



**REGULAR MEETING
June 14-15, 2017
North Idaho College
Student Union Building
Coeur d'Alene, Idaho**

Wednesday, June 14, 2017, 10:30 am, Driftwood Bay Room

Meet with Joint Finance-Appropriations Committee

- North Idaho College/University of Idaho Computer Science 2+2 Partnership Update
- North Idaho College – Complete College Idaho Update
- North Idaho College – Collaborative Education Facility Update
- North Idaho College - Dual Credit Program Update
- Governor's Higher Education Task Force Update
- K-12 Update

Wednesday, June 14, 2017, 1:00 pm, Lake Coeur d'Alene Room

BOARDWORK

1. Agenda Review / Approval
2. Minutes Review / Approval
3. Rolling Calendar

WORK SESSION

- A. College and Career Advising

EXECUTIVE SESSION

Idaho State University

To go into executive session pursuant to Section 74-206(1)(b), Idaho Code, "To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student."

Thursday, June 15, 2017, 8:00 am, Lake Coeur d'Alene Room

OPEN FORUM

CONSENT AGENDA

BAHR

1. TIAA – Retirement Plan Trust Agreement
2. Boise State University – Campus Planning and Facilities Building Project
3. University of Idaho – Easement – Idaho Board of Land Commissioners/Idaho Department of Lands – McCall Campus Property

IRSA

4. EPSCoR-Idaho Committee Appointment

PPGA

5. Indian Education Committee Appointment
6. State Rehabilitation Council Appointment
7. Data Management Council Appointment
8. Accountability Oversight Committee Appointment
9. Idaho State University – Facility Naming
10. President Approved Alcohol Permits
11. Coeur d'Alene School District – Boundary Correction

SDE

12. Request for Waiver of 103% Student Transportation funding Cap
13. Transport Students Less Than One-And-One-Half Miles for the 2014-2015 School Year
14. Professional Standards Commission – Lewis-Clark State College Teacher Preparation Program Review
15. Professional Standards Commission – University of Idaho Teacher Preparation Program Review

PLANNING, POLICY & GOVERNMENTAL AFFAIRS

1. North Idaho College Update
2. 2018 Legislative Ideas
3. Institution/Agency Strategic Plans
4. Data Management Council Business Rules/Policies
5. College and Career Readiness Definition
6. College of Eastern Idaho Trustee Zones
7. Instructional Staff Evaluation Review Report
8. Board Policy I.J. – Use of Institutional Facilities – First Reading
9. Boise State University – Alcohol Permit for 2017 Home Football Games – Pre Game Events at Stueckle Sky Center
10. Idaho State University - Alcohol Permit for 2017 Home Football Games
11. University of Idaho - Alcohol Permit for 2017 Home Football Games – Pre Game Events
12. University of Idaho – Alcohol Permit for 2017 Home Football Game – Suite Club Seating
13. Idaho Public Television, Annual Report
14. Elementary Secondary Education Act – Consolidated State Plan

INSTRUCTION, RESEARCH & STUDENT AFFAIRS

1. Board Policy III.P. Students – First Reading
2. Board Policy III.Q. Admissions Standards – Second Reading
3. University of Idaho – Masters of Natural Resources – New Option in Environmental Education and Science Communication/Self-support Fee
4. Postsecondary Credit Transfer and Articulation Update

BUSINESS AFFAIRS & HUMAN RESOURCES

Section I – Human Resources

1. Chief Executive Officer Employment Agreements/Terms

Section II – Finance

1. FY 2018 Operating Budgets
2. FY 2019 Line Items
3. Idaho State University - First Amendment to the Joint Operations and Maintenance Agreement between Idaho State University and West Ada School District
4. Idaho State University - Temporary Parking Memorandum of Agreement between West Ada School District and Idaho State University
5. University of Idaho – Disposal of Real Property – Twin Larch, Latah County
6. University of Idaho – New Activity Fee – Greek Life
7. Lewis-Clark State College – Career Technical Education Center Project – Planning and Design

DEPARTMENT OF EDUCATION

1. Superintendent's Update
2. Emergency Provisional Teaching Certificates
3. Proposed Rule Docket 08-0203-1702, High School Graduation Requirements - College Entrance Exam
4. Proposed Rule IDAPA 08.02.03.004, Incorporated by Reference - Alternate Assessment Achievement Standards
5. Hardship Status – Albion School, Cassia county School District No. 151

ELECTION OF OFFICERS

If auxiliary aids or services are needed for individuals with disabilities, or if you wish to speak during the Open Forum, please contact the Board office at 334-2270 no later than two days before the meeting. While the Board attempts to address items in the listed order, some items may be addressed by the Board prior to or after the order listed.

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BOARDWORK
JUNE 14, 2017

1. Agenda Approval

Changes or additions to the agenda

2. Minutes Approval

BOARD ACTION

I move to approve the minutes from the April 19-20, 2017 regular Board meeting, and May 17-18, 2017 Board Retreat as submitted.

3. Rolling Calendar

BOARD ACTION

I move to set May 16-17, 2018 as the date and Boise as the location for the 2018 Board Retreat and June 20-21, 2018 as the date and College of Eastern Idaho as the location for the June 2018 regularly scheduled Board meeting.

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Trustees of Boise State University
Trustees of Idaho State University
Trustees of Lewis-Clark State College
Board of Regents of the University of Idaho
State Board for Career Technical Education

**DRAFT MINUTES
STATE BOARD OF EDUCATION
April 19-20, 2017
University of Idaho
Bruce M. Pitman Center
International Ballroom
Moscow, Idaho**

A regularly scheduled meeting of the State Board of Education was held April 19-20, 2017 at the University of Idaho in Moscow, Idaho.

Present:

Emma Atchley, President
Linda Clark, Vice President
Debbie Critchfield, Secretary
Superintendent
Don Soltman

Dave Hill
Richard Westerberg
Sherri Ybarra, State

Absent:

Andy Scoggin
Sherri Ybarra, State Superintendent (joined as noted for portions via phone)

Wednesday, April 19, 2017

The Board met at the University of Idaho in its Bruce M. Pitman Center, International Ballroom in Moscow, Idaho for regular business. Board President Emma Atchley welcomed everyone and called the meeting to order at 10:00 am Pacific time. Ms. Atchley extended appreciation from the Board and Staff to the University of Idaho for its hospitality. Mr. Scoggin and Ms. Ybarra were absent.

**BOARDWORK
JUNE 14, 2017**

BOARDWORK

1. Agenda Review/Approval

BOARD ACTION

M/S (Clark/Soltman): To approve the agenda as submitted. The motion carried 6-0. Mr. Scoggin and Ms. Ybarra were absent from voting.

2. Minutes Review / Approval

BOARD ACTION

M/S (Clark/Hill): To approve the minutes from the February 15-16, 2017 regular Board meeting, as submitted. The motion carried 6-0. Mr. Scoggin and Ms. Ybarra were absent from voting.

3. Rolling Calendar

BOARD ACTION

M/S (Clark/Critchfield): To set April 18-19, 2018 as the date and the University of Idaho as the location for the April 2018 regularly scheduled Board meeting. The motion carried 6-0. Mr. Scoggin and Ms. Ybarra were absent from voting.

PLANNING, POLICY & GOVERNMENTAL AFFAIRS (PPGA)

1. University of Idaho (UI) Annual Progress Report and Tour

Dr. Chuck Staben, President of the University of Idaho (UI) welcomed the Board and guests to UI for the April meeting. Dr. Staben provided his annual report to the Board through a short video highlighting UI's research numbers, Carnegie Classification, success of the Board's Direct Admissions initiative, increase in the number of transfer students enrolling at UI, increased number of students from Sand Point High School going on to UI, the recent McClure Center Study and elimination of the university's application fee. As part of his report to the Board, Dr. Staben guided Board members and staff on a tour of the WWAMI Medical Education Building and Gritman Medical Center Building where they toured the spaces and convened for presentations. Dr. Clark had requested UI share the recent findings of the McClure Center Study with the Governor's Higher Education Taskforce K-20 Pipeline Subcommittee.

Board members and staff left for the tour of the WWAMI Medical Education Building and Gritman Medical Center Building at 11:28 a.m. (MST).

WORKSESSION

A. Business Affairs & Human Resources (BAHR)

Student Tuition & Fee Rates (Academic Year 2017-2018)

1. Idaho State University – Student Tuition & Fee Rates
2. Eastern Idaho Technical College – Student Tuition & Fee Rates
3. Lewis-Clark State College – Student Tuition & Fee Rates
4. University of Idaho – Student Tuition & Fee Rates
5. Boise State University – Student Tuition & Fee Rates
6. Dual Credit Fee
7. Transcript Fee
8. Summer Bridge Program Fee

BOARD ACTION

IDAHO STATE UNIVERSITY:

M/S (Westerberg/Hill): To increase the FY 2018 annual full-time resident tuition and fees at Idaho State University by 3.0% (\$210) for a total dollar amount of \$7,166; to authorize the University to establish the tuition portion of this total dollar amount (\$5,424.60) as the base tuition for eligible students in the FY 2018 cohort for the University's "Tuition Lock" initiative; and to increase the annual full-time tuition for nonresident students by 5.0% (\$708) for a total dollar amount of \$14,776. The motion carried 6-0. Mr. Scoggin and Ms. Ybarra were absent from voting.

M/S (Westerberg/Soltman): To approve all other fees set forth in the FY 2018 Idaho State University tuition and fees worksheet which will be made part of the written minutes. The motion carried 6-0. Mr. Scoggin and Ms. Ybarra were absent from voting.

EASTERN IDAHO TECHNICAL COLLEGE:

M/S (Westerberg/Hill): To increase the FY 2018 annual full-time resident tuition and fees at Eastern Idaho Technical College by 2.5% (\$60) for a total dollar amount of \$2,464; and to increase the annual full-time tuition for nonresident students by 4.1% (\$220) for a total dollar amount of \$5,577. The motion carried 6-0. Mr. Scoggin and Ms. Ybarra were absent from voting.

M/S (Westerberg/Clark): To approve all other fees in the FY 2018 Eastern Idaho Technical College tuition and fees worksheet which will be made part of the written minutes. The motion carried 6-0. Mr. Scoggin and Ms. Ybarra were absent from voting.

LEWIS-CLARK STATE COLLEGE:

M/S (Westerberg/Soltman): To increase the FY 2018 annual full-time resident tuition and fees at Lewis-Clark State College by 3.5% (\$214) for a total dollar amount of \$6,334; and to increase the annual full-time tuition for nonresident

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students by 5.0% (\$576) for a total dollar amount of \$12,076. The motion carried 6-0. Mr. Scoggin and Ms. Ybarra were absent from voting.

M/S (Westerberg/Hill): to approve all other fees set forth in the FY 2018 Lewis-Clark State College tuition and fees worksheet which will be made part of the written minutes. The motion carried 6-0. Mr. Scoggin and Ms. Ybarra were absent from voting.

UNIVERSITY OF IDAHO

M/S (Westerberg/Soltman): To increase the FY 2018 annual full-time resident tuition and fees at University of Idaho by 3.5% (\$256) for a total dollar amount of \$7,488; and to increase the annual full-time tuition for nonresident students by 10.2 % (\$1,516) for a total dollar amount of \$16,324. The motion carried 5-1 with Ms. Atchley voting nay. Mr. Scoggin and Ms. Ybarra were absent from voting.

M/S (Westerberg/Hill): To approve all other fees set forth in the FY 2018 University of Idaho tuition and fees worksheet which will be made part of the written minutes. The motion carried 6-0. Mr. Scoggin and Ms. Ybarra were absent from voting.

BOISE STATE UNIVERSITY

M/S (Westerberg/Hill): To increase the FY 2018 annual full-time resident tuition and fees at Boise State University by 3.5% (\$246) for a total dollar amount of \$7,326; and to increase the annual full-time tuition for nonresident students by 6.0% (\$866) for a total dollar amount of \$15,316. The motion carried 5-1 with Ms. Atchley voting nay. Mr. Scoggin and Ms. Ybarra were absent from voting.

M/S (Westerberg/Clark): To approve all other fees set forth in the FY 2018 Boise State University tuition and fees worksheet which will be made part of the written minutes. The motion carried 6-0. Mr. Scoggin and Ms. Ybarra were absent from voting.

Mr. Westerberg introduced the items reminding everyone of the significant responsibility of the Board in setting tuition and fees. Mr. Westerberg then invited the institutions to come forward, starting with Idaho State University.

Mr. Brian Hickenlooper, Interim Chief Financial Officer and Dr. Rex Force, Vice President for Health Sciences were present to represent Idaho State University (ISU). Mr. Hickenlooper began the presentation with an update to the Board on initiatives designed by ISU to deliver on their commitment to remain competitive while still being sensitive to parents and students concerns regarding the cost of tuition. Students entering ISU in fall 2017 were eligible for the new Tuition Lock Test Pilot Program which guarantees a lock on tuition the following year for those students meeting eligibility requirements. The Step Ahead Program is another initiative developed by ISU that allows for student enrolling with early college credits to receive a scholarship of up to \$1,000 towards tuition. The Bengal Retention Grant is geared towards students in their

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sophomore and junior year to continue with their studies towards graduation and is a need based scholarship, similar to the Federal Pell Grant, administered by ISU.

Mr. Hickenlooper continued with a discussion of ISU's fee process for the current year. He recited to the Board a letter written by Makayla Muir, President of the Associated Students of Idaho State University. Ms. Muir was unable to attend the Board meeting in person, but expressed to President Atchley and the Board her support of the proposed fee increases based on the collegial and collaborative process the University used to ensure student input. The Advisory Board's recommendations for student fees were then taken to the Institutional Effectiveness and Assessment Council (IEAC). The Institutional Effectiveness and Assessment Council is the newly formed Budget Council for Idaho State University assembled to assess and advise the budget committee. This was a collaborative effort of faculty, staff, vice presidents and students. Three of the IEAC's main focus areas are enrollment, retention of students, and making sure decisions made through the budget process are aligned with accreditation. Through this process, ISU was able to identify \$6.3M in savings through a reduction of expenses.

Mr. Hickenlooper continued with ISU's request to increase undergraduate resident tuition and fees by 3.0%. The proposed increase is estimated to generate approximately \$1.5M. This amount will be used to fund compensation due to the 3% CEC as well as benefit increases. He continued with a request to increase graduate tuition and fees by 5.0%. The proposed increase to graduate and non-resident students is estimated to generate approximately \$901,000.00, which will be used to fund academic rank and tenure promotions, graduate and teaching assistants, library inflation, and 13.6% of the revenue decline from enrollment changes. Public hearings to seek testimony on the proposed tuition and fee increases, as published in the Bengal student newspaper, were held at the Idaho Falls, Meridian and Pocatello campuses February 21st & 22nd, 2017. The Chief Financial Officer, Associate Vice President for Finance and Administration and Budget Officer, and members of the IEAC were present to answer questions.

Mr. Hickenlooper ended the presentation by noting the increase to undergraduate resident tuition and fees is the second lowest increase in 29 years and the majority of professional fees are in the lowest tier for most programs

Mr. Westerberg expressed his appreciation to ISU for highlighting the professional fee increases. He then pointed out that professional fees are very much a part of the cost of education and stated the need to pay attention to these fees in addition to tuition.

Mr. Hill asked a question of the Professional Fee for Graduate Level Counseling courses (line item 45). He pointed out that percentage wise this was a rather large increase and asked if this line item were a maintenance cost or one-time cost? Dr. Force responded the grant used to purchase the software had expired and this will now be an annual fee. The software referenced is a video content management system used to video tape interactions of students as they move through their curriculum and provide feedback.

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Ms. Atchley questioned the reduction of expenses by \$6.3M and specifically which areas were the reductions most evident? Mr. Hickenlooper responded the largest reduction, \$4.0M, was in salaries, a majority of which came from vacant positions that remain unfilled. An additional \$1.0M - \$2.0 in savings were found through a reduction in materials and supplies; primarily maintenance contracts that were not being utilized and therefore were not renewed.

Ms. Athcley then asked if the 5.0% increase to graduate fees covered the actual cost for the increase in CEC and health care benefits. Mr. Hickenlooper reported the increase to be greater than 3.0% and closer to the requested 5.0%.

Dr. Clark noted the increase for professional fees were aligned closely with the exception of the large increase in professional fees for the Physical Therapy and Occupational Therapy programs (line items 27 – 30) and requested clarification. Mr. Hickenlooper responded ISU had moved away from the existing model of charging professional fees per semester; two (2) semesters for three (3) years to a longer term model of charging for eight (8) semesters over three (3) years to account for the additional summer semesters. Mr. Hickenlooper then noted the increase was approximately 5.8% or roughly the cost of the change in CEC.

Eastern Idaho Technical College (EITC) was next, represented by President Rick Amman who introduced Dr. Christian Godfrey, Vice President of Finance, who reported to the Board on EITC's proposed tuition increase of 2.5% for FY18. Dr. Godfrey indicated the fee increase would generate approximately \$28,300 in fees paid by students which would equal an increase of approximately \$60 per student. He then explained the fee increase would be used to meet the needs of equipment and materials for classes, pointing out that a number of CTE programs are technical, software, welding or mechanical in nature, requiring extra costs.

The plan for the proposed increase to tuition and fees was developed through the President's Advisory Council where the needs for the college were discussed by the President and Vice Presidents for the college. The plan was then presented to the community through the public hearing process. Additionally, the President's Advisory Council met with the student body and student senate to review the plan, which was met with support by the student population. Dr. Godfrey continued by highlighting the fact that all fees are designated as Vocational Education Fees and not technical fees or other fees.

The total in additional revenue from the change is \$31,500 and includes full-time, part-time and non-resident students. Finally, Dr. Godfrey pointed out EITC's trend of decreasing the amount of its fee increases over the years from 6.3% in FY15 to 3.5% in FY16 and finally 3.0% in FY17 and now 2.5% for FY18. Dr. Godfrey stated that EITC runs very lean in comparison to their peers, and highlighted the fact that although EITC charges the lowest tuition of any institution in the state, they are still able to increase their reserve ratio. Dr. Godfrey concluded the presentation by stating the requested fee increase was within the guidelines suggested by the Business Affairs and Human Resources Committee.

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There were no questions from the Board.

Lewis-Clark State College (LCSC) represented by Todd Kilburn, Vice President for Finance & Administration and Ms. Leana DeMasters, President of the Associated Students of Lewis-Clark State College (ASLCSC) was next in the order.

Mr. Kilburn began by explaining the purpose of the proposed tuition and fee increases and its uses. He explained the process developed by LCSC began with the cabinet and then worked through the plan with the ASLCSC who reviewed and provided recommendations on the plan. Mr. Kilburn stated LCSC is requesting a tuition and fee increase of 3.5% for residents, 5.0% tuition for non-residents and \$324 per credit for the summer fee. Mr. Kilburn continued with a summary of the breakdown of fees. Full-time students would experience an increase of \$214 for the year. Part-time students would see an increase of \$11 per credit and non-resident full-time students would see an increase in tuition of \$576 for the year. Full-time non-resident students residing in the neighboring Washington State county of Asotin would see an increase of \$176 for the year. Mr. Kilburn explained the increase in tuition and fees would be used to implement the 3.0% CEC increase recommended by the Governor, totaling \$339,000; an increase of \$860 per position in health insurance totaling \$148,000 and faculty promotions totaling \$90,000 for a total increase of \$577,000.00. The 3.5% increase would be used to cover these three items and nothing else.

Ms. Leana DeMasters continued the presentation by sharing with the Board LCSC's implementation of a new process that allowed for an increase in student involvement. She stated the ASLCSC was in favor of both the process and 3.5% tuition and fee increase. Mr. Kilburn ended the presentation by stating an increase of less than the 3.5% would result in a reallocation of funds internally to fulfill the line item for faculty promotions. He then reiterated the desire of LCSC to use the funds to support their staff while still meeting the obligations of the CEC and health insurance.

Ms. Critchfield asked if, considering their location, LCSC has a radius for out-of-state students allowing them in state tuition accommodation. Mr. Kilburn responded the accommodation is primarily for Asotin county residents. Ms. Critchfield then asked if LCSC has re-evaluated this. Mr. Kilburn responded this will be re-evaluated but has not been at this point. Mr. Soltman asked how many students from Asotin County are currently enrolled at LCSC. Mr. Kilburn responded he did not know the exact number of students attending from Asotin County but that the total population for out of state students is approximately 200 students. Mr. Soltman then commented the arrangement with Asotin County seemed to be of value to LCSC.

Presentations to the Board continued with the University of Idaho (UI) represented by Dr. Chuck Staben, President of the University of Idaho, Cruz Botello, President of the Associated Students of the University of Idaho (ASUI), Brian Foisy, Vice President of Finance and Budget Director Trina Mahoney.

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Dr. Staben began the presentation by thanking the Board for the opportunity to present UI's tuition and fee proposal and acknowledging the request is counter to the Board's goal of holding tuition low. He states that holding tuition low is not a full picture of access and affordability or what is best for students. He highlighted the importance of looking beyond the "sticker price" when considering tuition and fees to ensure an investment in excellence for the university's educational and research mission. Dr. Staben believes the requested increase will help to maintain access while investing in a great educational experience for students.

Dr. Staben continued with a requested 6.0% increase to tuition and fees for resident students and 8.0% increase to tuition and fees for non-resident students. The resident tuition and fee proposal will allow for fair compensation of faculty and staff members, recruitment and retention of instructors, researchers and staff, and additional scholarship support. The university is not proposing any change to the facility fee, however they are requesting a large increase for the technology fee to allow for investment in new technologies and infrastructure. This fee has not been increased for seven years. The proposed Dedicated Activity Fee increase would include a new fee for the College of Education Physical Therapy program operated by graduate interns in service to all members of the student body. Additional proposals include small increases to support the institution's Native American Center, the Office of Multi-Cultural Affairs and Women's Center. These three items were identified by the student government during their fee setting process. Dr. Staben ended the presentation by stating an approval of the proposed tuition and fee increase would result in an increase of less than \$500 per year, per student or \$36 per month, per student.

Ms. Critchfield asked how students are involved in the fee setting process. Ms. Mahoney responded that fee setting is a very involved process with a student fee meeting lead by the President of ASUI. Mr. Botello commented the process is a very collaborative one that encourages student involvement. Ms. Critchfield then asked if a majority of students are agreeable to tuition and fee increases or if there is opposition. Mr. Botello responded there is usually opposition initially but that once the need for the increase is explained most students are in support of an increase in tuition and fees.

Mr. Soltman expressed concern for the number of WUE students attending UI several years ago and if the institution has established a good ratio of WUE students. Dr. Staben responded there had been a cut back on the number of WUE students attending UI and that this year there will be an increased focus on recruiting students from Washington and Oregon. The results of this focus will be assessed at the end of the next school year. Additionally, Dr. Staben acknowledged there was a period of time where UI accepted to many WUE students, followed by a time where they were not accepting enough WUE students. The focus now is on finding the right balance.

Boise State University (BSU) was the final institution presenting to the Board today. Dr. Bob Kustra, President of BSU, introduced Mr. Mark Hiel, Vice President for Finance and Administration and Ms. Rebecca Kopp, President of the Associated Students of Boise State University (ASBSU). He thanked the Board for the opportunity to present BSU's

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tuition and fee increase proposal and indicated BSU is requesting an increase of 5.1% in tuition for full-time students enrolling in 12 or more credits.

Dr. Kustra continued with a summary of where the fees would be applied. The 3% CEC approved by the current Legislature covers 36% of BSU's employees. BSU would use 3.5% of the requested increase in tuition and fees to cover those employees not included in the CEC. The strategic facilities fee increase would be used to cover the anticipated funding needed to build the new Micron Center for Materials Research, allowing BSU to leverage funding received through private gifts and from the state of Idaho to move forward with the project. The remainder of the requested increase would be used to fund non-discretionary costs such as benefit rate increases, faculty promotions, library inflationary increases, and increases in software and maintenance contracts and increased support for the Foundational Studies Program, GIMM and Design Ethnography programs and support for the Applied Policy Institute in the School of Public Service. He also stated the need to increase the spending per student enrolled in BSU's Business School to continue accreditation of the program. Dr. Kustra concluded his portion of the presentation by stating the increase requested is needed for BSU to support the universities increase in enrollment and meet the Board's 60% goal.

Mr. Heil continued BSU's presentation with a review of the universities budget review process. He stated the process includes a review of the needs across campus and that the requests from all departments totaled \$12.0M. He states the requested 5.1% increase will fund \$1.0M of the \$12.0M requested.

Ms. Kopp stated the Student Activity Fee Advisory Board (SAFAB) considered carefully the proposed increases in activity fees and recommend a small increase to support counseling services, university health services, campus recreation, and student life. She stated the students were specifically interested in the additional services that will come from these fees and that a majority of the student body supported the requested fee increases.

Mr. Westerberg asked what is included in the 3.5% of the requested increase attributed to the CEC. Mr. Heil responded faculty promotions and higher benefit costs, but that a majority would be used to fund CEC for the non-portioned employees which make up 2/3 of the university's faculty and staff. Dr. Clark then asked how BSU's number of non-covered employees compared to those at other institutions. Dr. Kustra responded he assumed the total was substantially larger but does not have the exact numbers. Ms. Atchley asked where the SAFAB requested fee increases would appear. Mr. Heil responded the increase would be part of the student activity fee.

Ms. Atchley wished to explain her nay vote for the two motions. She stated the Board has a role in advocating for institutions and their level of operations. She continued by stating the Board has been compelled by many circumstances to not always fulfill that duty and that they had an opportunity to do so today and that the Board has not fulfilled their duty to the institutions and students today. Students understand the importance of their investment in their education and this is an important factor that needs to be taken

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in to consideration. Ms. Atchley stated she felt strongly about making sure the Board does their best job in spite of the external circumstances to do what they can for the students and institutions of our state.

DUAL CREDIT FEE

M/S (Westerberg/Soltman): To set the statewide dual credit fee at \$65 per credit for courses delivered at secondary schools, including courses taught online using instructional staff hired by the high school or the Idaho Digital Learning Academy, for fiscal year 2018. The motion carried 6-0. Mr. Scoggin and Ms. Ybarra were absent from voting.

Mr. Soltman commented on the length of time the \$65 fee has been in place and asked if the Board intends to conduct any type of analysis to determine if this is the appropriate amount for the dual credit fee.

Mr. Westerberg responded from the Business Affairs and Human Resources (BAHR) committee perspective, the \$65 fee was the correct number, however a discussion through the Institutional Research and Student Affairs (IRSA) committee as to the quality and breadth of these courses should be considered. Dr. Hill responded the IRSA committee had observed the institutions allocated costs differently against dual credits with dual credit fees at some institutions being more profitable than at others. In general, the IRSA committee is highly supported of dual credit and will have a discussion as to what should be there to maintain the quality of these courses. He finished by stating that based on single cost analysis, the committee did not recommend a change to the fee.

Dr. Clark then stressed the importance of standardizing text books. She highlighted the difficulty for school districts to purchase text books and that while some institutions provide money to the instructors for dual credit courses, it is not consistent. She then stated the importance for Idaho's schools and charter schools to be on an equal footing in their ability to offer those classes and to have requisite materials. Dr. Hill responded his agreement and although no definitive data has been collected to support this, he suspects dual credit is provided at a higher rate in wealthier school districts and, if so, this leads to an equity issue as well.

Ms. Critchfield commented that adjustments with dual credit fee or text books could be addressed with funds allotted to grades 7-12 by the legislature and this might be another aspect to consider in the overall discussion with regards to dual credit. Dr. Clark followed up on Ms. Critchfield's comment by stating this is something being discussed by the Governor's Higher Education Task Force committees.

TRANSCRIPT FEE

M/S (Westerberg/Soltman): To set the statewide transcript fee at \$10 per credit for fiscal year 2018 for students enrolled in a qualified Workforce Training course where the student elects to receive credit. The motion carried 6-0. Mr. Scoggin and Ms. Ybarra were absent from voting.

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Ms. Atchley requested more information on this fee and invited Mr. Chet Herbst, Chief Financial Officer for the State Board of Education to elaborate further. Mr. Herbst explained the fee applies to Career Technical Courses taken and then later added to a transcript for credit would be charged the transcript fee.

SUMMER BRIDGE PROGRAM FEE

M/S (Westerberg/Clark): To set the statewide summer bridge program fee at \$65 per credit for fiscal year 2018 for students admitted into a summer bridge program at an institution the summer immediately following graduation from high school and enrolling in pre-determined college-level courses at the same institution the fall semester of the same year. The motion carried 6-0. Mr. Scoggin and Ms. Ybarra were absent from voting.

Dr. Hill noted the Summer Bridge Program Fee is the same as the dual credit fee. He then asked if the dual credit fee were to increase, would the summer bridge program fee increase as well. Mr. Westerberg confirmed this to be correct.

The approved tuition and fees report is included as Attachment 1 to the April minutes.

B. Planning, Policy & Governmental Affairs (PPGA)

Institution, Agency, and Special/Health Programs Strategic Plans

1. Eastern Idaho Technical College – Mission Statement & Core Themes

BOARD ACTION

M/S (Critchfield/Clark): To approve the request by Eastern Idaho Technical College to amend their mission statement and core themes as provided in Attachment 5. The motion carried 6-0. Mr. Scoggin and Ms. Ybarra were absent from voting.

Ms. Critchfield introduced the item reminding the Board this is an opportunity to review the institutions strategic plans and have a discussion. She then stated the discussion was to be two-fold; to review the merits of each plan but also a broader discussion of the elements the Board would require institutions to present. Today the institutions will give a short progress update on the changes to their strategic plans for the Board's review and feedback.

Ms. Bent, Chief Planning and Policy Officer for the Board, reminded Board members that as required by Idaho Code and Board Policy, the institutions, agencies and special programs under the oversight of the Board are required to review and update their strategic plans each year. Strategic plans are submitted to the Board for approval starting in April, in alignment with the Board's annual planning calendar. The Board also requires those plans be in alignment with the Board's system wide strategic plan. Ms. Bent reviewed the six required plan components which include a vision statement, mission statement, goals, objectives, performance measures, benchmarks, and key

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external factors. Additionally, the postsecondary institutions are required to include the system-wide performance measures approved by the Board.

Ms. Atchley asked if the Board would engage in a general conversation about the process and if that would occur before or after the presentations. Ms. Critchfield responded this would occur after the presentations. She also clarified the institutions would not be presenting to the Board, but that she will ask two standardized questions of each institution and then open the floor to questions and discussion from other Board members. Those two questions were: How have you as your institution operationalized or institutionalized your strategic plan, and how is your plan used in decision making.

Mr. Westerberg asked if all mandatory elements reviewed by Ms. Bent were specified by a state requirement or if there was any flexibility for the elements implemented by the Board. Ms. Bent responded the components are required state components, however the performance measures are at the complete discretion of the Board. Ms. Bent then reminded the Board of Eastern Idaho Technical College's (EITC) request for approval of their new, proposed mission statement at this Board meeting.

Mr. John Wiencek, Provost and Executive Vice President for the University of Idaho was present for questions on the universities strategic plan. To Ms. Critchfield's two questions, Mr. Wiencek responded the strategic plan is embedded throughout the universities operations. Mr. Wiencek referenced the University Budget Finance Committee to explain how the plan is used in the decision making process. Ms. Atchley highlighted the fact that UI successfully melded accreditation themes within the strategic plan and expressed her approval of this. She continued by stating the strategic plan and accreditation should work together to make the process of accreditation more streamlined. Dr. Hill then asked if Mr. Wiencek has seen the strategic plan being implemented by faculty. He responded the institution has seen this during their work reframing the program prioritization process over the last year through faculty and staff participation and evaluation. Dr. Clark asked if the Board's 60% Goal is included in the institutions strategic plan. Mr. Wiencek responded the Board's Go-On Initiative is a major focus of the institution and has been embedded in the strategic plan with student and faculty input. Dr. Clark then asked if it would aid in the process if the Board provided a standardized template. Mr. Wiencek responded a template would not necessarily make the process easier. Mr. Westerberg asked if the purpose of the institutions strategic plan should support the Board's goals or be driven by the institution's goals. Mr. Wiencek responded that each institution has a different mission that may be difficult to conform to the Board's goal and encouraged some latitude among the institutions in response to this fact.

Dr. Jim Munger, Vice Provost for Academic Planning represented Boise State University. To Ms. Critchfield's two questions, Dr. Munger responded the institution recently completed the university wide budgeting process where each division's goals were tied to the plan. He then shared the institution's new incentive based model designed to have resources allocated to the areas where they are most needed and strategically necessary. Dr. Munger cited Goal 5 of the institutions plan; to transform business processes to support the mission of the university as an example of how the

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plan is used in BSU's decision making process. Ms. Atchley asked if BSU's accreditation goals are similar to those within the strategic plan. Dr. Munger responded the accreditation body has not provided good guidance on how to institutionalize the strategic plan and that BSU needs to determine how to unify the goals prior to the next accreditation cycle in two years' time.

Ms. Lori Stinson, Provost and Vice President for Academic Affairs and Mr. Andrew Hanson, Vice President for Student Affairs represented Lewis-Clark State College (LCSC). Ms. Stinson reminded the Board of the new mission statement and core themes developed by LCSC in the previous year. She stated one of the benefits of the updated mission statement and core themes was the ability for both to unite the institution. To Ms. Critchfield's two questions, Mr. Hanson responded LCSC's strategic plan is the superordinate plan dictating all subordinate planning. The plan is used during the annual budgeting process and is well integrated into the operations of LCSC. Ms. Atchley asked how the plan addresses the Board's 60% Goal. Mr. Hanson repeated the strategic plan is the superordinate plan, including enrollment planning. This has allowed the institution to optimize student enrollment through recruitment, retention and completion initiatives resulting in a steady growth in enrollment and increased number of graduates.

Dr. Rick Aman, President of Eastern Idaho Technical College (EITC) was present for questions on the strategic plan. Dr. Aman informed the Board that in anticipation of a positive vote on the bond initiative in May, the college has been transitioning their strategic plan to align with the mission and vision of a community college and that the plan has been designed to work within the guidelines of the Northwest Commission. To Ms. Critchfield's two questions, Dr. Aman responded the strategic plan has been operationalized through EITC's program review process of linking program review with budgeting in support of recruitment, retention and graduation. Additionally, the plan is used in the decision making process across campus involving external advisory committees, the student and faculty senate, safety committee, college staff and executive committee. Mr. Soltman asked if the plan presented to the Board today is the same strategic plan submitted to EITC's accrediting team. Dr. Aman responded in the negative stating the plan submitted to the Board is the same plan submitted the previous year with minor modifications. He stated this approach will address EITC's mission as a technical college and as a community college until placement of the Board of Trustees. Ms. Critchfield asked if the Board had any questions in relation to EITC's amended mission statement and moved to approve the request by Eastern Idaho Technical College to amend their mission statement and core themes. Ms. Critchfield then asked if this plan would be submitted to the Board for approval at the June Board meeting. Dr. Aman responded in the affirmative.

Moving to the community colleges, Mr. Todd Schwarz, Executive Vice President and Chief Academic Office represented the College of Southern Idaho (CSI). In response to Ms. Critchfield's two questions, Mr. Schwarz responded that the college's planning processes have been driven by the strategic plan. He continued the plan is utilized at the individual level up to the system wide level and is used in making policy decisions, initiative decisions and resource allocation decisions.

