ACTION**

**M/S (Critchfield/Soltman): To approve the request by Boise State University to allow alcohol service in Stueckle Sky Center during the 2017 home football season,**

**Famous Idaho Potato Bowl, the 2018 spring game, and if applicable, the conference championship game in full compliance with Board policy section I.J..** The motion carried 7-0. Ms. Atchley was absent from voting.

There were no comments or questions from the Board.

10. Request for Pre-game Alcohol Service – Idaho State University

### **BOARD ACTION**

**M/S (Critchfield/Hill): To approve the request by Idaho State University to establish secure areas as specified in Attachment 1 and 2 for the purpose of allowing alcohol service during pre-game activities under all of the conditions outlined in Board policy I.J. subsection 2.c. for the 2017 football season.** The motion carried 7-0. Ms. Atchley was absent from voting.

There were no comments or questions from the Board.

11. Request for Pre-game Alcohol Service – University of Idaho

### **BOARD ACTION**

**M/S (Critchfield/Soltman): To approve the request by the University of Idaho to establish a secure area under in full compliance with the provisions set forth in Board policy I.J.2. for the purpose of allowing alcohol service during the 2017 football season and the spring 2018 football scrimmage, with a post-season report brought back to the Board.** The motion carried 7-0. Ms. Atchley was absent from voting.

There were no comments or questions from the Board.

12. Request for Approval of Sale of Alcohol – Litehouse Center/Bud and June Ford Club Room (Center) – University of Idaho

### **BOARD ACTION**

**M/S (Critchfield/Hill): To approve the request by the University of Idaho to allow alcohol service during the 2017 football season and during the spring 2018 football scrimmage, in the Litehouse Center/Bud and June Ford Club Room located in the ASUI-Kibbie Activity Center under all of the conditions outlined in Board Policy I.J. subsection 2.** The motion carried 7-0. Ms. Atchley was absent from voting.

There were no comments or questions from the Board.

13. Idaho Public Television (IPTV) Annual Report (This item was moved to the End of the PPGA Agenda)  
This item was provided in the agenda materials as an information item.

14. Draft Every Student Succeeds Act State Consolidation Plan – Department of Education

This item was provided in the agenda materials as an information item.

Superintendent Ybarra introduced this item recognizing the work of State Department of Education (SDE) staff members, Director of Assessment Karlynn Laraway, Chief Deputy Superintendent Pete Koehler and Chief Policy Advisor Duncan Robb on their work developing the Every Student Succeeds Act State Consolidated Plan. Ms. Critchfield reminded Board members the SDE and Board staff have been working towards a September 18, 2017 submittal date to the U.S. Department of Education. She continued SDE will be presenting to the Board today draft five of the consolidated plan and that draft six is scheduled for release June 19, 2017 for public comment. Dr. Clark shared development of this plan has not been in isolation but in collaboration with the Board of Education and staff, State Department of Education staff and stakeholder groups.

Ms. Laraway introduced the Idaho Consolidated State Plan with a brief overview of the history of the Every Student Succeeds Act (ESSA) and proceeded with a high level overview of the eight programs of Idaho's Consolidated State plan. Of the Interim Progress Goals presented, Board member Scoggin asked if a path to meeting these goals is fully outlined in the Consolidated State Plan or if these goals are yet to be developed. He then asks how the SDE proposes to continue promoting the goals of Consolidated State Plan. Ms. Laraway responded the SDE will be relying on ongoing professional development within the schools and the schools understanding of these measures. Dr. Clark then asked if the goal 3.92% points for English Language Arts is the appropriate measure. Mr. Laraway comments setting ambitious goals for students is important and these goals reflect the Plans ambitions for students. Dr. Clark responded her appreciation for the idea of ambitious goals but stated the goals must be realistic, citing the unrealistic 100% proficient goal of No Student Left Behind. Dr. Clark continued the Board must work to achieve the correct balance of ambitious goals and realistic goals. Ms. Laraway continued her presentation with a summary of the indicators required by ESSA. The Board continued with a lengthy discussion on the benefits and detriments of including Chronic Absenteeism as an indicator in the plan.

Ms. Laraway then continued by sharing with Board members the plans ability to show differences among schools and school districts for the entire state. She continued that stakeholder feedback encourage a move away from a summative rating system. In response, the state is considering a "dashboard" for ease of use by parents and administrators when comparing schools and school districts. Ms. Laraway continued with a presentation to Board members on the plans Annual Measurement of Achievement. Board member Soltman asked if schools identified as performing below achievement will receive additional funds. Deputy Superintendent Pete Koehler responded in the affirmative, stating Title I schools will receive allocation out of the federal money and that non-Title I schools identified, Superintendent Ybarra has segregated money out of her budget to allocate funds to these schools.

