

Idaho State Board of Education Data Management Council (DMC) Meeting Minutes

7.5.2017		2:00 p.m. MDT				Conference call			
Meeting called by:	Carson Howell, Chair								
Type of meeting:	Regular meeting								
Note taker:	Shari Ellertson								
Members and attendance status: P=present, A=absent	Connie Black	A	Chris Campbell	P	Don Coberly	P	Shari Ellertson	P	
	Tami Haft	A	Carson Howell	P	Todd King	P	Heather Luchte	P	
	Vince Miller	P	Matthew Rauch	A	Georgia Smith	P			
Other Attendees:	Doug Armstrong – Office of the State Board of Education (OSBE) Jessica Beaver-Nelson – Idaho Department of Labor (IDOL)								

Topic 1: SDE request to update the definition for field of “Gender” to align with OSBE			
Discussion:	SDE would like to align the definition of the field called “Gender” to be consistent with OSBE Data Dictionary definition for “Sex.” The proposed action is for SDE to provide clarification and guidance for the data collected in this field. Another step may include updating the title of the field, but that is not part of the current request. Various uses of the data were presented and discussed, including external reporting requirements. Motion to approve (Todd/Chris) the SDE adoption of the following definition of Gender: <i>“The biological trait that distinguishes the person’s sex (males and females).”</i>		
Conclusions:	The motion was withdrawn.		
Action Items	Person Responsible	Deadline	
Additional information to further this discussion are needed. Carson will assemble resources.	Carson	Undetermined	

Topic 2: Adding a member from a rural school district.			
Discussion:	Carson sent a call to ISBA/IASA indicating that the DMC is seeking a member from a rural district. No volunteers have been received thus far. Carson asked the DMC to forward any potential candidates. One name (a superintendent) was suggested, and Don will reach out to the person to see if they are interested in serving.		
Conclusions:	Information item.		
Action Items	Person Responsible	Deadline	
Ask any potential candidates to send a letter of interest with a biography to Carson.	All DMC Members	Prior to the next meeting.	
Don will reach out to the suggested individual to gauge their interest.	Don	Prior to the next meeting.	

The meeting adjourned at 3:01 p.m.