

# Idaho State Board of Education Data Management Council (DMC) Meeting Minutes

11.1.2017		2:00 pm MST				Conference call			
Meeting called by:	Carson Howell, Chair								
Type of meeting:	Regular meeting								
Note taker:	Shari Ellertson								
Members and attendance status: <b>P</b> =present, <b>A</b> =absent	Connie Black	A	Chris Campbell	P	Don Coberly	P	Shari Ellertson	P	
	Tami Haft	P	Carson Howell	P	Todd King	P	Heather Luchte	A	
	Vince Miller	P	Matthew Rauch	P	Luke Shroeder	P	Georgia Smith	A	
Other Attendees:	Doug Armstrong, Andy Mehl –Office of the State Board of Education (OSBE) Kelly Everett – Idaho State Department of Education (SDE) James Martin – Idaho State University Financial Aid Mathew Markve & Andrew Grey – Idaho Division of Vocational Rehabilitation Mike Walsh – Idaho Commission of the Blind and Visually Impaired								

Approval of the Minutes			
Discussion:	The minutes from 9/6/17 and 10/4/17 were presented.		
Conclusions:	Motion to approve the minutes of both meetings (Miller/Haft). The motion carried.		
Action Items	Person Responsible	Deadline	
Post minutes to website.	Doug	November	

Idaho Division of Vocational Rehabilitation (IDVR)			
Discussion:	IDVR is requesting access to 10 data elements to facilitate WIOA reporting. Frequency of reporting is quarterly reporting. The data elements were reviewed and discussed; adding term to the list of data elements was suggested so that proper interpretation of the term-level credit data could be done.		
Conclusions:			
Action Items	Person Responsible	Deadline	
Carson & Andy will prepare an MOU and bring it back to the DMC for consideration in November.	Carson & Andy	November	

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Masking Exceptions		
Discussion:	<p>Carson provided an update from his consultation with their DAG regarding masking exceptions. This topic was previously discussed by DMC.</p> <p>(1) Four-year adjusted cohort graduation rate (ACGR) doesn't need to be masked at the school level. Normal masking rules are followed when ACGR is broken down in any way.</p> <p>(2) The number of students that graduate from an Idaho high school doesn't need to be masked at the school level. Normal masking rules are followed when the number of graduates is broken down in any way.</p>	
Conclusions:	Motion to approve (Miller/Coberly). The motion carried.	
Action Items	Person Responsible	Deadline
All approved exceptions will be added to the website.	Doug	

FAFSA Web Application		
Discussion:	<p>The DMC approved the adoption of the product last year, but OSBE was unable to implement it due to technical issues. The security environment of the application has been updated and, therefore, requires DMC re-consideration.</p> <p>In addition, there is a desire to enhance the information that HS counselor's would receive to also include: Direct Admissions letter; Did they apply through Apply Idaho? (yes/no); and Opportunity Scholarship application (yes/no).</p>	
Conclusions:	Motion to approve (Miller/Ellertson). The motion carried.	
Action Items	Person Responsible	Deadline
Proceed with adopting the FAFSA web app.	Andy	November
Provide an update to the group in three months.	Andy	February 2018

BLUUM Data Request		
Discussion:	This item pertains to the Albertson's Foundation 20 in 10 initiative. It does not appear that the request has changed since it was originally considered. No action taken.	
Conclusions:	Additional information is needed.	
Action Items	Person Responsible	Deadline
Carson & Chris to follow-up with BLUUM.	Carson and Chris	

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RMC Contract		
Discussion:	Brief review and discussion of the Regional Math Center request.	
Conclusions:	Additional information is needed.	
Action Items	Person Responsible	Deadline
Carson to follow-up with the PI of the project to gather additional information.	Carson	

Principal Evaluations		
Discussion:	Masking rule for Principals' evaluations was discussed.  The proposed rule is to not release information when reporting on fewer than 5 principals in the group.	
Conclusions:	Motion to approve (Coberly/King). The motion carried	
Action Items	Person Responsible	Deadline
All approved exceptions will be added to the website.	Doug	

Meeting date/time: was not discussed. Andy will distribute a poll to the members to identify future meeting dates.

The meeting adjourned at 3:10 p.m.