

# Data Management Council

## August 21, 2019

Office of the State Board of Education  
Len B. Jordan Building  
650 West State Street, 3<sup>rd</sup> Floor  
The Assay Office  
Boise, Idaho

### Meeting

Teleconference number: 1-877-820-7831

Guest Passcode: 431659

Wednesday, August 21, 2019, 9:00 AM, Mountain Time

#### **1. Approval of minutes (action item)**

- a. June 2019 meeting

Minutes will be approved via email or at the next meeting.

#### **2. Data Request (action item)**

Idaho Policy Institute – Communities of Excellent Program Evaluation (action item)

- a. Attachment 1 – Request Form 20190703 IPI Revised
- b. Attachment 2 – Supplemental Information 20190703 IPI Revised

Questions about request: Is individual level data needed for the school specific

Discussion: Before applying for a grant, requestors need to have pre-approval to use data. If mentioning data in a grant without approval, it could appear that the DMC is withholding information that was never approved. Will small cell sizes be an issue (possibly add 504/SPED fields together)? If yes, the DMC can't release the data. One school (Forge, part of Sage) is only grades K-5 so they won't have any data.

Individual data has been requested to show growth based on different categories. Cathleen will follow up on researcher's plan for student growth and timing of the project (ex. does the DMC provide data next year to show growth).

#### **3. Data Request (action item)**

Edward Mata – request for Chemistry exam scores for Boise School District

- a. Attachment 3 – Edward Mata Request
- b. Attachment 4 – Edward Mata Supplemental

Question about request: Does he need EDUIDS or just a research ID?

Item not discussed.

#### **4. Data Request (action item)**

Lee Pesky Center – request to evaluate Lee Pesky Center’s Idaho Early Literacy Project Intervention

- a. Attachment 5 – Lee Pesky Data Request Form revised
- b. Attachment 6 - Lee Pesky Secondary Data Request Form revised
- c. Attachment 7 - Lee Pesky Supplemental Data Form revised
- d. Attachment 8 - Lee Pesky Governor Support Letter
- e. Attachment 9 - Lee Pesky Superintendent Support Letter
- f. Attachment 10 - Lee Pesky Evaluation Design
- g. Attachment 11 - Lee Pesky request on data redaction

Question about request: DAG will provide guidance if they have a valid FERPA exception. We may want to hold off evaluating their request as is until we receive an opinion on this. Attachment 11 is a request from Lee Pesky on how we would make the request de-identified. We can discuss this at this meeting.

**Discussion: Is there a valid FERPA exception? A contract may be required if they need an exception. Until we find out if they have an exception, the DMC can’t provide data. The data request could be better defined in more broad categories so data wouldn’t be de-identified (ex. white/non-white). Cathleen will make an informal request to clarify their data request and redaction related to special education and 504 status and combining those data fields.**

**5. RAND Data Request (action item)**

- a. Attachment 12 - RAND Data Request
- b. Attachment 13 – RAND Supplemental
- c. Attachment 14 – RAND Further Info

**Cathleen will follow up with Chris (SDE) on this item before moving forward.**

**6. CREDO Data Update (action item)**

CREDO has requested additional year of data.

**Last year CREDO was part of the Charter School Commission and received student level data. This year they are requesting data separately from the Charter School. Cathleen will email the group on a vote once she finds more information on their request.**

**7. Masking Exception (action item)**

Idaho State Board of Education – Alison Henken (action item)

- a. Attachment 15 – Email Request 20190618 OSBE

**Discussion: Create an exception in general for this particular information to be reported. In the future, the DMC will need to create an exception for postsecondary and degrees with small cell sizes. This can be treated as directory information.**

**8. Don Coberly Resignation (information item)**

- a. Update on search for replacement

**Item not discussed.**

**9. Data Disclosure (information item)**

- a. Data Disclosure Soda Springs District

b. Discussion on what to report on data disclosures

The DMC discussed the need to create a report and tracking of disclosures for future training and outreach. Cathleen will also connect with the DAG on reporting this information.

