Idaho State Board of Education
Data Management Council (DMC) Meeting Minutes

1.23.2018	2:00 pm MST	Conference call
Meeting called by:	Carson Howell, Chair	
Type of meeting:	Special meeting	
Note taker:	Doug Armstrong	

Members and attendance status: **P**=present, **A**=absent	Connie Black	A	Chris Campbell	P	Don Coberly	P	Shari Ellertson	A
	Tami Haft	A	Carson Howell	P	Todd King	P	Heather Luchte	P
	Vince Miller	P	Matthew Rauch	P	Luke Shroeder	A	Georgia Smith	P

Other Attendees:	Doug Armstrong, Andy Mehl –Office of the State Board of Education (OSBE) Kelly Everett – Idaho State Department of Education (SDE)

Vocational Rehabilitation (Voc Rehab) – Workforce Innovation and Opportunity Act (WIOA) Reporting

Discussion:	Vocational Rehabilitation is requesting additional information about their WIOA Student outcomes. The fields they are requesting are: • Academic Year • Award Category Code (ACAT) • Award Date • Credits Attempted - Term • Credits Earned - Term • Degree • Degree Description • Full Time / Part Time Status • High School Graduation Date • Level of Degree They are requesting this information to measure the outcomes of WIAOA training. This has not been reviewed by legal. It was decided that that should be the next step for this request.
Conclusions:	None

Action Items	Person Responsible	Deadline
Discuss the request with Jenifer M in OSBE and bring back at the next meeting.	Andy	2/20/2018

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Boise State University (BSU) – Informal Reading Inventory (IRI) and Istation	
Discussion:	BSU would like to complete a study to compare performance of the old IRI and the new Istation. Individual student level data is needed. It would be hidden with research ID. Data was requested in three variables: 1. School level - These are items that compare the differences in the schools to compare comparison groups. 2. Student level – These include demographic data such as grade level, special education, English language learner, gender, ethnicity, and social economic status (SES). 3. Item level – not currently available. Fall data would be used. One issue noted included that SES commonly uses free and reduced price lunch. There are issues with this and members felt it should be removed. If deidentified student level data is provided, OSBE and DMC would need to review the report before it is released to verify the proper data masking is completed.
Conclusions:	Moved to approve the request to provide student level data with the exception of SES (Smith/Coberly). The motion passed 8-0.

Action Items	Person Responsible	Deadline
Discuss with BSU that the request was approved with the exception of SES. BSU would need to provide additional clarification on the need to have SES data for the DMC to consider approving.	Carson	ASAP
Develop and send BSU a MOU.	Andy	ASAP
Pull and forward the data to BSU.	Chris / SDE	ASAP after MOU is signed