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Mr. Mark Browning, Vice President of Communications and Government Relations represented the College of Western Idaho (CWI). In response to Ms. Critchfield's two questions, Mr. Browning reported the operationalization of the strategic plan was currently underway. He then continued by stating the plan is used daily and is an integral part of the budgeting process and how the five major themes of the plan align with CWI's mission. Ms. Critchfield identified CWI's Strategic Plan Goal #4 – Organizational Stewardship as one that she appreciated being identified and included in the organization's strategic plan. Ms. Atchley agreed.

Dr. Lita Burns, Vice President of Instruction was present to represent North Idaho College (NIC). Dr. Burns stated the college has operationalized the strategic plan by writing the plan to fulfill the college's mission. She continues the plan is used at the departmental level where each department must write goals in line with the college's core themes. These goals are then used by the institution to plan for the coming academic year. Dr. Burns cites the 60% Goal as an area identified as needing improvement. Through this process the college realized a deficit in student's applying for dual-credit courses. NIC now provides the courses on campus rather than in the local high schools. The result has been an increase in the number of high school students matriculating to NIC. Mr. Soltman commented offering dual-credit in English 102 as an important goal needing to be achieved. English teachers statewide have commented that dual credit does not lend itself to English 102 and that an increase in dual credit participation was possible if English 102 were offered. Dr. Burns acknowledged this need and stated NIC was working on a solution.

From Idaho State University (ISU), Provost and Executive Vice President for Academic Affairs, Dr. Laura Woodworth-Ney, and Ms. Selena Grace, Associate Vice President for Institutional Effectiveness presented to the Board ISU's newly developed Data Dashboard. ISU uses this dashboard to track progress towards their strategic plan goals and accreditation.

Mr. Westerberg noted the key performance indicators required by the Board are not in the institutions strategic plan. He continued by questioning if the Board should require the key performance indicators be embedded in the institutions plan as it ties to the Board's strategic plan. Mr. Westerberg then continued by asking two questions. First should the Board require the key performance indicators be embedded in the institutions plan; stating this is what the Board requires of the other institutions. Second, Mr. Westerberg asked if the Board should reduce the number of performance indicators to a more manageable number. Dr. Clark then stated her appreciation of the dashboard and that she would like to use the same design for the Board's K-20 dashboard. Ms. Grace then offered a response to Mr. Westerberg's previous comment related to the number of performance indicators required by the Board. She stated ISU has listed eleven (11) performance measures within their strategic plan. Ms. Grace stated she feels this number to be reasonable and manageable for the institution. Compared to the Board's thirty (30) initiatives in the Board's current strategic plan that are not necessarily mandated but highlighted.

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Mr. Soltman then asked if it is a policy issue that ISU does not have the system wide indicators included within their strategic plan. He then stated ISU should be required to include the system wide indicators within their strategic plan. Dr. Woodworth-Nye responded they could link the Board's indicators to the goal. Ms. Grace stated this could possibly be done through an addendum. Mr. Soltman pointed out UI did the same with last year's strategic plan. Mr. Westerberg stated the need to follow policy as written and that this discussion has shown ten indicators are too many and that the Policy, Planning and Governmental Affairs Committee should consider reducing the number of system wide indicators to no more than four.

Ms. Atchley asked if ISU's strategic plan fits in to the system and how the plan contributes to the system wide goals. Dr. Woodworth-Nye responded ISU's focus was on action related goals that are attainable within three to five years versus a core theme matrix which is a way for the institution to assess mission fulfillment. Ms. Grace added how an institution assess fulfillment of their mission and core themes is very different than how they assess fulfillment of their strategic plan. Mr. Westerberg stated the presentation by ISU shows the strategic plan needs to work for the institution. Dr. Clark stated her agreement but notes there are standard pieces that should be a part of each institution's plan. She continues each institution needs to articulate the same Board goals. Ms. Atchley stated the Board's plan has goals and that they are asking the institution to provide performance measures. Dr. Clark responded each institution has a part in the Board's goals and how are the institutions working towards the goal. She states the Board does not have the power to accomplish the goals on their own and that they must rely on the institutions to do so. Ms. Critchfield then stated it is clear from the discussion the Board wants the system wide indicators included in the institutions plans, the question lies with where to include them. Mr. Westerberg responded the Board policy needs to be followed. Ms. Atchley commented she prefers ISU follow policy. She then reminded the Board all plans will be formerly approved in June, allowing time for adjustments by the Board.

Ms. Critchfield reminded the Board that agency plans will be formerly approved in June and if there were any questions or comments on the plans submitted today. Mr. Westerberg asked if the plan submitted by the State Department of Education was the full plan. Ms. Bent responded the department provided strategies with their plan and general summary information about serving school districts, other than these optional components, everything else they provided was in the agenda material.

Ms. Critchfield asked a general question of the Board related to benchmarks and if they should be achievable but also rigorous. The Board responded in the affirmative. Ms. Critchfield then asked the Board's opinion of measurable objectives. Dr. Hill felt the need for both quantitative and qualitative goals. Ms. Atchley stated the importance of data that could be evaluated and the quality of performance.

Ms. Bent asked the Board if there were any comments on how the plans had been submitted. Ms. Atchley responded no preference on style as long as the same format is used for all of the plans. Ms. Bent then asked for feedback on this year's process for reviewing the strategic plans. In previous years all strategic plans were submitted to the

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Board at the same time versus this year's process of submitting the institution and agency plans in April and the special and health program strategic plans in June. Did the Board find today's process easier than in the past? Ms. Atchley responded that during previous discussions the Board had considered reviewing strategic plans on an individual basis and asked if this was still a possibility. Ms. Bent responded that statutory requirement partially drives the strategic plan submittal process. The institution are required to update the Board on their annual progress in implementing their strategic plans, this was done in the past through their annual updates to the Board. If desired, the Board could go back to have each institution present their plans at the June Board meeting as was done in the past. All plans must be approved and submitted to DFM around the first of July each year.

The meeting recessed at 4:29 pm PST until Thursday morning at 8:00 am PST.

Thursday April 20, 2016, 8:00 a.m., University of Idaho, Bruce M. Pitman Center, International Ballroom, Moscow, Idaho.

Board President Atchley called the meeting to order at 8:00 a.m. Pacific Time for regularly scheduled business. Mr. Scoggin and Ms. Ybarra were absent from voting (except where noted). There was one participant for Open Forum.

OPEN FORUM

Dr. William Gosling, former Board member and Athletics Committee Chair, addressed the Board regarding the University of Idaho's request for a waiver of the institutional funds cap for athletics. Dr. Gosling stated during his five years on the Board's Athletics Committee he gained a unique perspective as to the challenges faced by the institutions when balancing their athletic budgets. He continued by saying that what UI faces today is the result of a series of events outside of their control. Dr. Gosling then requested the Board continue the efforts initiated by athletics committee to maintain the balance between athletics and academics. He concluded by stating the cap system is not working.

Board President Atchley then requested unanimous consent to move the State Department of Education to the end of the day's agenda to allow Superintendent Ybarra to join by phone. There were no objections.

CONSENT AGENDA

M/S (Soltman/Hill): To approve the consent agenda as presented. The motion carried 6-0. Mr. Scoggin and Ms. Ybarra were absent from voting.

Business Affairs & Human Resources – Section I Human Resources

1. Audit Committee Appointment.

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BOARD ACTION

By unanimous consent to appoint Stephen Speidel as a member of the State Board of Education Audit Committee. The motion carried 6-0. Mr. Scoggin and Ms. Ybarra were absent from voting.

Business Affairs & Human Resources – Section II Finance

2. Boise State University – Food Services Contract, Amendment Two – Aramark Educational Services.

BOARD ACTION

By unanimous consent to approve the request by Boise State University to enter Amendment Two to its original Food Service Contract with Aramark Educational Services, LLC in order to fund the remainder of the Honors College dining area construction and build-out at a cost not to exceed \$3,000,000 in substantially the same form as that attached hereto as Attachment1. The motion carried 6-0. Mr. Scoggin and Ms. Ybarra were absent from voting.

3. University of Idaho – Disposal of Regents real property for Idaho Transportation Department (ITD) Project at UI Parker Farm, Latah County.

BOARD ACTION

By unanimous consent to approve the request by the University of Idaho to dispose of 0.23 acres of land and provide a temporary easement for the appraised value of \$801; and further to authorize the Vice President for Infrastructure for the University of Idaho to execute all necessary transaction documents for conveying this real property as outlined in the materials submitted to the Board in Attachments 1 and 2. The motion carried 6-0. Mr. Scoggin and Ms. Ybarra were absent from voting.

4. University of Idaho – Dining Services Contract Revision – Sodexo America, LLC.

BOARD ACTION

By unanimous consent to approve the addendum agreement between the University of Idaho and Sodexo America, LLC, in substantial conformance to the form submitted to the Board in Attachment 1, and to authorize the Vice President for Finance to execute the Addendum and any necessary supporting documents. The motion carried 6-0. Mr. Scoggin and Ms. Ybarra were absent from voting.

Instruction, Research and Student Affairs (IRSA)

5. Programs and Changes Approved by Executive Director – Quarterly Report.
This item was provided in agenda materials as an information item.

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6. WWAMI Admissions Committee Appointment

BOARD ACTION

By unanimous consent to approve the request by Idaho WWAMI Medical Education Program/University of Washington School of Medicine to appoint Dr. Robert McFarland and Dr. Jennifer Gray to the Idaho WWAMI Admissions Committee effective July 1, 2017 through June 30, 2020. The motion carried 6-0. Mr. Scoggin and Ms. Ybarra were absent from voting.

7. Idaho Experimental Program to Stimulate Competitive Research (EPSCoR) Committee Appointment

BOARD ACTION

By unanimous consent appoint Senator Mark Nye to the Experimental Program to Stimulate Competitive Research Idaho Committee as a representative of the state legislature effective immediately and expiring on June 30, 2020. The motion carried 6-0. Mr. Scoggin and Ms. Ybarra were absent from voting.

Planning, Policy & Governmental Affairs (PPGA)

8. Alcohol Permits – President Approved Request
This item was provided in the agenda materials as an information item.
9. Idaho Division of Vocational Rehabilitation – Idaho State Rehabilitation Council Membership

BOARD ACTION

By unanimous consent to appoint Janice Carson to the State Rehabilitation Council as a representative for disability advocacy groups for a term of three years effective immediately and ending March 31, 2020. The motion carried 6-0. Mr. Scoggin and Ms. Ybarra were absent from voting.

By unanimous consent to appoint Ron Oberleitner to the State Rehabilitation Council as a representative for business, industry and labor for a term of three years effective immediately and ending March 31, 2020. The motion carried 6-0. Mr. Scoggin and Ms. Ybarra were absent from voting.

By unanimous consent to re-appoint Molly Sherpa to the State Rehabilitation Council as a representative for disability advocacy groups for a second term of three years effective immediately and ending March 31, 2020. The motion carried 6-0. Mr. Scoggin and Ms. Ybarra were absent from voting.

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By unanimous consent to re-appoint Lucas Rose to the State Rehabilitation Council as a representative for business, industry and labor for a second term of three years effective July 1, 2017 and ending June 30, 2020. The motion carried 6-0. Mr. Scoggin and Ms. Ybarra were absent from voting.

By unanimous consent to re-appoint Kendrick Lester to the State Rehabilitation Council as a representative for the Department of Education for a second term of three years effective July 1, 2017 and ending June 30, 2020. The motion carried 6-0. Mr. Scoggin and Ms. Ybarra were absent from voting.

Planning, Policy & Governmental Affairs (PPGA)

10. Boise State University – Facility Naming

BOARD ACTION

By unanimous consent to approve the request by Boise State University to name the Engineering Building the “Charles P. Ruch Engineering Building”. The motion carried 6-0. Mr. Scoggin and Ms. Ybarra were absent from voting.

State Department of Education (SDE)

11. Boise State University – Idaho State Program Approval Review Team Report and the Council for Accreditation of Educator Preparation (CAEP) Site Visit Report

BOARD ACTION

By unanimous consent to approve the recommendation by the Professional Standards Commission to accept the State Review Team Report, and continue approval, for Boise State University’s identified teacher preparation programs as submitted in Attachment 1. The motion carried 6-0. Mr. Scoggin and Ms. Ybarra were absent from voting.

PLANNING, POLICY AND GOVERNMENTAL AFFAIRS (PPGA)

2. Coeur d’Alene Tribe Education Pipeline (This Item was moved to the End of the IRSA Agenda)
This item was provided in the agenda materials as an information item.

3. 2017 Legislate Update
This item was provided in the agenda materials as an information item.

Mr. Blake Youde, Chief Legislative and Communication Affairs Officer for the Board, provided a summary of Board approved legislation and other education related bills considered during the 2017 legislative session. He reported the Board submitted 23 pieces of legislation, primarily in the K-12 arena. Bills submitted included appeals of

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obsolete language, clarification of the definition of Career Technical Education courses accessed as dual-credit courses, addition of pupil service class to the Master Teacher Premium and reducing the age by which an educator could return to the classroom without a reduction or loss of their retirement benefits.

Legislation related to post-secondary education included amendments to statute allowing the College of Southern Idaho to offer upper division courses and the Idaho National Laboratory resolution authorizing \$90.0M in state bonds to build two buildings in partnership with INL in Idaho Falls. Additionally, the Board supported two bills submitted by the Governor's office. The Adult Completers Scholarship bill and STEM Schools Designation legislation.

Mr. Youde then addressed Teacher Evaluations. Although this is considered a non-legislative issue, the evaluations still garnered a significant amount of attention at the start of this year's session. The issues around Teacher Evaluations were addressed early in the session with the Board and Legislatures receiving a report by Board staff member Christina Linder in February, resulting in a \$1.0M line item appropriation to the Board office for administrator training and teacher evaluation template.

Mr. Youde commented that overall education fared well this legislative session, with increases in appropriations across the board. Highlights of the passed legislation included increased funding for College and Career Counseling, Advanced Opportunities, funding to community colleges for advising and retention, ISU's Polytechnic Institute, NIC's computer science program and expansion of Career Technical Education.

Mr. Youde reported the transferring of credits among state's institutions will be a top priority for legislatures in the next session. He stated the need for this to be addressed permanently by the Board or the legislature will address it permanently.

Executive Director Matt Freeman then recognized the work of Blake Youde and Tracie Bent on behalf of the Board and the school's governed by Board. Mr. Freeman continued by recognizing Representative Wendi Horman and Senator Dean Mortimer for carrying a majority of the K-12 and Higher Education budget bills.

Mr. Youde then commented the Board is held in high regard around education; contributing this to the Board's transparency and work making legislatures aware of what that Board is trying to achieve. Mr. Westerberg commented on the tremendous amount of respect of Board staff by the legislature. He continued by recognizing Executive Director Matt Freeman's abilities as a leader and his excellent relationship with legislators. He finished with stating the Board is very well served by the Board staff.

Mr. Soltman asked if the Board has a plan to address Senator Mortimer's credit transfer bill. Mr. Youde responded the Board should develop their own proposal for the next legislative session, noting the effectiveness of coming forward with an idea in hand is far more effective than coming forward with nothing. He continued by stating the

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legislature is much more receptive to having an idea and then negotiating with Board. Mr. Freeman added that he has asked the Board's Chief Academic Officer, Randall Brumfield, to work with the Provosts and CAAP on this issue. He also states the need for the Board to come to the next legislative session prepared and with a solution in hand. Dr. Clark then commented the Board would be well advised to work with the institutions to have a sense of where the Board is on this issue.

Ms. Atchley added her own appreciation of the hard work done by Mr. Freeman, Ms. Bent and Mr. Youde, highlighting the Idaho National Laboratory bill as a stellar example of the forward thinking work the Board is trying to accomplish. Mr. Freeman then recognized the Board's Chief Financial Officer, Chet Herbst for his work behind the scenes with regards to the INL bill. Mr. Youde then commented both the House and Senate Education Chairs, Representative Julie Van Orden and Senator Dean Mortimer were very supportive of the Board as well.

Ms. Bent then reminded Board members of the June deadline for Legislative ideas and issues for the next session. Mr. Westerberg then stated the need for placeholders due to the work of both the Governor's Taskforce for Higher Education and Workforce Development. Ms. Critchfield asked of the deadline for submitting legislative ideas developed from the work of the Governor's Taskforces. Ms. Bent responded the Board typically holds a Special Board meeting in September to finalize legislation for approval. She stated Board staff will work with the Governor's office in regards to legislation resulting from the Taskforce meetings.

Ms. Critchfield reminded the Board of the final Teacher Evaluation Report would be presented at the June Board meeting.

4. College and Career Readiness Competencies
This item was provided in the agenda materials as an information item.

Ms. Critchfield reminded Board members of previous discussions around the need for these competencies. Ms. Tracie Bent, Chief Planning & Policy Officer for the Board, stated the need for a consistent definition of College and Career Readiness across all sectors. She continued by explaining this was the first opportunity for the full Board to review the information and provide comment. Executive Director, Matt Freeman continued by stating the discussion from today would help Board staff to inform the work of the College and Career Advisor position the Board will be hiring for in July. It is anticipated the position will review districts College and Career Advising plans and work with schools to implement CCA models. All of which could be framed around a common definition of readiness and competencies. Ms. Atchley commented on the need to specifically list basic competencies of math, reading and writing and to not assume everyone has these. She continued by noting none of the other skills would be useful without these basic skills.

Ms. Critchfield asked of the next steps. Ms. Bent responded the changes identified by the Board would be issued to different stakeholder groups, particularly those within the

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K-12 arena and then returned to the Board for final adoption. She continued by stating the final version will be used in the area of College and Career Advising and potentially high school graduation requirements. Mr. Freeman stated the State Department of Education's Chief Deputy Superintendent, Pete Koehler, envisioned this being a tool most helpful for Boards of Trustees and Superintendents; helping to identify what a degree or diploma should mean. Ms. Atchley commented this was the start of a discussion of how to define a diploma, what a diploma means and ways to improve how to get there. .

5. Idaho Educator Pipeline Workgroup Update

This item was provided in the agenda materials as an information item.

Ms. Critchfield introduced the item and relayed details on the progress of the Teacher Pipeline Work group. The purpose of the work group is to develop a comprehensive report that would help to quantify the teacher shortage in Idaho and identify barriers or areas of weakness within Idaho's educator pipeline that could be addressed through additional policy work. Ms. Critchfield continued by explaining Board staff member Christina Linder has been facilitating meetings of the work group and from these meetings three sub-themes were developed; attract and recruit, prepare and certify, and retain. Each of these sub-groups will work to develop recommendations for the Board with the full group reviewing and defining the recommendations before sending to the Board for final approval.

6. Ad Hoc Math Workgroup Update and Preliminary ISAT Math Report

This item was provided in the agenda materials as an information item.

Dr. Hill introduced the item and welcomed the Board's Principal Research Analyst, Dr. Cathleen McHugh, to discuss her preliminary analysis of Idaho's Math ISAT Test Results. Dr. McHugh explained that after controlling for gender, economic factors, ethnicity and geographic location the results found a statistically significant gap between students receiving free and reduced price lunch and students who do not. Additionally, a significant gap was found between minority students and their Caucasian counterparts.

INSTRUCTION, RESEARCH & STUDENT AFFAIRS (IRSA)

1. Board Policy III.Q, Admissions Standards – First Reading

BOARD ACTION

M/S (Hill/Westerberg): To approve the first reading of the proposed amendments to Board Policy III.Q, Admission Standards as presented in Attachment 1. The motion carried unanimously 6-0. Mr. Scoggin and Mr. Ybarra were absent from voting.

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Dr. Randall Brumfield, Chief Academic Officer for the Board, introduced the item stating the intent was to update the current language to align with the Board's Direct Admissions Program and current admission standards.

There were no comments or questions from the Board.

2. Boise State University – New Bachelor of Science in Engineering and Professional Fee

BOARD ACTION

M/S (Hill/Clark): To approve the request by Boise State University to create a new Bachelor of Science in Engineering in substantial conformance to the program proposal submitted as Attachment 1. The motion carried unanimously 6-0. Mr. Scoggin and Ms. Ybarra were absent from voting.

Dr. Hill introduced the request by BSU for a new Bachelor of Science in Engineering. BSU was represented by Mark Heil, Vice President and Chief Financial Officer. Accompanying Mr. Heil were Dr. Jim Munger, Vice Provost for Academic Planning and Dr. Amy Moll, Dean of the College of Engineering. Mr. Heil identified the need for engineers with a broad cross-section of skill-sets bridging many disciplines. He stated employers today are seeking technically competent engineers but additionally want engineers with the workplace skills and disciplinary knowledge that transcend traditional discipline-specific engineering programs. The proposed degree will enable students to earn an Accreditation Board for Engineering and Technology (ABET)-accredited engineering degree. Dr. Unger discussed the Board's policy for professional fees and explained how BSU feels all four criteria are met with this proposed program. Dr. Moll stated the traditional engineering degree is very linear and the proposed degree allows for more overlap and interdisciplinary areas of study. Dr. Hill stated the requested program was fully supported by members of the IRSA committee, however, issues were raised on the application of a program fee. Board members continued with a discussion on whether the proposed program met the requirements to charge a professional fee. Ms. Critchfield asked if the program was contingent upon BSU's ability to charge the professional fee. Dr. Munger responded in the affirmative. Dr. Clark then asked if the professional fee were not approved, would BSU then charge the class fee referenced in their presentation. Dr. Munger responded in the negative, stating the degrees presently offered would remain the same. Mr. Westerberg commented that based on the current discussion, perhaps very few engineering programs qualified for the professional fee and that the Board may need to revisit the current policy. Finally, Ms. Critchfield asked if BSU had funding from another source would they still charge the fee. Dr. Moll responded in the negative. Ms. Critchfield stated she did not know if this was the appropriate way to determine if a fee should be charged.

AND

M/S (Hill/Critchfield): To approve the request by Boise State University to designate a professional fee for the Bachelor of Science in Engineering in the

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amount of \$35 per credit for upper division engineering courses required for the new program in conformance with the program budget submitted to the Board in Attachment 1. The motion failed 2-4 with Ms. Atchley, Ms. Critchfield, Mr. Soltman and Mr. Westerberg voting nay. Mr. Scoggin and Ms. Ybarra were absent from voting.

At the request of Dr. Clark, Mr. Chet Herbst of Board staff came to the podium to read from Board Policy V.R.3.iv Graduate Fees. He reminded the Board the decision to charge fees lies with the institution. Ms. Atchley asked if the other institutions offering engineering degrees are charging a graduate fee. Mr. Herbst responded the four engineering programs approved by the Board to charge fees are all offered by BSU.

At this time the Board addressed item 2 from the Planning, Policy & Governmental Affairs Agenda

2. Coeur d'Alene Tribe Education Pipeline

This item was provided in the agenda materials as an information item.

Dr. Clark introduced the next item welcoming Dr. Chris Meyer, Director of Education and Ms. Shawna Daniels, STEP Program Manager for the Coeur d'Alene Tribe. Dr. Meyer and Ms. Daniels were present to provide a report to the Board on the Coeur d'Alene Tribe's K-20 Education Pipeline. The Coeur d'Alene Tribe has developed a comprehensive education pipeline that acknowledges and seeks to understand the areas where students are lost in the pipeline and provides support to those areas. Developed in 2007 and updated and refined regularly since that time, the education pipeline provides a visual illustration of the tribe's existing state of affairs regarding education and workforce development. Dr. Meyer reports an increase in the number of high school students going directly to post-secondary education graduation. This has not happened previously and is exciting progress. Mr. Soltman thanked Dr. Meyer and Ms. Daniels for the tribe's support of and generosity towards the school districts of Region 1. Ms. Atchley commented that she found the pipeline to be very informative. Stating the ability to track this information is very helpful and can provide the Board with a much clearer picture of trends.

BUSINESS AFFAIRS AND HUMAN RESOURCES (BAHR)

Section I – Human Resources

1. Boise State University – Amendment to Multi-Year Contract for Bryan Harsin - Head Football Coach

BOARD ACTION

M/S (Westerberg/Soltman): To approve the request by Boise State University to enter into an amended multi-year employment agreement, with a fixed-term of four years and nine months, commencing on April 23, 2017 and terminating on January 10, 2022, as detailed in the proposed contract, included as Attachment 1,

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with Bryan Harsin, Head Football Coach. The motion carried unanimously 6-0. Mr. Scoggin and Mr. Ybarra were absent from voting.

Mr. Westerberg introduced the item, stating there have been no changes to the term or dollar amount of the contract, only to the incentive portions. He then reminded Board members the contract is funded entirely through funds from program revenues and not state money. Ms. Atchley commented on the length of the contract, noting this contract extends beyond the standard one to three year term. Mr. Westerberg responded BSU has found it necessary for contract terms longer than 3 years.

2. Boise State University – Multi-Year Contract for Andrew Avalos – Defensive Coordinator of Football

BOARD ACTION

M/S (Westerberg/Clark): To approve the request by Boise State University to enter into a one year, nine months multi-year agreement with Andrew Avalos as its defensive coordinator of football, commencing on April 23, 2017 and terminating on February 28, 2019 at a base salary of \$315,000 and supplemental compensation provisions, as submitted in Attachment 1. The motion carried unanimously 6-0. Mr. Scoggin and Mr. Ybarra were absent from voting.

Mr. Westerberg indicated BSU is seeking a one year, nine month multi-year agreement for the defensive coordinator for the men's football program. Ms. Atchley noted defensive coordinator's compensation was higher than that of the offensive coordinator. Mr. Kevin Satterlee, Chief Operating Officer, Vice President and Special Counsel for BSU responded Mr. Avalos has been on staff and the current request is a renewal of his existing agreement. He then stated Offensive Coordinator, Zachary Hill, will be entering in to his first appointment in this position with BSU and his compensation is reflected accordingly.

3. Boise State University – Multi-Year Contract for Zachary Hill – Offensive Coordinator of Football

BOARD ACTION

M/S (Westerberg/Soltman): To approve the request by Boise State University to enter into a one year, nine months multi-year agreement, as proposed, with Zachary Hill as its offensive coordinator of football, commencing on April 23, 2017 and terminating on February 28, 2019, at a base salary of \$285,000 and supplemental compensation provisions, as submitted in Attachment 1. The motion carried unanimously 6-0. Mr. Scoggin and Mr. Ybarra were absent from voting.

Mr. Westerberg indicated BSU is seeking a one year, nine month multi-year agreement for the offensive coordinator for the men's football program.

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Section II – Finance

1. Intercollegiate Athletics Reports of Revenues and Expenditures

This item was provided in agenda materials as an information item.

Mr. Westerberg introduced the report. Mr. Herbst from the Board office stated the Athletics Report shows the actual results for fiscal year 2016.

2. Intercollegiate Athletics Department Employee Compensation Report

This item was provided in agenda materials as an information item.

Mr. Westerberg introduced the report. He indicated the report includes the compensation for athletic departments of the various institutions.

3. Athletics Gender Equity Reports

This item was provided in agenda materials as an information item.

Mr. Westerberg introduced the report and invited Mr. Herbst from the Board office to provide a summary of the information submitted. Mr. Herbst stated intercollegiate athletic programs are responsible to their governing boards and the federal government to report on equity in athletics. Each institution has provided a summary on the status of their compliance with Title IX. Mr. Soltman noted most institutions reported non-compliance in some area and asked what the result of this would be. Mr. Herbst responded the institutions have a variety of options available to become compliant and that it is not necessarily problematic for institutions to be out of compliance. Mr. Soltman then asked if an institution can report non-compliance year after year without penalty. Mr. Herbst responded that to the best of his knowledge, yes. Mr. Westerberg then requested a representative from each institution to elaborate on the non-compliance aspects of their report. Representatives from the four universities reported shifts in enrollment contribute greatly to non-compliance. Ms. Critchfield requested a point of clarification, asking if the institution's Title IX Officer has a federal counterpart. Dr. Staben responded an institution is required to have a Title IX position if that institution is receiving federal financial aid.

4. FY 2018 Appropriations

BOARD ACTION

M/S (Westerberg/Soltman): To approve the allocation of the FY 2018 appropriation for Boise State University, Idaho State University, University of Idaho, Lewis-Clark State College, and system-wide needs. The motion carried unanimously 6-0. Mr. Scoggin and Ms. Ybarra were absent from voting.

AND

M/S (Westerberg/Clark): To approve the allocation of the FY 2018 appropriation for the College of Southern Idaho, College of Western Idaho and North Idaho

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College. The motion carried unanimously 6-0. Mr. Scoggin and Ms. Ybarra were absent from voting.

AND

M/S (Westerberg/Critchfield): To approve the request from the Division of Career Technical Education for the allocation of the FY 2018 appropriation detailed in Attachment 1. The motion carried unanimously 6-0. Mr. Scoggin and Ms. Ybarra were absent from voting.

5. FY 2019 Budget Development Process (Line Items)

BOARD ACTION

M/S (Westerberg/Clark): To direct the college and universities to limit Fiscal Year 2019 budget line item requests to those which will measurably support implementation of the Board's strategic plan. Institutions may request up to two (2) line items in priority order, the total value of which shall not exceed five percent (5%) of an institution's FY2018 total General Fund appropriation. Any requests for occupancy costs will not count towards the two line item limit or the 5% cap. The motion carried unanimously 6-0. Mr. Scoggin and Ms. Ybarra were absent from voting.

Mr. Herbst indicated the guidelines are similar to previous years in that the Board will support no more than two line item requests for FY2019, with a combined dollar value cap of 5% of the requesting institution's FY2018 General Fund appropriation. The line item request guidelines provide a model that has been used successfully by institutions to obtain State funding to support key initiatives in support of the Board's strategic goals. Mr. Westerberg stated there may be a change to this process based on recommendations by the Governor's Higher Education Taskforce and Work Force Development Taskforce. Ms. Atchley commented this action is what the Board has done historically and the Board recognizes there may be additional requests coming from the taskforces.

6. FY 2018 Opportunity Scholarship Educational Costs

BOARD ACTION

M/S (Westerberg/Soltman): To approve the FY2018 educational cost for the Opportunity scholarship award not to exceed the following amounts:

- 1. \$20,640 for students attending University of Idaho**
- 2. \$19,424 for students attending Boise State University**
- 3. \$20,179 for students attending Idaho State University**
- 4. \$17,362 for students attending Lewis-Clark State College**
- 5. \$13,458 for students attending College of Southern Idaho**
- 6. \$13,152 for students attending College of Western Idaho**
- 7. \$14,754 for students attending North Idaho College**

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8. \$16,230 for students attending Eastern Idaho Technical College

The motion carried unanimously 6-0. Mr. Scoggin and Ms. Ybarra were absent from voting.

Mr. Soltman asked how the appropriation amounts among the institutions had been determined. Mr. Herbst responded each institution determines the cost of attendance, including housing, fees, meal plans, etc., to determine the amount needed in student aid. Variations in the appropriations are attributed to the range of options available at each institution.

AND

M/S (Westerberg/Clark): To approve the Opportunity Scholarship maximum award in the amount of \$3,500 per year. The motion carried unanimously 6-0. Mr. Scoggin and Ms. Ybarra were absent from voting.

Mr. Freeman informed the Board this is the first increase in the value of the Opportunity Scholarship award. Ms. Atchley asked if the 2017 Legislative session approved additional appropriations to cover the increase. Mr. Freeman stated the 2016 Legislative session had appropriated an additional \$5.0M that was being used to cover the increase.

AND

M/S (Westerberg/Critchfield): To approve the FY17 student contribution be set at \$3,000 and to accept student-initiated scholarships and non-institutional and non-federal aid as part of the student contribution. The motion carried unanimously 6-0. Mr. Scoggin and Ms. Ybarra were absent from voting.

Mr. Herbst informed the Board the motion should read FY18 and that unlike the award itself, there has been no change in the student contribution and that it will remain at \$3,000 in to the next year.

7. Approval of the Memorandum of Understanding between Idaho State University (ISU) and the Idaho College of Osteopathic Medicine (ICOM) for Institutional Review Board (IRB) services

BOARD ACTION

M/S (Westerberg/Soltman): To authorize Idaho State University to enter into the Institution Review Board MOU with the Idaho College of Osteopathic Medicine as presented in Attachment 1 and authorize ISU to proceed with negotiations on an IRB Authorization Agreement. The motion carried unanimously 6-0. Mr. Scoggin and Ms. Ybarra were absent from voting.

Dr. Clark asked if the Board has received any updated information on the accreditation status for ICOM. Dr. Art Vailas, President of ISU commented he was limited by

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confidentiality, but the results of the pre-accreditation visit in Washington, DC were positive.

8. Lease of medical education space for University of Idaho (UI) WWAMI (Washington, Wyoming, Alaska, Montana, and Idaho) regional medical education training program

BOARD ACTION

M/S (Westerberg/Critchfield): To approve the request by the University of Idaho to enter into a lease agreement with Gritman Medical Park, LLC in substantive conformance with the agreement provided as Attachment 1; and further to authorize the Vice President for Infrastructure for the University of Idaho to execute all necessary transaction documents for leasing this facility. The motion carried unanimously 6-0. Mr. Scoggin and Mr. Ybarra were absent from voting.

Mr. Westerberg introduced the item.

9. Request for waiver of institutional funds cap for Athletics

BOARD ACTION

M/S (Westerberg/Clark): To approve the request by the University of Idaho to waive Board policy V.X.3.b. and allow the University of Idaho to temporarily increase its institutional funds athletics expenditure limit for FY2017 by an amount not to exceed \$950,500 (\$1,900,000 total); and that the university report on its revised athletics budget plans in conjunction with the institutions' annual athletic reports to the Board in April 2018. The motion carried unanimously 6-0. Mr. Scoggin and Mr. Ybarra were absent from voting.

Mr. Westerberg introduced the item, reminding Board members of the discussion from the February Board Meeting relative to UI's athletic limitations. Mr. Soltman inquired if the \$1.9M was in addition to the institutions request. Mr. Herbst responded this is the total allowed amount of the increase and the established Board limit. Mr. Westerberg informed the Board the BAHHR committee will be reviewing the current process for how the Board caps athletic funds.

STATE DEPARTMENT OF EDUCATION (SDE)

1. Superintendent of Public Instruction Update
This item was provided in the agenda materials as an information item.

Superintendent Ybarra joined by phone at 10:42 am. She introduced Chief Deputy Superintendent Pete Koehler who provided an update on the progress of the new Idaho Reading Indicator (IRI). Mr. Koehler stated 51 Local Education Agencies (LEA) have asked to participate in the Pilot program which equates to approximately 100

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elementary schools throughout the State. The Department has purchased licenses for 13,000 students statewide. The Department will begin the process of selecting schools for participation in May. Final selections will be made statewide and include both rural and urban schools to ensure all demographics are represented. Part of the contract includes teacher training scheduled for the first two weeks of August. If the pilot proves to be what the state is looking for the Department will move forward on an annual basis. Mr. Koehler continued with updates for the State Personnel Development Grant (SPDG) and Gear-Up Grant. He reported the SPDG grant was combined with Title VI and Title I this year and has been designed to provide training to meet the needs of students who are struggling for a variety of reasons. Mr. Koehler continued with an update on the Gear-Up grant. He states Board staff member Tracie Bent and State Department of Education staff member Matt McCarter have been working with Marilyn Whitney of the Governor's Office on modifications to the grant. Mr. Koehler then reported on an update on the approval of a recent Medicaid bill. This bill was designed to support emotionally disturbed children, allowing a school district to use funds, up to 300% of the poverty rate, for services in support of this student population. He states this is a victory for Idaho, especially for the smaller school districts throughout the state. Mr. Koehler continued with an update on the request by the Nampa School District to move a portion of their district in to the Valley View School District. He adds a contract has been put forward for a negotiating officer and expects the Board could see within the next fiscal year a request for approval of the negotiating officer's recommendations. Finally, Mr. Koehler provided an update on the statewide ACT test. He states more than 20,000 students registered for the test and the Department expects the results by mid-May with a target release date towards the end of May. Mr. Koehler concluded his presentation by thanking this year's legislature for their continued support of K-12 education. Ms. Critchfield asked if the Department has established a timeline for identifying schools for the new IRI. Mr. Koehler responded the Department anticipates identifying eligible schools by the end of May.

