

Idaho State Board of Education Data Management Council (DMC) Meeting Minutes

7.14.2020		9:00 am Mountain Time		Conference call		
Meeting called by:	Cathleen McHugh, Chair					
Type of meeting:	Regular meeting					
Note taker:	Doug Armstrong					
Members and attendance status: P =present, A =absent	Grace Anderson	P	Chris Bragg	P	Marcia Grabow	P
	Tami Haft	P	Heather Luchte	A	Cathleen McHugh	P
	Matthew Rauch	P	Georgia Smith	P	Scott Thompson	A
Other Attendees:	Doug Armstrong, Chris Campbell, Cate Collins, Todd King, Briana Krebs, Andy Mehl –Office of the State Board of Education (OSBE) Ryan Gravette – Idaho Digital Learning Alliance					

Meeting Minutes			
Discussion:	The minutes from the May 12 and June 9 meetings were not discussed.		
Conclusions:			
Action Items	Person Responsible	Deadline	
Include the May, June, and July minutes in the next meeting agenda.	Cathleen	August	

Open DMC Position			
Discussion:	There is an open position in the DMC due to Dianna Renz leaving North Idaho College. The only person to apply for the position was Leslie Odom. Leslie is the Associate Director for Reporting and Data Quality at Boise State University. Several individuals spoke in favor of Leslie.		
Conclusions:	It was moved (Chris B / Grace A) to recommend Leslie Odom to the State Board of Education as a replacement for Dianna. Passed 7-0.		
Action Items	Person Responsible	Deadline	
Forward Leslie's information to the Board for Approval	Cathleen	ASAP	

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Data Request – Vocational Rehabilitation (VR)			
Discussion:	VR has requested redacted disability data for Career-Technical Education (CTE) students by district. CTE has this information from Idaho System for Education Effectiveness (ISEE). However, this would have to be coordinated with other data releases from ISEE. Chris C and Cathleen agreed that changes in ISEE management voids existing Memorandums of Understanding (MOU). They will meet with CTE and update the MOU.		
Conclusions:	N/A		
Action Items		Person Responsible	Deadline
Update existing MOU documents.		Cathleen & Chris C	

Data Request – Brianna Felegi – Direct Admissions Evaluation			
Discussion:	Brianna Felegi has requested data to investigate the effectiveness of the Direct Admissions program. There were several issues with Ms. Felegi’s data request. She requested data from PMAP instead of from ISEE. She also requested data elements that are not collected (rural status). Cathleen has reached out to her and asked to wait to consider her request until September (when the DMC will hopefully be fully seated) and to clarify which variables she requested. This was on the agenda in order to give the DMC a chance to start thinking about the request.		
Conclusions:	N/A		
Action Items		Person Responsible	Deadline
Continue to work with Ms. Felegi on this request.		Cathleen	

OSBE / State Department of Education (SDE) MOU with Department of Health and Welfare (DHW)			
Discussion:	OSBE & SDE signed an MOU with the DHW to share additional data from ISEE with DHW for the purpose of using ISEE data regarding students participating in the free and reduced price lunch program in order to make their families aware of additional benefits which may be available to them under the Families First Coronavirus Response Act of 2020.		
Conclusions:	N/A		
Action Items		Person Responsible	Deadline
N/A – Information Item Only.			

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SDE Representation on DMC		
Discussion:	<p>Georgia was forced to leave the meeting. There was now 6 members present. Discussion was made, but any decision will happen via email.</p> <p>Neither Chris Campbell or Todd King are currently on the DMC. They both served in the capacity of SDE representatives and they have since moved to OSBE. SDE is going to submit a single suggestion for a new representative this week. Todd and Chris have been valuable members of the council. There are a number of options going forward:</p> <ol style="list-style-type: none"> 1. No change in the makeup of the council. Todd and Chris would be replaced by SDE representatives. They could still attend meetings, but they would not be voting members. 2. Move one representative from SDE to OSBE. Either Chris or Todd would not return. 3. Move one representative from SDE to OSBE and add a 13th member. In September 2018, the DMC voted to recommend to add a 13th at-large member. However, this was never considered by the Board. Both Chris and Todd could remain. There was talk if the 13th member should be at large or assigned to a particular position. <p>These options were discussed.</p>	
Conclusions:	N/A	
Action Items	Person Responsible	Deadline
Cathleen will review the options and make a recommendation to the council via email. The council may approve or make other recommendations.	Cathleen	ASAP