

# Idaho State Board of Education Data Management Council (DMC) Meeting Minutes

10.4.2017		2:00 pm MST				Conference call			
Meeting called by:	Carson Howell, Chair								
Type of meeting:	Regular meeting								
Note taker:	Shari Ellertson								
Members and attendance status: <b>P</b> =present, <b>A</b> =absent	Connie Black	A	Chris Campbell	P	Don Coberly	A	Shari Ellertson	P	
	Tami Haft	A	Carson Howell	P	Todd King	P	Heather Luchte	P	
	Vince Miller	P	Matthew Rauch	P	Georgia Smith	A			
Other Attendees:	Doug Armstrong, Andy Mehl –Office of the State Board of Education (OSBE) Kelly Everett – Idaho State Department of Education (SDE)								

A quorum was available for only part of the meeting, therefore, limited business was conducted. One item on the agenda was time-sensitive and placed as the main item of business. All other items on the agenda will carry over to the next meeting, which will be scheduled for some time in the next two weeks.

Nichole Hall Data request			
Discussion:	SDE indicated the scope of the request is doable. A “research ID” would be substituted for the EDUID. The MOU would be created, etc. OSBE and SDE said that the project would have potential value to the state.		
Conclusions:	Motion to approve the request (Ellertson/Miller). The motion carried.		
Action Items	Person Responsible	Deadline	
Carson and Chris to work on the MOU and move this forward.			

Apply Idaho Update: Announcement			
Discussion:	Carson provided an update on Apply Idaho. It is the portal for students to apply to the colleges. The interface has had more than 1,500 total applications by more than 600 individuals in less than two weeks. Andy reviewed security measures that are in place, including authenticating the individuals before they can enter information into the application and authentication on the administration side of the database. No data are returned to the individuals via the portal.		
Conclusions:			
Action Items	Person Responsible	Deadline	
No action required.			

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FAFSA Online		
Discussion:	This application was developed by Colorado. Andy has explored the adoption of this application, which would enable HS counselors to see whether their students have completed a FAFSA. OSBE was unable to adopt the application last year due to technical differences. Andy is interested in adopting it now using the architecture of Apply Idaho. The DMC approved the adoption of the product last year; the desire now is to enhance the information that HS counselor's would receive on their students (e.g., did the student receive a direct admission letter? Etc.).	
Conclusions:	This item is tabled for discussion next month.	
Action Items	Person Responsible	Deadline
No action required.		

The meeting adjourned at 2:40 p.m.