2. Temporary and Proposed Rule – IDAPA 08.02.03.004, Rules Governing Thoroughness, Incorporated by Reference – Idaho English Language Proficiency Assessment Achievement Standards

BOARD ACTION

M/S (Ybarra/Hill): To approve the WIDA ACCESS 2.0 Standards as submitted in Attachment 2. The motion carried unanimously 7-0. Mr. Scoggin was absent from voting.

AND

M/S (Ybarra/Hill): To approve the Temporary and Proposed Rule amendment to IDAPA 08.02.03.004, Rules Governing Thoroughness, Incorporation by Reference, as submitted in Attachment 1. The motion carried unanimously 7-0. Mr. Scoggin was absent from voting.

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Superintendent Ybarra introduced the item, requesting approval for the State Department of Education to adopt this new test, without which the Department will not have the necessary information to track progress of the Idaho English Language Proficiency Assessment Achievement Standards.

3. Emergency Provisional Certificates

BOARD ACTION

M/S (Ybarra/Clark): To approve one-year emergency provisional certificates for Brian Robb, Roxanne Jamieson, and Eric Hopkins to teach the content area and grade ranges at the specified school districts as provided herein. The motion carried unanimously 7-0. Mr. Scoggin was absent from voting.

Superintendent Ybarra introduced the item reminding the Board of the necessity of these provisional certificates in light of the State's current teacher shortage.

4. Clark County School District No. 161 Tuition Waiver

BOARD ACTION

M/S (Ybarra/Hill): To approve the request by Clark County School District No. 431 to waive the tuition rate charge for the kindergarten-aged child of one of its teachers for the 2017-2018; 2018-2019 and 2020-2021, school years, subject to annual review by the Clark County School District Board of Trustees. The motion carried unanimously 7-0. Mr. Scoggin was absent from voting.

Superintendent Ybarra introduced the item. She informed the Board that without approval of the tuition waiver the instructor requesting the waiver would no longer be able to teach in her current district.

5. Appointments to the Professional Standards Commission

BOARD ACTION

M/S (Ybarra/Hill): To reappoint Charlotte McKinney as a member of the Professional Standards Commission for a three-year term beginning July 1, 2017, and ending June 30, 2020, representing Secondary Classroom Teachers. The motion carried unanimously 7-0. Mr. Scoggin was absent from voting.

M/S (Ybarra/Soltman): To reappoint Clara Allred as a member of the Professional Standards Commission for a three-year term beginning July 1, 2017, and ending June 30, 2020, representing Special Education Administrators. The motion carried unanimously 7-0. Mr. Scoggin was absent from voting.

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M/S (Ybarra/Critchfield): To reappoint Marjean McConnell as a member of the Professional Standards Commission for a three-year term beginning July 1, 2017, and ending June 30, 2020, representing School Superintendents. The motion carried unanimously 7-0. Mr. Scoggin was absent from voting.

M/S (Ybarra/Clark): To appoint Jennifer Snow as a member of the Professional Standards Commission for a three-year term beginning July 1, 2017, and ending June 30, 2020, representing Public Higher Education. The motion carried unanimously 7-0. Mr. Scoggin was absent from voting.

Mr. Soltman noted Clara Allred's current employment status of retired and questioned if an acting commission member should be actively engaged in the profession. Ms. Ybarra requested the Department's Director of Certification and Professional Standards, Lisa Colon Durham, respond to Mr. Soltman's question. Ms. Colon Durham stated the nomination of Ms. Allred was at the request of commission members and that her reappointment was fully supported by those members. Dr. Clark asked the status of Tribal representation on the Professional Standards Commission (PSC). She then stated the Tribal community had specifically requested representation on the PSC and if the commission continues reappointing current members what opportunities are available for representation by the minority populations being served. Ms. Colon Durham responded statute allows members to serve up to two sessions. Dr. Clark then asked Ms. Colon Durham if the PSC had extended invitations or sent notifications of vacancies to qualified members of the minority community. Ms. Colon Durham responded in the affirmative that after the last PSC Board Meeting an invitation was extended to the Bureau of Indian Education to attend standards review and program review meetings. Dr. Clark then requested this information be submitted in writing to be shared with the Idaho Indian Education Committee at their next regularly scheduled meeting.

OTHER BUSINESS

Ms. Critchfield announced the Accountability Oversight Committee would be meeting soon to discuss changes regarding the Every Student Succeeds Act (ESSA) and review the consolidated plan. Dr. Clark stated the Board has received regular communications from the US Department of Education clearly stating states have much greater latitude to consider which factors they wish to focus on. States will have more say but does not in any way diminish the importance of having a strong Accountability Oversight Committee. Ms. Soltman confirmed the ESSA plan was due to the US Department of Education September, requiring the Boards review and approval at the August board meeting. Ms. Critchfield stated the committee fully intends to allow appropriate time for Board review and consideration prior to final approval. Ms. Bent stated Board staff and Department staff plan on bringing the plan forward for consideration at the June meeting to allow for changes, if necessary, prior to the plan going out for public hearing prior to the Board's final approval in August.

There being no further business, a motion to adjourn was entertained.

BOARD ACTION

M/S (Westerberg/Critchfield): To adjourn the meeting at 11:08 am Pacific Time.
The motion carried unanimously 7-0. Mr. Scoggin was absent from voting.

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BOISE STATE UNIVERSITY

Changes to Student Fees for FY 2018
Annual Full-Time Fees and Part-Time Credit Hours Fees

Student Fees:	Bd	FY17	FY18	Approved		
	Appv	Fees	Initial Notice	FY18 Fees	Change	% Chg.
Full-time Fees:						
1 Tuition	**	\$4,872.26	\$5,115.86	\$5,042.78	\$170.52	3.5%
2 Technology Fee	**	\$230.60	\$250.00	\$230.60	0.00	0.0%
3 Facilities Fees	**	\$1,206.60	\$1,286.60	\$1,264.60	58.00	4.8%
4 Student Activity Fees	**	\$770.54	\$841.54	\$788.02	17.48	2.3%
5 Total Full-time Fees		\$7,080.00	\$7,494.00	\$7,326.00	\$246.00	3.5%
6	**					
Part-time Credit Hour Fees:						
7 Education Fee	**	\$199.52	\$193.23	\$205.29	\$5.77	2.9%
8 Technology Fee	**	9.61	10.30	\$9.61	0.00	0.0%
9 Facilities Fees	**	52.19	53.04	\$52.69	0.50	1.0%
10 Student Activity Fees	**	35.68	46.83	\$37.41	1.73	4.8%
11 Total Part-time Cr Hr Fees:		\$297.00	\$303.40	\$305.00	\$8.00	2.7%
12						
Summer Fees: (eff. Summer 2016)						
13 Education Fee	**	\$199.65	\$207.84	\$205.29	\$5.64	2.8%
14 Technology Fee	**	9.61	10.30	\$9.61	0.00	0.0%
15 Facilities Fees	**	52.19	51.73	\$52.69	0.50	1.0%
16 Student Activity Fees	**	35.55	33.42	\$37.41	1.86	5.2%
17 Total Summer Fees:		\$297.00	\$303.29	\$305.00	\$8.00	2.7%
18						
Other Student Fees:						
19 Graduate Fees:						
20 Full-time Grad/Prof	**	\$1,360.00	\$1,360.00	\$1,428.00	\$68.00	5.0%
21 Part-time Graduate/Hour	**	\$85.00	\$85.00	\$85.00	\$0.00	0.0%
22 Nonresident Tuition:						
23 Nonres Tuition - full time	**	\$14,450.00	\$14,450.00	\$15,316.00	\$866.00	6.0%
24 Nonres Fees - part-time		\$270.00	\$270.00	\$295.00	\$25.00	9.3%
25 Professional Fee:						
26 Undergrad. Nursing - Con't Students	**	\$850.00	\$850.00	\$850.00	\$0.00	0.0%
27 Eng. p/ch U.D. (Civil,Elec,Mech,Mate	**	\$35.00	\$0.00	\$35.00	\$0.00	0.0%
28 Self-Support Program Fees:						
29 Bachelor Business / Accountancy: Twin Falls		\$297.00	\$297.00	\$297.00	\$0.00	0.0%
30 Executive MBA		\$1,215.00	\$1,215.00	\$1,215.00	\$0.00	0.0%
31 MBA Online		\$750.00	\$750.00	\$750.00	\$0.00	0.0%
32 Bachelor of Criminal Justice: Twin Falls		\$275.00	\$275.00	\$275.00	\$0.00	0.0%
33 Master of Social Work: Twin Falls & N.I.		\$380.00	\$380.00	\$400.00	\$20.00	5.3%
34 Bachelor of Social Work: Twin Falls		\$275.00	\$275.00	\$290.00	\$15.00	5.5%
35 Graduate Certificate in Conflict Mgmt.		\$369.00	\$369.00	\$369.00	\$0.00	0.0%
36 Doctor of Nurse Practice (DNP)		\$750.00	\$750.00	\$750.00	\$0.00	0.0%
37 Adult Gerontology Nurse Practitioner (AGNP)		\$750.00	\$750.00	\$750.00	\$0.00	0.0%
38 B.S. in Nursing (RN to BSN)		\$335.00	\$335.00	\$335.00	\$0.00	0.0%
39 B.S. Respiratory Care (R.R.T. to B.S.)		\$300.00	\$300.00	\$300.00	\$0.00	0.0%
40 EdTech Masters and Grad Certificates		\$436.23	\$436.23	\$450.00	\$13.77	3.2%
41 EdTech PhD		\$547.40	\$547.40	\$564.00	\$16.60	3.0%
42 M.Ed., Specialist in Exec. Ed. Leadership		\$420.00	\$420.00	\$420.00	\$0.00	0.0%
43 Math Consulting Teacher Endorsement Cert		\$225.00	\$225.00	\$225.00	\$0.00	0.0%
44 M.A. in Education, Literacy		\$375.00	\$375.00	\$375.00	\$0.00	0.0%
45 M.A. in Education, Bilingual / ENL Education		\$375.00	\$375.00	\$375.00	\$0.00	0.0%
46 Master of Athletic Leadership		\$340.00	\$340.00	\$360.00	\$20.00	5.9%
47 Master of Bilingual Ed/ESL: Canyon Cty		\$329.00	\$329.00	\$329.00	\$0.00	0.0%
48 Online Program Fees						
49 BS Imaging Sciences		\$395.00	\$395.00	\$395.00	\$0.00	0.0%
50 Grad. Cert. in Healthcare Simulation		\$600.00	\$600.00	\$600.00	\$0.00	0.0%
51 Master of Social Work Online		\$450.00	\$450.00	\$450.00	\$0.00	0.0%
52 Org. Perf. & Workplace Learn		\$450.00	\$450.00	\$450.00	\$0.00	0.0%
53 Bachelor of Applied Science		\$327.00	\$327.00	\$340.00	\$13.00	4.0%
54 B.A., Multi-disciplinary Studies		\$327.00	\$327.00	\$340.00	\$13.00	4.0%
55 M.S. Accountancy		\$450.00	\$450.00	\$450.00	\$0.00	0.0%
56 Cert. in Design Ethnography		\$497.00	\$497.00	\$497.00	\$0.00	0.0%
57 Other Fees:						
58 Western Undergrad Exchange	**	\$3,540.00	\$3,540.00	\$3,663.00	\$123.00	3.5%
59 Overload fee		\$200.00	\$200.00	\$205.00	\$5.00	2.5%
60 In-service Fees/Cr Hr - Undergrad	**	\$110.00	\$114.00	\$114.00	\$4.00	3.6%
61 In-service Fees/Cr Hr - Grad	**	\$138.00	\$143.00	\$143.00	\$5.00	3.6%
62 New Student Orientation Fee	**	\$175.00	\$175.00	\$175.00	\$0.00	0.0%
63						
64						
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EASTERN IDAHO TECHNICAL COLLEGE

Changes to Student Fees for FY 2018 Annual Full-Time Fees and Part-Time Credit Hour Fees

	Bd	FY17	FY18	Approved		
	Appv	Fees	Initial Notice	FY18 Fees	Change	% Chg.
1	Annual Fees					
2	Full-time Fees:					
3	**	\$1,550.00	\$1,610.00	\$1,610.00	\$60.00	3.9%
4	**	328.00	328.00	328.00	0.00	0.0%
5	**	526.00	526.00	526.00	0.00	0.0%
6		<u>\$2,404.00</u>	<u>\$2,464.00</u>	<u>\$2,464.00</u>	<u>\$60.00</u>	<u>2.5%</u>
7	Part-time Credit Hour Fees:					
8		\$64.25	\$66.75	\$66.75	\$2.50	3.9%
9		17.00	17.00	17.00	0.00	0.0%
10		24.25	24.25	24.25	0.00	0.0%
11		<u>\$105.50</u>	<u>\$108.00</u>	<u>\$108.00</u>	<u>\$2.50</u>	<u>2.4%</u>
12	Full-time Nonresident Fees:					
13		\$5,357.00	\$5,577.00	\$5,577.00	\$220.00	4.1%
14		2,106.00	2,106.00	2,106.00	0.00	0.0%
15		1,343.00	1,343.00	1,343.00	0.00	0.0%
16		<u>\$8,806.00</u>	<u>\$9,026.00</u>	<u>\$9,026.00</u>	<u>\$220.00</u>	<u>2.5%</u>
17	Part-time Non-resident Credit Hour Fees:					
18		\$129.00	\$134.00	\$134.00	\$5.00	3.9%
19		34.00	34.00	34.00	0.00	0.0%
20		48.00	48.00	48.00	0.00	0.0%
21		<u>\$211.00</u>	<u>\$216.00</u>	<u>\$216.00</u>	<u>\$5.00</u>	<u>2.4%</u>
22						
23						
24						
25						

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IDAHO STATE UNIVERSITY
Changes to Student Fees for FY 2018
Annual Full-Time Fees and Part-Time Credit Hours Fees

Student Fees:	Bd	FY17	FY18	Approved		
	Appv	Fees	Initial Notice	FY18 Fees	Change	% Chg.
Full-time Fees:						
1 Tuition	**	\$5,242.64	\$5,424.60	\$5,424.60	\$181.96	3.5%
2 Technology Fee	**	166.80	166.80	166.80	0.00	0.0%
3 Facilities Fees	**	510.00	510.00	510.00	0.00	0.0%
4 Student Activity Fees	**	1,036.56	1,064.60	1,064.60	28.04	2.7%
5 Total Full-time Fees		\$6,956.00	\$7,166.00	\$7,166.00	\$210.00	3.0%
Part-time Credit Hour Fees:						
6 Education Fee	**	\$297.53	\$307.33	\$307.33	\$9.80	3.3%
7 Technology Fee	**	6.15	6.15	6.15	0.00	0.0%
8 Facilities Fees	**	0.00	0.00	0.00	0.00	0.0%
9 Student Activity Fees	**	44.32	45.52	45.52	1.20	2.7%
10 Total Part-time Cr Hr Fees:		\$348.00	\$359.00	\$359.00	\$11.00	3.2%
Other Student Fees:						
11 Graduate Fees:						
12 Full-time Tuition/Fees	**	\$7,239.00	\$7,602.00	\$7,602.00	\$363.00	5.0%
13 Full-time Grad Fee	**	\$1,263.00	\$1,326.00	\$1,326.00	\$63.00	5.0%
14 Part-time Tuition/Fees	**	\$362.00	\$380.00	\$380.00	\$18.00	5.0%
15 Part-time Grad Fee	**	\$64.00	\$67.00	\$67.00	\$3.00	4.7%
16 Nonresident Tuition:						
17 Full-time Nonres Tuition	**	\$14,068.00	\$14,776.00	\$14,776.00	\$708.00	5.0%
18 Part-time Nonres Tuition	**	228.00	228.00	240.00	12.00	5.3%
19 Professional Fees:						
20 PharmD - Resident	**	\$10,330.00	\$10,734.00	\$10,734.00	\$404.00	3.9%
21 PharmD - Nonres	**	\$14,940.00	\$14,940.00	\$14,940.00	\$0.00	0.0%
22 (Note A) Phys Therapy - Resident	**	\$3,630.00	\$4,320.00	\$4,320.00	\$690.00	19.0%
23 (Note A) Phys Therapy - Nonres	**	\$8,640.00	\$9,720.00	\$9,720.00	\$1,080.00	12.5%
24 (Note A) Occu Therapy - Resident	**	\$2,818.00	\$3,384.00	\$3,384.00	\$566.00	20.1%
25 (Note A) Occu Therapy - Nonres	**	\$7,098.00	\$7,986.00	\$7,986.00	\$888.00	12.5%
26 Physician Assistant - Resident	**	\$20,115.00	\$20,340.00	\$20,340.00	\$225.00	1.1%
27 Physician Assistant - Nonres	**	\$20,625.00	\$20,625.00	\$20,625.00	\$0.00	0.0%
28 Nursing-BSN	**	\$1,780.00	\$1,780.00	\$1,780.00	\$0.00	0.0%
29 Nursing-MSN	**	\$2,160.00	\$2,160.00	\$2,160.00	\$0.00	0.0%
30 Nursing-PhD	**	\$2,170.00	\$2,170.00	\$2,170.00	\$0.00	0.0%
31 Nursing-DNP	**	\$3,880.00	\$3,880.00	\$3,880.00	\$0.00	0.0%
32 Speech Language Path MS (Cr Hr)	**	\$60.00	\$65.00	\$65.00	\$5.00	8.3%
33 Speech Language Online PreProf (C	**	\$245.00	\$255.00	\$255.00	\$10.00	4.1%
34 Speech Language Online MS (Cr Hr)	**	\$470.00	\$480.00	\$480.00	\$10.00	2.1%
35 Audiology AuD (Cr Hr)	**	\$60.00	\$65.00	\$65.00	\$5.00	8.3%
36 Dental Hygiene BS (Junior/Senior)	**	\$2,090.00	\$2,180.00	\$2,180.00	\$90.00	4.3%
37 Dental Hygiene MS-Didactic (Cr Hr)	**	\$143.00	\$150.00	\$150.00	\$7.00	4.9%
38 Dental Hygiene MS-Clinical (Cr Hr)	**	\$349.00	\$349.00	\$349.00	\$0.00	0.0%
39 Dental Hygiene MS-Thesis (Cr Hr)	**	\$250.00	\$260.00	\$260.00	\$10.00	4.0%
40 Counseling-Graduate	**	\$990.00	\$1,098.00	\$1,098.00	\$108.00	10.9%
41 Radiographic Science	**	\$830.00	\$830.00	\$830.00	\$0.00	0.0%
42 Clinical Lab Science	**	\$1,420.00	\$1,420.00	\$1,420.00	\$0.00	0.0%
43 Paramedic Science	**	\$1,412.00	\$1,468.00	\$1,468.00	\$56.00	4.0%
44 Dietetics	**	\$2,900.00	\$2,900.00	\$2,900.00	\$0.00	0.0%
45 Social Work BA	**	\$250.00	\$250.00	\$250.00	\$0.00	0.0%
46 Social Work MS	**	\$0.00	\$400.00	\$400.00	\$400.00	0.0%
47 Athletic Training MS	**	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00	0.0%
48 Idaho Dental Education (IDEP)		\$26,476.00	\$28,467.00	\$28,467.00	\$1,991.00	7.5%
49 Other Fees:						
50 Western Undergrad Exchge	**	\$3,478.00	\$3,583.00	\$3,583.00	\$105.00	3.0%
51 In-service Fees/Cr Hr - Undergrad	**	\$110.00	\$114.00	\$114.00	\$4.00	3.6%
52 In-service Fees/Cr Hr - Grad	**	\$138.00	\$143.00	\$143.00	\$5.00	3.6%
53 OPF - Community Paramedic Certific	**	\$1,100.00	\$1,100.00	\$1,100.00	\$0.00	0.0%
54 New Student Orientation Fee	**	\$100.00	\$100.00	\$100.00	\$0.00	0.0%

Note A: Beginning in the 2017-2018 academic year, these professional fees will now be charged for 3 sessions per year (Fall, Spring, Summer) compared to being charged for 2 sessions per year (Fall, Spring). The overall net increase to professional fees meets the competitive test.

The Full-time fee & Part-time credit hour fee are effective Fall Semester 2017.
Summer session fees are at the Part-time fee rate - effective Summer 2018.

LEWIS-CLARK STATE COLLEGE

Changes to Student Fees for FY 2018 Annual Full-Time Fees and Part-Time Credit Hours Fees

	Bd Appv	FY17 Fees	FY18 Initial Notice	FY18 Fees	Approved Change	% Chg.
Student Fees:						
1 Full-time Fees:						
2 Tuition	**	\$5,100.00	\$5,278.00	\$5,278.00	\$178.00	3.5%
3 Technology Fee	**	70.00	70.00	70.00	0.00	0.0%
4 Facilities Fees	**	155.00	155.00	155.00	0.00	0.0%
5 Student Activity Fees (Note A)	**	795.00	831.00	831.00	36.00	4.5%
6 Total Full-time Fees		<u>\$6,120.00</u>	<u>\$6,334.00</u>	<u>\$6,334.00</u>	<u>\$214.00</u>	<u>3.5%</u>
7						
8 Part-time Credit Hour Fees:						
9 Tuition	**	\$272.75	\$283.75	\$283.75	\$11.00	4.0%
10 Technology Fee	**	4.25	4.25	4.25	0.00	0.0%
11 Facilities Fees	**	5.00	5.00	5.00	0.00	0.0%
12 Student Activity Fees (Note A)	**	31.00	31.00	31.00	0.00	0.0%
13 Total Part-time Cr Hr Fees		<u>\$313.00</u>	<u>\$324.00</u>	<u>\$324.00</u>	<u>\$11.00</u>	<u>3.5%</u>
14						
15 Summer Fees: (eff. Summer 2018)						
16 Tuition	**	\$199.75	\$210.75	\$210.75	\$11.00	5.5%
17 Technology Fee	**	4.25	4.25	4.25	0.00	0.0%
18 Facilities Fees	**	5.00	5.00	5.00	0.00	0.0%
19 Student Activity Fees (Note A)	**	104.00	104.00	104.00	0.00	0.0%
20 Total Summer Cr Hr Fees		<u>\$313.00</u>	<u>\$324.00</u>	<u>\$324.00</u>	<u>\$11.00</u>	<u>3.5%</u>
21						
22 Other Student Fees:						
23 Nonresident Tuition:						
24 Nonres Tuition	**	\$11,500.00	\$12,076.00	\$12,076.00	\$576.00	5.0%
25 Nonres Tuition-Asotin County	**	\$3,532.00	\$3,708.00	\$3,708.00	\$176.00	5.0%
26 Professional Fees:						
27 None						
28 Other Fees:						
29 Western Undergrad Exchge	**	\$3,060.00	\$3,167.00	\$3,167.00	\$107.00	3.5%
30 In-service Fees/Cr Hr - Undergrad	**	\$110.00	\$114.00	\$114.00	\$4.00	3.6%
31 Overload (20 cr. or more)	**	\$313.00	\$324.00	\$324.00	\$11.00	3.5%
32						
33						
34						
35						
36 <u>Change to Student Activity Fees:</u>						
37 Includes an \$18 increase in the per-semester activity fee (\$36 annually) dedicated to Student Activities, in order						
38 to fund Director of Student Activities.						
39						
40						
41						
42						

<p>Full- & part-time fees are effective Fall Semester 2017. Summer fees are effective Summer 2018. The College may opt to discount the Summer fee further in 2018.</p>
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BOARDWORK

JUNE 14, 2017

UNIVERSITY OF IDAHO

Changes to Student Fees for FY 2018 Annual Full-Time Fees and Part-Time Credit Hours Fees

Student Fees:	Bd Appv	FY17 Fees	FY18 Initial Notice	Approved		
				FY18 Fees	Change	% Chg.
Full-time Fees:						
1 Tuition	**	\$5,162.32	\$5,526.14	\$5,346.14	\$183.82	3.6%
2 Technology Fee	**	125.40	165.40	165.40	40.00	31.9%
3 Facilities Fees	**	820.50	820.50	820.50	0.00	0.0%
4 Student Activity Fees	**	1,123.78	1,155.96	1,155.96	32.18	2.9%
5 Total Full-time Fees (See Note A)		7,232.00	7,668.00	7,488.00	256.00	3.5%
Part-time Credit Hour Fees:						
6 Undergraduate Tuition	**	\$302.00	\$320.73	\$311.73	\$9.73	3.2%
7 Undergraduate Fees	**	60.00	62.27	62.27	2.27	3.8%
8 Total Part-time Cr Hr Fees: *		\$362.00	\$383.00	\$374.00	\$12.00	3.3%
Other Student Fees:						
9 Academic Year Graduate Fees:						
10 Full-Time Tuition	**	\$5,162.32	\$5,526.14	\$5,346.14	\$183.82	3.6%
11 Full-Time Grad Fee	**	1,298.00	1,376.00	1,376.00	\$78.00	6.0%
12 Full-Time Other Fees	**	2,069.68	2,141.86	2,141.86	72.18	3.5%
13 Part-Time Tuition	**	342.00	363.73	353.73	\$11.73	3.4%
14 Part-Time Grad Fee	**	72.00	76.00	76.00	\$4.00	5.6%
15 Part-Time Other Fees	**	60.00	62.27	62.27	2.27	3.8%
16 Academic Year Outreach Programs:						
17 Full-Time Tuition (UG & GR)	**	\$6,552.00	\$6,942.60	\$6,762.60	\$210.60	3.2%
18 Full-Time Grad Fee	**	1,298.00	1,376.00	1,376.00	\$78.00	6.0%
19 Full-Time Other Fees (UG & GR)	**	680.00	725.40	725.40	45.40	6.7%
20 Part-Time Undergrad Tuition	**	328.00	346.73	337.73	\$9.73	3.0%
21 Part-Time Grad Tuition	**	368.00	389.73	379.73	\$11.73	3.2%
22 Part-Time Grad Fee	**	72.00	76.00	76.00	\$4.00	5.6%
23 Part-Time Other Fees (UG & GR)	**	34.00	36.27	36.27	2.27	6.7%
24 Nonresident Tuition (See Notes A & B)						
25 Full-Time Tuition (UG & GR)	**	\$14,808.00	\$16,144.00	\$16,324.00	\$1,516.00	10.2%
26 Part-Time Undergrad Tuition	**	740.00	808.00	817.00	\$77.00	10.4%
27 Part-Time Grad Tuition	**	823.00	897.00	907.00	\$84.00	10.2%
28 Other Fees:						
29 Overload Fee (>20 credits)	**	\$302.00	\$320.73	\$311.73	\$9.73	3.2%
30 Western Undergrad Exchge	**	3,616.00	3,834.00	3,744.00	\$128.00	3.5%
31 In-service Fees/Cr Hr - UG	**	\$110.00	\$114.00	\$114.00	\$4.00	3.6%
32 In-service Fees/Cr Hr - UG Summe	**	\$110.00	\$114.00	\$114.00	\$4.00	3.6%
33 In-service Fees/Cr Hr - Grad	**	\$138.00	\$143.00	\$143.00	\$5.00	3.6%
34 In-service Fees/Cr Hr - Grad Sumn	**	\$138.00	\$143.00	\$143.00	\$5.00	3.6%
35 Professional Fees:						
36 Law College FT	**	\$10,134.00	\$10,884.00	\$10,884.00	\$750.00	7.4%
37 Law College PT	**	563.00	605.00	605.00	\$42.00	7.5%
38 Law College PT Summer	**	563.00	605.00	605.00	\$42.00	7.5%
39 Art & Architecture FT UG & GR	**	1,246.00	1,302.00	1,302.00	\$56.00	4.5%
40 Art & Architecture PT Undergrad	**	62.00	65.00	65.00	\$3.00	4.8%
41 Art & Architecture PT Summer UG	**	62.00	65.00	65.00	\$3.00	4.8%
42 Art & Architecture PT Grad	**	69.00	72.00	72.00	\$3.00	4.3%
43 Art & Architecture PT Summer GR	**	69.00	72.00	72.00	\$3.00	4.3%
44 Summer Session (2016)						
45 On-Campus						
46 Part-Time Undergrad Tuition	**	\$302.00	\$320.73	\$311.73	\$9.73	3.2%
47 Part-Time Grad Tuition	**	342.00	363.73	353.73	\$11.73	3.4%
48 Part-Time Grad Fee	**	72.00	76.00	76.00	\$4.00	5.6%
49 Part-Time Other Fees (UG & GR)	**	60.00	62.27	62.27	2.27	3.8%
50 Outreach/Off-Campus:						
51 Part-Time Undergrad Tuition	**	\$328.00	\$346.73	\$337.73	\$9.73	3.0%
52 Part-Time Grad Tuition	**	368.00	389.73	379.73	11.73	3.2%
53 Part-Time Grad Fee	**	72.00	76.00	76.00	4.00	5.6%
54 Part-Time Other Fees (UG & GR)	**	34.00	36.27	36.27	2.27	6.7%
55 Self-Support Program Fees:						
56 Executive MBA (2 years)		\$42,000.00	\$44,100.00	\$44,100.00	\$2,100.00	5.0%
57 Professional Practices Doctorate (3 yrs)		30,000.00	30,000.00	30,000.00	0.00	0.0%
58 Masters of Science Athletic Training (1 yr)		22,434.00	22,434.00	22,434.00	0.00	0.0%
59 Doctorate Athletic Training (1 yr)		19,941.00	19,941.00	19,941.00	0.00	0.0%
60 MOSS Environmental Ed Grad Pgm (sem)		7,527.00	7,828.00	7,828.00	301.00	4.0%
61 Doctorate Higher Ed Leadership (4 yrs)		36,000.00	36,000.00	36,000.00	0.00	0.0%
62 New Student Orientation (See Note C)		\$100.00	\$100.00	\$100.00	0.00	0.0%

Note A: The university is requesting a total package for non-resident undergraduate students of \$23,812 per academic year. Therefore if the resident tuition and fee package is approved at lower than \$7,668 the non-resident fee will be increased to maintain the \$23,812 total package.

Note B: The University is exploring the ability to charge increased tuition to Non-Residents for Summer Session but not to exceed full Non-Resident Tuition.

Note C: The university charges a separate one-time \$100 fee charged only to first time undergraduate students.



Trustees of Boise State University
Trustees of Idaho State University
Trustees of Lewis-Clark State College
Board of Regents of the University of Idaho
State Board for Career Technical Education

**DRAFT MINUTES
IDAHO STATE BOARD OF EDUCATION**

**May 17-18, 2017
Boise State University
Stueckle Sky Center
Boise, Idaho**

A special meeting of the State Board of Education was held May 17-18, 2017 at Boise State University.

Present:

Emma Atchley, President
Linda Clark, Vice President
Debbie Critchfield, Secretary
Don Soltman

David Hill
Richard Westerberg
Andrew Scoggin
Sherri Ybarra, State Superintendent

Wednesday May 17, 2017

The Board met at Boise State University in the Stueckle Sky Center Skyline Room. Board President Emma Atchley presided and called the meeting to order at 9:00 a.m. Mountain time. This special Board meeting did not include an open forum, however, members of the community in support of the Boise State University Wrestling program were present and observed the proceedings. The open meeting portion of the agenda was reserved for an informal discussion among Board members on strategies for the future. The two topics for discussion were the development of a system-wide budget request and how to communicate the importance of investing in higher education. Annual evaluations of the Executive Director and Institutional Presidents were conducted during the Executive Sessions. Ms. Critchfield excused herself to participate in a conference call at 9:25 am. The call ended at 9:45 am at which time she returned to the discussion.

BOARDWORK

1. Agenda Review/Approval

BOARD ACTION

M/S (Clark/Ybarra): To approve the agenda as posted. The motion carried unanimously.

(Open Meeting)

2. Thinking Strategically: System-Wide Budget Consideration

Ms. Atchley opened the conversation by stating the importance of the Board speaking as one voice. The Board's first item for discussion was their 60% Goal. Executive Director Matt Freeman was asked to comment on the current status of the 60% Goal and what, in his opinion, was required of the Board to reach that goal. Mr. Freeman stated the Governor's Office has shared their desire for the Board to adopt a more systemic approach when developing the annual budget and line item requests. He states the Division of Financial Management (DFM) has found it difficult to prioritize and assess the importance of requests under the Board's current system of submitting line item requests on a per institution basis rather than system wide.

Mr. Freeman then stated the Governor's office has also expressed a desire for the Board to look at programs shown to be successful at the institutional level and find a way to either scale these programs across the system or, to develop new strategies that could be applied system wide. Specific examples cited were the Work Scholars Program at Lewis-Clark State College (LCSC) and Bangel Bridge Program at Idaho State University (ISU). Board members continued with a discussion on the benefits of Complete College Idaho and confirmed this approach is no longer of benefit to the Board in gaining support of the legislature when it comes to funding requests and other Board initiatives.

The discussion continued with ways the Board could increase performance of the 60% Goal. Ms. Atchley identified summer programs developed by Boise State University (BSU), the University of Idaho (UI) and Idaho State University (ISU) targeting students who may be less prepared for post-secondary education, citing these as examples of programs capable of making progress towards meeting the Board's 60% Goal if applied system wide. The conversation continued towards the merits of trimesters over the current two semester system. Dr. Clark noted trimesters would be of great benefit to students if they are to graduate in 4 years. Board members were in agreement with this. Mr. Scoggin then commented on the benefits of a system capable of delivering an education to students in multiple forms.

Dr. Hill commented on the need for the Board to adequately portray a realistic outcome. He states the Board's current 60% Goal is seen by legislators as a 60% graduation rate from a four year college and that this needs to be corrected and clarified so that

BOARDWORK
JUNE 14, 2017

legislators understand the goal is based on 60% of Idahoans aged 25-34 obtaining the qualifications needed to enter the workforce. Board members were in agreement.

At this time, Ms. Critchfield excused herself from the discussion.

Mr. Freeman then asked the Board to discuss specific initiatives that members would like to place the full support of the Board behind and present to the legislature for the 2018 session. Board members continued with a discussion on the importance of including all levels of post-secondary education; from apprenticeship programs through graduate school and that this should be a recommendation of both the Governor's Higher Education Taskforce and Workforce Development Taskforce.

At this time, Ms. Critchfield returned to the discussion.

Dr. Hill stated the need for the Board to show to legislators and stakeholders they understand the problems and have strategies targeted towards each one. Dr. Clark then commented that if the Board intends to create an Outcomes Based Funding (OBF) system then this approach is a necessity. After a discussion of the Board, Dr. Hill stated the need for the Board to consider their next steps. Mr. Westerberg asked if this work would be done by the full board or by subcommittees that would report to the Board. The consensus of the Board was to utilize the subcommittees formed under the Governor's Higher Education Taskforce. Ms. Atchley commented in addition to the Taskforce recommendations, the Board still needed to identify initiatives exclusive to the Board and requested the input of Board members. Initiatives identified included the rebranding of Complete College Idaho (CCI), supporting the work of Idaho's institutions in the areas of co-requisites and pathways, developing a strong foundation for College and Career Advising and a systemic delivery model applied system wide.