At this time the Board recessed for 15 minutes, returning at 10:00 am PST to continue with the State Department of Education's presentation on Idaho's Consolidated State Plan.

After returning from recess, Ms. Laraway continued with her presentation to the Board with a review of the Annual Reporting Requirements of the Idaho Consolidated State Plan. Dr. Clark asked if the requirements of the Plan are relying only on the test data and not the indicators in the framework. Ms. Laraway responded the requirements rely only upon the required indicators. Dr. Clark reminded Ms. Laraway and SDE staff of stakeholder's desire for measures beyond those minimums required by the federal government. Dr. Clark then asked a question regarding Instructional Coaching, stating this is position requires a different skill set than positions in the classroom and asks how the Instructional Coaching positions are to be filled. Mr. Koehler responded there is funding available to put in place instructional coaches from the state's institutions of higher education. Dr. Clark then asked if this is more of an Ad Hoc basis versus a pool of individuals to select from. Mr. Koehler responded in the affirmative and that the focus will be on those individuals who have excelled or proven themselves proficient in organizational leadership. Mr. Scoggin commented on the SDE's progress developing the Idaho Consolidated State Plan from the first draft to the draft presented today. He then asked if the per pupil funding expenditures would be reported down to the school level, and if not, then to what level of reporting. Mr. Koehler responded the per pupil funding expenditure would be reported down to the school level, continuing this will be a challenge due to various funding sources (i.e. emergency levies, recurring levies, etc.). Dr. Clark asked if the per pupil funding expenditure included operational money and stated her desire for funding sources to be broken out. Mr. Scoggin requested revenue be shown by source in addition to per pupil. He then asked of the Strategies for Improvement, which of the strategies presented to the Board are not currently being done. Ms. Laraway responded none are new, but the approach is and will focus on bringing resources together in one place to leverage resources in support of multiple strategies. Ms. Laraway then continued her presentation on the remaining eight components of the Idaho Consolidated State Plan. Ms. Laraway concluded her presentation to the Board with a timeline for finalizing the Plan. She states final revisions of the plan are to be submitted to the Board for review at the August Board meeting by July 24, 2017. The Plan will then be reviewed by the Board at the August Board meeting and submitted to Governor Otter for his review and optional signature no later than August 16, 2017. The State Superintendent and Board of Education President will sign the plan and the State Department of Education will submit the plan to the U.S. Department of Education September 18, 2017. The U.S. Department of Education allows 120 days for their review of the plan. Idaho's federal funding for the 2017/2018 school year will be available July 1, 2017. Dr. Clark expressed her appreciation to Ms. Laraway and SDE staff for their thorough presentation and answers to Board members questions.

At this time the Board addressed item 13 from the Planning, Policy & Governmental Affairs Agenda.

### 13. Idaho Public Television (IPTV) Annual Report

This item was provided in the agenda materials as an information item.

This agenda item fulfills the Board's requirement for Idaho Public Television (IPTV) to provide a progress report on the agency's strategic plan, details of implementation, status of goals and objectives and information on other points of interest in accordance with a schedule and format established by the Board's Executive Director.

Mr. Ron Pisaneschi, General Manager of Idaho Public Television provided an overview of IPTV's progress in carrying out the agencies strategic plan in his presentation to the Board today. Mr. Pisaneschi began by acknowledging members of IPTV's Board of Directors in attendance today; Ms. Michelle Britton, Ms. Judy Meyer, Mr. Roger Grigg, Ms. Laura Little, Dr. Jeff Fox and Dr. David Hill.

Mr. Pisaneschi opened his presentation with a video highlight IPTV's new and enhanced educational initiatives including the PBS Teacher Community Project. IPTV was one of five stations selected for this three year pilot project and used a grant from the Anne Ray Trust to hire Burley educator Kari Wardle to staff the Community Teacher Ambassador position. Mr. Pisaneschi shared with the Board IPTV's new Scout PBS Learning media available at no cost to schools, educators and parents. Initial educational initiatives include the new PBS Branded Kids Tablet, OSERS Project, EPSCoR Partnership and Journey to Education Project. Mr. Pisaneschi reports IPTV was again the number one most viewed public television station per capita in the nation. He reports that although IPTV programming is now available on all digital platforms – cellphones, desktops and mobile devices, viewers still access content primarily through television. Mr. Pisaneschi reports IPTV has reallocated funds to continue with the new, local production "The Idaho Experience". He informs Board members funding will need to be secured in order to continue this program. Mr. Pisaneschi reports Idaho in Session now includes live streaming live streaming and archiving of Legislative sessions in addition to the Idaho Supreme Court, Governor's Office and special events. He also reports the popular "Outdoor Idaho" series is celebrating its 35<sup>th</sup> year in production.