Meeting called by:	Cathleen McHugh, Chair							
Type of meeting:	Regular meeting							
Note taker:	Heather Luchte							
Members and attendance status: <b>P</b> =present, <b>A</b> =absent	Chris Campbell	A	Vacant Position		Tami Haft	A	Todd King	P
	State Dept. of Education		School District		North Idaho College		State Dept. of Education	
	Heather Luchte		Cathleen McHugh		Grace Anderson		Dale Pietrzak	
	Idaho Career & Technical Education	P	Office of the State Board of Education	P	Lewis-Clark State College	A	University of Idaho	P
	Matthew Rauch		Dianna Renz		Scott Thomson		Georgia Smith	
	Kuna District	P	North Idaho College	A	STEM Charter Academy	P	Idaho Department of Labor	P
Other Attendees:	Andy Mehl –Office of the State Board of Education (OSBE) Doug Armstrong –Office of the State Board of Education (OSBE)							

## Current Data Projects

Project Name: Selena Grace  
Project Approved: June 13, 2018  
Effective Date for MOU:  
Data Fulfillment Date:  
Project End Date:  
Project Data Disposition Date:

Project Name: CREDO  
Project Approved: May 9, 2018  
Effective Date for MOU: June 29, 2018  
Data Fulfillment Date: July 12-16, 2018  
Project End Date: June 28, 2021 (3 years after effective date)  
Project Data Disposition Date: June 28, 2021

Project Name: RTI (U.S. World & News Report rankings)  
Project Approved: November 11, 2018  
Effective Date for MOU: February 15, 2019  
Data Fulfillment Date: February 15, 2019  
Project End Date: December 31, 2019  
Project Data Disposition Date: December 31, 2019

Project Name: Employment data for Idaho's postsecondary institutions  
Project Approved: December 12, 2018  
Effective Data for MOU: MOU between Department of Labor & OSBE  
Data Fulfillment Date:

Project Name: Gail Richardson data request (Idaho Department of Labor)  
Project Approved: February 19, 2019  
Effective Data for MOU: MOU between Department of Labor & OSBE  
Data Fulfillment Date:

Project Name: Esther Eke go-on rates (Idaho Department of Labor)  
Project Approved: April 10, 2019  
Effective Data for MOU: MOU between Department of Labor & OSBE  
Data Fulfillment Date:

Project Name: North Idaho College wage request  
Project Approved: May 8, 2019  
Effective Data for MOU: MOU between Department of Labor & OSBE  
Data Fulfillment Date:

## DMC Members

Chair – Cathleen McHugh, Chief Research Officer, Idaho State Board of Education

Vice Chair – Chris Campbell, Chief Technology Officer, Idaho State Department of Education

Secretary – Heather Luchte, Director, Performance Management, Career and Technical Education

Todd King, Education Data Systems Reporting Manager, Idaho State Department of Education

Georgia Smith, Deputy Director, Communications, Research & Determination Services, Idaho Department of Labor

Tami Haft, Registrar/Director of Admissions – Enrollment Services, North Idaho College (Registrar)

Dale Pietrzak, Director, Institutional Effectiveness & Accreditation, University of Idaho (Public postsecondary institution)

Grace Anderson, Director of Institutional Research, Lewis-Clark State College (Public postsecondary institution)

Dianna Renz, Associate Vice President for Planning and Effectiveness, North Idaho College (Community college)

Vacant (school district)

Scott Thomson, Executive Director, STEM Charter Academy (Rural school district)

Matthew Rauch, Database Manager, Kuna School District (At-large school district)

## Other regular attendees

Doug Armstrong, Business Analyst – Postsecondary Measures of Academic Progress (PMAP), Idaho State Board of Education

Andy Mehl, Program Manager – Educational Analytics System (EAS), Idaho State Board of Education

Kelly Everitt, Communications Specialist, Idaho State Department of Education

Ryan Gravette, Director of Information and Technology, Idaho Digital Learning Academy