3. Community/System Outreach: Importance of Investing in Higher Education

Ms. Atchley introduced the next item; Community/System Outreach: Importance of Investing in Higher Education, identifying this as a cultural barrier providing a challenge to the Board. She then asked for Board member input on ways to change this perception.

Board members started the discussion by identifying a lack of support from the legislature, with the exception of a few members, most visibly seen through the gradual decrease in appropriations by the legislature over the last two decades, and in Idaho's spending per student ranking as one of the lowest in the nation. Board staff member, Matt Freeman, Executive Director for the Board, identified this as a general lack of appreciation for investing in higher education and what higher education provides to the state economically and for the individual. Board staff member, Tracie Bent, Chief Planning & Policy Officer for the Board, added that surveys conducted both statewide and at the individual institutions show Idaho residents do not place a high value on post-secondary education, especially in rural areas. She continued by stating surveys have shown a high level of concern that students/children will not return to their community if they leave to attend college. Ms. Atchley then commented this speaks to the delivery

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model and why it is so important.

Board staff member, Chet Herbst, Chief Financial Officer, stated there is a strong support in the legislature for education, but not necessarily for higher education. Ms. Atchley followed by stating the need for the Board to present to the legislature as a whole system, K-20, different from the current State Department of Education (SDE)/K-12 Education vs. the State Board of Education (SBOE)/13-20. She continued by stating the Board needs to work to change the current mentality to that of a single, connected system. Board members were in agreement.

Superintendent Ybarra then stated the need to change the perception that education stops at the 12th grade. She continued by expressing the need for a smooth transition from a student's high school education to their post-secondary education. This prompted a discussion by Board members of the necessity of educating students on the expectations and rigor for moving to the next level of their education and how the Board's unique governance model of a single governing board over all of education can support this goal.

Board members continued with a discussion of ways to engage students in planning their post-secondary endeavors. Suggestions include adding College and Career Readiness as a content standard (similar to the current Technology Standard), engaging parents (similar to the College Academy for Parents developed by Arizona State University) or looking at scaling Idaho State University's College of Technology YourFIT Program system wide.

At this time Board members took a 15 minute break before entering in to Executive Session.

EXECUTIVE SESSION (Closed to the Public)

M/S (Clark/Scoggin): To meet in executive session pursuant to Section 74-206(1)(b) Idaho Code, "To consider the evaluation, dismissal or disciplining of . . . a public officer, employee, staff member or individual agent, or public school student." A roll call vote was taken and the motion carried unanimously. Board members entered into Executive Session at 11:00 a.m. Mountain Time.

The Board recessed from Executive Session at 3:23 p.m. Mountain Time for the evening.

Thursday, May 18, 2017

EXECUTIVE SESSION (Closed to the Public)

Board members resumed Executive Session at 8:00 a.m. Mountain time.

M/S (Westerberg): To go out of executive session. The motion carried unanimously. The group came out of Executive Session at 1:48 p.m. Mountain time

OTHER BUSINESS

There being no further business, a motion to adjourn was entertained.

M/S (Westerberg/Hill): To adjourn the meeting at 1:48 p.m. The motion carried unanimously.

BOARDWORK
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WORK SESSION
JUNE 14, 2017

TAB	DESCRIPTION	ACTION
A	COLLEGE AND CAREER ADVISING	Information Item

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WORK SESSION
JUNE 14, 2017

SUBJECT

College and Career Advising and Mentoring

REFERENCE

June 2012	Board approved the Complete College Idaho plan, including the strategy to develop intentional advising along the K-20 continuum.
August 2014	Board approved a proposed rule to clarify learning plans developed at grade eight (8) are reviewed annually throughout a student's high school career.
October 3, 2014	Board received an update from the Task Force Implementation Committee's and adopted initial implementation recommendations.
November 28, 2016	Board approved pending rule establishing minimum requirements for school district college and career advising and mentoring plans and continuous improvement plan minimum metrics, including, minimum statewide performance measures.

APPLICABLE STATUTE, RULE, OR POLICY

Section 33-1212A, Idaho Code.

Idaho Administrative code, IDAPA 08.02.01 – Section 801 and IDAPA 08.02.03 – Sections 104 and 105.

BACKGROUND/ DISCUSSION

The Board received a College Access Challenge Grant in 2008. The grant was a federal formula grant offered by the US Department of Education that focused on developing community partnerships and increasing students' access to postsecondary opportunities. Through this grant the Board was able to implement several effective initiatives and pilots that have helped to inform the work of many of the subsequent task force and committee recommendations aimed at increasing students access through effective college and career advising and mentoring programs. Grant activities included Free Application for Federal Student Aid (FAFSA) completion and college application events in high schools, Idaho's Near-Peer mentor program, and pilots to address the "summer melt" phenomenon. The grant program funding ended in 2015. Through grant programs like this one and the GEAR UP Idaho grant (initially received by the Board in 2006) the Board has supported initiatives and strategies aimed at helping students to understand the importance of, and remove barriers to, going on to some form of postsecondary education (career technical through graduate). Since these early initiatives the Board office, working with other education stakeholders and the postsecondary institutions, has expanded efforts in removing barriers to "going on" and better informing students. These efforts include: coursetransfer.idaho.gov/ (the Board's course transfer website), NextSeps.Idaho.gov (the Board's single source for college and career advising information targeted at secondary students), and

WORK SESSION
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Direct Admissions. The Board office is now working on a single on-line application for students to apply to our public postsecondary institutions (Apply Idaho).

Parallel to this work, the Board has worked with the State Legislature to require school districts and charter schools develop college and career advising and mentoring plans and supporting the funding to school districts and charter schools for the implementation of these plans. The Board approved administrative rules in 2016 establishing the minimum requirements for the public schools' college and career advising and mentoring plans and minimum performance measures each school district and charter school must include in those plans. Board staff, in collaboration with the Division of Career Technical Education, Department of Education, Idaho Digital Learning Academy, and Department of Labor's Career Information System have developed resources on approved college and career advising models and are providing training around the state to help school districts and charter school develop and implement their college and career advising and mentoring plans. In FY 2017 \$5 million was appropriated to school districts and charter school for the implementation of their plans. For FY 2018 the amount was increased to \$7 million.

IMPACT

The Board will be provided with an update of the current status of college and career advising and mentoring in the state and have an opportunity to discuss continued implementation of the Board's college and career advising initiative.

STAFF COMMENTS AND RECOMMENDATIONS

The Board will be provided with an update on the status of current efforts regarding college and career advising, resources that are available to schools and districts, and state requirements for college and career advising. The update will be followed by a discussion of the direction the Board would like to go moving forward, including the identification of current efforts that might benefit from being scaled state-wide.

BOARD ACTION

This item is for informational purposes only. Any action will be at the Board's discretion.

**CONSENT AGENDA
JUNE 14-15, 2017**

TAB	DESCRIPTION	ACTION
1	BAHR-SECTION I - TIAA – RETIREMENT PLAN TRUST AGREEMENT	Motion to Approve
2	BAHR-SECTION II - BOISE STATE UNIVERSITY - CAMPUS PLANNING AND FACILITIES (CPF) BUILDING PROJECT - CONSTRUCTION	Motion to Approve
3	BAHR-SECTION II - UNIVERSITY OF IDAHO – EASEMENT – IDAHO BOARD OF LAND COMMISSIONERS/IDAHO DEPT. OF LANDS – MCCALL CAMPUS PROPERTY	Motion to Approve
4	IRSA – EPSCoR- IDAHO COMMITTEE APPOINTMENT	Motion to Approve
5	PPGA – IDAHO INDIAN EDUCATION COMMITTEE APPOINTMENT	Motion to Approve
6	PPGA - STATE REHABILITATION COUNCIL APPOINTMENT	Motion to Approve
7	PPGA – DATA MANAGEMENT COUNCIL APPOINTMENT	Motion to Approve
8	PPGA – ACCOUNTABILITY OVERSIGHT COMMITTEE APPOINTMENT	Motion to Approve
9	PPGA – IDAHO STATE UNIVERSITY – FACILITY NAMING	Motion to Approve
10	PPGA – INSTITUTION PRESIDENT APPROVED ALCOHOL PERMITS	Information Item

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TAB	DESCRIPTION	ACTION
11	PPGA – COEUR d’ALENE SCHOOL DISTRICT – BOUNDARY LEGAL DESCRIPTION CORRECTION	Motion to Approve
12	SDE – REQUEST FOR WAIVER OF 103% STUDENT TRANSPORTATION FUNDING CAP	Motion to Approve
13	SDE –TRANSPORT STUDENTS LESS THAN ONE AND ONE-HALF MILES FOR 2014-2015 SCHOOL YEAR	Motion to Approve
14	SDE – PROFESSIONAL STANDARDS COMMISSION - LEWIS-CLARK STATE COLLEGE; TEACHER PREPARATION PROGRAM REVIEW	Motion to Approve
15	SDE - PROFESSIONAL STANDARDS COMMISSION - UNIVERSITY OF IDAHO TEACHER PREPARATION PROGRAM REVIEW	Motion to Approve

BOARD ACTION

I move to approve the Consent Agenda as presented.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

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SUBJECT

Teachers Insurance and Annuity Association (TIAA) retirement plan trust agreement

REFERENCE

January 2004	Board authorized TIAA to offer mutual funds as an alternative investment vehicle
December 2005	Board adopted a Deferred Compensation Plan for employees under Internal Revenue Code section 457(b)
January 2006	Board entered into Optional Retirement Plan custodial agreement with TIAA
February 2008	Board directed staff to proceed with preparing an Idaho Tax Deferred 403(b) Plan to replace the separate 403(b) plans offered by the institutions
August 2008	Board approved Idaho Tax Deferred 403(b) Plan
December 2010	Board authorized VALIC to offer mutual funds as an investment vehicle for plan participants
April 2015	Board approved establishment of Retirement Plan Committee to provide oversight of retirement plans sponsored by the Board

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures, Section II.K.2. Sections 33-107A, 33-107B, Idaho Code

BACKGROUND/DISCUSSION

Since 1991, the State of Idaho has offered an Optional Retirement Plan (ORP) for higher education faculty and managerial/professional staff and the non-classified staff members of the Office of the State Board of Education. The ORP program is separate from the Public Employee Retirement System of Idaho (PERSI), and is based on a retirement plan approach used in many states for education professionals who may move between different states during the course of their careers. There are two vendors in Idaho for ORP investment products: TIAA and Variable Annuity Life Insurance Company (VALIC). In 2004, the Board authorized TIAA to offer mutual funds as an investment product to its clients. The Board also established a 457(b) deferred compensation plan in December 2005 and a tax deferred 403(b) plan in August 2008. In December 2010, the Board approved mutual fund investment vehicles (to complement earlier-established annuity-type vehicles) for VALIC.

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The Board's Retirement Plan Committee convened for its first meeting in May 2016, and, since that time, has been systematically reviewing the Board-sponsored ORP and supplemental retirement plans. The committee and Board Staff have been assisted in this process by the Board's outside investment plan legal counsel, Mary Brauer (Reinhart Boerner Van Deuren P.C.). Ms. Brauer was designated as a Special Deputy Attorney General by the Office of the Idaho Attorney General for purposes of assisting the Board with retirement plan operations. Over the past year, Board staff has worked Ms. Brauer and the two primary plan inventory vendors (TIAA and VALIC) to ensure sound arrangements are in place for oversight of plan assets and execution of responsibilities. One of the findings of this review was that trustee responsibilities for plans offered by TIAA needed clarification. Ms. Brauer prepared a draft trust agreement for TIAA (Attachment 1) that will address all earlier concerns for the handling of TIAA retirement plans involving investments in mutual funds. A suitable trust agreement for VALIC mutual fund plans has been in place since 2011. The proposed trust agreement will replace the previous "custodial" agreement between the Board and TIAA. The custodial agreement will be rescinded upon approval of the proposed trust agreement.

IMPACT

Adoption of the proposed trust agreement with TIAA will clarify the respective responsibilities of the Board, its authorized representatives, and TIAA (the "Trustee") and will facilitate the Board's execution of its oversight and fiduciary responsibilities. The effective date for the trust agreement will be July 1, 2017. The existing Custodial Account agreement will be terminated as of June 30, 2017.

ATTACHMENTS

Attachment 1 – Trust Agreement for a Governmental Plan	Page 3
Attachment 2 – Termination of Custodial Account Agreement	Page 22

STAFF COMMENTS AND RECOMMENDATIONS

Adoption of the agreement will address one of the more urgent shortcomings identified by the Retirement Plan Committee and Ms. Brauer and will enable Board staff to move ahead to update and clarify other associated Board ORP and supplemental plan documents.

BOARD ACTION

I move to approve the attached Trust Agreement for a Governmental Plan between the Board and Teachers Insurance and Annuity Association of America, and to approve the attached Termination of the Custodial Account Agreement for a 401(a) Plan, and to authorize the Board's Executive Director to sign and execute all documents associated with these actions.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

CONSENT AGENDA
JUNE 15, 2017

BOISE STATE UNIVERSITY

SUBJECT

New Campus Planning and Facilities Building

REFERENCE

October 2015	Idaho State Board of Education (Board) approved the planning and design of the Micron Center for Materials Research
August 2016	Board approved Six-Year Capital Improvement Plan - FY2018-FY2023, including Campus Planning and Facilities building
December 2016	Board approved planning and design phase of the Campus Planning and Facilities building utilizing the design-build delivery method

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures, Section V.K.1

BACKGROUND/DISCUSSION

In December 2016, the Idaho State Board of Education (Board) authorized Boise State University (BSU) to proceed with design of a new Campus Planning and Facilities building and associated storage yard, as the existing facility will be demolished to accommodate the Micron Center for Materials Research (Micron Center).

Following standard Division of Public Works processes for a qualifications-based selection, Bideganeta/MTA has been selected as the design-build team.

The building will include the following program elements:

- Central Receiving – high-bay storage/receiving space with outdoor loading dock
- Yard with fencing, including space for vehicular parking and material and equipment storage
- Relocation of the existing equipment wash down area and hazardous waste structure
- Private and open offices for Facilities Operations and Maintenance and central receiving staff
- Entrance and reception area
- Conference room
- Plan review room
- Document library
- Restrooms, breakroom and other support spaces

**CONSENT AGENDA
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Due to the schedule of this project, site preparation, utility relocations and foundation work are anticipated to begin in early August, immediately followed by construction of the building. Construction of the central receiving area and dock, relocation of the equipment wash down area and the hazardous waste structure will complete by December 2017. Office and other support function areas for the facility will be completed by February 2018. Sequencing the project in this manner avoids any delay to the Micron Center's timeline.

IMPACT

Total project costs have been estimated at \$1.5 million dollars. Due to volatilities and uncertainties in the construction market, additive alternates will be included to ensure the project is completed within budget.

ATTACHMENTS

Attachment 1 – Project Budget

Page 3

Attachment 2 – Capital Project Tracking Sheet

Page 5

STAFF COMMENTS AND RECOMMENDATIONS

Having completed the preparatory planning and the selection process for its design-build team, the Campus Planning and Facilities building project is ready to move forward into the construction phase, in accordance with Board Policy V.K.4 ("Design-Build Projects").

Staff recommends approval.

BOARD ACTION

I move to approve the request by Boise State University to proceed with construction of the Campus Planning and Facilities Building for a total cost not to exceed \$1,500,000.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

CONSENT AGENDA
JUNE 15, 2017

UNIVERSITY OF IDAHO

SUBJECT

Granting of Easement to the Idaho Board of Land Commissioners/Idaho Department of Lands related to University of Idaho's McCall Campus Property.

REFERENCE

July 2007	General Counsel Memo to Regents
December 2011	Executive Session Discussion of elements of land trade
February 2012	Idaho State Board of Education (Board) approval to expend funds for pre-acquisition due diligence
November 2012	Board approved purchase of McCall Property

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures, Section V.I.5.b.ii.

BACKGROUND/DISCUSSION

The University of Idaho's (UI) McCall Campus sits on the shores of Payette Lake, adjacent to Ponderosa State Park. UI acquired the land from a private LLC in 2012, which acquired the land from the Idaho Board of Land Commissioners (Land Board) through a land exchange. Prior to UI acquiring the land, UI leased the McCall Campus site for over 65 years from the Land Board.

UI has used the land to operate the McCall Outdoor Science School, a growing education program available to K-12 students, through the College of Natural Resources (CNR). The property contains an historic loop road, known as University Lane, which is used by the owners of several lakeshore cottage properties to access their property. These properties are adjacent to UI's property. Through the expansion of UI's use of the property, it has become necessary to close a portion of University Lane to help ensure the safety of the users of the McCall Campus and to maximize UI's use of the property.

UI is seeking agreements with the landowners who utilize the current road for access to their properties. The landowners consist of the owners of eight cottage properties. They are a combination of private owners and the State of Idaho through the Land Board. UI has been negotiating with the owners of the adjacent properties during the previous year and is close to finalizing agreements with all of the property owners. This easement only relates to the property owned by the Land Board, which is planning on selling its remaining cottage properties at an auction scheduled for June 23, 2017. UI intends to bring the proposed agreements

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relating to the owners of the remaining cottage properties to the August Board meeting.

IMPACT

The proposed easement and agreement does the following: 1) the owner of the cottage properties will vacate any rights they may have to an easement over the section of University Lane which will be closed; 2) UI will grant an easement over the remaining portion of University Lane to the owner of the cottage properties; 3) UI will improve the access road, including constructing a cul-de-sac at the end of University Lane to allow emergency vehicles to access the cottage properties; and 4) UI agrees to maintain the easement for year round access.

The cost to UI will be in the creation of the cul-de-sac and the removal of the existing road. Both are subsumed into UI's overall construction plans which will be constructed over a series of years. UI will also be responsible for maintenance of the revised access road. This too will be subsumed into UI's ongoing operations, in-as-much as UI itself will also be using this road for emergency access (including first responder access) as well as service and construction.

ATTACHMENTS

Attachment 1 – Proposed Easement and Agreement

Page 3

STAFF COMMENTS AND RECOMMENDATIONS

Staff recommends approval.

BOARD ACTION

I move to approve the request by the University of Idaho enter into an easement with the State of Idaho, in substantial conformance to the proposed easement in attachment 1 to the Board materials; and to authorize the Vice President for Infrastructure to execute the final easement document and all other documents necessary to complete the transaction as described in the materials presented to the Board.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

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SUBJECT

Idaho Experimental Program to Stimulate Competitive Research (EPSCoR)
Committee Appointment

REFERENCE

October 2014	Board appointed Dr. Todd Allen as the INL Representative to the Idaho EPSCoR Committee (Replacing Dr. Hill)
February 2015	Board appointed Senator Tibbits to the Idaho EPSCoR Committee (Replacing Senator Goedde)
April 2015	Board appointed Dr. Cornelis J. Van der Schyf to the Idaho Experimental Program to Stimulate Competitive Research (replacing Dr. Howard Grimes)
October 2015	Board reappointed Representative Maxine Bell and Doyle Jacklin and appointed Gynii Gilliam and Senator Roy Lacey (replacing Doug Chadderdon and Senator Tippits, respectively)
June 2016	Board appointed Dr. Kelly Beierschmitt to the committee (replacing Todd Allen)
December 2016	Board reappointed Laird Noh, and appointed Dr. David Hill, and Skip Oppenheimer to the committee.
April 2017	Board appointed Senator Nye to the committee, replacing Senator Lacey.

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures, Section III.W.

BACKGROUND/DISCUSSION

The Experimental Program to Stimulate Competitive Research (EPSCoR) represents a federal-state partnership to enhance the science and engineering research, education, and technology capabilities of states that traditionally have received smaller amounts of federal research and development funds. As a participating state, Idaho EPSCoR is subject to federal program requirements and policy established by the Idaho State Board of Education (Board). The purpose of EPSCoR is to build a high-quality, academic research base to advance science, technology, engineering and mathematics (STEM) to stimulate sustainable improvements in research and development capacity and competitiveness.

Idaho EPSCoR is guided by a committee of sixteen (16) members appointed by the Board for five (5) year terms. The membership of this committee is constituted to provide for geographic, academic, business and state governmental representation as specified in Board policy including the Vice Presidents of Research from the University of Idaho, Boise State University, and Idaho State University who serve as ex-officio members. Members are allowed to serve up to three (3) consecutive terms. Ex-officio members serve without terms.

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The Idaho EPSCoR Committee is requesting the re-appointment of David Tuthill and Leo Ray.

ATTACHMENTS

Attachment 1 – Current Committee Membership	Page 3
Attachment 2 – David Tuthill – Letter of Interest/Resume	Page 4
Attachment 3 – Leo Ray – Letter of Interest/Resume	Page 11

STAFF COMMENTS AND RECOMMENDATIONS

Staff recommends approval.

BOARD ACTION

I move to reappoint David Tuthill and Leo Ray to the Experimental Program to Stimulate Competitive Research - Idaho Committee as representatives of the private sector, effective immediately and expiring on June 30, 2022.

Moved by_____ Seconded by_____ Carried Yes_____ No_____

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SUBJECT

Idaho Indian Education Committee Appointments

REFERENCE

June 18, 2014	The Board approved the appointment of Dani Hansing to the Committee.
August 14, 2014	The Board approved the appointment of Kathy Albin and Bill Picard.
October 16, 2014	The Board approved the appointment of Mitzi Sabori to the Committee.
February 19, 2015	The Board approved the appointment of Pete Putra and Will Fanning.
June 18, 2015	The Board approved the appointment of Nolan Goubeaux.
October 22, 2015	The Board approved the appointment of Donovan Chase and Shawna Daniels.
April 14, 2016	The Board approved the appointment of Tomas Puga and reappointments of Selena Grace, Bob Sobotta, and Chris Meyer.
October 20, 2016	The Board approved the appointment of Sharee Anderson, Donna Bollinger, Jessica James-Grant, and Hank McArthur.

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures, Section I.P.

BACKGROUND/DISCUSSION

The Idaho Indian Education Committee serves as an advisory committee to the State Board of Education (Board) and the State Department of Education (Department) on educational issues and how they impact Idaho's American Indian student population. The committee also serves as a link between Idaho's American Indian tribes.

Pursuant to Board Policy I.P. the Idaho Indian Education Committee consists of 19 members appointed by the Board. Each member serves a term of five years. Appointments to vacant positions during a previous incumbent's term are filled for the remainder of the open term. The membership consists of:

- One representative from each of the eight public postsecondary institutions
- One representative from each of the five tribal chairs or designee
- One representative from each of the five tribal education affiliations (K-12)
- One representative from each of the two Bureau of Indian Education schools
- One representative from the State Board of Education, as an ex-officio member

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Eastern Idaho Technical College (EITC) has forwarded Dr. Sharee Anderson's name for consideration as their representative. Dr. Anderson is the Vice President of Instruction and Student Services at EITC.

The University of Idaho (UI) has forwarded Dr. Yolanda Bisbee's name for reappointment as their representative. Dr. Bisbee is the Chief Diversity Officer and Executive Director for Tribal Relations at the UI.

IMPACT

Two existing members would be reappointed to the Indian Education Committee.

ATTACHMENTS

Attachment 1 – Current Committee Membership	Page 3
Attachment 2 – Nomination Letters	Page 5

STAFF COMMENTS AND RECOMMENDATIONS

In October 2016, the Board approved Dr. Sharee Anderson as EITC's representative on the committee, which consisted completing the vacated term scheduled to end on June 30, 2017. Dr. Anderson has expressed interest in continuing her service on the committee. A letter of support from the EITC's President is included. If approved, Dr. Anderson's would serve a new five-year term to run from July 1, 2017 – June 30, 2022.

Dr. Yolanda Bisbee has served on the Idaho Indian Education Committee as the UI's representative since 2013. Dr. Bisbee's term will expire on June 30, 2017 and has expressed interest in continuing her service on the committee. A letter of support from the UI's President is included. If approved, Dr. Anderson's would serve a new five-year term to run from July 1, 2017 – June 30, 2022.

BOARD ACTION

I move to appoint Dr. Sharee Anderson, representing Eastern Idaho Technical College and Dr. Yolanda Bisbee, representing the University of Idaho, to the Idaho Indian Education Committee effective July 1, 2017 and expiring June 30, 2022.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

CONSENT AGENDA
JUNE 15, 2017

IDAHO DIVISION OF VOCATIONAL REHABILITATION

SUBJECT

Idaho State Rehabilitation Council Appointment

REFERENCE

December 2016	Board appointed Robert Atkins to the Council as a representative for business/industry and labor for a term of three years.
April 2017	Board appointed two new members to the Council and re-appointed three current members to the Council

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures, Section IV.G.
Federal Regulations 34 CFR §361.

BACKGROUND/DISCUSSION

Federal Regulations (34 CFR §361.17), set out the requirements for the State Rehabilitation Council, including the appointment and composition of the Council.

The members of the Council must be appointed by the Governor or in the case of a State that under State law vests authority for the administration to an entity other than the Governor, the chief officer of that entity. Section 33-2303, Idaho code designates the State Board for Career-Technical Education as that entity.

Further federal regulations establish that the Council must be composed of at least fifteen (15) members, including:

- i. At least one representative of the Statewide Independent Living Council, who must be the chairperson or other designee of the Statewide Independent Living Council;
- ii. At least one representative of a parent training and information center established pursuant to section 682(a) of the Individuals with Disabilities Education Act;
- iii. At least one representative of the Client Assistance Program established under 34 CFR part 370, who must be the director of or other individual recommended by the Client Assistance Program;
- iv. At least one qualified vocational rehabilitation counselor with knowledge of and experience with vocational rehabilitation programs who serves as an ex officio, nonvoting member of the Council if employed by the designated State agency;
- v. At least one representative of community rehabilitation program service providers;
- vi. Four representatives of business, industry, and labor;

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- vii. Representatives of disability groups that include a cross section of (a) Individuals with physical, cognitive, sensory, and mental disabilities; and (b) Representatives of individuals with disabilities who have difficulty representing themselves or are unable due to their disabilities to represent themselves;
- viii. Current or former applicants for, or recipients of, vocational rehabilitation services;
- ix. In a state in which one or more projects are carried out under section 121 of the Act (American Indian Vocational Rehabilitation Services), at least one representative of the directors of the projects;
- x. At least one representative of the state educational agency responsible for the public education of students with disabilities who are eligible to receive services under this part and part B of the Individuals with Disabilities Education Act;
- xi. At least one representative of the state workforce investment board; and
- xii. The director of the designated state unit as an ex officio, nonvoting member of the Council.

Additionally, federal regulations specify that a majority of the council members must be individuals with disabilities who meet the requirements of 34 CFR §361.5(b)(29) and are not employed by the designated state unit. Members are appointed for a term of no more than three (3) years, and each member of the Council, may serve for not more than two consecutive full terms. A member appointed to fill a vacancy occurring prior to the end of the term must be appointed for the remainder of the predecessor's term. A vacancy in membership of the Council must be filled in the same manner as the original appointment, except the appointing authority may delegate the authority to fill that vacancy to the remaining members of the Council after making the original appointment.

The Council currently has one (1) nomination for Board approval. The Council is nominating Joe Anderson to serve as a current or former applicant for, or recipients of, vocational rehabilitation services. Other upcoming and current vacancies: Rachel Damewood will complete her second/final term on the council as of June 30, 2017, in the capacity of a representative of Business, Industry and Labor and is no longer eligible for Council membership. David Miles is no longer a Director for the Nez Perce Tribal VR program and is therefore not eligible to serve as a representative of an American Indian Vocational Rehabilitation Services Program (Section 121 of the Rehab Act) for the Council.

IMPACT

The above nomination and two (2) vacancies will bring the Council membership to a total of sixteen (16) with one vacancy on the council for a representative of Business, Industry and Labor. Minimum composition for the council is fifteen (15) members.

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ATTACHMENTS

Attachment 1 - Current Council Membership
Attachment 2 – Joe Anderson

Page 5
Page 6

STAFF COMMENTS AND RECOMMENDATIONS

The requested appointments and reappointments meet the provisions of Board policy IV.G. State Rehabilitation Council, and the applicable federal regulations.

Staff recommends approval.

BOARD ACTION

I move to approve the appointment of Joe Anderson to the State Rehabilitation Council as a current or former applicants for, or recipients of, vocational rehabilitation services for a term of three years effective June 1, 2017 and ending May 31, 2020.

Moved by _____ Seconded by _____ Carried Yes_____ No_____

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CONSENT AGENDA
JUNE 15, 2017

SUBJECT

Data Management Council Appointment

REFERENCE

June 2016

The Board reappointed Georgia Smith, Don Coberly, Chris Campbell, Matthew Rauch, and Shari Ellertson and appointed Connie Black to the Data Management Council.

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures, Section I.O.

BACKGROUND/DISCUSSION

The Data Management Council (Council) is tasked with making recommendations on the oversight and development of the Educational Analytics System of Idaho (EASI) and oversees the creation, maintenance and usage of this P-20 and Workforce system. There are 12 seats on the Council. The Council consists of representatives from the Office of the State Board of Education, public postsecondary institutions, a registrar, State Department of Education, school districts, the Division of Career Technical Education, and the Department of Labor.

Each year half of the seats are up for appointment. Each term is two years commencing on July 1st. The candidates for reappointment are:

Tami Haft (North Idaho College)
Carson Howell (Office of the State Board of Education)
Todd King (State Department of Education)
Heather Luchte (Career Technical Education)
Vince Miller (Idaho State University)

IMPACT

Appointment of these individuals will fill all but one seat on the Data Management Council. A seat reserved for a small, rural school district will be open July 1. The Data Management Council is currently seeking names of individuals who would be willing to fill that role.

ATTACHMENTS

Attachment 1 – Current Council Membership

Page 3

STAFF COMMENTS AND RECOMMENDATIONS

All of the individuals being considered for reappointment have been active members of the Council and have expressed an interest in continuing to serve. For the open seat, the Data Management Council has requested names of colleagues that are familiar with data security and might be willing to serve on the Council. Those identified individuals are then contacted and asked to provide a

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letter of interest and qualifications. The Data Management Council will then meet to discuss the materials provided and vote on a name to bring forward to the Board for later appointment.

Staff recommends approval.

BOARD ACTION

I move to approve the reappointment of Tami Haft, Carson Howell, Todd King, Heather Luchte, and Vince Miller to the Data Management Council for terms from July 1, 2017 to June 30, 2019.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

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SUBJECT

Accountability Oversight Committee Appointments

REFERENCE

April 2010	Board approved second reading of Board Policy III.AA, creating the Accountability Oversight Committee
August 2015	Board approved the appointment of Deborah Hedeem and the reappointment of John Goedde and Jackie Thomason.
April 2016	Board approved second reading of amendment to Board Policy I.Q. to revise the Accountability Oversight Committee membership by adding a fifth at-large member who has a background in special education.
May 2016	Board approved the appointment of Roger Stewart and Julian Duffey.
June 2016	Board approved the appointment of Rob Sauer.

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures, Section I.Q.
Accountability Oversight Committee

BACKGROUND/DISCUSSION

The Accountability Oversight Committee was established in April 2010 as an ad-hoc committee of the Idaho State Board of Education. It provides oversight of the K-12 statewide assessment system, ensures effectiveness of the statewide system, and recommends improvements or changes as needed to the Board.

The committee consists of:

- The Superintendent of Public Instruction or designee,
- Two Board members, and
- Five at-large members appointed by the Board, one of whom must have a special education background.

John Goedde and Jackie Thomason have served on the committee as at-large members since the committee's inception. Their current appointments ended June 30, 2017; the committee has recommended them for reappointment.

John Goedde is a former State Senator with a long history of civic engagement. He represented District 3 in the State Legislature from 2000 to 2002 and District 4 from 2002 to 2014. John was the Chair of the Senate Education Committee for ten years, from 2004 to 2014. He was also the Vice Chair of the State Legislatures Education Committee for the National Conference of State Legislatures from 2007 to 2010. Prior to serving in the legislature, John spent three years as a School Board Trustee for the Coeur d'Alene School District (1997 to 2000).

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Jackie Thomason is a retired educator with 38 years of experience in public schools as a classroom teacher, Title I Coordinator, Assessment and Accountability Director, and Assistant Superintendent of West Ada School District. Her awards include the Presidential Award for Excellence in Science and Mathematics Teaching, Teacher of the Year Award, and the Apple Computer Innovative Technology Award. Her research on the use of data for school improvement was selected for presentation at the 2006, 2007, and 2008 American Educational Research Association Conferences. Jackie earned a bachelor's degree in elementary education from Boise State University, and both masters and education specialist degrees from the University of Idaho in Education Leadership.

IMPACT

Approval of John Goedde and Jackie Thomason will fill all the at-large seats on the Committee through June 30, 2018.

ATTACHMENTS

Attachment 1 – Current Membership List

Page 3

STAFF COMMENTS AND RECOMMENDATIONS

Pursuant to Board Policy I.Q., terms run from July 1 through June 30 of the applicable year. In making at-large appointments to the Accountability Oversight Committee, consideration should be given to the appointees' background, representative district / school size, and regional distribution. Staff recommends approval of the re-appointment of John Goedde and Jackie Thomason.

BOARD ACTION

I move to approve the reappointment of John Goedde and Jackie Thomason to the Accountability Oversight Committee for a term of 2 years commencing July 1, 2017 and ending on June 30, 2019.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

CONSENT AGENDA
JUNE 15, 2017

IDAHO STATE UNIVERSITY

SUBJECT

Approval to change the name of the Research & Innovation in Science & Engineering (RISE) building, located at 1999 Alvin Ricken Drive, Pocatello, ID to William M. and Karin A. Eames Advanced Technical Education and Innovation Complex.

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures, Section: I. K. Naming/Memorializing Building and Facilities

BACKGROUND/DISCUSSION

Mr. William Eames has been closely affiliated with Idaho State University (ISU) for a quarter of a century or so. His generous financial and other support to the University has included the Kasiska Division of Health Sciences, the College of Pharmacy, the College of Technology and several other academic and nonacademic programs. Mr. Eames has served on the Idaho State University Foundation Board of Directors for 10 years, a two-year term as President of the Foundation, followed by two years as Chairman of the Board of Directors. He has made numerous gifts to the University including a current pledge of \$2.5 million. In recognition past contributions and the current pledge, ISU respectfully requests State Board of Education consideration, allowing ISU to rename the Rise Complex the "William M. and Karin A. Eames Advanced Technical Education and Innovation Complex."

IMPACT

The current \$2.5 million gift represents the lead gift to a \$5 million campaign by the College of Technology intended to support enhancements to the facilities. To date, Mr. Eames has assisted the College of Technology in securing an additional commitment of \$250,000. The leadership gift and name recognition will be influential in executing a successful campaign. Approval of the name change will allow ISU to update the signage during the planned building enhancements.

ATTACHMENTS

Attachment 1 – Memo to President Vailas approving the renaming Page 3

STAFF COMMENTS AND RECOMMENDATIONS

Pursuant to Board Policy I.K.1.b naming of a building, facility, or administrative for other than a former employee of the system of higher education to honor and memorialize a specific individual who has made a distinguished contribution to the university. Naming for an individual in recognition of gift can be considered when no commitment for naming has been made to a prospective donor of the gift without prior Board approval and the nature of the proposed gift and is

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significance to the institution, the eminence of the individual whose name is proposed and the individual's relationship to the institution is considered.

BOARD ACTION

I move to approve the request by Idaho State University to rename the "RISE Building," located at 1999 Alvin Ricken Drive, Pocatello, ID, to "William M. and Karin A. Eames Advanced Technical Education and Innovation Complex."