Mr. Pisaneschi reports IPTV's Fiscal Year 2018 Budget to be \$9,600,000 and included a Change in Employee Compensation (CEC) for all employees. He then reports that more than 71% of IPTV's funding comes from non-state sources and shares with the Board a Peer Group Comparison of other public television stations showing IPTV is funded at a much lower level, however, because of Idaho's mountainous terrain, IPTV operates a much more complicated and extensive system than those of its PBS system peers. He continues to share with the Board IPTV's concerns with the possibility of losing Federal funding and support.

The Board had no questions for Mr. Pisaneschi.

At this time, Board member Dr. Hill requested a point of personal privilege to recognize Mr. Pisaneschi's induction into the Silver Circle. The Silver Circle is a lifetime achievement award recognizing outstanding individuals in television serving for a minimum of 25 years. Mr. Pisaneschi is one of eight individuals to have received this recognition.

## **INSTRUCTION, RESEARCH & STUDENT AFFAIRS (IRSA)**

1. Board Policy III.P, Students – First Reading

### **BOARD ACTION**

**M/S (Hill/Westerberg): To approve first reading of amendments to Board Policy III.P. Students and I.T. Title IX.** The motion carried 7-0. Ms. Atchley was absent from voting.

Dr. Hill introduced this item, stating the intent of the proposed amendment was to limit student complaints or grievances involving an institution's code of student conduct to those claims pertaining to an allegation the Board can make a determination on. Dr. Hill then requested Board and institution legal counsel to explain the impact of the proposed amendment. Board Deputy Attorney General, Jenifer Marcus, explained the change would allow appeals to the Board only if an institution did not follow their procedures and would eliminate appeals to the Board on the validity of a Title IX suite. Board member Scoggin then asked if there will be any discussion on the summary of changes provided by the institutions. Ms. Marcus stated the Board did not intend for each institution to present on the processes provided. Dr. Hill reiterated this is a first reading and there will be time to address changes.

2. Board Policy III.Q, Admissions Standards – Second Reading

### **BOARD ACTION**

**M/S (Hill/Westerberg): To approve the second reading of the proposed amendments to Board Policy III.Q, Admission Standards as presented in Attachment 1.** The motion carried 7-0. Ms. Atchley was absent from voting.

Chief Academic Officer for the Board, Dr. Randall Brumfield, reiterated to the Board this policy change is to remove currently outdated language while updating the language to be consistent with current Board policies and initiatives, specifically Direct Admissions.

There were no questions from the Board.

3. Master of Natural Resources, Environmental Education and Science Communication Option – Self-Support – University of Idaho

### **BOARD ACTION**

**M/S (Hill/Westerberg): To approve the request by the University of Idaho to create a new Environmental Education and Science Communication option within the Master of Natural Resources at the University of Idaho, McCall Outdoor Science School, in McCall, Idaho and to establish a self-support fee of \$19,805 per student.** The motion carried 7-0. Ms. Atchley was absent from voting.

Dr. Clark requested John Wiencek, Provost and Executive Vice President of the University of Idaho, to explain to the Board the purpose of the proposed fee. Mr. Wiencek then invited Mr. Lee Vierling to explain the intent behind the proposed fee. Mr. Vierling states the proposed fee is to cover the cost of the self-support program. He states the facilities, four faculty and seven staff are located in McCall and all are self-supported. Currently, students in the certificate program pay \$15,500.00 and that this program would extend the certificate program through the summer, warranting the increase. Dr. Clark asked how many students are enrolled, he responded enrollment in the program is expected to be 20 – 24 students per year. Mr. Scoggin asked if this was a 1 or 2 year program. The response this is a 1 year program.

#### 4. Postsecondary Credit Transfer and Articulation Update

This item was provided in the agenda materials as an information item.

