

College and Career Advising and Mentoring Plan Review Checklist

DISTRICT / LEA #	DISTRICT / LEA NAME	DATE OF REVIEW

COLLEGE AND CAREER ADVISING AND MENTORING PLAN (ADVISING PLAN) NARRATIVE 2020-2021 Narrative Update Exemptions

Did the district / charter school provide an updated 2020-21 Advising Plan Narrative? YES NO

- If Yes, proceed to Narrative Review Checklist
- If No, review the following criteria to determine if the district / charter school meets the criteria exempting them from providing an updated narrative:
 - District / charter school has indicated that they are not providing a 2020-21 Advising Plan Narrative because they have *not* made any substantial changes to the programs (or info) described in their previous Advising Plan Narrative YES NO
 - District / charter school had a fully compliant 2019-20 Advising Plan Narrative (or is continuing a previously-granted Advising Plan Narrative Exemption) YES NO

Is district / charter school exempt from providing an updated 2020-21 Advising Plan Narrative? YES NO

REVIEW KEY (for the "Included" column)

X = Fully Addressed

/ = Partially Addressed

Blank = Not Addressed

NARRATIVE REVIEW

Section: College and Career Advising Model

College and Career Advising and Mentoring Plan – Narrative Requirements		
Included	Included	Included
	College and career advising model used by the LEA is clearly indicated	

Section: Advising Program Summary

College and Career Advising and Mentoring Plan – Narrative Requirements		
Included	Included	Included
	Description of the Advising Program that provides details about the college and career advising and mentoring services being provided to students in grades 8-12.	

Section: Summary of Parental Notification

College and Career Advising and Mentoring Plan – Narrative Requirements		
Included	Required Item	Notes
	Information indicating how parents are notified that college and career advising and mentoring services and resources are available to their children.	

METRICS REVIEW

Section I: Continuous Improvement Measures – College and Career Advising Performance Metrics

College and Career Advising and Mentoring Plan – Metrics Requirements								
Included	Required Item	Notes						
	<p>Previous year data is provided for all required College and Career Advising and Mentoring Plan effectiveness metrics in Section I.</p> <table border="1"> <tr> <td></td> <td>Number of students graduating high school with an associate's degree or career technical certificate</td> </tr> <tr> <td></td> <td>Percent of students with learning plans created / reviewed annually by grade level, grades 8 through 12</td> </tr> <tr> <td></td> <td>Number and percent of students who go on to some form of postsecondary education, one and two years after graduation (data may be retrieved from the State Board of Education website: https://boardofed.idaho.gov/k-12-education/school-district-charter-school-planning-training/)</td> </tr> </table>		Number of students graduating high school with an associate's degree or career technical certificate		Percent of students with learning plans created / reviewed annually by grade level, grades 8 through 12		Number and percent of students who go on to some form of postsecondary education, one and two years after graduation (data may be retrieved from the State Board of Education website: https://boardofed.idaho.gov/k-12-education/school-district-charter-school-planning-training/)	
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	2020-21 Benchmarks (performance targets) are set for all College and Career Advising and Mentoring Plan effectiveness metrics in Section I.							

Section II: College and Career Advising – LEA Chosen Performance Metric(s)

College and Career Advising and Mentoring Plan – Metrics Requirements		
Included	Required Item	Notes
	At least one (1) metric created by the LEA to determine effectiveness of the Advising Program. Metric(s) is distinctly different from any metrics in the previous sections.	
	At least 1 prior year of data is included for each LEA-chosen metric. If the metric(s) do not have previous data available, LEA has indicated that in the Metrics Notes.	
	2020-21 Benchmark(s) are set for each LEA-chosen metric.	