Moved by _____ Seconded by _____ Carried Yes _____ No _____

**CONSENT AGENDA
JUNE 15, 2017**

SUBJECT

President Approved Alcohol Permits Report

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies and Procedures, I.J.2.b.

BACKGROUND/DISCUSSION

The chief executive officer of each institution may waive the prohibition against possession or consumption of alcoholic beverages only as permitted by, and in compliance with, Board policy. Immediately upon issuance of an Alcohol Beverage Permit, a complete copy of the application and the permit shall be delivered to the Office of the State Board of Education, and Board staff shall disclose the issuance of the permit to the Board no later than the next Board meeting.

The last update presented to the Board was at the April 20, 2017 Board meeting. Since that meeting, Board staff has received seventeen (17) permits from Boise State University, five (5) permits from Idaho State University, and eighteen (18) permits from the University of Idaho.

Board staff has prepared a brief listing of the permits issued for use. The list is attached for the Board's review.

ATTACHMENTS

Attachment 1 - List of Approved Permits by Institution

Page 3

BOARD ACTION

This item is for informational purposes only. Any action will be at the Board's discretion.

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SUBJECT

Coeur d'Alene School District – School District Boundary

REFERENCE

February 2015

Board approved the annexation/excision of property from the Lakeland School District to the Coeur d'Alene School District and forwards the request to the electorate.

April 2015

Board approved the annexation/excision of property from the Post Falls School District to the Coeur d'Alene School District and forwards the request to the electorate.

APPLICABLE STATUTE, RULE, OR POLICY

Sections 33-307, Idaho Code

BACKGROUND/DISCUSSION

Section 33-307, Idaho Code prescribes the requirements for correcting or altering school district boundaries and authorizes the State Board of Education to make corrections due to errors in the legal description of the boundaries.

At the February 2015 Board meeting the Board approved the annexation/excision of property from the Lakeland School District to the Coeur d'Alene School District. The request was forwarded to the affected electorate on May 19, 2015 and passed.

At the April 2015 Board meeting the Board approved the annexation/excision of property from the Post Falls School District to the Coeur d'Alene School District. The request was forwarded to the affected electorate on November 3, 2015 and passed.

The legal description provided by the petitioners for the April 2015 boundary change contained a technical error in the drafting of the language for the new property being annexed into the Coeur d'Alene School District and omitted the property annexed into the school district during the February 2015 Board meeting. A corrected legal description has been provided and the Board is requested to find the current legal description is in error and approve the new legal description.

IMPACT

Upon approval of the corrected legal description, the Department of Education will send a corrected order to the Coeur d'Alene Board of Trustees in accordance with Section 33-307(2), Idaho Code. Once the order is received by the school district, the school district shall notify the State Tax Commission. Within thirty (30) days of receipt of the order, the State Tax Commission and the County Assessor shall correct or alter the legal description of the school.

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ATTACHMENTS

Attachment 1 – Coeur d’Alene School Boundary – Corrected Legal Description	Page 3
Attachment 2 – West Landing Annexation Map	Page 5
Attachment 3 – Balsar Annexation Map	Page 6

STAFF COMMENTS AND RECOMMENDATIONS

Representatives of the Coeur d’Alene School District have contacted the Board office regarding an error in the legal description of the school districts boundary. Staff have verified the error in the legal description and have received a corrected legal description certified by a State of Idaho registered land survey or qualified to write property legal descriptions.

The highlighted text in the corrected legal description is the corrected language for the two annexations. No errors were identified in the legal descriptions for the Lakeland School Districts and the Post Falls School Districts.

Staff recommends approval.

BOARD ACTION

I move to approve the corrected boundary legal description for the Coeur d’Alene School District as submitted in Attachment 1.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

**CONSENT AGENDA
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STATE DEPARTMENT OF EDUCATION

SUBJECT

Request for Waiver of 103% Student Transportation Funding Cap for Six (6) School Districts.

REFERENCE

June 2014	Board approved the request for six (6) school districts to receive a funding cap waiver for the 2013-2014 school year.
June 2015	Board approved the request for ten (10) school districts to receive a funding cap waiver for the 2014-2015 school year.
June 2016	Board approved the request for eight (8) school districts to receive a funding cap waiver for the 2015-2016 school year.

APPLICABLE STATUTE, RULE, OR POLICY

Section 33-1006, Idaho Code

BACKGROUND/DISCUSSION

During the 2001 session, the Idaho Legislature amended Section 33-1006, Idaho Code. The amendment created a student transportation funding cap; affecting school districts that exceed the statewide average cost per mile and cost per rider by 103%. The 2007 and 2009 Legislatures further amended this language to provide clear, objective criteria that defines when a district may qualify to be reimbursed for expenses above the cap, and by how much. These new criteria designate certain bus runs as “hardship” runs and allow the district to receive a higher cap, based on the percentage of the district’s bus runs that are so categorized.

As of April 19, 2017, 18 school districts and charter schools were negatively affected by the pupil transportation funding cap:

011	MEADOWS VALLEY DISTRICT	(\$15,380)
044	PLUMMER-WORLEY JOINT DISTRICT	(\$36,698)
061	BLAINE COUNTY DISTRICT	(\$75,316)
071	GARDEN VALLEY DISTRICT	(\$61,072)
171	OROFINO JOINT DISTRICT	(\$21,777)
192	GLENNS FERRY JOINT DISTRICT	(\$8,004)
193	MOUNTAIN HOME DISTRICT	(\$27,967)
271	COEUR D'ALENE DISTRICT	(\$93,074)

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281	MOSCOW DISTRICT	(\$70,659)
291	SALMON DISTRICT	(\$7,357)
391	KELLOGG JOINT DISTRICT	(\$16,970)
393	WALLACE DISTRICT	(\$11,049)
401	TETON COUNTY DISTRICT	(\$16,168)
421	MCCALL-DONNELLY JT. SCHOOL DISTRICT	(\$61,431)
456	FALCON RIDGE CHARTER SCHOOL	(\$6,998)
458	LIBERTY CHARTER	(\$1,106)
463	VISION CHARTER SCHOOL	(\$6,046)
475	SAGE INTERNATIONAL SCHOOL OF BOISE	(\$17,687)

Of these 18, only six (6) districts have routes meeting the statutory requirements of a hardship bus run, which would allow the Board to grant a waiver. These include Garden Valley, Kellogg, Moscow, Orofino, Plummer-Worley, and Wallace. All six (6) of these districts have applied for a waiver of the student transportation funding cap.

Garden Valley School District

Garden Valley School District submitted three (3) school bus routes that met the required criteria. This represents 30% of the bus runs operated by the district. When added to the 103% funding cap, as provided by law, this would allow the Board to increase their funding cap to a maximum of 133%.

Kellogg Joint School District

Kellogg Joint School District submitted four (4) school bus routes that met the required criteria. This represents 43.40% of the bus runs operated by the district. When added to the 103% funding cap, as provided by law, this would allow the Board to increase their funding cap to a maximum of 107.34%.

Moscow School District

Moscow School District submitted four (4) school bus routes that met the required criteria. This represents 15.60% of the bus runs operated by the district. When added to the 103% funding cap, as provided by law, this would allow the Board to increase their funding cap to a maximum of 118.60%.

Orofino Joint School District

Orofino Joint School District submitted two (2) school bus routes that met the required criteria. This represents 35% of the bus runs operated by the district. When added to the 103% funding cap, as provided by law, this would allow the Board to increase their funding cap to a maximum of 138%.

Plummer-Worley Joint School District

Plummer-Worley Joint School District submitted two (2) school bus routes that met the required criteria. This represents 16.66% of the bus runs operated by the

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district. When added to the 103% funding cap, as provided by law, this would allow the Board to increase their funding cap to a maximum of 119.66%.

Wallace School District

Wallace School District submitted two (2) school bus routes that met the required criteria. This represents 20% of the bus runs operated by the district. When added to the 103% funding cap, as provided by law, this would allow the Board to increase their funding cap to a maximum of 123%.

IMPACT

The approval of the cap waivers percentages allows districts to be reimbursed for routes that meet the hardship criteria. The financial impact of this is estimated to be \$149,721.

ATTACHMENTS

Attachment 1 – Summary of Funding Cap Spreadsheet

Page 5

Attachment 2 – District Cap Waiver Applications

Page 7

STAFF COMMENTS AND RECOMMENDATIONS

Staff recommends approval.

BOARD ACTION

I move to approve the request by Garden Valley School District for a waiver of the 103% transportation funding cap, at a new cap percentage rate for the fiscal year 2016 of 133% for a total of \$61,072 in additional funds from the public school appropriation.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

I move to approve the request by Kellogg Joint School District for a waiver of the 103% transportation funding cap, at a new cap percentage rate for the fiscal year 2016 of 107.34% for a total of \$16,970 in additional funds from the public school appropriation.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

I move to approve the request by Moscow School District for a waiver of the 103% transportation funding cap, at a new cap percentage rate for the fiscal year 2016 of 118.60% for a total of \$70,659 in additional funds from the public school appropriation.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

I move to approve the request by Orofino Joint School District for a waiver of the 103% transportation funding cap, at a new cap percentage rate for the fiscal year

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2016 of 138% for a total of \$21,777 in additional funds from the public school appropriation.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

I move to approve the request by Plummer-Worley Joint School District for a waiver of the 103% transportation funding cap, at a new cap percentage rate for the fiscal year 2016 of 119.66% for a total of \$36,698 in additional funds from the public school appropriation.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

I move to approve the request by Wallace School District for a waiver of the 103% transportation funding cap, at a new cap percentage rate for the fiscal year 2016 of 123% for a total of \$11,049 in additional funds from the public school appropriation.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

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STATE DEPARTMENT OF EDUCATION

SUBJECT

Requests for approval to transport students less than one and one-half miles for the 2016-2017 school year.

REFERENCE

June 2014	Board approved the request for 99 school districts and 10 charter schools to transport students less than one and one-half miles for the 2013-2014 school year.
June 2015	Board approved the request for 95 school districts and 13 charter schools to transport students less than one and one-half miles for the 2014-2015 school year.
June 2016	Board approved the request for 98 school districts and 13 charter schools to transport students less than one and one-half miles for the 2015-2016 school year.

APPLICABLE STATUTE, RULE, OR POLICY

Section 33-1006, Idaho Code

BACKGROUND/DISCUSSION

Pursuant to Section 33-1006, Idaho Code, "The state board of education shall determine what costs of transporting pupils, including maintenance, operation and depreciation of basic vehicles, insurance, payments under contract with other public transportation providers whose vehicles used to transport pupils comply with federal transit administration regulations, "bus testing," 49 CFR part 665, and any revision thereto, as provided in subsection (4)(d) of this section, or other state department of education approved private transportation providers, salaries of drivers, and any other costs, shall be allowable in computing the transportation support program of school districts."

The transportation support program of a school district shall be based upon the allowable costs of transporting pupils less than one and one-half (1½) miles as provided in Section 33-1501, Idaho Code, when approved by the State Board of Education.

The *Standards for Idaho School Buses and Operations* states, "All school districts submitting applications for new safety busing reimbursement approval shall establish a board policy for evaluating and rating all safety busing requests. The State Department of Education staff shall develop and maintain a measuring instrument model, which shall include an element for validating contacts with responsible organizations or persons responsible for improving or minimizing hazardous conditions. Each applying district will be required to annually affirm

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that conditions of all prior approved safety busing requests are unchanged. The local board of trustees shall annually, by official action (33-1502, Idaho Code), approve all new safety busing locations. School districts that receive state reimbursement of costs associated with safety busing will re-evaluate all safety busing sites at intervals of at least every three years using the local board adopted measuring or scoring instrument. In order to qualify for reimbursement the local school board will, by official action, approve the initial safety-busing request and allow the students in question to be transported before the application is sent to the state. Consideration for reimbursement is contingent on the application being received by the State Department of Education Transportation Section on or before March 31 of the school year in which the safety busing began.”

All requests are submitted on the Safety Busing form found in the Idaho Bus Utilization System (IBUS) Portal. Reminders are emailed to all districts and charter schools prior to March 31. All requests recommended for approval are compliant with Section 33-1006, Idaho Code.

Ninety-nine (99) school districts and thirteen (13) charter schools affecting 24,564 students applied for safety busing using the correct form and are being recommended for approval.

IMPACT

Safety busing is included in transportation reimbursement, which is paid in the following fiscal year. Based on 2015-2016 reimbursement claims currently in process, we estimate the fiscal impact for 2016-2017 to be \$670,000 - \$700,000.

Safety busing contributes to the safety and well-being of thousands of students each school year.

ATTACHMENTS

Attachment 1 – 2016-2017 Safety Busing Requests

Page 3

STAFF COMMENTS AND RECOMMENDATIONS

State Department of Education staff annual reviews school district requests and forwards on those meeting all of the requirements for Board consideration staff recommends approval.

BOARD ACTION

I move to approve the requests by ninety-nine (99) school districts and thirteen (13) charter schools for approval to transport students less than one and one-half miles as submitted in Attachment 1.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

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PROFESSIONAL STANDARDS COMMISSION

SUBJECT

Lewis-Clark State College; Proposed Psychology Teaching Endorsement Program and Communication Arts Speech and Debate Teaching Endorsement Program

REFERENCE

April 2015	Board accepted the recommendation of the Professional Standards Commission to conditionally approve the Online Teaching Endorsement program offered through Lewis-Clark State College.
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APPLICABLE STATUTE, RULE, OR POLICY

Section 33-114 and 33-1258, Idaho Code
IDAPA 08.02.02.100, Official Vehicle for the Approval of Teacher Education Programs

BACKGROUND/DISCUSSION

Psychology Teaching Endorsement and Communication Arts Speech and Debate Teaching Endorsement

The Standards Committee of the Professional Standards Commission (PSC) conducted New Program Approval Desk Reviews of the Psychology and Communication Arts Speech and Debate Teaching Endorsement programs proposed by Lewis-Clark State College (LCSC). Through the comprehensive presentation, the Standards Committee gained a clear understanding that all of the Idaho Psychology, Communication Arts Foundation Standards, and the Speech and Debate Teacher Standards would be met and/or surpassed through the proposed programs.

During its March 2017 meeting, the Professional Standards Commission voted to recommend Conditional Approval of the proposed Psychology Teaching Endorsement and Communication Arts Speech and Debate Teaching Endorsement programs offered through LCSC. With the conditionally approved status, LCSC may admit candidates to the Psychology and Communication Arts Speech and Debate Teaching Endorsement programs, and the programs will undergo full approval once students complete the program.

IMPACT

In order to maintain status as an Idaho approved program and produce graduates eligible for Idaho teacher certification, LCSC must have all new programs reviewed for State approval.

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ATTACHMENTS

Attachment 1 – LCSC Psychology Endorsement Packet

Page 5

Attachment 2 – LCSC Communication Arts Speech and
Debate Endorsement Packet

Page 131

STAFF COMMENTS AND RECOMMENDATIONS

Pursuant to Section 33-114, Idaho Code, the review and approval of all teacher preparation programs in the state is vested in the State Board of Education. The program reviews are conducted for the Board through the Professional Standards Commission, recommendations are then brought forward to the Board for consideration. The review process is designed to ensure the programs are meeting the Board approved school personnel standards for the applicable programs, that the teacher are prepared to teach the state content standards for their applicable subject areas, as well as the quality of candidates exiting the programs.

The current Board approved accrediting body for teacher preparation programs is the Council for the Accreditation of Education Preparation (CAEP). CAEP was formed in 2013 with the consolidation of National Council for Accreditation of Teacher Education (NCATE) and the Teacher Education Accreditation Council (TEAC). NCATE was the previously recognized accrediting body for approved teacher preparation programs in Idaho. On-site teacher preparation program reviews are conducted every seven (7) years in partnership with CAEP based on a partnership agreement. During a concurrent visit, the CAEP team and the state team collaborate to conduct the review, however each team generates their own reports. New programs are reviewed at the time of application for consideration as an approved teacher preparation program. Current practice is for the PSC to review new programs and make recommendations to the Board regarding program approval. New program reviews are conducted through a “Desk Review” and do not include an on-site review. The PSC review process evaluates whether or not the programs meet or will meet the approved teacher preparation standards for the applicable program and endorsement area. The PSC may recommend to the Board that a program be “Approved,” “Not Approved,” or “Conditionally Approved.” Programs conditionally approved are required to have a subsequent focus visit. The focus visit is scheduled three years following the conditional approval, at which time the PSC forwards a new recommendation to the Board regarding approval status of the program.

BOARD ACTION

I move to accept the recommendation of the Professional Standards Commission and to conditionally approve the Psychology Teaching Endorsement program offered through Lewis-Clark State College for teacher certification.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

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I move to accept the recommendation of the Professional Standards Commission and to conditionally approve the Communication Arts Speech and Debate Teaching Endorsement program offered through Lewis-Clark State College for teacher certification.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

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PROFESSIONAL STANDARDS COMMISSION

SUBJECT

University of Idaho – State Team Focused Visit Report

APPLICABLE STATUTE, RULE, OR POLICY

Sections 33-1254 and 33-1258, Idaho Code

REFERENCE

February 2014

Board accepted the State Team Report, thereby granting program approval of Elementary Education, Early Childhood/Special Education Blended, Special Education, English Language Arts, Mathematics Social Studies (Foundation Standards), Economics, Geography, Government/Civics, History, Science (Foundation Standards), Biology, Chemistry, Earth and Space Science, Physics, Modern Languages, Visual/Performing Arts (Foundation Standards), Visual Arts, Music Approved – Target, Physical Education Approved – Target, Health Education, Professional Technical (Foundation Standards), Agricultural Science and Technology, Business Technology, Technology Education, Marketing Education, Administration (Foundation Standards), School Superintendent, and Special Education Director at the University of Idaho as teacher certification programs.

February 2014

Board accepted the State Team Report, thereby granting conditional approval of the Gifted and Talented Education and Library Media Specialist programs at the University of Idaho for teacher certification.

February 2014

Board accepted the State Team Report, thereby not approving the Reading/Literacy program at the University of Idaho for teacher certification.

BACKGROUND/DISCUSSION

The Professional Standards Commission (PSC) is tasked with conducting a full unit review of all State Board-approved teacher preparation programs in Idaho on a seven (7) year cycle. Any programs that are “Conditionally Approved” require a subsequent “Focused Visit” within three (3) years of the full unit review.

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The PSC convened a State Review Team of content experts who conducted a focused visit of University of Idaho October 10 - 12, 2016. The PSC reviewed the final report submitted by the State Review Team and voted to recommend the State Board of Education approve the Focused Visit State Team Report as written.

Additionally, the PSC concluded that the documentation brought forth by University of Idaho for its Teacher Librarian program provided sufficient evidence to merit a recommendation of full approval for this program.

IMPACT

The recommendations in this report will enable the University of Idaho to continue to prepare teachers in the best possible manner, ensuring that all state teacher preparation standards are being effectively embedded in their teacher preparation programs.

ATTACHMENTS

Attachment 1 - University of Idaho Final Focused Visit State Team Report Page 5

STAFF COMMENTS AND RECOMMENDATIONS

Pursuant to Section 33-114, Idaho Code, the review and approval of all teacher preparation programs in the state is vested in the State Board of Education. The program reviews are conducted for the Board through the Professional Standards Commission. Recommendations are then brought forward to the Board for consideration. The review process is designed to assure the programs are meeting the Board approved school personnel standards for the applicable programs, that the teacher are prepared to teach the state content standards for their applicable subject areas, as well as the quality of candidates exiting the programs.

The current Board approved accrediting body for teacher preparation programs is the Council for the Accreditation of Education Preparation (CAEP). CAEP was formed in 2013 with the consolidation of National Council for Accreditation of Teacher Education (NCATE) and the Teacher Education Accreditation Council (TEAC). NCATE was the previously recognized accrediting body for approved teacher preparation programs in Idaho. On-site teacher preparation program reviews are conducted every seven (7) years in partnership with CAEP based on a partnership agreement. During a concurrent visit, the CAEP team and the state team collaborate to conduct the review, however each team generates their own reports. New programs are reviewed at the time of application for consideration as an approved teacher preparation program. Current practice is for the PSC to review new programs and make recommendations to the Board regarding program approval. New program reviews are conducted through a "Desk Review" and do not include an on-site review. The PSC review process evaluates whether or not the programs meet or will meet the approved teacher preparation standards for the applicable program and endorsement area. The

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PSC may recommend to the Board that a program be approval as "Approved," "Not Approved," or "Conditionally Approved." Programs conditionally approved are required to have a subsequent focus visit. The focus visit is scheduled three years following the conditional approval, at which time the PSC forwards a new recommendation to the Board regarding approval status of the program.

BOARD ACTION

I move to approve the recommendation of the Professional Standards Commission to accept the Focused Visit State Team Report for University of Idaho as submitted.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

I move to grant full approval of University of Idaho's Teacher Librarian program as an approved program for Teacher Librarian certification.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

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**PLANNING, POLICY AND GOVERNMENTAL AFFAIRS
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TAB	DESCRIPTION	ACTION
1	NORTH IDAHO COLLEGE UPDATE	Information Item
2	2018 LEGISLATIVE IDEAS	Motion to Approve
3	INSTITUTION/AGENCY STRATEGIC PLANS	Motion to Approve
4	DATA MANAGEMENT COUNCIL BUSINESS RULES/POLICIES	Motion to Approve
5	COLLEGE AND CAREER READINESS DEFINITION	Motion to Approve
6	COLLEGE OF EASTERN IDAHO TRUSTEE ZONES	Motion to Approve
7	INSTRUCTIONAL STAFF EVALUATION REVIEW REPORT	Information Item
8	BOARD POLICY I.J. – USE OF INSTITUTIONAL FACILITIES – FIRST READING	Motion to Approve
9	BOISE STATE UNIVERSITY – ALCOHOL PERMIT FOR 2017 HOME FOOTBALL GAMES – PRE GAME EVENTS AT STUECKLE SKY CENTER	Motion to Approve
10	IDAHO STATE UNIVERSITY – ALCOHOL PERMIT FOR 2017 HOME FOOTBALL GAMES	Motion to Approve
11	UNIVERSITY OF IDAHO – ALCOHOL PERMIT OF 2017 HOME FOOTBALL GAMES – PRE GAMES EVENTS	Motion to Approve
12	UNIVERSITY OF IDAHO – ALCOHOL PERMIT FOR 2017 HOME FOOTBALL GAME – SUITE CLUB SEATING	Motion to Approve
13	IDAHO PUBLIC TELEVISION, ANNUAL REPORT	Information Item
14	ELEMENTARY SECONDARY EDUCATION ACT – CONSOLIDATED STATE PLAN	Information Item

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PLANNING, POLICY AND GOVERNMENTAL AFFAIRS
JUNE 15, 2017

SUBJECT

North Idaho College Biennial Progress Report

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures, Section I.M.3.

BACKGROUND/DISCUSSION

This agenda item fulfills the requirement of Board Policy I.M.3, for institution to provide a progress report on the institution's strategic plan, details of implementation, status of goals and objectives and information on other points of interest in accordance with a schedule and format established by the Board's Executive Director.

President MacLennan will provide a 15-minute overview of North Idaho College's (NIC's) progress in carrying out the institutions strategic plan and answer questions.

IMPACT

NIC's strategic plan drives the College's integrated planning; programming, budgeting, and assessment cycle and is the basis for the institution's annual budget requests and performance measure reports to the Board, the Division of Financial Management and the Legislative Services Office.

ATTACHMENT

Attachment 1 – Progress Report

Page 3

STAFF COMMENTS AND RECOMMENDATIONS

Specific details regarding the institutions progress toward meeting its strategic plan goals may be found in the attached report.

BOARD ACTION

This item is for informational purposes only. Any action will be at the Board's discretion.

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SUBJECT

Legislative Ideas - 2018 Legislative Session

REFERENCE

June 2012	The Board approved six (6) legislative ideas to be submitted through the Executive Agency Legislation process.
June 2013	The Board approved eight (8) of eleven (11) legislative ideas to be submitted through the Executive Agency Legislation process.
June 2014	The Board approved ten (10) of twelve (12) legislative ideas to be submitted through the Executive Agency Legislation process.
June 2015	The Board approved sixteen (16) legislative ideas to be submitted through the Executive Agency Legislation process.
June 2017	The Board approved twenty-eight (28) legislative ideas to be submitted through the Executive Agency Legislation process.

BACKGROUND/ DISCUSSION

The State Board of Education's legislative process starts with the approval of legislative ideas. Legislative ideas that are approved by the Board are submitted electronically to the Division of Financial Management (DFM) through the Executive Agency Legislative process. A legislative idea consists of a statement of purpose and a fiscal impact. If approved by the Board, the actual legislative language will be brought back to the Board at a later date for final approval prior to submittal to the legislature for consideration during the 2018 Legislative Session. Legislative ideas submitted to DFM are forwarded for consideration by the Governor and then to the Legislative Services Office for processing and submittal to the Legislature.

In accordance with the Board's Master Planning Calendar, the institutions and agencies are required to submit legislative ideas for Board approval at the June Board meeting. The Board office received three (3) legislative ideas from the Division of Career Technical Education (CTE), one legislative idea from the University of Idaho, and two (2) legislative ideas from Boise State University. No legislative ideas were submitted by the institutions.

IMPACT

Staff will move Board-approved legislative ideas through the legislative process and will bring the legislative language back to the Board at the August Board meeting for consideration. Legislative ideas not approved will not be submitted to DFM and will not move forward to the next step in the process.

ATTACHMENTS

Attachment 1 – Legislative Ideas

Page 3

STAFF COMMENTS AND RECOMMENDATIONS

Legislative ideas are required to be submitted to DFM by July 14, 2017 and final legislation is required to be submitted by August 18, 2017. During the process of working through legislative ideas, additional ideas of merit sometimes surface before the DFM submittal deadline. The Board has traditionally authorized the Executive Director to submit these ideas. Actual legislative language for all submitted legislative ideas will be brought back to the Board at the August 2017 Board meeting prior to the DFM August deadline for final Board approval. The legislative ideas were discussed during the June Presidents' Council meeting.

Legislative Ideas submitted by institutions or agencies are provided in the form submitted to the Board office. Legislative Ideas that do not indicate who they were submitted by are developed by Board staff based on barriers identified or feedback received from legislators and other education stakeholder groups.

Legislative Idea number 2, submitted by Boise State University would have an impact on Boise State University, Idaho State University and Lewis-Clark State College. The statement of purpose for this idea combines two concepts, the first, exempting the four year institutions from the States personnel system and the second, allowing all institution employees to be non-classified. Non-classified employees remain part of the State's classification system, however, they are governed by separate sections of State law and do not have the same protections as classified state employees. Community college employees are not state employees and are not covered by any of the requirements or benefits of the State personnel system. Community college employees' participation in PERSI and/or the Optional Retirement Plan (as applicable to the classification of employee) are based on specific statutory provisions separate from provisions covering state employee's participation in these benefits. Subsequent to submittal of this legislative idea, Boise State University staff have clarified that the intent was to exempt institution employees from the state personnel system. Exemption from the personnel system would be a significant endeavor with far reaching impacts. The flexibility awarded the University of Idaho is based on a court decision and is not established in Idaho Code. There is not a statutory construction already in place that could be used for this proposal. In 2014 the State Board of Education approved legislation that would allow the four year institutions to opt-out of state administrative services (HB549-2014). This bill required the State Board of Education to approve the withdrawal from services based upon fiscal savings, but failed in the Senate.

BOARD ACTION

I move to approve the legislative ideas as submitted in Attachment 1 and to authorize the Executive Director to submit these and additional proposals as necessary through the Governor's legislative process.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

PLANNING, POLICY AND GOVERNMENTAL AFFAIRS
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SUBJECT

Institution, Agency, and Special/Health Programs Strategic Plans

REFERENCE

October 2011	The Board set system-wide postsecondary performance measure that each institution must include in their strategic plans.
April 2016	The Board reviewed the institution, agency, and special/health programs strategic plans.
June 2016	Board approved the strategic plans for the agencies, community colleges, and the special/health programs.
February 2017	The Board approved the second reading of Board policy I.M. formalizing the strategic plan requirements and requiring strategic plans be submitted based on a single template.
April 2017	The Board reviewed the institution, agency, and special/health programs strategic plans and discussed amending the postsecondary system-wide performance measures. The Board approved an amended mission statement for Eastern Idaho Technical College.

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures, Section I.M.1.
Section 67-1901 through 67-1903, Idaho Code.

BACKGROUND/ DISCUSSION

Pursuant to sections 67-1901 through 1903, Idaho Code, and Board Policy I.M. the institutions, agencies and special/health programs under the oversight of the Board are required to submit an updated strategic plan each year. The plans must encompass at a minimum the current year and four years going forward. The Board planning calendar schedules these plans to come forward annually at the April and June Board meetings. This timeline allows the Board to review the plans and ask questions in April, and then have them brought back to the regular June Board meeting, with changes if needed, for final approval while still meeting the state requirement that the plans be submitted to the Division of Financial Management (DFM) by July 1 of each year. Once approved by the Board; the Office of the State Board of Education submits all of the plans to DFM.

Board policy I.M. sets out the minimum components that must be included in the strategic planes and defines each of those components. The Board's requirements are in alignment with DFM's guidelines and the requirements set out in Sections 67-1901 through 67-1903, Idaho Code. The Board policy includes two additional provisions. The definition of mission statements for the institutions includes the institutions core themes and the plans must include a mission and vision

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statement, where the statutory requirements allow for a mission or vision statement. Each strategic plan must include:

1. A comprehensive mission and vision statement covering the major programs, functions and activities of the institution or agency. Institution mission statements must articulate a purpose appropriate for a degree granting institution of higher education, with its primary purpose to serve the educational interest of its students and its principal programs leading to recognized degrees. In alignment with regional accreditation, the institution must articulate its purpose in a mission statement, and identify core themes that comprise essential elements of that mission.
2. General goals and objectives for the major programs, functions and activities of the organization, including a description of how they are to be achieved.
 - i. Institutions (including Career Technical Education) shall address, at a minimum, instructional issues (including accreditation and student issues), infrastructure issues (including personnel, finance, and facilities), advancement (including foundation activities), and the external environment served by the institution.
 - ii. Agencies shall address, at a minimum, constituent issues and service delivery, infrastructure issues (including personnel, finance, and facilities), and advancement (if applicable).
 - iii. Each objective must include at a minimum one performance measure with a benchmark.
3. Performance measures must be quantifiable indicators of progress.
4. Benchmarks for each performance measure must be, at a minimum, for the next fiscal year, and include an explanation of how the benchmark level was established.
5. Identification of key factors external to the organization that could significantly affect the achievement of the general goals and objectives.
6. A brief description of the evaluations or processes to be used in establishing or revising general goals and objectives in the future.
7. Institutions and agencies may include strategies at their discretion.

In addition to the required components and the definition of each component, Board policy I.M. requires each plan to be submitted in a consistent format.

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In addition to the required strategic plan components the Board requires each of the institutions to incorporate the following performance measures into their strategic plans:

- **Graduation/Completion Rate:**
This area is measure is counted in two ways.
 - a) Total degree production (split by undergraduate/graduate).
 - b) Unduplicated headcount of graduates and percent of graduates to total unduplicated headcount (split by undergraduate/graduate).
- **Retention Rate:**
Total full-time new and transfer students that are retained or graduate the following year (excluding death, military service, and mission).
- **Cost of College:**
The audited financial statements are used for determining this measure. This measure is counted in two ways:
 - a) Cost per credit hour – Financials divided by total weighted undergraduate credit hours.
 - b) Efficiency – Certificates (of at least 1-year or more) and degree completions per \$100,000 of financials.
- **Dual Credit:**
Total credit hours earned and the unduplicated headcount of participating students.
- **Remediation** (Optional: may be reported under Cases Served rather than a Performance Measures):
Number and percentage of first-time freshmen who graduated from an Idaho high school in the previous year requiring remedial education as determined by institutional placement benchmarks.

The “Remediation” performance measure is not a measure of the institutions performance, but that of the secondary schools the freshmen are coming from. It is included in the list of performance measures and may be reported by the institutions on the performance measure report under “Cases Served” or as a performance measure with a benchmark.

In addition to these components, all of the strategic plans are required to be in alignment with the Board’s system-wide strategic plans: K-20 education strategic plan, Science, Technology, Engineering and Math (STEM) Education Strategic Plan, Higher Education Research Strategic Plan, and Idaho Indian Education Strategic Plan.

IMPACT

Approval of the strategic plans will allow Board staff to submit the plans to the Division of Financial Management in compliance with Section 67-1903, Idaho Code.

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ATTACHMENTS

Agencies

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STAFF COMMENTS AND RECOMMENDATIONS

At the April 2017 Board meeting the Board discussed reconsideration of the system-wide performance measures and the potential reduction from the current measures to three (3) or four (4) measures. The inclusion of system-wide performance measures has allowed the Board to set a few specific measures that are in alignment with priorities of the Board that the institutions then set benchmarks for and report consistently. These measures may or may not also be duplicated in the Board's K-20 strategic plan. Performance measures identified in the K-20 strategic plan have benchmarks set based on an expectation of the system's growth while performance measures in the institutions' strategic plans have benchmarks that are set based on the institutions' specific mission and resources. Due to the timing required for Board approval and subsequent submittal to DFM it was not feasible for the Board to consider new system-wide postsecondary performance measures prior to the approval of the strategic plans. The Planning, Policy and Governmental Affairs Committee will be meeting to discuss and develop a recommendation for new system-wide performance measures. Tentatively, the committee will meet in late June and early July to

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develop the recommendation for consideration by the full Board at the August 2017 Board meeting. The data for those performance measures that are approved by the Board will then be included in the October 2017 Performance Measure Report for further consideration and discussion. The institutions would then incorporate the new system-wide measures into their strategic plans that will be brought forward to the Board for consideration at the April 2018 Board meeting.

Pursuant to Board policy I.M., the Planning, Policy and Governmental Affairs Committee has approved and distributed a template for the strategic plans. The template is made up of the minimum required components and allows for the institutions, agencies and special/health programs to submit additional information as appendices to their plans.

The following strategic plans include amended mission statements:

Idaho Public Television

University of Idaho

Approval of their strategic plans includes approval of the amended mission statements.

Additionally, the Governor has issued an Executive Order regarding cybersecurity requirements that must be incorporated into the strategic plans. Pursuant to Executive Order 2017-02, all strategic plans will now need to either include an update (incorporated into the strategic plan) on the adoption of the National Institute of Standards and Technology Cybersecurity Framework and implementation of the Center for Internet Security Controls or this information may be provide as a separate addendum to the strategic plan. This information must be submitted to DFM with the strategic plans by the July deadline.

BOARD ACTION

I move to approve the Institution, Agency, and Special/Health programs strategic plans as submitted in attachments 1 through 23.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

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SUBJECT

Data Management Council Policies and Procedures

REFERENCE

August 2011

Board approved the Data Management Council Bylaws.

February 2015

Board approved changes to the Data Management Council policies.

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures, Section I.O. Section 33-133(3)(b), Idaho Code

BACKGROUND/DISCUSSION

The Data Management Council (Council) is tasked with making recommendations on the oversight and development of the Educational Analytics System of Idaho (EASI) and oversees the creation, maintenance and usage of this P-20 and Workforce system. There are 12 seats on the Council. The Council consists of representatives from the Office of the State Board of Education (OSBE), public postsecondary institutions, a registrar, State Department of Education, school districts, Career & Technical Education, and the Idaho Department of Labor.

EASI consists of three separate and distinct databases housed and managed by the State Department of Education, the Office of the State Board of Education, and the Idaho Department of Labor.