This agenda item is intended as an update to the Board on the development of action items by Board staff and institutions to address credit transfer issues in a timely manner. Chief Academic Officer, Dr. Randall Brumfield, provided to the Board a report on transfer and articulation. He shared with the Board there are courses that can transfer as electives and others as direct equivalencies. He highlights 20% of credits have transferred as general electives vs almost 80% as specific course equivalency. Dr. Clark requested Dr. Brumfield elaborate on the expanse of courses transferred between universities. He states his belief that institutions have been productive in articulating credits. Dr. Clark then commented on the total number of credits transferred among institutions. Board member Dr. David Hill stated the need to research this further. Board member Soltman then questioned if there is a way to track not the credits that do transfer as well as those that do not. He continues the credits that do not transfer typically create a greater issue for the Board. Dr. Brumfield responded with the complexity involved in tracking credits that do not transfer. Dr. Clark then asked if this is information that could be collected, possibly broken out as total number of requested credit transfers vs. the total number of credits transferred. At this time Boise State University (BSU) Vice Provost for Academic Planning, Dr. Jim Munger, requested permission to address this item with the Board. Dr. Munger stated 100% of requested credits transfer if it comes from a regionally accredited institution and this is true of all Idaho's public higher education institutions.

Dr. Brumfield continued his presentation to the Board with a progress update for Idaho's course transfer website, <http://coursetransfer.idaho.gov/>. The CourseTransfer website was developed as a tool for students to research credits eligible for transfer between Idaho's higher education institutions and qualifying General Education Matriculation (GEM) Courses. The website is updated twice annually by the institution's registrars and



maintained by the Board office. Dr. Hill then shared with members of the Board both the Institutional and Student Affairs (IRSA) Committee and the Council on Academic Affairs and Programs (CAAP) are currently reviewing course transfer articulation as well. Dr. Brumfield continued with proposed updates for the CourseTransfer website, including greater clarity on how GEM requirements are met through the qualifying courses offered at each institution. Executive Director, Matt Freeman, then commented the Board office has repeatedly heard from policy makers that courses transfer but are transferring as electives. He continues by clarifying this is antidotal information the Board does not have solid data to support or dispute, however, this is an issue needing to be addressed for purposes of appeasing policy makers. Mr. Scoggin then requested Dr. Brumfield explain the number of GEM Courses with Variable Designations or No Designations across Idaho Institutions. Referencing the data presented to the Board, he cited Boise State University (BSU) as an example, explaining BSU offers eight courses that carry a different GEM designation at other institutions across the state. BSU also offers 28 GEM courses which do not carry any GEM designation at other institutions. Though GEM courses may vary at two-year and four-year colleges, when a student completes a GEM requirement at one institution, it is met for all institutions. In sum, there is no uniform or consistent set of courses that meet GEM requirements across Board institutions. However, any GEM requirements completed are honored across all colleges when a student transfers. At this time, Idaho State University (ISU) Executive Vice President and Provost, Dr. Laura Woodworth-Nye explained to the Board how courses with a GEM equivalent are transferred. Dr. Woodworth-Nye stated courses without a GEM equivalent course transfer to other institutions as a GEM course, just not as an equivalent to a specific course. Students still receive credit for the course and have met the requirement, although the institution does not have the exact equivalent. The accepting institution will accept the requirement and will not require the student retake the credit.

At this time, Dr. Hill excused himself from the Board meeting to attend to a personal business matter. Dr. Hill was absent for the remainder of the meeting.

## **BUSINESS AFFAIRS AND HUMAN RESOURCES (BAHR)**

### **Section I – Human Resources**

1. Chief Executive Officer Salaries

### **BOARD ACTION**

**M/S (Westerberg/Scoggin): To approve an hourly rate of \$72.24 (annual salary of \$150,259) for Matt Freeman as Executive Director of the State Board of Education, effective June 18, 2017.** The motion carried 6-0. Ms. Atchley and Dr. Hill were absent from voting.

### **AND**

**M/S (Westerberg/Critchfield): To approve an hourly rate of \$51.47 (annual salary of \$107,058) for Jane Donnellan as Administrator of the Division of Vocational**

**Rehabilitation, effective June 18, 2017.** The motion carried 6-0. Ms. Atchley and Dr. Hill were absent from voting.

**AND**

**M/S (Westerberg/Critchfield): To approve an hourly rate of \$55.83 (annual salary of \$116,126) for Dwight Johnson as Administrator of the Division of Career Technical Education, effective June 18, 2017.** The motion carried 6-0. Ms. Atchley and Dr. Hill were absent from voting.

**AND**

**M/S (Westerberg/Critchfield): To approve an annual salary for Dr. Robert Kustra as President of Boise State University in the amount of \$411,432.79, effective June 18, 2017.** The motion carried 6-0. Ms. Atchley and Dr. Hill were absent from voting.

**AND**

**M/S (Westerberg/Scoggin): To approve an annual salary for Dr. Chuck Staben, as President of the University of Idaho in the amount of \$385,230.30, effective June 18, 2017.** The motion carried 6-0. Ms. Atchley and Dr. Hill were absent from voting.

