

Idaho State Board of Education Data Management Council (DMC) Meeting Minutes

5.9.2018		2:00 pm MST				Conference call			
Meeting called by:	Carson Howell, Chair								
Type of meeting:	Regular meeting								
Note taker:	Shari Ellertson								
Members and attendance status: P=present, A=absent	Connie Black	A	Chris Campbell	P	Don Coberly	P	Shari Ellertson	P	
	Tami Haft	P	Carson Howell	P	Todd King	P	Heather Luchte	P	
	Vince Miller	P	Matthew Rauch	P	Luke Schroeder	P	Georgia Smith	P	
Other Attendees:	Doug Armstrong–Office of the State Board of Education (OSBE) Salvador Vazquez – Idaho Department of Labor (IDOL) Kelly Everitt – Idaho State Department of Education (SDE)								

Approval of the Minutes			
Discussion:	The minutes from 3/14/18 were presented and approved.		
Conclusions:	Motion to approve the minutes (Miller/King). Motion passed.		
Action Items	Person Responsible	Deadline	
Post minutes to website	Doug		

CREDO Research Request Discussion			
Discussion:	Discussion of the CREDO data request and several issues/concerns about data safeguards and usage. Carson received input from the Charter School Commission and they are supportive of the project. Several items can be addressed in the MOU that would provide guardrails for the parameters and issues that were raised. The committee reviewed the data elements requested in three categories: student, enrollment, and attendance.		
Conclusions:	Motion to approve the request subject to the availability of the data in the system and resources that SDE can extend to fulfill the request (Ellertson/Luchte).		
Action Items	Person Responsible	Deadline	
Contact CREDO and facilitate a discussion with SDE and the researcher.	Carson		

Vocational Rehabilitation Request			
Discussion:	Division of Vocational Rehabilitation is seeking detailed Labor Data on individuals who go through the Voc Rehab program, including quarterly wages. It was concluded that the request fits into the agreement that already exists between the Board and Department of Labor.		
Conclusions:	No action required by the DMC.		
Action Items	Person Responsible	Deadline	

Data Management Council In-Person Meeting			
Discussion:	Carson would like to hold an in-person meeting to work through several items, including a rubric that we could use to evaluate data requests, appointment terms that end July 1, etc.		
Conclusions:	The meeting can be held at the Board office or at Boise State.		
Action Items	Person Responsible	Deadline	
Carson's office will send out a doodle poll.			

The meeting adjourned at 2:53 p.m.