Section 33-133(3)(b) requires the State Board of Education (Board) to publish and make available policies and procedures to comply with the federal family education rights and privacy act (FERPA) and other relevant privacy laws. The current Council policies and procedures approved by the Board require all data requests to be submitted to the Council. The Council is proposing changing the minimum cell size masking requirement from fewer than 10 to fewer than five (5) and two exemptions to that policy.

IMPACT

Reducing the minimum cell size required for masking from fewer than 10 to fewer than five will result in the ability for the OSBE and the State Department of Education to release data that was previously masked. There are many instances where data regarding school performance cannot be shared due to the current data masking policy because many of our schools are small enough that presenting data in multiple categories may result in a situation where one or more categories will contain fewer than 10 students and therefore must be masked. This change is recommended by the Data Management Council as a way to provide more data while still protecting the identities of students. EASI data where the cell

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size is fewer than five or within four from 100% shall be masked unless approval is granted from the Council or is part of the proposed exemptions.

The first proposed exemption applies only to aggregate data and includes enrollment information. Under this proposed change, a report could be released indicating there are, for example, three Hispanic students in a particular grade. If enrollment data are combined with student outcome data, such as proficiency on a test, normal masking rules would apply and this particular example could not be publicly released.

The second proposed exemption applies only to aggregate data and includes test participation information. Under this proposed change, a report could be released indicating that four students from a particular school took an AP exam. If the test participation data are combined with outcome data, such as the scores on the AP exams, normal masking rules would apply and this particular example could not be publicly released. This information provides context for test data and can be used to help explain large changes in test results if the participation rates are low.

ATTACHMENTS

Attachment 1 – Proposed policy

Page 3

STAFF COMMENTS AND RECOMMENDATIONS

The current policy does not allow the release of data points for many of the small rural schools where numbers often are fewer than 10. The proposed changes will allow for increased transparency while maintaining the requirement for aggregate data to protect privacy. Aggregate enrollment information is currently released publicly by the U.S. Department of Education. The proposed exemption allows the state to release data that are already being released at the national level.

Staff recommends approval.

BOARD ACTION

I move to approve the Data Management Council policies and procedures as submitted in attachment 1.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

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SUBJECT

College and Career Readiness Competencies

REFERENCE

April 2017	The Board reviewed and discussed the College and Career Readiness Competencies and requested the addition of "Knowledge of Core Subjects."
May 2017	The Board discussed incorporated the College and Career Readiness Competencies into administrative rule once approved.

BACKGROUND/DISCUSSION

The Board was presented with draft College and Career Readiness Competencies developed by a cross section of representatives for consideration. The approval of college and career readiness competencies will help to align expectation across systems, including: public education (K-20), labor, and commerce.

A formal definition may be used to inform policy and specific strategies and actions that will ensure students are well positioned to succeed after high school.

IMPACT

Utilization of a common definition and competencies for college and career readiness would help state agencies, institutions and public schools align efforts, expectations and outcomes.

ATTACHMENTS

Attachment 1 – College and Career Readiness Competencies Page 3

STAFF COMMENTS AND RECOMMENDATIONS

At the April 2017 Board meeting, staff were asked to add academic skills as a competency. This additional competency can be found under the title of "Knowledge of Core Subjects." No other changes were made between the competencies presented to the Board at the April 2017 meeting and those provided in Attachment 1.

At the May 2017 Board Retreat as part of the discussion on system-wide strategies, the Board discussed incorporating college and career readiness competencies as a minimum standard for students in the public school (K-12) system. Once approved, staff will bring back to the Board for consideration the incorporation of the standards into administrative rule. At the time, the Board will have an additional opportunity to consider the competencies and make additional changes.

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BOARD ACTION

I move to approve the College and Career Readiness Competencies as submitted in Attachment 1.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

College and Career Readiness¹

Purpose: Proficiency in basic academic skills, including math, reading and writing, are foundational to an educated and productive citizen. Successful application of this learning requires high technical and behavioral competencies. Together, these skills are critical for student success, whether at the collegiate level or in the workforce. Therefore, it is equally important that students, teachers, and policymakers have a common understanding and agreement about the specific competencies a high school graduate will need to possess in order to lead a successful and meaningful life.

Definition: College and career readiness is the attainment and demonstration of requisite competencies that broadly prepare high school graduates for a successful transition into some form of postsecondary education and/or the workplace.

Competencies:

- **Knowledge of Core Subjects:** Possess proficiency in the core subjects (language arts/communication, math, science, social studies, humanities and health/wellness), and ability to apply this knowledge and understanding to be successful in college or the workplace.
- **Critical Thinking/Creative Problem Solving:** Exercise sound reasoning to analyze issues, make decisions, identify problems and use good judgment to implement solutions and overcome problems. The individual is able to obtain, interpret, and use knowledge, facts, and data in this process, and may demonstrate originality and inventiveness.
- **Oral/Written Communications:** Articulate thoughts and ideas clearly and effectively in written and oral forms. The individual has public speaking skills; is able to express ideas to others; and can write/edit correspondence and reports clearly and effectively.
- **Teamwork/Collaboration:** Build collaborative relationships, work effectively within a team structure, and can negotiate and manage conflict.
- **Digital Literacy:** Confidently and effectively perform tasks in a digital environment through the use of information and communication technologies to find, evaluate, interpret, create and communicate ideas and information requiring both cognitive and technical skills.

¹ The definition and most of the competencies were drawn heavily from the National Association of Colleges and Employers' "Definition of Career Readiness and Competencies" (<http://www.naceweb.org/knowledge/career-readiness-competencies.aspx>).

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- **Leadership:** Leverage the strengths of others to achieve common outcomes or goals, and use interpersonal skills to encourage others. The individual is able to assess their emotions; use empathetic skills to guide and motivate; and organize, prioritize, and delegate work.
- **Professionalism/Work Ethic:** Demonstrate personal accountability and effective work habits (e.g., punctuality, working productively with others, and time workload management), and understand the impact of non-verbal communication. The individual demonstrates integrity and ethical behavior, acts responsibly, and is able to learn from their mistakes.
- **Career Exploration and Development:** Identify and articulate one's skills, strengths, knowledge, and experiences relevant to career goals, and identify training, education and competencies necessary for professional growth. The individual is able to navigate and explore career options, and understands and can pursue opportunities.
- **Citizenship/Civic Responsibility:** Think critically about complex issues and evaluate information about issues of public consequence. Demonstrate knowledge of institutions and processes of government and political systems. Possess behaviors, attitudes, and understanding needed to be a knowledgeable, active and engaged member of a community.
- **Financial Literacy:** Possess knowledge and understanding in the following areas: earning income, buying goods and services, using credit, saving and protecting assets and insuring.²

² Council for Economic Education, *National Standards for Financial Literacy*.

COLLEGE OF EASTERN IDAHO

SUBJECT

Trustee Zones

REFERENCE

June 2016

Board approved trustee zones for College of Southern Idaho, College of Western Idaho, and North Idaho College.

APPLICABLE STATUTE, RULE, OR POLICY

Section 33-2104A and 33-2106, Idaho Code

BACKGROUND/DISCUSSION

Pursuant to Section 33-2104A, Idaho Code, each community college district must be divided into five trustee zones. Each trustee position on the community college board is designated to a zone. Trustees must reside within the trustee zone they are designated in, however, all eligible electors residing within the community college district may vote for candidates in each and every zone.

Section 33-2104A, Idaho Code requires the trustee zones be established by the State Board of Education in a similar manner to the requirements for the Board to set school district trustee zones.

These include:

- The zones must be as nearly equal in population as practicable.
- If the community college district is situated within two or more counties, and any one of the counties has sufficient population to warrant at least one zone, then the boundaries of a trustee zone shall be located wholly within the boundaries of such county.
- The proposals to define or redefine the boundaries must include:
 - a legal description of each proposed trustee zone;
 - a map of the district showing how each proposed trustee zone would appear; and
 - the approximate population each zone would have.

Legislative history for section 33-2104A, Idaho code, specifies that the same process for zoning and rezoning currently prescribed for school districts should be used by the State Board of Education. In addition to the zoning and rezoning for expansion provisions language is included that parallels the school district zoning requirements, requiring that each district submit a proposal for rezoning to the State Board of Education following the decennial census.

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IMPACT

Approval of the trustee zones will allow the Board to then consider applicants for the Board of Trustees for the new community college.

ATTACHMENTS

Attachment 1 – Trustee Zone 1 Legal Description	Page 3
Attachment 2 – Trustee Zone 2 Legal Description	Page 4
Attachment 3 – Trustee Zone 3 Legal Description	Page 5
Attachment 4 – Trustee Zone 4 Legal Description	Page 6
Attachment 5 – Trustee Zone 5 Legal Description	Page 9
Attachment 6 – Trustee Zone Map	Page 12

STAFF COMMENTS AND RECOMMENDATIONS

In alignment with the school district zoning requirements and population variance standard set by the Board, legal descriptions are certified by an individual qualified to write property legal descriptions, the populations have a less than five percent variance, and where practicable existing boundary lines, such as census blocks, city boundaries, county boundaries, roads, geographical boundaries or other types of boundaries would be used.

The populations for each zone in the attached proposal are:

- Zone 1 – 22,888
- Zone 2 – 21,387
- Zone 3 – 21,567
- Zone 4 – 22,587
- Zone 5 – 21,660

A more detailed map may be accessed at:
<http://bonneville.maps.arcgis.com/apps/webappviewer/index.html?id=a5ddbcb83ab4e7d95d00e6e6fca3323>

The submitted zones meet the statutory requirements. Staff recommends approval.

BOARD ACTION

I move to approve the community college district trustee zone boundaries for the College of Eastern Idaho as submitted in Attachments 1 through 5.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

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SUBJECT

Instructional/Pupil Service Staff Evaluation Review for the 2015-2016 Academic Year – Final Report

APPLICABLE STATUTE, RULE, OR POLICY

Idaho Code § 33-1004B(14).

BACKGROUND/DISCUSSION

Effective July 1, 2015, Idaho Code § 33-1004B(14), specifically requires a review of a sample of teacher evaluations, conducted annually:

- A review of a sample of evaluations completed by administrators shall be conducted annually to verify such evaluations are being conducted with fidelity to the state framework for teaching evaluation, *including each evaluation component as outlined in administrative rule and the rating given for each component.*
- A portion of such administrators' instructional staff and pupil service staff employee evaluations shall be independently reviewed.

Starting in fiscal year 2017 this review was conducted by the Office of the State Board of Education. This review looked at instructional staff evaluations conducted in 2015-2016 school year. The evaluation review was conducted in two parts. The first portion of the annual review, *Phase One*, was completed on February 10, 2017. This phase focused on the requirements called out in IDAPA 08.02.02.120, and whether the review was conducted with fidelity to the state framework.

The Office of the State Board of Education staff randomly selected approximately 200 administrators who were active in the 2015- 2016 school year (approximately 25% of all current Idaho administrators). For each administrator chosen, the district uploaded at least three evaluations (with relevant supporting documents) completed in 2015-16 for both teachers and pupil service staff. All materials had identifying information redacted prior to disseminate to the reviewers. Timeline for the process was as follows:

- OSBE informed districts of randomly chosen administrators and requested a list of all the teachers and pupil service staff that the selected administrator evaluated during the 2015-2016 school year.
- OSBE staff randomly selected at least two teachers and one pupil service staff person, reviewed by each administrator.
- Prior to January 12, 2017, OSBE staff informed districts of the randomly selected staff members and requested the following documents be submitted for each, via a secure portal, no later than January 26, 2017:
 - Observations used to inform the staff members' summative evaluation

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- Completed, summative annual evaluation to include the professional practice portion as well as the student achievement section
- On February 9-10, 2017, twenty education leaders, certified for proficiency in the state evaluation system, met at the Office of the State Board of Education. The team reviewed evaluations for compliance with Code and Rule and supplied comments and recommendations at the end of the two-day session.

The second part of the review, *Phase Two*, was conducted from March 7 through March 23, 2017. From the administrators/evaluations selected in *Phase One*, approximately 10% were subject for a more in-depth review focused on district evaluation practices. Reviewers examined the evidence and artifacts used to determine the ratings assigned to each educator, by component. Information on district implementation of the evaluation system was also documented. Reviewers solicited feedback from administrators regarding the process to better understand evidence collection and overall fidelity in the use of the Idaho framework for teacher evaluations.

The purpose of Phase Two was for each reviewer to not only assess administrator compliance, but also to capture feedback and recommendations from practitioners closest to the evaluation process. Teachers voluntarily participated in surveys to assist reviewers in better understanding the implementation of district evaluation policies. During on-site visits, requisite district policy was reviewed for alignment with administrative rule, and district leaders were interviewed to better understand implementation practices.

The attached report provides the findings and recommendations from the FY2017 evaluation review process.

IMPACT

Annual evaluation reviews allow state policy makers to verify that the state framework is being implemented with fidelity and to judge the effectiveness of using the evaluation framework in conjunction with student outcomes (measurable student achievement) for determining movement on the Career Ladder. The Board may also use the information in directing changes in our teacher preparation programs to address areas of improvement for both administrators as well as instructional and pupil services staff.

ATTACHMENTS

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Attachment 2 – FY17 Evaluation Review – FAQ's	Page 6
Attachment 3 – FY17 Instructional Staff Evaluation Review Report of Findings	Page 7

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STAFF COMMENTS AND RECOMMENDATIONS

Recommendations include revision of IDAPA 08.02.02.120 to clarify evaluation requirements. Clear guidelines for support and training for administrators are represented in these recommendations, and will further shape the fidelity and usefulness of educator evaluations going forward.

BOARD ACTION

This item is for informational purposes only. Any action will be at the Board's discretion.

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BOISE STATE UNIVERSITY/UNIVERSITY OF IDAHO

SUBJECT

Board Policy I.J. Use of Institutional Facilities and Services – First Reading

REFERENCE

April 2011	The Board approved additions to Board Policy I.J. to make permanent the conditions under which the Board can approve the sale or consumption of alcohol in conjunction with NCAA football games (Section 2.c). Prior to this policy change, the institutions were bringing requests for exceptions to Board Policy I.J. annually to allow for the consumption of alcohol in suite areas and at pregame corporate events.
June 2015	The Board approved alcohol service in conjunction with NCAA football pre-game events in compliance with Board Policy I.J.
September 3, 2015	The Board approved a waiver of the written invitation requirement of Board Policy I.J. and requested Boise State University and University of Idaho to establish secure areas for pregame events for ticket holders with structured alcohol service as a pilot. Minors were restricted from the alcohol service area and the institutions were required to report back on the pilot at the October 2015 Board Meeting
October 2015	Board approved extending the pilot approved at the September 3, 2015 Board meeting to home football games during the 2015-2016 football season. Each institution reported there were no incidences. The Board denied the request from Boise State University to expand alcohol service to Basketball Games.
June 2016	The Board denied the requests from the universities to waive the written invitation requirement of Board Policy I.J. and to establish secure areas for pregame events for ticket holders with structured alcohol service for the 2016 football season.

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures, Section I.J – Use of Institutional Facilities and Services With Regard to the Private Sector
Idaho Administrative Code, IDAPA 08.01.08 – 100., Possession, Consumption, and Sale of Alcoholic Beverages at Public Higher Education Institutions.
Idaho Administrative Code, IDAPA 38.04.07 – 305, Food and Beverage

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BACKGROUND/DISCUSSION

For the past eleven seasons, the Board has approved the allowance of alcohol service and consumption prior to and during home football games in conjunction with the terms and guidelines outlined in Policy I.J., Section 2.c. For one season, 2015, the Board approved expanded alcohol service at controlled pregame events for all ticket holders. Prior to this, the universities had only sought to plan pregame events for sponsors to entertain clients, in alignment with conditions outlined in Policy I.J.

The proposed policy revisions:

- Designate certain venues where alcohol service at campus events to include certain NCAA athletic events under the same conditions as has been provided in Board policy. The CEO could then approve the plan and issue a permit in those limited facilities as happens with other campus events where alcohol is served. The Board would receive an annual report instead of being required to consider annual permission.
- Add the ability for a CEO to permit a designated pregame event for valid ticket holders under conditions prescribed in Board policy.
- Remove the word “written” in various places to avoid confusion over whether email or digital transmissions are allowed

Outside of athletic events, the change will also update prior requirements to have a defined seating area where alcohol beverages may be possessed and consumed at entertainment events. This section of policy is problematic with concerts, performances and similar events and for their promoters as it is difficult to set aside a section of seating for patrons consuming only non-alcoholic beverages – or vice versa.

IMPACT

Approval will alleviate the annual Board approval process for certain types of alcohol service on campuses and instead prescribe certain venues and conditions in policy that allow CEOs to permit alcohol services in conjunction with athletic events.

ATTACHMENTS

Attachment 1 – proposed policy revisions, Section I.J.

STAFF COMMENTS AND RECOMMENDATIONS

In response to the desire from various Board members to limit the requests for waivers of the Board’s policies Boise State University and the University of Idaho are jointly proposing amendments to the Board’s policy regarding the service of alcohol in institution facilities or on institution properties (Board Policy I.J.). Idaho Administrative Code, IDAPA 38.04.07.305.02 prohibits the consumption or

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distribution of alcohol in common spaces of State facilities, and IDAPA 08.01.08.100 prohibits the sale, possession or consumption of alcoholic beverages in college or university owned, leased, or operated facilities and on campus grounds, except as provided in the State Board of Education Governing Policies and Procedures. Board Policy Section I.J. sets the provision by which alcohol may legally be sold or consumed in institution facilities.

Board Policy I.J. currently allows the presidents of the institutions to approve permits for the service of alcohol for events on campus (under specified conditions that are not in conjunction with student athletics events). Alcohol service may be allowed with prior Board approval in conjunction with NCAA football pregame events. Alcohol service in conjunction with any other student athletic event is prohibited.

The proposed amendments remove some of the current provisions of policy allowing CEO's to permit alcohol service at "permitted events." The proposed policy revisions:

1. eliminates the requirement that a written personal invitation is required,
2. eliminates the requirement that the institutions immediately report the permits,
3. eliminates the requirement that the institutions report the issued permits to the Board at a Board meeting, and
4. eliminates language requiring areas where alcoholic beverages are consumed to be clearly marked and separated from other areas and that additional space be provided outside of the areas where alcohol is possessed and consumed to accommodate those that do not wish to be present where alcohol is being consumed.

Additional language is added authorizing the CEO to issue Alcohol Beverage Permits that meet or exceed existing requirements.

The proposed amendment to the policy regarding the sale or consumption of alcohol in conjunction with NCAA football games would expand permission to allow alcohol service at all NCAA athletic events and then confine the service to specific venues listed in the policy. Approval of such events will require the submittal of a plan to the CEO who is then authorized to approve the events on an annual basis. Only the approval of additional venues will be brought to the Board for consideration. Youth may be present as long as they are under the direct supervision on an adult. Individuals who have purchased admission or their ticketed guests may attend; a written personal invitation will not be required. A report must be submitted to the Board annually with details on alcohol service in conjunction with athletic events including any alcohol related incidents reported.

Four venues at Boise State University, one venue and Idaho State University and two venues at the University of Idaho are identified as approved locations.

In addition to the amendments proposed by the universities the attached draft

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includes an increase in the per instance liability limits from \$500,000 to \$1,000,000. This amendment would bring the policy in compliance with the minimum liability required by Risk Management for permitted events.

On page 10 of Attachment 1, 2.c.ii. Pre-game events, references patrons who hold tickets to "the football game," if the expansion of alcohol service is to all NCAA athletic events as indicated in subsection 2.c, this appears to conflict with the previous addition.

BOARD ACTION

A motion to approve first reading of changes to Board policy section I.J. as submitted in Attachment 1.

Moved by _____ Seconded by _____ Carried Yes ____ No ____

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BOISE STATE UNIVERSITY

SUBJECT

Alcohol Report and Request for Pre-game Request – Stueckle Sky Center

REFERENCE

June 2013	Board approved a request to establish secure areas for pregame activities that serve alcohol for the 2013 football season as well as alcohol service in the Sky Center during home games, Famous Idaho Potato Bowl, and the 2014 Spring Game and the Caven Williams Sports Complex for home football games and the Famous Idaho Potato Bowl.
June 2014	Board approved a request to establish secure areas for pregame activities that serve alcohol for the 2014 football season as well as alcohol service in the Sky Center during home games, Famous Idaho Potato Bowl, and the 2015 Spring Game and the Caven Williams Sports Complex for home football games and the Famous Idaho Potato Bowl.
June 2015	Board approved a request to establish secure areas for pregame activities that serve alcohol for the 2015 football season as well as alcohol service in the Sky Center during home games, Famous Idaho Potato Bowl, and the 2016 Spring Game and the Caven Williams Sports Complex for home football games and the Famous Idaho Potato Bowl.
June 2016	Board approved a request to establish secure areas for pregame activities that serve alcohol for the 2016 football season as well as alcohol service in the Sky Center during home games, Famous Idaho Potato Bowl, and the 2016 Spring Game for home football games and the Famous Idaho Potato Bowl.

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures, I.J – Use of Institutional Facilities and Services With Regard to the Private Sector
Idaho Administrative Code, IDAPA 08.01.08 – 100., Possession, Consumption, and Sale of Alcoholic Beverages at Public Higher Education Institutions.
Idaho Administrative Code, IDAPA 38.04.07 – 305, Food and Beverage

BACKGROUND/DISCUSSION

For the past eleven football seasons, the Board has granted permission under Policy I.J. to allow service of alcohol on campus in conjunction with Bronco home football games and the Famous Idaho Potato Bowl. Boise State University requests Board approval to provide alcohol service in the Stueckle Sky Center prior to each home football game for 2017 season, potential conference championship game, Famous Idaho Potato Bowl Game, and 2018 spring game as outlined below.

Stueckle Sky Center

Prior to approval of construction of the skybox suites, the Board granted approval for the University to represent that alcohol service would be available in the skyboxes. Based on that approval, the leases with patrons for the suites, club seats and loge seats were all created with the understanding that alcohol service would be available during games in this area of the stadium only. However, such alcohol service is clearly known to be at the sole discretion of the Board.

The University seeks permission to allow alcohol sales to patrons leasing seats in the Stueckle Sky Center on the west side of the stadium. In this secure area, Boise State will allow patrons to purchase food and beverages, both non-alcoholic and alcoholic.

The University will provide all control measures and follow all requirements of Board policy regarding alcohol service. As with the previous years, the University will provide all the control measures and follow all requirements of Board policy regarding alcohol service. In addition, the University will conduct the pre-game activities under the following conditions:

1. The Sky Center is enclosed and totally separate from the general seating areas; alcohol service will only be available to patrons with tickets in the Sky Center.
2. There is no access from the general seating area into the Sky Center. Further, only patrons who hold tickets to seats in the Sky Center will be allowed into the Sky Center during games.
3. Service will begin no sooner than three hours prior to kick off and will end at start of the 4th quarter.
4. Two entry points at the North and South Elevator Towers will be manned by security personnel.
5. Security personnel will be located throughout the Sky Center area on each of the four floors monitoring all alcohol policies and patron behavior.
6. Security personnel will not allow patrons to exit or enter the area with any food or beverages.
7. The Boise State University campus food provider (Aramark) will carry the alcohol license and insurance and will provide TIPS trained personnel to monitor the sale and consumption of all alcohol to those of legal drinking age only.
8. Boise State will abide by all terms and conditions of the Board's existing alcohol policy.
9. The official food sponsor will be required to insure and indemnify the State of Idaho, the State Board of Education, and Boise State University for a minimum of \$2,000,000, and to make sure the proper permits and licenses are obtained.
10. No alcohol making or distributing companies may be allowed to sponsor the activities.

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11. Boise State University will implement further measures to assure underage drinking does not take place in the Sky Center as shown on the attachment. A list of those measures defining how the Sky Center is monitored and secured is attached. This security plan was provided to the Board at the Board's request with regard to the 2011 season.

Boise State University utilizes campus security, along with the Boise City Police and other law enforcement and civilian officials, to control and manage the service of alcohol. Even during sold out games, no serious issues or concerns have been reported since alcohol service began in 2005. Boise State will have the same or an enhanced security plan that has been in place for the past ten seasons for the coming season.

IMPACT

Approval will allow Boise State University to continue the practice of serving alcohol in restricted areas during home football games.

ATTACHMENT

Attachment 1 – Security Plan – Stueckle Sky Center

STAFF COMMENTS AND RECOMMENDATIONS

Idaho Administrative Code, IDAPA 38.04.07.305.02 prohibits the consumption or distribution of alcohol in common spaces of State facilities and IDAPA 08.01.08.100 prohibits the sale, possession or consumption of alcoholic beverages in college or university owned, leased, or operated facilities and on campus grounds, except as provided in the State Board of Education Governing Policies and Procedures. Board Policy Section I.J. sets the provision by which alcohol may legally be sold or consumed in institution facilities.

Board Policy Section I.J. allows for the chief executive office to approve limited permits under specific conditions, including the requirement that the events be ticketed or by invitation only, food be provided at the event, the event cannot be in conjunction with any student athletic event and "...the chief executive officer must ensure that the decisions to allow possession and consumption of alcoholic beverages are consistent with the proper image and the mission of the institution." Alcoholic beverages may only be allowed in conjunction with NCAA pregame football activities with prior Board approval under very specific conditions, including: the area must be for sponsors to entertain clients/guests, attendance is limited to adult patrons, access to the area is limited through controlled access points, attendance is limited to those with a written invitation, food must be available at the event, the event must be conducted during the pre-game only and not last more than three hours, ending at kick-off.

Pursuant to Board policy I.J. a report must be submitted to the Board annually after the conclusion of the football season prior to consideration being given to the approval of any future request for similar events on home football game days. This agenda item serves as the institutions report.

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BOARD ACTION

I move to approve the request by Boise State University to allow alcohol service in Stueckle Sky Center during the 2017 home football season, Famous Idaho Potato Bowl, the 2018 spring game, and if applicable, the conference championship game in full compliance with Board policy section I.J.

Moved by _____ Seconded by _____ Carried Yes ____ No ____

IDAHO STATE UNIVERSITY

SUBJECT

Request for Pre-game Alcohol Service Request

REFERENCE

June 2014	Board approved a request to establish secure areas for pre-game activities that serve alcohol for the 2014 football season.
June 2015	Board approved a request to establish secure areas for pre-game activities that serve alcohol for the 2015 football season
June 2016	Board approved a request to establish secure areas for pre-game activities that serve alcohol for the 2016 football season

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures, I.J – Use of Institutional Facilities and Services With Regard to the Private Sector
Idaho Administrative Code, IDAPA 08.01.08 – 100, Possession, Consumption, and Sale of Alcoholic Beverages at Public Higher Education Institutions.
Idaho Administrative Code, IDAPA 38.04.07 – 305, Food and Beverage

BACKGROUND / DISCUSSION

Board policy allows service of alcohol on campus in conjunction with pre-game home football game events with prior Board approval and under specific condition outlined in Board Policy I.J. During the 2007 through 2016 football seasons, Idaho State University followed models established by the University of Idaho and Boise State University for staging similar events.

In accordance with approval granted by the State Board for the 2016 football season, Idaho State University reports that the program in place appeared to work well and that there were no reports of violations of the policy or Board approved conditions or incidents of underage drinking. Idaho State University is continuing to work with campus public safety, the Pocatello City Police and other officials to provide a controlled area for service of alcohol prior to home football games.

Idaho State University requests Board approval to establish a secure area on the east side of Holt Arena, prior to each home Bengal football game, for the purpose of allowing corporate partners, Bengal Foundation, Football Alumni Team members and invited guests the opportunity to gather with clients, friends, and guests for the 2017 home football games. In this secure area, Idaho State University Athletics will allow patrons to purchase food and beverages (non-

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alcoholic and alcoholic). The alcoholic beverages will be sold and served by a licensed provider and the University's official food service provider. Idaho State University will provide control measures and follow all requirements of Board policy regarding alcohol service. The University will conduct the pre-game activities under the following conditions:

1. A secured area surrounded by a fence to control access to and from the area.
2. Three-hour duration, ending at kick-off.
3. Alcohol making or distributing companies will not be allowed to sponsor the activities or tents.
4. A color-coded wrist band or pass admission system will identify attendees and invited guests. No one under legal drinking age will be admitted.
5. All corporate partners involved in the pre-game location will be sent a letter outlining pre-game location and the SBOE alcohol policy. The letter will state the minimum drinking age in Idaho is 21 and that at no time should they allow underage drinking and/or serving of alcohol to visibly intoxicated persons.
6. One entry/exit point, which will be manned by security personnel.
7. Security personnel located throughout the controlled area will be monitoring the alcohol wristband policy and patron behavior.
8. Security personnel will not allow patrons to exit the area with alcoholic beverages.
9. Tent sponsors will be required to insure and indemnify the State of Idaho, the State Board of Education and Idaho State University for a minimum of \$2,000,000 and to make sure that the proper permits and licenses are obtained.
10. The area is for sponsors to entertain clients/guests for the Fall 2017 home football games, including sales and service of alcohol.
11. A review of the 2016 events will be brought back after the conclusion of the season before consideration will be given to any future requests for similar activities on home football game days.

IMPACT

If the Board does not approve the alcohol waiver request, Idaho State University will not be able to include the sale of alcohol on campus at home football games during the 2017 season.

ATTACHMENTS

Attachment 1 - Map of Designated Area

Page 5

a. Holt Arena – Full Aerial View

b. Sports Med Center – Proposed Control Area

Attachment 2-Detail of Booth and Service Areas–West Side of Holt Arena Page 6

STAFF COMMENTS AND RECOMMENDATIONS

Idaho Administrative Code, IDAPA 38.04.07.305.02 prohibits the consumption or distribution of alcohol in common spaces of State facilities and IDAPA 08.01.08.100 prohibits the sale, possession or consumption of alcoholic

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beverages in college or university owned, leased, or operated facilities and on campus grounds, except as provided in the State Board of Education Governing Policies and Procedures. Board Policy Section I.J. sets the provision by which alcohol may legally be sold or consumed in institution facilities.

Board Policy Section I.J. allows for the chief executive office to approve limited permits under specific conditions, including the requirement that the events be ticketed or by invitation only, food be provided at the event, the event cannot be in conjunction with any student athletic event and "...the chief executive officer must ensure that the decisions to allow possession and consumption of alcoholic beverages are consistent with the proper image and the mission of the institution." Alcoholic beverages may only be allowed in conjunction with NCAA pregame football activities with prior Board approval under very specific conditions, including: the area must be for sponsors to entertain clients/guests, attendance is limited to adult patrons, access to the area is limited through controlled access points, attendance is limited to those with a written invitation, food must be available at the event, the event must be conducted during the pre-game only and not last more than three hours, ending at kick-off.

Pursuant to Board policy I.J. a report must be submitted to the Board annually after the conclusion of the football season prior to consideration being given to the approval of any future request for similar events on home football game days. This agenda item serves as the institutions report.

BOARD ACTION

I move to approve the request by Idaho State University to establish secure areas as specified in Attachment 1 and 2 for the purpose of allowing alcohol service during pre-game activities under all of the conditions outlined in Board policy I.J. subsection 2.c. for the 2017 football season.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

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UNIVERSITY OF IDAHO

SUBJECT

The University of Idaho requests Board approval to establish secure areas for the purpose of allowing pre-game activities that include the service of alcohol for the 2017 football season and 2018 Spring Game.

REFERENCE

2004-2014	Each year the Board approved the request by UI to establish secure areas for pre-game activities that serve alcohol for the football season.
June 18, 2015	Board approved the request by UI to establish secure areas for pre-game activities that serve alcohol for 2015 football season.
September 3, 2015	Board approved the additional request by UI to serve alcohol during football games in the Vandal Fan Zone on a pilot basis with a report to the Board the following October.
October 21, 2015	Board voted to extend the approval of expanded alcohol service in the Vandal Fan Zone during home football games for the 2015-16 season.
June 16, 2016	Board voted to end the expanded alcohol service in the Vandal Fan Zone and approved the request by UI to establish secure areas for pre-game activities that serve alcohol for 2016 football season, 2017 Spring Game, post-season bowl game and if applicable conference championship game.

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures, I.J – Use of Institutional Facilities and Services With Regard to the Private Sector
Idaho Administrative Code, IDAPA 08.01.08 – 100., Possession, Consumption, and Sale of Alcoholic Beverages at Public Higher Education Institutions.
Idaho Administrative Code, IDAPA 38.04.07 – 305, Food and Beverage

BACKGROUND/DISCUSSION

The current Board policy provides that Idaho institutions may seek approval for the sale or consumption of alcoholic beverages in conjunction with NCAA football games. The University of Idaho has consistently made and had such requests approved by the Board and has a history of having no serious issues or concerns related to service of alcohol at pre-game activities.

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The UI seeks approval from the Board to continue its prior practice whereby in a secure area, patrons may purchase food and beverages (non alcoholic and alcoholic) from Sodexo, the university's official food service provider, as part of home football pre-game activities. The university will follow all requirements of Board policy regarding alcohol service, and will conduct the pre-game events under the conditions set out in Board policy I.J.2.

As per Board/Regents policy I.J.2.c.iii.(1) a color-coded wrist band system will serve to identify all authorized attendees and guests, with a separate wrist band clearly identifying those of drinking age. Underage children will not be allowed into the alcohol service area.

The UI creates a restaurant-type atmosphere within the secure areas. Feedback on the events has been very positive, and fans appreciated the opportunity to participate in pre-game events. These types of functions are beneficial to the university and are strategic friend- and fund-raising opportunities.

In managing its pre-game functions, the UI seeks to provide a family oriented, safe, fun, and exciting atmosphere that promotes attendance and enhances the game experience.

The Student Activities Field, north end, will be the location for the secure area where food and beverage service (including alcoholic beverages) will take place. Within the secure area there will be space for the President's Circle Pre-Game Function, and for Corporate Tents, including the university's athletic marketing agent (Learfield). These functions provide an opportunity for corporate sponsors to reward employees and say "thank you" to valued customers by hosting private functions. This area is located on the east side of the ASUI-Kibbie Dome. The south end of this field will be available for the University to host visiting team institutions pursuant to all applicable Board and Institution policies.

Service of alcohol at the President's Pre-game Function and the Corporate Events will be through tents creating a controlled area for monitoring attendance and consumption, with service limited to the tents and no alcohol allowed to leave the tents. This layout allows the institution to control all events permitted for pre-game service of alcohol.

No serious issues or concerns related to service of alcohol at pre-game activities were experienced in the 2016 football season

IMPACT

Again there have been no serious incidences regarding the pre-game service of alcohol through the 2016 football season and the 2017 spring practice football game where service has been approved. The University of Idaho creates a restaurant-type atmosphere within the secure areas. Feedback on the events has been very positive, and fans appreciated the opportunity to participate in pre-

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game events. These types of functions are beneficial to the university and are strategic friend- and fund-raising opportunities.

ATTACHMENTS

Attachment 1 – Maps and Drawings of Service Areas

Page 5

STAFF COMMENTS AND RECOMMENDATIONS

Idaho Administrative Code, IDAPA 38.04.07.305.02 prohibits the consumption or distribution of alcohol in common spaces of State facilities and IDAPA 08.01.08.100 prohibits the sale, possession or consumption of alcoholic beverages in college or university owned, leased, or operated facilities and on campus grounds, except as provided in the State Board of Education Governing Policies and Procedures. Board Policy Section I.J. sets the provision by which alcohol may legally be sold or consumed in institution facilities.