**AND**

**M/S (Westerberg/Critchfield): To approve an annual salary for Dr. Tony Fernandez, as President of Lewis-Clark State College in the amount of \$225,187.32, effective June 18, 2017.** The motion carried 6-0. Ms. Atchley and Dr. Hill were absent from voting.

**AND**

**M/S (Westerberg/Soltman): To approve an annual salary for Dr. Art Vailas, as President of Idaho State University in the amount of \$392,013.20, effective June 18, 2017.** The motion carried 6-0. Ms. Atchley and Dr. Hill were absent from voting.

Executive Director, Mr. Freeman, reported to the Board that he was still in discussions with the Division of Financial Management regarding the salary for Idaho Public Television General Manager Mr. Ron Pisaneschi.

There were no comments or questions from the Board.

## **Section II – Finance**

### **1. Approval of FY 2018 Appropriated Funds Operating Budgets**

## BOARD ACTION

**M/S (Westerberg/Soltman): To approve the FY 2018 operating budgets for the Office of the State Board of Education, Idaho Public Television, Division of Vocational Rehabilitation, College and Universities, Career Technical Education, Agricultural Research and Extension Service, Health Education Programs and Special Programs, as presented in Attachment 1.** The motion carried 6-0. Ms. Atchley and Dr. Hill were absent from voting.

There were no comments or questions from the Board.

### 2. FY2019 Line Item Budget Requests

## BOARD ACTION

**M/S (Westerberg/Soltman): To direct the Business Affairs and Human Resources Committee to review the FY 2019 budget line items as listed on the Line Items Summary at Tab 2 pages 3-6, and to bring recommendations back to Board for its consideration at the regular August 2017 Board meeting.** The motion carried 6-0. Ms. Atchley and Dr. Hill were absent from voting.

Prior to reading the motion, Board member Richard Westerberg reminded the Board that many of the items provided as FY 2019 line items are intended as place holders until after the Higher Education Task Force submits its recommendations to Governor Otter. Mr. Westerberg then invited the Board's Chief Financial Officer, Mr. Chet Herbst, to expand upon the current line item requests submitted to the Board. Mr. Herbst confirmed the institutions stayed within the 5% line item threshold requests as required by the Board and the proposed requests are prioritized and scalable. He then brought to the Board's attention the following items; a \$0 line item for a system wide Outcomes Based Funding (OBF) stating this line item amount may change based on the recommendations of the Higher Education Task Force. He continued by sharing with Board members, the system wide request for \$800,000 in support of sustaining the Idaho Regional Optical Network (IRON) system and requests on behalf of special programs and health agency programs of which, \$5,200,000 has been requested to expand and enhance graduate medical education residencies throughout the state. Dr. Clark asked Mr. Herbst to speak to the line item increase per resident vs. the number of residents. He explained this is a recommendation by the Medical Education Committee and Graduate Medical Education committee. He continues it has been many years since the state increased the amount per resident and the increase equates to roughly one-third of the overall costs coming from the resident students themselves. Dr. Clark then asked if additional requests would come out of the 10-Year Plan. Mr. Herbst answered in the affirmative. Mr. Westerberg stressed the importance of Board members reviewing the line item requests thoroughly.

There was no further discussion by the Board after the motion.

3. First Amendment to the Joint Operations and Maintenance Agreement between Idaho State University (ISU) and the Joint School District No. 2 (also known as the “West Ada School District”) – Idaho State University

## **BOARD ACTION**

**M/S (Westerberg/Soltman): To authorize Idaho State University to enter into the First Amendment to the Joint Operations and Maintenance Agreement as presented in Attachment 1.** The motion carried 6-0. Ms. Atchley and Dr. Hill were absent from voting.

The Board’s Chief Financial Officer, Mr. Chet Herbst, was on hand to explain to the Board the proposed agreement further clarifies the agreement between the West Ada School District and Idaho State University (ISU) now that the agreement with the Idaho College of Osteopathic Medicine (ICOM) is in place. Idaho State University’s General Counsel, Ms. Joanne Hirase-Stacey and Associate Dean for Clinical Research, Dr. Rex Force explained the arrangement further.

There were no comments or questions from the Board.

4. Temporary Parking Memorandum of Agreement between West Ada School District and Idaho State University

## **BOARD ACTION**

**M/S (Westerberg/Critchfield): To authorize Idaho State University to enter into a short-term agreement with West Ada School District as presented in Attachment 1, and to authorize the university to proceed with negotiations on a long-term agreement.** The motion carried 6-0. Ms. Atchley and Dr. Hill were absent from voting.