Board Policy Section I.J. allows for the chief executive office to approve limited permits under specific conditions, including the requirement that the events be ticketed or by invitation only, food be provided at the event, the event cannot be in conjunction with any student athletic event and "...the chief executive officer must ensure that the decisions to allow possession and consumption of alcoholic beverages are consistent with the proper image and the mission of the institution." Alcoholic beverages may only be allowed in conjunction with NCAA pregame football activities with prior Board approval under very specific conditions, including: the area must be for sponsors to entertain clients/guests, attendance is limited to adult patrons, access to the area is limited through controlled access points, attendance is limited to those with a written invitation, food must be available at the event, the event must be conducted during the pre-game only and not last more than three hours, ending at kick-off.

Pursuant to Board policy I.J. a report must be submitted to the Board annually after the conclusion of the football season prior to consideration being given to the approval of any future request for similar events on home football game days. This agenda item serves as the institutions report.

BOARD ACTION

I move to approve the request by the University of Idaho to establish a secure area under in full compliance with the provisions set forth in Board policy I.J.2. for the purpose of allowing alcohol service during the 2017 football season and the spring 2018 football scrimmage, with a post-season report brought back to the Board.

Moved by _____ Seconded by _____ Carried Yes ____ No ____

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UNIVERSITY OF IDAHO

SUBJECT

Request for approval of sale of alcohol - Litehouse Center/Bud and June Ford Club Room (Center).

REFERENCE

April 21, 2011	Board approval of revisions to SBOE/Regents Policy I.J. relating to service of alcohol at institution events and within institution stadium suite areas.
June 23, 2011	Board approved the request by UI to authorize alcohol service during the 2011 football season in the Litehouse Center/Bud and June Ford Club Room under the conditions outlined in Board Policy I.J. subsection 2.c.
June 21, 2012 through June 15, 2016	Board approved the request by UI to authorize alcohol service during the football season and during the ensuing spring football scrimmage each year, in the Litehouse Center/Bud and June Ford Club Room under the conditions outlined in Board Policy I.J. subsection 2.c.

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures, I.J – Use of Institutional Facilities and Services With Regard to the Private Sector
Idaho Administrative Code, IDAPA 08.01.08 – 100, Possession, Consumption, and Sale of Alcoholic Beverages at Public Higher Education Institutions.
Idaho Administrative Code, IDAPA 38.04.07 – 305, Food and Beverage

BACKGROUND/DISCUSSION

The current Board policy provides that Idaho institutions may seek approval for the sale or consumption of alcoholic beverages in conjunction with NCAA football games. The University of Idaho seeks permission to allow ticketed and authorized patrons in the Center to purchase food and beverages (non alcoholic and alcoholic) from Sodexo, the university's official food service provider, before and during home football games in the 2017 football season as well as for the 2018 Spring Football Scrimmage Game for the Litehouse Center/Bud and June Ford Club Room (Center) in the ASUI-Kibbie Activity Center (ASUI-Kibbie Dome). The university will follow all requirements of Board policy I.J.2. regarding alcohol service in conjunction with home football games.

- The Center is an enclosed secured area within the ASUI-Kibbie Activity Center which is separate from general ticketed seating areas and which will only be available to patrons with tickets to the Center.

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- There is no access from the general seating area into the Center and only patrons who hold tickets to seats within the Center will be allowed into the Center during games.
- All entry points to Center Suites and the Center Clubroom area (identified in the attached drawings) will be staffed with trained security personnel.
- In addition, Security Personnel will be located within the Center to monitor activities within the suites and clubroom
- The university's food service provider (Sodexo) will provide the alcohol license and will provide TIPS trained personnel to conduct the sale of all alcoholic beverages in conjunction with Sodexo's provision of food and non-alcoholic beverages.
- The university and center patrons will abide by all terms and conditions of the Board policy and any other conditions place by the Board. Violation of Board policy of additional conditions by Center Patrons will result in action by the university up through removal from the Center and forfeiture of Center game tickets.

No serious issues or concerns related to service of alcohol at the Center were experienced in the 2012 through 2016 football seasons.

IMPACT

Service of alcohol within the Center is an extension of the university's pre-game and game-day activities surrounding home football games. Again there have been no serious incidences regarding the pre-game service of alcohol through the 2016 seasons and 2016 spring scrimmage game where service has been approved. The University of Idaho continues to strive for a restaurant-type atmosphere within the secure areas. Feedback on the events has been very positive. These types of functions are beneficial to the university and are strategic friend- and fund-raising opportunities.

ATTACHMENTS

Attachment 1 – Maps and Drawings of the Center

Page 5

STAFF COMMENTS AND RECOMMENDATIONS

Idaho Administrative Code, IDAPA 38.04.07.305.02 prohibits the consumption or distribution of alcohol in common spaces of State facilities and IDAPA 08.01.08.100 prohibits the sale, possession or consumption of alcoholic beverages in college or university owned, leased, or operated facilities and on campus grounds, except as provided in the State Board of Education Governing Policies and Procedures. Board Policy Section I.J. sets the provision by which alcohol may legally be sold or consumed in institution facilities.

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Board Policy Section I.J. allows for the chief executive office to approve limited permits under specific conditions, including the requirement that the events be ticketed or by invitation only, food be provided at the event, the event cannot be in conjunction with any student athletic event and "...the chief executive officer must ensure that the decisions to allow possession and consumption of alcoholic beverages are consistent with the proper image and the mission of the institution." Alcoholic beverages may only be allowed in conjunction with NCAA pregame football activities with prior Board approval under very specific conditions, including: the area must be for sponsors to entertain clients/guests, attendance is limited to adult patrons, access to the area is limited through controlled access points, attendance is limited to those with a written invitation, food must be available at the event, the event must be conducted during the pregame only and not last more than three hours, ending at kick-off. For events held in institution stadium suite areas, only patrons who hold tickets to seats in the area are allowed entrance, the sale of alcohol may not begin prior to three (3) hours before kick-off and must end at the start of the 4th quarter, adult patrons may be accompanied by youth if the youth is under adult supervision at all times.

Pursuant to Board policy I.J. a report must be submitted to the Board annually after the conclusion of the football season prior to consideration being given to the approval of any future request for similar events on home football game days. This agenda item serves as the institutions report.

BOARD ACTION

I move to approve the request by the University of Idaho to allow alcohol service during the 2017 football season and during the spring 2018 football scrimmage, in the Lighthouse Center/Bud and June Ford Club Room located in the ASUI-Kibbie Activity Center under all of the conditions outlined in Board Policy I.J. subsection 2.

Moved by _____ Seconded by _____ Carried Yes ____ No ____

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SUBJECT

Idaho Public Television (IPTV) Annual Report

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures, Section I.M.3.

BACKGROUND/DISCUSSION

This agenda item fulfills the Board's requirement for IPTV to provide a progress report on the agency's strategic plan, details of implementation, status of goals and objectives and information on other points of interest in accordance with a schedule and format established by the Board's Executive Director.

Ron Pisaneschi, General Manager of the Idaho Public Television, will provide an overview of IPTV's progress in carrying out the agency's strategic plan.

ATTACHMENTS

Attachment 1 – IPTV Annual Agency Review PowerPoint Presentation Page 3

BOARD ACTION

This item is for informational purposes only. Any action will be at the Board's discretion.

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DEPARTMENT OF EDUCATION

SUBJECT

Draft Every Student Succeeds Act State Consolidated Plan

REFERENCE

December 2015	The Board was updated on the status of the Every Student Succeeds Act and the process the Department will conduct in bringing forward to the Board a new Federal Consolidated State Plan.
August 2016	Board received recommendations from the Accountability Oversight Committee on a new state accountability system. The Board approved the proposed rule setting out the new accountability framework that will be used for both state and federal accountability.
November 28, 2016	Board approved pending rule creating the new statewide accountability system based on the Governor's K-12 Task Force recommendations, Accountability Oversight Committee Recommendations and public input gather by staff through public forums held around the state.
April 2016	Board received an update on the work of the Board's Teacher Pipeline Workgroup and preliminary recommendation for developing and supporting effective teachers in Idaho.

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures, Section III.AA.
Accountability Oversight Committee
Section 33-110, Idaho Code – Agency to Negotiate, and Accept, Federal Assistance
Idaho Administrative Code, IDAPA 08.02.02 – Section 111, Assessment in the Public Schools; IDAPA 08.02.02 – Section 112, Accountability

BACKGROUND/DISCUSSION

On December 10, 2015, the Every Student Succeeds Act (ESSA) was signed into law, reauthorizing the Elementary and Secondary Education Act (ESEA) for the first time since 2001. This reauthorization replaced the system of ESEA Waivers that states had been submitting to the US Department of Education (USDOE) since No Child Left Behind (NCLB) expired in 2014.

Pursuant to the new Act, all states must submit state plans indicating how the State will implement the various Elementary Secondary Education Act (as amended) Titles. States may submit the plans as a Consolidated State Plan. The plan(s)

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must be submitted to the U.S. Department of Education in order to receive federal funding under the various education titles. The State Department of Education is committed to developing a plan that reflects the priorities and needs of the students and educators of Idaho.

Idaho's Consolidated State Plan describes how the state will use its allocated federal funds to support districts and schools serving disadvantaged children, including how the State will help improve Idaho's lowest performing schools. The State receives approximately \$82 million in federal support tied to ESSA, requirements. Idaho's plan, if approved by the U.S. Department of Education, would take effect in the 2017-18 school year.

The State Department of Education is bringing the draft consolidated plan to the State Board of Education for discussion. A more finalized version of the plan will be brought forward at a later date for Board approval.

If, after a state plan has been submitted to the US Department of Education (USDOE) and approved, the state wishes to alter aspects of the plan, the state may revise the plan and resubmit to the USDOE.

The timeline for the drafting of Idaho's Consolidated Plan is as follows:

- November 1, 2016: First draft released after the formation of 13 workgroups that included individuals serving diverse roles in schools and the community
- November 16, 2016: Second draft released after collecting feedback on the first draft through 5 in-person feedback forums and online comment submissions
- January 13, 2017: Third draft released after incorporating comments from the Planning, Policy, and Government Affairs subcommittee of the State Board of Education and comments submitted jointly by the Idaho School Boards Association, Idaho Education Association, and Idaho Association of School Administrators
- April 28, 2017: Fourth draft released after adapting the plan to USDOE's new template and progress on data modeling for reporting and goal setting
- June 15, 2017: Fifth draft presented to the State Board of Education after feedback from the Accountability Oversight Committee
- June – July 2017: Additional feedback will be collected from membership of the Idaho School Boards Association, Idaho Education Association, and Idaho Association of School Administrators, as well as the Accountability Oversight Committee and other entities seeking additional input, including the public
- August 10, 2017: Sixth draft of the plan will be presented to the State Board of Education for final approval
- September 14, 2017: Final plan will be submitted to USDOE after signatures from Superintendent of Public Instruction Sherri Ybarra, State Board of Education President Emma Atchley, and Governor C.L. "Butch" Otter

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IMPACT

Idaho's consolidated plan must be approved by USDOE in order for Idaho to receive approximately \$82 million from the federal government to support public K-12 education.

ATTACHMENTS

Attachment 1 – Accountability Oversight Committee Feedback	Page 5
Attachment 2 – Board Staff Feedback on Technical Corrections	Page 7
Attachment 3 - Draft Every Student Succeeds Act Consolidated State Plan	Page 15

STAFF COMMENTS AND RECOMMENDATIONS

Section 33-110, Idaho Code designates the State Board of Education as the State Educational Agency (SEA) and the only agency authorized to negotiate with the federal government on matters concerning education. As the SEA, the State Board of Education must approve, and is ultimately responsible for the implementation of the Consolidated State Plan. The Board has historically delegated the implementation of many of the federal program requirements to the State Department of Education as they pertain to the elementary and secondary public school system.

The Consolidated State Plan includes assurances of the State of Idaho on:

- Improving Basic Programs Operated by Local Educational Agencies (Title I, Part A)
- Education of Migratory Children (Title I, Part C)
- Prevention and Intervention Programs for Children and Youth Who Are Neglected, Delinquent, or At-Risk (Title I, Part D)
- Supporting Effective Instruction (Title II, Part A) – this section historically has been referred to as Supporting Effective Teachers
- English Language Acquisition, Language Enhancement, and Academic Achievement (Title III, Part A)
- Student Support and Academic Enrichment Grants (Title IV, Part A)
- 21st Century Community Learning Centers (Title IV, Part B)
- Rural and Low-Income School Program (Title V, Part B, Subpart2)
- McKinney-Vento Homeless Assistance Act: Education for Homeless Children and Youth Program (Title VII, Subpart B)

Plan development and submittal requirements include:

- consultation in a timely and meaningful manner with Governor (or appropriate officials from the Governor's Office), and
- provide the Governor with 30 day prior to the SEA submitting the plan for signature.

For each component of the Consolidated State Plan (academic assessment; accountability, support, and improvement for schools; supporting excellent educators; and supporting all students), the state must conduct outreach to and

PLANNING, POLICY AND GOVERNMENTAL AFFAIRS
JUNE 15, 2017

solicit input from stakeholders during the design and development of the State's plan to implement the programs included in the plan. In addition to the Governor's Office, required stakeholders include: members of the State Legislature, local education agencies, representatives of Indian Tribes, educators and organizations representing educators, parents and family, community-based and civil rights organizations, higher education institutions, employers, and the public.

ESSA includes an additional focus on reducing achievement gaps in our underserved populations (Hispanic and American Indian), attracting and retaining effective Science, Technology, Engineering and Math (STEM) teachers, and career technical education.

The new state accountability system was approved by the Board in 2016 and accepted by the Legislature during the 2017 legislative session. The system was designed to meet state accountability needs as well as the federal accountability requirements. All public schools, school districts and charter schools are subject to the assessment and accountability requirements specified in IDAPA 08.02.03.111 and 112. If the Board approves a divergent accountability system through the Consolidated State Plan, those schools subject to the requirements in the plan would have to meet the requirements in the administrative rule and the plan. Additional requirements for the Board to approve in the state accountability system include: if and how any of the accountability measures will be weighted and combined to identify low and high performing schools, interim and long term targets for our schools and districts to meet, what happens to school who have been identified as low performing, how long these schools have to improve, and what happens to the schools should they not improve within the specified time frame.

BOARD ACTION

This item is for informational purposes only. Any action will be at the Board's discretion.

**INSTRUCTION, RESEARCH, AND STUDENT AFFAIRS
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TAB	DESCRIPTION	ACTION
1	BOARD POLICY III.P. STUDENTS/I.T TITLE IX – FIRST READING	Motion to Approve
2	BOARD POLICY III.Q. ADMISSIONS STANDARDS – SECOND READING	Motion to Approve
3	UNIVERSITY OF IDAHO – MASTERS OF NATURAL RESOURCES – NEW OPTION IN ENVIRONMENTAL EDUCATION AND SCIENCE COMMUNICATION	Motion to Approve
4	POSTSECONDARY CREDIT TRANSFER AND ARTICULATION UPDATE	Information Item

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INSTRUCTION, RESEARCH, AND STUDENT AFFAIRS
JUNE 15, 2017

SUBJECT

Board Policy III.P Student and I.T. Title IX– First Reading

REFERENCE

April 2016	The Board approved the first reading of Board Policy I.T. Title IX and a second reading of III.P Students.
June 2016	The Board approved the second reading of Board Policy I.T. Title IX and discussed the institutions providing additional information regarding their compliance with the new policy requirements and their internal appeal processes at a future Board meeting.
December 2016	Board considered first reading of proposed changes to Board Policies I.T. and III.P.

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures, Section I.T. and III.P.
Education Amendments of 1972, 10 USC §1681 Title IX, CFR §106.1

BACKGROUND/DISCUSSION

Board Policy III.P.18

Existing Board Policy III.P.18 provides “[a] current or former student at a postsecondary educational institution under the governance of the Board may request that the Executive Director review any final institutional decision relating to a complaint or grievance instituted by such student related to such individual’s attendance at the institution.” The first reading of the revised policy III.P.18 in December was intended to limit student complaints or grievances involving an institution’s code of student conduct to those claims pertaining to an allegation that:

1. An institution had committed a procedural error that resulted in an unjust application of the code of student conduct, or
2. The institution had failed to consider relevant evidence that could significantly impact the outcome of the case, or
3. The sanction imposed was substantially disproportionate to the findings.

The impetus in December for the revision of Policy III.P.18 was that the Board had received several appeals from students of cases involving sexual misconduct. In those cases, the appealing students had already appealed the decisions multiple times to several different bodies within the institution. Board staff was concerned that an additional appeal to the Board further delayed resolution of a matter which had been previously appealed to multiple bodies within the institution’s internal governance structure. Additionally, institutions had raised concerns that if the

INSTRUCTION, RESEARCH, AND STUDENT AFFAIRS
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Board was to hear appeals of matters involving sexual misconduct, the Board would need to receive training pertaining to Title IX. At the December 2016 meeting, Boise State University offered the opinion that III.P.18 did not provide students with an avenue of appeal to the Board in matters where the institution had taken action against a student. This interpretation of Policy III.P.18 is inconsistent with that of Board staff and Board Counsel.

The attached revision to Board Policy III.P.18 clarifies that students are allowed to request Board review of any final institutional decision regarding a student's attendance at the institution, except that for matters involving a violation of an institution's code of student conduct, the matter will only be heard if the basis for the request is that the institution "substantially failed to follow its procedures resulting in a failure to give the student reasonable notice of the violation and opportunity to be heard, or to present testimony." The language in quotes mirrors the requirements imposed on institutions regarding the creation of student codes of conduct under Policy III.P.12 which provides: "[e]ach institution will establish and publish a statement of student rights and a code of student conduct. The code of conduct must include procedures by which a student charged with violating the code receives reasonable notice of the charge and is given an opportunity to be heard and present testimony in his or her defense."

Board Policy III.P.12

The attached policy revisions also include a revision to Board Policy III.P.12 which would require that an institution's code of conduct also provide students with "an opportunity to appeal any disciplinary action." Institutions have been asked to be available at this meeting to provide the Board with additional information regarding their existing appeals frameworks under their student codes of conduct, if Board members have questions. Currently Board Policy III.P.12 requires that amendment to an institution's statement of student rights and code of conduct requires review and approval by the institution's chief executive officer. The Board may want to consider requiring institutional amendments to statements of student rights and codes of conduct be reviewed and approved by the Board, if the Board is concerned that future revisions might diminish existing student protections.

Board Policy I.T.

The attached policy revisions also include a revision to Policy I.T. to clarify that in cases involving allegations of sexual misconduct, an institution must provide both the complainant and respondent with an opportunity to review the institution's investigation report and an opportunity to provide a written response within a reasonable amount of time.

INSTRUCTION, RESEARCH, AND STUDENT AFFAIRS
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IMPACT

The proposed policy amendments will clarify that students may request Board review of any final institution action except that matters involving student misconduct will only be heard if there is an allegation that an institution failed to comply with the requirements for its review process. Institutions will ensure reasonable timeframes are provided for complainants and respondents to review and respond to a Title IX investigation report.

ATTACHMENTS

Attachment 1 – Board Policy, III.P Students.	Page 3
Attachment 2 – Board Policy, I.T. Title IX	Page 13
Attachment 3 – Boise State University – Appeals Procedures/Student Code of Conduct	Page 17
Attachment 4 – Idaho State University – Appeals Procedures/Student Code of Conduct	Page 25
Attachment 5 – Lewis-Clark State College – Appeals Procedures/Student Code of Conduct	Page 29
Attachment 6 – University of Idaho – Appeals Procedures/Student Code of Conduct	Page 33

STAFF COMMENTS AND RECOMMENDATIONS

Staff recommends approval of the first reading of the proposed policy amendments.

Prior to consideration of the proposed policy amendments each of the institutions will provide a brief summary of their procedures and status on implementation of Board Policy I.T. Title IX.

BOARD ACTION

I move to approve the first reading of amendments to Board Policy III.P. Students and I.T. Title IX as submitted in Attachments 1 and 2.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

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INSTRUCTION, RESEARCH, AND STUDENT AFFAIRS
JUNE 15, 2017

SUBJECT

Board Policy III.Q, Admissions Standards – Second Reading

REFERENCE

June 2007	Board approved the first reading of amendments to Board Policy III.Q.
August 2007	Board approved the second reading of amendments to Board Policy III.Q.
December 2013	Board approved the first reading of amendments to Board Policy III.Q.
February 2014	Board approved the second reading of amendments to Board Policy III.Q.
April 2017	Board approved the first reading of amendments to Board Policy III.Q.

APPLICABLE STATUTES, RULE OR POLICY

Idaho State Board of Education Governing Policies & Procedures, Section III.Q, Admissions Standards

BACKGROUND / DISCUSSION

Proposed amendments to Board Policy III.Q. Admission Standards include removing the course placement section, which is now its own policy, under Board Policy III.O. Other amendments include adding the Direct Admissions program; updating policy terms and titles; clarifying language providing institutional discretion regarding students admitted on provisional status; and general language updates to remove dated references.

IMPACT

Approval of the Policy amendments will bring Board Policy III.Q. into alignment with the creation of Board Policy III.O. and incorporates the Direct Admissions process.

ATTACHMENTS

Attachment 1 – Board Policy III.Q, Admissions Standards – 2nd Reading Page 3

STAFF COMMENTS AND RECOMMENDATIONS

There were no changes between the first and second reading of this policy. Board staff recommends approval.

BOARD ACTION

I move to approve the second reading of the proposed amendments to Board Policy III.Q, Admission Standards as presented in Attachment 1.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

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INSTRUCTION, RESEARCH AND STUDENT AFFAIRS
JUNE 15, 2017

UNIVERSITY OF IDAHO

SUBJECT

Master of Natural Resources, Environmental Education and Science
Communication Option – Self-Support

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies and Procedures, Section III.G
and Section V.R.3.b.v, Self-Support Academic Program Fees

BACKGROUND/DISCUSSION

The University of Idaho (UI), College of Natural Resources began offering the Master of Natural Resources (M.N.R.) degree program in 1997. This degree program is an interdisciplinary course-based graduate program designed for mid- and executive level professionals who wish to enhance their educational credentials for a career in natural resources. The fundamental object of the graduate program is to integrate and scale various perspectives – ecological, the human dimension, planning, policy and law, and practical tools -- into a system view of natural resources. This professional degree is accessible to students of diverse academic backgrounds and helps graduates develop necessary credentials and skills for the effective management of natural resources through options within the graduate program major.

In 2014-15, the College of Natural Resources sought approval to create two options within this major: (1) Integrated Natural Resources Option and (2) Fire Ecology and Management Option. The differentiation of the curriculum was necessary given natural resources issues that continue to dominate the ecology and economic landscape. This degree program (M.N.R.) has an on-line presence and upon approval in 2014-15 was reported to the Northwest Commission on Colleges and Universities as having the ability to deliver greater than 50% of the curriculum via distance technology. These two existing options are also delivered on the Moscow campus and regular tuition and fees are collected from students.

The evolution of degrees and courses is critical to meet the needs of modern graduates and stakeholders. The UI/CNR is proposing the addition of a third option (3) Environmental Education and Science Communication. This option consists of a McCall based curriculum designed to provide an immersive, hands-on experience for students wishing to advance to a career in environmental education, placed-based education, and science communication. Students will engage in a comprehensive suite of practical, classroom-based and field-based coursework in various outreach settings at the McCall Outdoor Science School (MOSS). This option provides education, training, and experience at the post baccalaureate level, which is highly desirable in many occupations.

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Enrollment in the option, Environmental Education and Science Communication will be cohort based at MOSS. This option within the MNR major will not be provided via distance education. The curriculum for this option will be strategically delivered and when applicable, complement graduate certificate work, ensuring timely completion of a graduate degree. Timely completion is directly addressed to creating accessibility to advanced degree programs and the continuing dialogue on the cost of education. An immersive cohort based program in McCall extends access to high demand programs, in fields with immediate job placement, and delivers a quality advanced degree, collectively leading to an increased overall return on investment for students. This approach for program delivery assures that no new personnel are required for program delivery; however offering the option at the MOSS location does require the request for a self-support program fee.

IMPACT

Expenses include faculty and staff salaries to deliver and administer the program, student travel for field trips and professional conferences, background checks, field equipment and supplies for courses and teaching, and infrastructure maintenance and repairs as well as institutional overhead assessed at the University of Idaho standard internal charge rate of 10% of gross revenue. The requested self-support program fee of \$19,805 per student will cover these program expenses.

ATTACHMENTS

Attachment 1 –Proposal

Page 5

STAFF COMMENTS AND RECOMMENDATIONS

Consistent with Board Policy III.Z, the UI has statewide program responsibility for Natural Resource concentrations in: Forestry, Renewable Materials, Wildlife Resources, Fishery Resources, Natural Resource Conservation, Rangeland Ecology & Management, Fire Ecology & Management at the M.S., M.N.R., Ph.D levels. The proposed Environmental Education and Science option is not listed in the UI's plan. Currently, new academic program components such as options are not required in Five-Year Plans.

The proposal went through the program review process and was recommended for approval by the Council on Academic Affairs and Programs (CAAP) on May 11, 2017 and was presented to the Instruction, Research, and Student Affairs (IRSA) committee on June 1, 2017 and to the Business Affairs and Human Resources Committee on June 2, 2017.

The proposed self-support academic program fee for this option conforms to the requirement in Board Policy V.R.3.b.v that the program *“be distinct from the traditional offerings of the institution by serving a population that does not access the same activities, services, and features as full-time, tuition-paying students, such as programs designed specifically for working professionals, programs offered off-campus, or programs delivered completely online.”*

INSTRUCTION, RESEARCH AND STUDENT AFFAIRS
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Board policy V.R.3.b.v also stipulates that no appropriated funds may be used for self-support programs; that self-support program fees be tracked and accounted for separately from all other institutional programs; that self-support program fee revenues cover all direct, indirect, and (within three years) initial start-up costs; and that the institution carry out a review of each self-support program every three years to ensure that all direct and indirect costs are being covered by self-support program revenues. The university's budget analysis (Attachment 1) indicates the program would be financially feasible, and the market will ultimately determine if the program is viable under a self-support funding mode.

Staff recommends approval.

BOARD ACTION

I move to approve the request by the University of Idaho to create a new Environmental Education and Science Communication option within the Master of Natural Resources at the University of Idaho, McCall Outdoor Science School, in McCall, Idaho and to establish a self-support fee of \$19,805 per student.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

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INSTRUCTION, RESEARCH, AND STUDENT AFFAIRS
JUNE 15, 2017

SUBJECT

Update on Postsecondary Credit Transfer and Articulation.

REFERENCE

Dec. 2014	Board received update on transfer portal implementation.
June 2015	Board approved second reading of amendments to Board Policy III.V Statewide Articulation and Transfer amended
February 2017	Board approved second reading of amendments to Board Policy III.N. General Education updated

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures, Section III.N, III.V
Section 33-107(6) and 33-2102, Idaho Code

BACKGROUND/DISCUSSION

The implementation of the web portal in 2014 as well as the creation of the General Education Matriculation (GEM) curriculum policy were designed, in part, to help address issues regarding transfer and articulation across the state. Though these items appear to be operationalized, consistency and accuracy of delivery have been questioned within various forums including Board committees, legislative groups, and workgroups associated with the Governor's Higher Education Task Force. Furthermore, these discussions have given rise to exploring how a more seamless approach to mobility between institutions can be accomplished, as well as a more effective understanding as to how credits are to be applied upon student transfer.

IMPACT

This is an information item with no immediate impact, intended to inform the Board on the development of action items by Board staff and the institutions to address credit transfer issues in a timely manner (or as allowed by academic calendar).

STAFF COMMENTS AND RECOMMENDATIONS

To respond to issues concerning transferability of academic courses across public postsecondary institutions, a diverse range of items are being explored by the Board office to improve transparency and alignment. This includes:

- 1) Reviewing accuracy and consistency of results reported in the course transfer website, which encompasses the delivery of course equivalency and General Education Matriculation (GEM) designation. This includes ensuring transparency for reflecting the information needed for students and advisors to understand how courses articulate for institution and GEM requirements;

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- 2) Exploring strategies to improve the articulation and administration of lower-level GEM curriculum. This includes revisiting the role of state general education committee and the annual convening of discipline-specific groups. Additional items will include reconsidering the alignment of common courses and potentially course numbering methods (such as lower-level general education courses), and;
- 3) Researching improvements in existing institutional processes and online tools that can help students achieve a better understanding of how coursework applies to degree progress prior to transferring. This may include specific items such as those that can assist with course substitution or replacement processes, as well as degree audit functions. Such improvements can lead to providing advanced notification of how transfer coursework may or may not be applied towards degree requirements at the receiving institution, and, help better inform students of the steps they need to take to seek recourse for curriculum that does not transfer.

Summarily, there is an array of methods involving technology, curriculum, and processes that can help address issues of access that have continuously been raised by the Board, elected officials, and workgroups within the Governor's Higher Education Task Force. In light of the protracted concerns associated with this issues, and the sense of urgency to address these concerns, this matter will remain as a standing item on the agenda for the Council for Academic Affairs and Programs until solutions are developed. Updates on progress with these items will be shared with the Instruction, Research, and Student Affairs Committee until recommendations are developed for Board consideration.

BOARD ACTION

This item is for informational purposes only. Any action will be at the Board's discretion.

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 15, 2017

TAB	DESCRIPTION	ACTION
1	CHIEF EXECUTIVE OFFICER EMPLOYMENT AGREEMENTS/TERMS	Motion to approve

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BUSINESS AFFAIRS AND HUMAN RESOURCES

JUNE 15, 2017

SUBJECT

Chief Executive Officer Salaries

REFERENCE

May 2017

The Idaho State Board of Education (Board) completed performance evaluations and approved salaries for its Chief Executive Officers

APPLICABLE STATUTES, RULE OR POLICY

Idaho State Board of Education Governing Policies & Procedures, Section I.E.2.c.

BACKGROUND/DISCUSSION

The Board's Executive Director has completed annual performance evaluations for the administrator of the Division of Career Technical Education, the administrator of the Division of Vocational Rehabilitation, and the general manager of Idaho Public Television. Salary recommendations for these positions are based on the evaluations and the individual agencies' Division of Financial Management-approved compensation plans.

Agency heads' salaries are entered into the state payroll system based on the equivalent hourly amount. Presidents' salaries are based on an annual amount. Once approved by the Board, the presidents' salaries will be brought back to the Board as contract amendments, along with any additional contract provisions the Board may amend. Consideration of salary changes at this time will allow for any approved changes to be entered into the state payroll system prior to the start of the payroll fiscal year.

IMPACT

Approval of updated salaries will allow staff to enter the salaries into the state payroll system.

STAFF COMMENTS AND RECOMMENDATIONS

The President's contracts will be brought to the Board for consideration at the regular August 2017 Board meeting.

BOARD ACTION

I move to approve an hourly rate of \$_____ (annual salary of \$_____) for Matt Freeman as Executive Director of the State Board of Education, effective June 18, 2017.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 15, 2017

AND

I move to approve an hourly rate of \$_____ (annual salary of \$_____) for Jane Donnellan as Administrator of the Division of Vocational Rehabilitation, effective June 18, 2017.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

AND

I move to approve an hourly rate of \$_____ (annual salary of \$_____) for Ron Pisaneschi as General Manager of Idaho Public Television, effective June 18, 2017.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

AND

I move to approve an hourly rate _____ of \$ (annual salary of _____) for Dwight Johnson as Administrator of the Division of Career Technical Education, effective June 18, 2017.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

AND

I move to approve an annual salary for Dr. Robert Kustra as President of Boise State University in the amount of \$_____, effective June 18, 2017.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 15, 2017

AND

I move to approve an annual salary for Dr. Art Vailas, as President of Idaho State University, in the amount of \$_____, effective June 18, 2017.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

AND

I move to approve an annual salary for Dr. Chuck Staben, as President of the University of Idaho, in the amount of \$_____, effective June 18, 2017.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

AND

I move to approve an annual salary for Dr. Tony Fernandez as President of Lewis-Clark State College in the amount of \$_____, effective June 18, 2017.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

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BUSINESS AFFAIRS AND HUMAN RESOURCES
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TAB	DESCRIPTION	ACTION
1	FY 2018 OPERATING BUDGETS	Motion to approve
2	FY 2019 LINE ITEMS	Motion to approve
3	IDAHO STATE UNIVERSITY First Amendment to the Joint Operations and Maintenance Agreement between Idaho State University and West Ada School District	Motion to approve
4	IDAHO STATE UNIVERSITY Temporary Parking Memorandum of Agreement between West Ada School District and Idaho State University	Motion to approve
5	UNIVERSITY OF IDAHO Disposal of Real Property – Twin Larch, Latah County	Motion to approve
6	UNIVERSITY OF IDAHO New Program Fee – Greek Life	Motion to approve
7	LEWIS-CLARK STATE COLLEGE Career Technical Education Center Project – Planning and Design	Motion to approve

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BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 15, 2017

SUBJECT

Approval of FY 2018 Appropriated Funds Operating Budgets

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures Section II.F.b.v.; V.B.3.b.ii., 4.b., 5.c, 6.b.

BACKGROUND/DISCUSSION

Pursuant to Board policy V.B., each institution and agency prepares an operating budget for appropriated funds, non-appropriated auxiliary enterprises, non-appropriated local services, and non-appropriated other.

For the appropriated funds operating budget, Board policy V.B.3.b.ii provides as follows: “each institution or agency prepares an operating budget for the next fiscal year based upon guidelines adopted by the Board. Each budget is then submitted to the Board in a summary format prescribed by the Executive Director, for review and formal approval before the beginning of the fiscal year.” The appropriated operating budgets have been developed based on appropriations passed by the Legislature during the 2017 session.

For the college and universities’ non-appropriated operating budgets, Board policy V.B. requires reports of revenues and expenditures to be submitted to the State Board of Education at the request of the Board. Currently, these operating budgets are submitted to the Board office and are available upon request.

Operating budgets are presented in two formats: budgets for agencies, health education programs, and special programs contain a summary (displayed by program, by source of revenue, and by expenditure classification) and a budget overview that briefly describes the program and changes from the previous fiscal year. All sources of revenues are included (i.e. General Funds, federal funds, miscellaneous revenue, and any other fund source).

For the college and universities, postsecondary career technical education and agricultural research and extension, supplemental information is provided including personnel costs summarized by type of position. The college and universities’ reports only contain information about appropriated funds, which include state General Funds, endowment funds, and appropriated student fees.

IMPACT

Approval of the budgets establishes agency and institutional fiscal spending plans for FY 2018, and allows the agencies and institutions to continue operations from FY 2017 into FY 2018.

ATTACHMENTS

Attachment 1 – FY18 Operating Budgets Index

Page 3

BUSINESS AFFAIRS AND HUMAN RESOURCES

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STAFF COMMENTS AND RECOMMENDATIONS

Budgets were developed according to legislative intent and/or Board guidelines. There was funding for a 3% ongoing Change in Employee Compensation (CEC) in FY 2018. Representatives from the institutions will be available to answer specific questions.

Page 32 presents a system-wide summation of personnel costs by institution, by classification and also includes the number of new positions added at each institution. Board policy requires prior Board approval for the following positions:

- Salaries for new appointments to dean, associate/assistant dean, vice president and equivalent positions above the College and University Professional Association for Human Resources (CUPA-HR) median rate for such positions.
- Any position at a level of vice-president (or equivalent) and above, regardless of funding source. (II.B.3.a.)
- The initial appointment of an employee to any type of position at a salary that is equal to or higher than 75% of the chief executive officer's annual salary. (II.B.3.b.)
- The employment agreement of any head coach or athletic director (at the institutions only) longer than three years, or for a total annual compensation amount of \$200,000 or higher, and all amendments thereto. (II.B.3.c.)
- Non-classified employee contracts (other than for athletic directors or coaches) over one year. (II.F.b.v.)