Board member Soltman asked Dr. Clark her opinion of this motion. Dr. Clark was in support of the short-term agreement, stating the loss of parking for West Ada School District and Idaho State University students and employees must be accommodated for and that Idaho State University’s parking will be impeded by the construction of the Idaho College of Osteopathic Medicine (ICOM) without this agreement.

5. Disposal of Regents real property in Latah County, Idaho (Twin Larch) – University of Idaho

## BOARD ACTION

**M/S (Westerberg/Critchfield):** To approve the request by the University of Idaho to dispose of the Twin Larch property in accordance with the conditions of the donor, in the manner described in the materials presented to the Board; and further to authorize the Vice President for Infrastructure for the University of Idaho to execute all necessary transaction documents for the conveyance. The motion carried 6-0. Ms. Atchley and Dr. Hill were absent from voting.

There were no comments or questions from the Board.

6. Approval of a new Greek Life Program Fee effective fall 2017 – University of Idaho

## BOARD ACTION

**M/S (Westerberg/Critchfield):** To approve the request by the University of Idaho to establish a Greek Life Fee in the amount of fifty dollars (\$50) per semester, effective fall 2017. The motion carried 6-0. Ms. Atchley and Dr. Hill were absent from voting.

Vice President of Finance for the University of Idaho (UI), Mr. Brian Foisy was on hand to explain to Board members the intent behind the proposed Greek Life Fee. Mr. Foisy stated the primary goal of the fee was to increase the ratio of students to advisors in addition to providing educational initiatives for members of fraternities and sororities in UI's Greek Life system. He continues by stating the UI Greek Life system houses 1,508 students in either sororities or fraternities, compared to 1,535 students living in university residence hall system. The university has twelve professional staff and forty five trained resident advisors supporting students within the university's residence hall system compared to two staff support positions within the university's Greek life system, resulting in a student to staff support ration of 790:1 within the Greek life system. Mr. Foisy states the proposed fee is an attempt to bring the two residence systems in line with one another and that in addition to adding support positions, the fee will also support development of a leadership institute for elected officials of the Greek system. He states UI's Dean of Students has visited with Greek life chapter Presidents and the Associated Students of the University of Idaho President and they are in support of the proposed fee. Ms. Critchfield asked for clarification on future plans for this fee, pointing out the addition of one Greek life advisor will not bring the students to staff ratio up to par with the residence hall system advisors. Mr. Foisy responded the University of Idaho is working on a longer term plan and concern for pricing students out of an education. Ms. Critchfield has asked if the institution has looked at other ways to maximize the fee and funds generated. Mr. Scoggin then responded to Mr. Foisy's concern for pricing students out of education, stating this would not impact the cost of their education but possibly the cost of their involvement in extracurricular activities. Mr. Soltman asked if the houses still had adult supervision "house mothers/fathers". Mr. Foisy responded these positions remain, however, they are not funded through the university. Mr. Soltman then followed-up by

asking if it were not unreasonable to ask the fraternities and sororities to have some sort of adult supervision. University of Idaho President, Dr. Chuck Staben, responded to Mr. Soltman's questions by stating all of the fraternities and sororities within the universities Greek life system have some sort of live-in adult supervision, and that two of the houses are required to have live in adult supervision in response to issues that arose within the houses. He states it is difficult to attract adults to this type of living situation but it is something that could be done. Mr. Westerberg then asked if the \$50 fee will be directed to or at the benefit of those paying the fee. Mr. Foisy answered in the affirmative. Mr. Westerberg then questioned the leadership training and Mr. Foisy confirmed this would be limited to the Greek system.

7. Planning and Design Approval for the Lewis-Clark State College Career Technical Education Center – Lewis-Clark State College

## **BOARD ACTION**

**M/S (Westerberg/Scoggin): To approve the request by Lewis-Clark State College to proceed with planning and design for the proposed Career Technical Education Center project at a cost not to exceed \$1,550,000.** The motion carried 6-0. Ms. Atchley and Dr. Hill were absent from voting.

Board member Scoggin requested confirmation the State would provide, from the Permanent Build Fund, half of the funds for the project, with the remainder coming from matching funds from the institution and industry partners. Mr. Herbst answered in the affirmative.