All other hiring authority has been expressly delegated to the presidents. Therefore, Board review of the operating budgets is the only time the Board sees the number of new positions added year-over-year.

For informational purposes only, the list of FY 2018 maintenance (Alteration and Repair) projects recommended by the Permanent Building Fund Advisory Council is included starting at page 41.

BOARD ACTION

I move to approve the FY 2018 operating budgets for the Office of the State Board of Education, Idaho Public Television, Division of Vocational Rehabilitation, College and Universities, Career Technical Education, Agricultural Research and Extension Service, Health Education Programs and Special Programs, as presented in Attachment 1.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

BUSINESS AFFAIRS AND HUMAN RESOURCES
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FY18 AGENCIES & INSTITUTIONS OPERATING BUDGETS INDEX

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BUSINESS AFFAIRS AND HUMAN RESOURCES

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AGENCIES AND INSTITUTIONS OF THE STATE BOARD

SUBJECT

FY 2019 Line Item Budget Requests

REFERENCE

April 2017

Board approved guidance to the 4-year institutions regarding submission of line item requests

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures, Section V.B.1.
Title 67, Chapter 35, Idaho Code

BACKGROUND/ DISCUSSION

As discussed at its April 2017 meeting, the State Board of Education (Board) directed the college and universities to limit Fiscal Year 2019 budget line item requests to those which will measurably support implementation of the Board's strategic plan. Institutions may request up to two (2) line items in priority order, the total value of which shall not exceed five percent (5%) of an institution's FY2018 total General Fund appropriation. Any requests for occupancy costs will not count towards the two line item limit or the 5% cap.

Subsequently, the Board will approve the final budget request at the August 2017 meeting. Following Board approval in August, the budget requests will be submitted to the Legislative Services Office (LSO) and Division of Financial Management (DFM) by September 1, 2017.

The line items represent the unique needs of the institutions and agencies and statewide needs. Following review, the Board may prioritize the line items for the institutions. The line items are summarized separately, one summary for the college and universities and one for the community colleges and agencies. The detail information for each line item request is included on the page referenced on the summary report.

IMPACT

Once the Board has provided guidance on priority, category, dollar limit, etc., Board staff will work with the Business Affairs and Human Resources (BAHR) Committee, DFM and the agencies/institutions to prepare line items to be approved at the August Board meeting.

ATTACHMENTS

ATT 1 - Line Items Summary: College & Universities..... Page 3
ATT 2 - Line Items Summary: Community Colleges and Agencies Page 4-6
ATT 3 - Occupancy Costs Page 7
ATT 4 - Individual Line Items..... Page 9

BUSINESS AFFAIRS AND HUMAN RESOURCES
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STAFF COMMENTS AND RECOMMENDATIONS

Staff asked the institutions to provide as much detail as possible for their line item requests to be submitted for the June Board meeting.

In the past few years, best practices were further enhanced in terms of information needed in order for DFM and LSO analysts to conduct their own analysis in support of policymakers:

- Write-ups need a strong problem statement supported with data and strong solution statement supported with outcome data.
- Where applicable, include projected Return on Investments (ROIs) for new programs or program expansion (i.e. where funding for a program has been provided in the past).
- Requests should be scalable and prioritized.
- Address the influence of program prioritization on the request. Did the institution consider reallocating funding for this line-item?
- Describe how the request advances the Board's 60% Educational Attainment Goal or the Board's Complete College Idaho Plan (if applicable).

Per the Board's guidance, 5% of the College & Universities' FY 2018 total General Fund appropriation equates to the following:

BSU: \$4,810,600
ISU: \$3,852,500
UI: \$4,571,600
LCSC: \$ 864,700

BOARD ACTION

I move to direct the Business Affairs and Human Resources Committee to review the FY 2019 budget line items as listed on the Line Items Summary at Tab 2 pages 3-6, and to bring recommendations back to Board for its consideration at the regular August 2017 Board meeting.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 15, 2017

IDAHO STATE UNIVERSITY

SUBJECT

First Amendment to the Joint Operations and Maintenance Agreement between Idaho State University (ISU) and the Joint School District No. 2 (also known as the "West Ada School District").

REFERENCE

April 2007	State Board of Education (Board) approved the purchase by ISU of approximately one-third of a building owned by Joint School District No. 2 for \$5,200,000.
December 2007	Joint School District No. 2 and ISU entered into a Master Declaration Agreement to put restrictions on the parties' respective parcels and to include reciprocal easements in favor of each other over the common areas.
December 2007	Joint School District No. 2 and ISU entered into a Joint Operations and Maintenance Agreement for the joint use and maintenance of the property, and the common operation, cleaning, maintenance, repair, replacement, and insurance coverage for the common area.
August 2016	Board approved execution of Ground Lease for ICOM to build its medical education building on the ISU-Meridian campus.

APPLICABLE STATUTES, RULE OR POLICY

Idaho State Board of Education Governing Policies & Procedures, Section V.I.

BACKGROUND / DISCUSSION

In 2007, ISU purchased part of a building owned by the Joint School District No. 2, (West Ada School District). The parties entered into a Master Declaration Agreement and a Joint Operations Agreement on December 4, 2007. The Joint Operations Agreement governs the maintenance and operation of the common areas of the property.

On September 15, 2016, ISU entered into a Ground Lease with the Idaho College of Osteopathic Medicine (ICOM) for the creation of a college of osteopathic medicine on the ISU-Meridian campus. Under the terms of the Ground Lease, ISU leased 2.8 acres, owned by ISU, for ICOM to build its school and related improvements. The Ground Lease obligates ICOM to abide by both the Master Declaration Agreement and the Joint Operations Agreement.

BUSINESS AFFAIRS AND HUMAN RESOURCES

JUNE 15, 2017

ISU and the West Ada School District would like to amend the Joint Operations and Maintenance Agreement to clarify two things:

1. That references in the Joint Operations and Maintenance Agreement to “Building” are to the “shared building jointly occupied by ISU and the West Ada School District; and
2. To provide that ISU will pay the West Ada School District \$5,334 per month to compensate the West Ada School District for the 2.75 acres of common area included in the ICOM Ground Lease within the definition of “Effective Land Area.” Rent under the ICOM Ground Lease is calculated based on the rate of \$0.79 per square foot multiplied by the Effective Land Area. The payment from ISU to the West Ada School District allows the West Ada School District to receive compensation for its share of ICOM’s rent payment attributable to the common area.

IMPACT

ISU will pay a portion of the lease monies received from ICOM to West Ada School District monthly. This payment will increase by 2% each year, which mirrors the annual increase rent ISU will receive from ICOM under the Ground Lease.

ATTACHMENTS

Attachment 1 – First Amendment to the Joint Operations and Maintenance Agreement

Page 3

STAFF COMMENTS AND RECOMMENDATIONS

The proposed amendments clarify that references in the Joint Operations and Maintenance Agreement to “Building” are to the building jointly occupied by ISU and the West Ada School District. The proposed amendments also provide for compensation to the West Ada School District for its proportionate share of rent attributable to the inclusion in the ICOM Ground Lease of common area within the area for which ISU receives rent payments from ICOM.

Staff recommends approval.

BOARD ACTION

I move to authorize Idaho State University to enter into the First Amendment to the Joint Operations and Maintenance Agreement as presented in Attachment 1.

Moved by_____ Seconded by_____ Carried Yes_____ No_____

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 15, 2017

IDAHO STATE UNIVERSITY

SUBJECT

Approval of the Temporary Parking Memorandum of Agreement between West Ada School District (District) and Idaho State University (ISU).

REFERENCE

February 2016

Idaho State Board of Education (Board) approved a Collaborative Affiliation Agreement between ISU and the Idaho College of Osteopathic Medicine (ICOM).

August 2016

Board approved execution of a Ground Lease between ISU and ICOM for ICOM to build its medical education building on the ISU Meridian campus.

APPLICABLE STATUTES, RULE OR POLICY

Idaho State Board of Education Governing Policies & Procedures, Section V.I. 2.e.

BACKGROUND / DISCUSSION

On February 25, 2016, in a special meeting of the Board, ISU was authorized to execute the Collaborative Affiliation Agreement between ISU and ICOM for the creation of a college of osteopathic medicine on the ISU-Meridian campus. The Collaborative Affiliation Agreement provides for the execution of a lease between the parties for an initial period of forty (40) years, with the opportunity to extend the lease for two (2) additional (10) year periods. Under the terms of the Ground Lease Agreement between ISU and ICOM, ISU will lease 2.8 acres, owned by ISU, for ICOM to build its school and related improvements.

The construction of the ICOM building necessitates a need for additional ISU parking for faculty, staff, and students. ISU and the District have agreed to a short-term agreement, which allows ISU to park in certain areas of the District staff parking lot as well as in the Jabil Fields parking lot. ISU will maintain these areas, ensure permits are purchased, and issue citations to violators.

ISU will work with the District and ICOM on a long-term resolution that will be presented for approval at a future Board meeting.

IMPACT

This agreement will ensure that both the District faculty, staff, and students and ISU faculty, staff, and students have enough parking spaces during the construction of the ICOM building.

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 15, 2017

ATTACHMENTS

Attachment 1 – Temporary Parking MOA

Page 3

Attachment 2 -- Map

Page 5

STAFF COMMENTS AND RECOMMENDATIONS

The proposed Memorandum of Agreement (MOA) - which would provide 110+ additional parking spaces for use by ISU personnel/students during the construction of the ICOM facility—includes a provision that the MOA will be reviewed and modified (if needed) on an annual basis—and that the agreement can be canceled or modified with 60-days' notice. There is not a termination date contained within the MOA.

Staff recommends approval.

BOARD ACTION

I move to authorize Idaho State University to enter into a short-term agreement with West Ada School District as presented in Attachment 1, and to authorize the university to proceed with negotiations on a long-term agreement.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 15, 2017

UNIVERSITY OF IDAHO

SUBJECT

Disposal of Regents real property in Latah County, Idaho (Twin Larch).

REFERENCE

April, 2007

Idaho State Board of Education (Board) approved transfer of Twin Larch property from UI Foundation to the University of Idaho.

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures, Section V.I.5.b.iii.

BACKGROUND/DISCUSSION

The Twin Larch Property (42 acres of rural property located on the side of Moscow Mountain in Latah County) was originally granted to the University of Idaho Foundation (UI Foundation) in 1996 for the purpose providing the University of Idaho (UI) with a preserve and retreat center. In 2007 the Regents approved transfer of the property from the UI Foundation to the University. This was in conjunction with an agreement between the donor and the UI to have UI invest funds to modify the residence so that it would be more suitable for its proposed use as a retreat center. UI administration proposed taking ownership from the UI Foundation prior to making any capital improvements, and since Regents' approval of the transfer, UI has owned and managed the property as a retreat center in accordance with the donor's specific gift conditions. After making modest improvements to the property and maintaining the relatively remote facility, UI has since concluded the property is not suitable for the donor's intended use.

Upon this determination and in accordance with the donor's specific conditions for disposal, UI administration is proposing to convey the property to another nonprofit entity that is willing to meet the donor's conditions for use, or if no such entity agrees to take the property under those terms, UI will market the property and accept a reasonable offer that will recover UI's modest capital investment in the property and, in accordance with the donor's specific conditions for disposal, UI will then direct the remaining proceeds to another charitable organization that has been specifically identified by the donor.

IMPACT

Twin Larch no longer serves any programmatic purpose for the UI. Its disposal will eliminate caretaking costs and UI anticipates no need to seek alternative facilities to accomplish the specific uses for which it originally accepted the gift.

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 15, 2017

ATTACHMENTS

Attachment 1 – Area Photographs

Page 3

STAFF COMMENTS AND RECOMMENDATIONS

The proposed disposal of the (no longer needed) property described herein requires prior Board approval, as required by Board Policy V.I.5.b.iii. on the transfer of any interest in real property under the control of an institution.

Staff recommends approval.

BOARD ACTION

I move to approve the request by the University of Idaho to dispose of the Twin Larch property in accordance with the conditions of the donor, in the manner described in the materials presented to the Board; and further to authorize the Vice President for Infrastructure for the University of Idaho to execute all necessary transaction documents for the conveyance.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 15, 2017

UNIVERSITY OF IDAHO

SUBJECT

Approval of a new Greek Life Program Fee effective fall, 2017

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures, Section V.R.3.

BACKGROUND/DISCUSSION

The University of Idaho (UI) wishes to establish a Greek Program Fee which will be charged only to students participating in the Fraternity and Sorority Life system. The fee will be charged on a per semester basis in the amount of fifty dollars (\$50) starting fall, 2017. The UI estimates annual revenue from this fee of \$160,000 which will be used specifically for additional staffing and programming within the Greek system. In addition to adding an additional staff person to be a direct support to our students, planned additional programming includes education on hazing, drugs, alcohol, student leadership development, mental wellness, sexual harassment and misconduct, and by-stander intervention.

IMPACT

This new fee will allow for increased student retention, student success, and student access to support at the UI.

STAFF COMMENTS AND RECOMMENDATIONS

Staff confirmed with UI administrators that the proposed fee would apply to all sorority and fraternity members actively participating in the Greek system, including those not living in a fraternity or sorority house during the semester. Administration also confirmed that the proposed fee had been discussed with members of the University's Greek system.

This proposal differs in some respects from the student activity fee proposals normally reviewed and approved by the Board each year in April, and from the "institutional local fees and charges approved by Chief Executive Officer" listed in State Board of Education (Board) Policy V.R.3.c. The proposed fee does not apply to all students (which would place it in the category of student fees approved by the Board in accordance with V.R.3.b.); nor is it one of the categories of fees specifically listed in V.R.3.c (i.e. continuing education fee, course overload fee, special course fees, or processing fees/permits/fines). The Board may wish to consider whether Policy V.R.3.c. should be amended in the future to include president/provost approval authority for other non-course related activities limited to specific users and activities—closing an apparent gap in the wording of the current policy.

BUSINESS AFFAIRS AND HUMAN RESOURCES
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While the proposed Greek activity fee applies only to one segment of the UI student population, the topics listed above for training/education/advising (e.g., drug and alcohol abuse, mental wellness, sexual harassment) are relevant to all members of the university community.

Staff recommends approval.

BOARD ACTION

I move to approve the request by the University of Idaho to establish a Greek Life Fee in the amount of fifty dollars (\$50) per semester, effective fall 2017.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 15, 2017

LEWIS-CLARK STATE COLLEGE

SUBJECT

Planning and Design Approval for the Lewis-Clark State College Career Technical Education Center

REFERENCE

December 26, 2016 The Idaho State Board of Education (Board) approved the revised six-year Capital Budget Request plan for Lewis-Clark State College (LCSC), which included the proposed Career Technical Education Center.

APPLICABLE STATUTE, RULE, OR POLICY

Idaho State Board of Education Governing Policies & Procedures, Section V.K.

BACKGROUND/DISCUSSION

Lewis-Clark State College (LCSC) is requesting Board approval to proceed with planning and design for the Career Technical Education Center project.

LCSC wishes to expand its Career Technical Education (CTE) programs in response to regional industry demands to provide a trained labor force. This opportunity is being presented as a joint effort with the Lewiston School District as they initiate construction of a new high school and Career Technical Education Center that will be adjacent to property owned by LCSC and the City of Lewiston on Warner Avenue in the Lewiston Orchards. The project will be owned and operated separately from the high school but will collaborate with the high school in providing technical education for high school students, as well as the post-secondary population within the region. LCSC wishes to provide a modern building that will house all of its Technical & Industrial (T&I) CTE programs with room for expansion and the flexibility to adjust training programs directed at the regional employers' needs.

Many of the programs have waiting lists and all of the programs are in demand from local industrial companies. Current T&I buildings on the Normal Hill campus cannot accommodate these increases. The proposed new building will provide the needed lab, classroom and office space required to meet anticipated demand. In addition, the building configuration will provide room for expansion and growth as a Career Technical Education Center.

IMPACT

The total project cost is currently estimated to be \$20 million, including design and construction costs, contingency allowances, and fixtures, furniture and equipment (FF&E) estimates. The immediate fiscal impact is the cost of the planning and design phase of the overall project (\$1,550,000).

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Funding for this project is to be provided through funds appropriated by the Legislature through the Permanent Building Fund and institutional reserves. While LCSC's plan is to supplement those reserves with grants and donations, it is anticipated that LCSC will have capacity to meet the required match to the Permanent Building Fund allocation with institutional reserves.

Overall Project

ESTIMATED BUDGET:		FUNDING:	
Land	\$ 0	PBF	\$ 10,000,000
A/E Design Fees	1,550,000	Grants/Donations	2,000,000
Construction	14,000,000	Agency Funds	<u>8,000,000</u>
5% Contingency	700,000		
Equipment/FF&E	3,000,000		
Inflation, Moving Expense & Other	<u>750,000</u>		
Miscellaneous			
Total	\$ <u>20,000,000</u>		\$ <u>20,000,000</u>

ATTACHMENTS

Attachment 1 – Revised Six Year Capital Plan

Page 5

Attachment 2 – DPW Project Budget

Page 7

STAFF COMMENTS AND RECOMMENDATIONS

Institutional funds will be used to cover the estimated \$1.55M design costs for the project. The Permanent Building Fund (PBF) appropriation for FY2018 (S1194) stipulates that the PBF monies appropriated for this project can be expended only after the president of LCSC confirms through an attestation letter to the Division of Public Works that the pledged matching funds for the appropriated \$10M have been confirmed.

Upon successful completion of the planning and design phase, LCSC will be required to return to the Board for approval of the financial plan for the project and for approval to proceed with construction.

Staff recommends approval.

BUSINESS AFFAIRS AND HUMAN RESOURCES
JUNE 15, 2017

BOARD ACTION

I move to approve the request by Lewis-Clark State College to proceed with planning and design for the proposed Career Technical Education Center project at a cost not to exceed \$1,550,000.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

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**STATE DEPARTMENT OF EDUCATION
JUNE 15, 2017**

TAB	DESCRIPTION	ACTION
1	SUPERINTENDENT'S UPDATE	Information Item
2	EMERGENCY PROVISIONAL CERTIFICATE	Motion to Approve
3	PROPOSED RULE, DOCKET NO. 08-0203-1702 – HIGH SCHOOL GRADUATION REQUIREMENT, COLLEGE ENTRANCE EXAM	Motion to Approve
4	PROPOSED RULE, IDAPA 08.02.03.004, INCORPORATED BY REFERENCE - ALTERNATE ASSESSMENT ACHIEVEMENT STANDARDS	Motion to Approve
5	HARDSHIP STATUS – ALBION SCHOOL, CASSIA COUNTY SCHOOL DISTRICT NO. 151	Information Item

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STATE DEPARTMENT OF EDUCATION
JUNE 15, 2017

SUBJECT

Superintendent of Public Instruction update to the State Board of Education

BACKGROUND/DISCUSSION

Superintendent of Public Instruction, Sherri Ybarra, will provide updates on State Department of Education activities, including:

- Mastery based education – schools and plans
- Student licenses with Microsoft and Adobe: future considerations regarding middle schools
- Statewide testing – issues and scores
- Update on rollout of new Idaho Reading Indicator (IRI)
- Advanced Opportunities – numbers/class interest/costs
- Science – update on standards review and science assessment
- Bias and Sensitivity Committee Update

BOARD ACTION

This item is for informational purposes only. Any action will be at the Board's discretion.

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**STATE DEPARTMENT OF EDUCATION
JUNE 15, 2017**

SUBJECT

Emergency Provisional Certificate

REFERENCE

December 2016	Board approved six (6) provisional certificates (Jerome SD – 3, Madison SD – 1, Mountain Home SD – 1, West Jefferson SD – 1)
February 2017	Board approved seventeen (17) provisional certificates (Bear Lake SD – 2, Blaine County SD – 1, Cambridge SD – 2, Challis Joint SD – 2, Council SD – 1, Grace Joint SD – 1, Boise SD – 2, Jerome Joint SD – 1, West Ada SD – 1, Marsh Valley SD – 1, Sage International – 1, St. Maries SD – 1, Twin Falls SD – 1)
April 2017	Board approved three (3) provisional certificates (Challis SD – 1, Preston SD – 1, Jerome SD – 1)

APPLICABLE STATUTE, RULE, OR POLICY

Sections 33-1201 and 33-1203, Idaho Code

BACKGROUND/DISCUSSION

One (1) emergency provisional application was received by the State Department of Education from the school district listed below. Emergency provisional applications allow a district/charter to request one-year emergency certification for a candidate who does not hold a current Idaho certificate/credential, but who has the strong content background and some educational pedagogy, to fill an area of need that requires certification/endorsement. While the candidate is under emergency provisional certification, no financial penalties will be assessed to the hiring district.

West Bonner County School District #083

Applicant Name: Smiley-Rundgren, Linda

Content & Grade Range: All Subjects K/8

Educational Level: BA, Liberal Studies – Elementary Education, 1997

Declared Emergency: September 21, 2016, West Bonner School District Board of Trustees declared an area of need exists for the 2016-2017 school year.

Summary of Recruitment Efforts: The position was posted for several weeks. Current employees and applicants were considered. Ms. Smiley-Rundgren was the only applicant, and she had previous teaching experience in the elementary setting. She is currently pending a reinstatement of her California certificate.

PSC Review: Will complete after the the PSC meeting on June 8-9th, 2017.

IMPACT

If the emergency provisional certificate is not approved, the school district will have no certificated staff to serve in the classroom and funding could be impacted.

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STAFF COMMENTS AND RECOMMENDATIONS

Pursuant to Section 33-1201, Idaho Code “every person who is employed to serve in any elementary or secondary school in the capacity of teacher, supervisor, administrator, education specialist, school nurse or school librarian shall be required to have and to hold a certificate issued under the authority of the State Board of Education....” Section 33-1203, Idaho Code, prohibits the Board from authorizing standard certificates to individuals who have less than four (4) years of accredited college training except in occupational fields or emergency situations. When an emergency is declared, the Board is authorized to grant one-year provisional certificates based on not less than two (2) years of college training. Section 33-512, Idaho Code, defines substitute teachers as “as any individual who temporarily replaces a certificated classroom educator...” Neither Idaho Code, nor administrative rule, limits the amount of time a substitute teacher may be employed to cover a classroom. In some cases, school districts may use an individual as a long-term substitute prior to requesting provisional certification for the individual.

The Department receives applications from the school districts for requests for provisional certifications and Department staff work with the school districts to assure the applications are complete. The Professional Standards Commission then reviews requests for one-year provisional certificates, and those that are complete and meet the minimum requirements are then brought forward by the Department to the Board for consideration.

BOARD ACTION

I move to approve a one-year emergency provisional certificate for Linda Smiley-Rundgren to teach All Subjects Kindergarten through grade eight (8) in the West Bonner County School District #083 during the 2016-2017 school year.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

STATE DEPARTMENT OF EDUCATION
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SUBJECT

Proposed Rule – Docket No. 08-0203-1702, Rules Governing Thoroughness, College Entrance Examination

REFERENCE

August 2013	The Board approved removal of the ACCUPLACER as an acceptable college entrance examination from IDAPA 08.02.03.105, High School Graduation Requirements.
August 2015	The Board approved removal of the Compass exam as an acceptable college entrance examination for students graduating after 2017 from IDAPA 08.02.03.105, High School Graduation Requirements.

APPLICABLE STATUTE, RULE, OR POLICY

Section 33-105 and 33-1612, Idaho Code
IDAPA 08.02.03.105.03, High School Graduation Requirements, College Entrance Examination

BACKGROUND/DISCUSSION

According to IDAPA 08.02.03.105.03, a student must take a college entrance exam (SAT or ACT) before the end of their eleventh grade year to meet graduation requirements. A rule change effective March 2016 had removed the Compass assessment as an option to meet the requirement for students graduating after 2017. The final administration of the Compass assessment was on November 1, 2016, which potentially impacts students graduating in 2018. This proposed rule change will allow students who took the Compass exam prior to its final administration to meet the college entrance exam (CEE) graduation requirement.

Other changes in this proposed rule were initiated after inquiries from school counselors and principals identified challenges in implementing the current rule while meeting the individual and unique needs of students to ensure they meet the state minimum graduation requirements. School staff regularly sought flexibility in the rule to address students' specific circumstances. The proposed changes seek to provide clarification for schools and flexibility to students.

The rule change clarifies when a student with disabilities can be exempted from the CEE requirement. The rule currently allows Individualized Education Program (IEP) teams to exempt a student if assessment accommodations result in a non-reportable college score. The proposed rule change will clarify that students who meet alternate assessment eligibility criteria may be exempted from the CEE requirement. IEP teams will also be able to consider the ACCUPLACER Placement Assessment, published by the College Board, as an acceptable CEE for students with disabilities to meet the CEE graduation requirement.

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Finally, to accommodate a variety of circumstances preventing students from completing the CEE, a form provided by the Department will be available for school counselors or administrators to submit exemption requests. This form will allow schools to present an alternative test an individual student would take in lieu of the ACT or SAT or provide explanation of extenuating circumstances prohibiting a student from meeting the CEE requirement. The request will be reviewed and approved by the Superintendent of Public Instruction or the Superintendent's designee.

A Notice of Intent to Promulgate Rules was published in the April 5, 2017, edition of the Administrative Bulletin. Six (6) public meetings were held across the state between April 11 and 20, 2017, during which any member of the public could provide verbal or written feedback on the suggested amendments to the rule. No comments were received during the public meetings. Five (5) written comments in favor of the suggested amendments were received through the Department's public comment online submission form.

IMPACT

The passage of this proposed rule will allow students who participated in the Compass assessment on or before its final administration to meet the CEE graduation requirement. The rule will also provide students with disabilities receiving services to use the ACCUPLACER Placement Assessment when more appropriate for the student. Students with extenuating circumstances who are unable to participate in one of the currently approved college entrance exams, will have an opportunity to request the Superintendent approve the use of other assessments or be exempt from the CEE requirement.

ATTACHMENTS

Attachment 1 – Proposed Rule, Docket No. 08-0203-1702 –
College Entrance Examination

Page 5

STAFF COMMENTS AND RECOMMENDATIONS

At the August 2013 Board meeting the Board approved the removal of the Accuplacer as an eligible assessment for meeting the college entrance exam graduation requirement. The Board found that during the first year of the implementation of the college entrance exam requirement some alternative schools had their students take the Accuplacer assessment without giving them the choice or encouragement to try the SAT or ACT. Department staff at that time (2013) reported that the reasons behind this was that the school district staff did not believe the students would “go-on” to postsecondary education, therefore there was no need for them to take the SAT or ACT. The original purpose of the college entrance exam requirement was to show students who would not normally or voluntarily take a college entrance exam that they were capable of doing well on the exam, additionally, any areas of weakness could also be addressed during their senior year. The proposed amendment to subsection 105.03.a. would allow students on an individualized education plan to use the

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Accuplacer placement exam to meet the college entrance exam requirement. The current rule allows students enrolled in a special education program with an individual education plan that specifies the student would need accommodations that would result in a non-reportable score on the assessment may choose to be exempt from the college entrance exam requirement. The new language would allow students who were on an individualized education plan but did not meet the level of accommodations necessary for the exemption to take the Accuplacer in place of the SAT or ACT. The proposed changes to subsection 105.03.b (new subsection c.) would limit the existing exemption to those students receiving special education services through an individual education plan who have a plan that indicates they meet the requirements to take the ISAT-Alternate Assessment. The Alternate Assessment is available to those students with the most significant, cognitive disabilities for whom the general assessment is not appropriate.

At the August 2015 Board meeting the Board approved a proposed rule eliminating the Compass exam as an option for meeting the college entrance exam high school graduation requirement after the 2016-2017 school year. At that time it had been announced that the Compass was being discontinued and would not be available in the spring of 2017 when students normally take the exam, making the 2015-2016 school year the final year when the exam would be available for the entire school year. Board staff worked with the Department's Assessment staff at that time to make sure school districts were notified of the change. Due to a subsequent change in staffing at the Department level, not all school districts were notified that the Compass was no longer an eligible assessment for meeting the graduation requirement during the 2016-2017 school year, and some school districts had students take the assessment in the fall, not realizing, that it no longer met the graduation requirement. The proposed amendment regarding the Compass exam will allow for those students, who will not be graduating until the 2017-2018 school year to use the Compass exam to meet the graduation requirement.

The proposed addition of subsection 105.3.d. would allow school district to apply to the Superintendent of Public Instruction or their designee to take a different college entrance exam or college placement exam than those allowed in the rule or to exempt the student completely from the requirement at their discretion.

BOARD ACTION

I move to approve Proposed Rule Docket No. 08-0203-1702, Rules Governing Thoroughness – High School Graduation Requirements, College Entrance Examination, as submitted in Attachment 1.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

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SUBJECT

Proposed Rule - IDAPA 08.02.03.004. Rules Governing Thoroughness, Idaho Alternate Assessment Achievement Standards

REFERENCE

May 2011	Board approved the Idaho Alternate Assessment Achievement Standards.
September 2015	Board approved a temporary rule amending the Alternate Assessment Achievement Standards and the performance level descriptions for the Idaho Alternate Assessment Achievement Assessment.
October 2016	Board approved a temporary rule extending the Alternate Assessment Achievement Standards and the performance level descriptions for the Idaho Alternate Assessment Achievement Assessment.

APPLICABLE STATUTE, RULE, OR POLICY

Section 33-105, 33-1612 and 33-2002, Idaho Code
IDAPA 08.02.03.004.06

BACKGROUND/DISCUSSION

In 2011, Idaho joined the National Center and State Collaborative (NCSC), a project led by 24 states and five (5) centers to develop an alternate assessment based on alternate achievement standards for students with the most significant cognitive disabilities. The alternate assessment was developed to ensure that all students with significant cognitive disabilities are able to participate in an assessment that is a measure of their knowledge of the grade-level Idaho Content Standards.

The adoption of the NCSC recommended standards was first approved by the Board in May 2011, and amendments were approved in temporary rule by the Board in September 2015, and again in October 2016. This proposed rule will make the alternate assessment achievement standards (cut scores) permanent.

IMPACT

This proposed rule is necessary to comply with the Individuals with Disabilities Act, the Elementary and Secondary Education Act, and the Every Student Succeeds Act.

ATTACHMENTS

Attachment 1 – Proposed change to IDAPA 08.02.03.004.06	Page 3
Attachment 2 – Idaho Alternate Assessment Achievement Standards, Performance Level Descriptors	Page 5

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STAFF COMMENTS AND RECOMMENDATIONS

The temporary rule approved by the Board in September 2015 expired at the end of the 2016 legislative session, converting the Idaho Alternate Assessment Achievement Standards to those approved by the Board May 18, 2011. These standards are no longer in alignment with Idaho's alternate standards achievement test, commonly referred to as the ISAT-Alt and referenced as the Idaho Alternate Assessment in IDAPA 08.02.03.111. The Board was asked to approve a new temporary rule incorporating the Alternate Assessment Achievement Standards approved by the Board at the September 2015 Board meeting into a new temporary rule in October of 2016. Due to the state deadlines regarding the submittal of proposed rules, the Board could not consider a temporary and proposed rule at that time. The rule approved by the Board in October of 2016 was extended during the 2017 legislative session, allowing it to remain in place until the legislature adjourns at the end of the 2018 legislative session. The extension makes it unnecessary for the Board to consider a new temporary rule, allowing this rule to come forward as a proposed rule. In addition to the negotiated rulemaking process that is conducted prior to the drafting of proposed rules, proposed rules approved by the Board are published in the Administrative Bulletin and are required to have a 21 day public comment period. Following the close of the public comment period the Department will bring back the rule as a pending rule. If approved by the Board the pending rule will be forwarded to the legislature for consideration. If accepted by the legislature the rule will go into effect at the end of the 2018 legislative session, at the same time the extended temporary rule expires.

The alternative assessment is available to Idaho students who, based on the students' individualized education plan, are determined to be unable to take the Idaho Standards Achievement Test with or without accommodations or adaptations. These students are the ones with the most significant cognitive disabilities for whom the standard assessment is not appropriate.

BOARD ACTION

I move to approve the Idaho Alternate Assessment Achievement Standards as submitted in Attachment 2.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

I move to approve the proposed rule amending IDAPA 08.02.03.004.06, Rules Governing Thoroughness, Incorporation by Reference, Idaho Alternate Assessment Achievement Standards, as submitted in Attachment 1.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

STATE DEPARTMENT OF EDUCATION
JUNE 15, 2017

SUBJECT

Annual Report - Hardship Elementary School - Cassia County School District No. 151, Albion Elementary School.

REFERENCE

October 14, 2010	The Board received an update regarding Albion Elementary School and their continued need for Hardship Status.
June 18, 2015	The Board received an update regarding Albion Elementary School and their continued need for Hardship Status.

APPLICABLE STATUTE, RULE, OR POLICY

Section 33-1003(2)(b), Idaho Code

BACKGROUND/DISCUSSION

At the October 1999 meeting, the State Board of Education approved the request by Cassia County School District #151 for Albion Elementary School to be designated as a hardship elementary school for one year, and required an annual report. However, the 2000 Legislature amended Section 33-1003(2)(b), Idaho Code, by adding, "An elementary school operating as a previously approved hardship elementary school shall continue to be considered as a separate attendance unit, unless the hardship status of the elementary school is rescinded by the state board of education." Therefore, no action is required unless the State Board of Education chooses to rescind the hardship status. Conditions supporting the October 1999 decision to approve the Albion Elementary School as a Hardship Elementary School have not changed.

IMPACT

Cassia County School District #151 would receive approximately \$130,000 less in FY 2017 if Albion Elementary School was not considered a separate school.

ATTACHMENTS

Attachment 1 – Letter from Gaylen Smyer to Superintendent
Sherri Ybarra dated May 4, 2016 [sic]

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STAFF COMMENTS AND RECOMMENDATIONS

Pursuant to Section 33-1003, Idaho Code, the State Board of Education is authorized to grant an elementary school(s) status as a separate attendance unit, for the purposes of calculating average daily attendance, when "special conditions exist warranting the retention of the school as a separate attendance unit and the retention results in a substantial increase in cost per pupil in average daily attendance above the average cost per pupil in average daily attendance of the remainder of the district's elementary grade school pupils."

STATE DEPARTMENT OF EDUCATION
JUNE 15, 2017

Average daily attendance (ADA) calculations are used to determine the number of support units a school district has, which then in turn impacts the amount of funds the school district receives from the state for salary and benefit apportionment and discretionary funds. The average daily attendance calculation is variable based on the number of students a school district has in a specific grade range. As an example, a school district with an elementary school with 170 ADA has an attendance divisor of 20, resulting in 8.5 support units and a hardship school with 18 ADA, has an attendance divisor of 12 resulting in 1.5 support units. The school district would then receive 10 support units for its elementary school students. Using this same example for a school district that does not have a hardship school, the district would have 188 ADA, with a divisor of 20 resulting in 9.4 support units for the school district's elementary students. At \$94,100 (FY17 estimated statewide average) per support unit, the school district in the first example would receive \$941,000 while the school district in the second example would receive \$884,540. These numbers are used for the purposes of providing an example and are not the numbers for any specific school district.

BOARD ACTION

This item is for informational purposes only. Any action will be at the Board's discretion.