At this time the Board recessed for lunch until 12:40 pm MST

## **STATE DEPARTMENT OF EDUCATION (SDE)**

1. Superintendent of Public Instruction Update  
This item was provided in the agenda materials as an information item.

Superintendent Ybarra opened this agenda item with an update to the Board on her recent meetings and activities. State Department of Education Deputy Superintendent, Mr. Pete Koehler, shared with the Board an update of Mastery Based Education. He states there are 19 Local Education Agency's (LEA's) serving 32 schools currently involved in the Mastery Based Education program. Mr. Koehler then informed the Board an additional 15 LEA's have requested authorization to participate in the Mastery Based Pilot Program, however the current cap allows for only 20 LEA's to participate. He continues, that Superintendent Ybarra will be bringing to the Board for approval at the August Board meeting a request to increase the cap on the number of LEA's authorized to participate in the Mastery Based Pilot Program.

Mr. Koehler continued with an update to the Board on the status of student technology certifications for the Microsoft Imagine Academy and Adobe Create Idaho Pilot followed by an update on the statewide results from the current Idaho Standards Achievement Tests (ISAT). He shared with the Board some of the grade levels in English proficiency are moving in the right direction, while others are declining and that the Mathematics results are much more encouraging. Mr. Soltman stated the Planning, Policy and Governmental Affairs Committee (PPGAG) continues to receive complaints that students are being tested on items they have not yet been exposed to, citing as an example students in the 10<sup>th</sup> grade being tested on 11<sup>th</sup> grade materials. Ms. Laraway responded the template has been modified to accommodate this. Mr. Scoggin then asked who the State Department of Education (SDE) looks to for a benchmark, asking if the State is measuring against specific states or the nation in total. State Department of Education Director of Assessment, Ms. Karlynn Laraway responded SDE compares scores to other states within the consortium. Mr. Scoggin then asked how Idaho compares. Ms. Laraway responded the results have not yet been released. Mr. Koehler continued his presentation with an update on the ISAT Science results. He clarifies this is a separate test from the Math and English Language Arts segments of the ISAT and that between Biology and Chemistry, an overwhelming number of students are electing to take the Biology segment of the ISAT. Mr. Koehler then states the state adopted science test did not do well on the Peer Review. He continues that very few students taking the science segments, nationally, did well on the Peer Review and that once the State's new science standards are adopted, the State will need to adopt a new test. He continues that both the English Language Arts and Mathematics sections substantially met peer review standards and that the state has had difficulty with the Alternate Assessment meeting Peer Review Standards.

Mr. Koehler then shared with the Board results from the 2017 Scholastic Assessment Test (SAT). He states the Reading segment had a small drop and the Mathematics segment had a small increase, overall. He then continued the number of students tested in 2017 was approximately 1,300 more than in 2016 and that the additional students tested were not students who would have typically taken the SAT but rather an alternate test.

Mr. Koehler continued with an update on the new Idaho Reading Indicator (IRI) Pilot Program. He states 77 school districts and 9 charter schools applied to participate in this Pilot Program. He continued the selection criteria established by the assessment staff resulted in a balanced selection and pilot that included 37 districts selected, 52 elementary schools, and 6 charter/magnet schools, totaling 13,660 students participating with all six regions of the state represented. He states, if the IRI Pilot Program produces the intended results, the department will move forward with implementation of the program. Mr. Koehler continues the test is moving towards measuring comprehension, and not just speed and that if the IRI pilot is shown to be successful, there may be a need for changes to the Idaho Administrative Procedures Act (IDAPA) governing this section of code. Mr. Koehler ended his update to the Board with an overview of the Advanced Opportunities and Dual Credit FY17 Report.

The State Department of Education's Director of Academic Services, Mr. Scott Cook, provided to the Board an update on the State's revised science standards. He stated the Legislature approved every performance standard submitted during the 2017 Legislative Session with the exception of five standards dealing with the human impact on the environment and bio-diversity. Mr. Cook reports SDE has since revised the five standards, issued them for public comment and will submit to the Board for approval at the August Board meeting.

Mr. Koehler concluded the Superintendent's update to the Board with a brief update on Bias and Sensitivity Review Panel, sharing with Board members there currently remain four vacancies on the review panel that the SDE is trying to fill prior to the Board's approval at the August Board meeting. He states the next review meeting is scheduled for September of 2017 and is to include review of 541 English Language Arts questions and 510 Mathematics questions and that currently, the review panel has an operating budget of \$127,000. Mr. Scoggin asked what the budget is used for. Mr. Koehler responded compensation for time and travel by review panel members.

## 2. Emergency Provisional Certificate

### **BOARD ACTION**

**M/S (Ybarra/Scoggin): To approve a one-year emergency provisional certificate for Linda Smiley-Rundgren to teach All Subjects Kindergarten through grade eight (8) in the West Bonner County School District #083 during the 2016-2017 school year.** The motion failed 6-0. Ms. Atchley and Dr. Hill were absent from voting.

Of this agenda item, Superintendent Ybarra has requested Board members vote to deny the requested one-year emergency provisional certificate put forth today. She continues that from the time this request for an emergency provisional certificate was submitted as an agenda item to the Professional Standards Commission Review (PSC) it is the desire of the PSC to not have the item voted on today. Mr. Scoggin then requested the grounds for denial. Mr. Koehler cites the late, April 18, 2017, submission in combination with the educator holding an out of state certification as two reasons for the requested denial. He continues that when the individual was asked if she would be applying for certification in Idaho, the PSC was uncomfortable with the answers provided. Mr. Soltman then asked what the impact would be to students if the provisional certificate were to be denied. Mr. Koehler stated the impact would not be to the children directly, but would be to the Local Education Agency's (LEA) funding of that position and that funds for this position would be withheld.

## 3. Proposed Rule – Docket No. 08-0203-1702, Rules Governing Thoroughness, College Entrance Examination



## BOARD ACTION

**M/S (Ybarra/Critchfield): To approve Proposed Rule Docket No. 08-0203-1702, Rules Governing Thoroughness – High School Graduation Requirements, College Entrance Examination, as submitted in Attachment 1.** The motion carried 6-0. Ms. Atchley and Dr. Hill were absent from voting.

Superintendent Ybarra stated this proposed rule would bring back the AccuPlacer assessment in place of the Idaho COMPASS placement exam. She then asked for Director of Assessment, Ms. Karlynn Laraway to explain to the Board the intent behind this proposed change. Ms. Laraway commented the AccuPlacer would accommodate students with disabilities, students new to the state and home schooled students in addition to providing school districts an option when a student, due to extenuating circumstances, has not taken a placement test and for this reason cannot be issued a diploma. Mr. Soltman then asked if the community colleges are offering college entrance exams and if these exams could be used in place of the AccuPlacer test. Ms. Laraway responded the proposal is intended to target a specific student body who the Scholastic Assessment Test (SAT) and American College Test (ACT) cannot accommodate. Mr. Westerberg then asked if this proposed change was in response to students who know they are going to a community college and do not want to take the ACT or SAT. Ms. Laraway answered in the negative, stating the purpose is to provide another option to a student not able to take the ACT or SAT. Mr. Westerberg then asked if the SDE anticipates students opting out of the college entrance exam if given the opportunity. Ms. Laraway stated, in her opinion, this would not be the case. Mr. Koehler then added a student can only take an alternate test if it is written in to their Individualized Education Program (IEP).

4. Proposed Rule – Docket No. 08-02.03.004, Rules Governing Thoroughness, Idaho Alternate Assessment Achievement Standards

## BOARD ACTION

**M/S (Ybarra/Soltman): To approve the Idaho Alternate Assessment Achievement Standards as submitted in Attachment 2.** The motion carried 6-0. Ms. Atchley and Dr. Hill were absent from voting.

Superintendent Ybarra stated the motion before the Board was previously submitted as a temporary rule and that this motion is coming before the Board today for final approval.

## AND

**M/S (Ybarra/Soltman): To approve the proposed rule amending IDAPA 08.02.03.004.06, Rules Governing Thoroughness, Incorporation by Reference, Idaho Alternate Assessment Achievement Standards, as submitted in Attachment 1.** The motion carried 6-0. Ms. Atchley and Dr. Hill were absent from voting.

There were no comments or questions from the Board.

5. Annual Report – Hardship Elementary School – Cassia County School District No. 151, Albion Elementary School

This item was provided in the agenda materials as an information item

Superintendent Ybarra shared with the Board to hardship status for Albion Elementary School was originally approved in 1999 and that the school's circumstances have not changed. She continues that as the Superintendent of Public Instruction, she is required to bring this to the Board.

There were no comments or questions from the Board.

## **ELECTION of OFFICERS**

### **BOARD ACTION**

**M/S (Westerberg/Soltman): To appoint Dr. Linda Clark as Board President, Debbie Critchfield as Vice President, and Dr. David Hill as Secretary.** The motion carried 6-0. Ms. Atchley and Dr. Hill were absent from voting. The positions of the new officers take effect immediately.

### **OTHER BUSINESS**

There being no further business, a motion to adjourn was entertained.

### **BOARD ACTION**

**M/S (Westerberg/Critchfield): To adjourn the meeting at 2:00 am Pacific Time.** The motion carried 6-0. Ms. Atchley and Dr. Hill were absent from voting.