

Data Management Council

March 9, 2021

Office of the State Board of Education
Len B. Jordan Building
650 West State Street, 3rd Floor
The Assay Office
Boise, Idaho

Meeting

Tuesday March 9, 2021 , 9:15 A.M., Mountain Time

1. Approval of minutes (action item)

- 2021 02 09 Minutes.docx
- **Georgia and Scott moved to approve the February minutes. Minutes approved unanimously.**

2. Election of Chair and Vice Chair (action item)

Board policy I.O specifies that the representative from the Office of the State Board of Education shall serve as the chair. There are 2 OSBE representatives (Cathleen McHugh and Chris Campbell). This item will determine whom shall serve as chair.

There is no specification on who serves as Vice Chair. Nominations (including self-nominations) will be accepted.

This item was moved to next month's meeting. There was no objection.

3. Appointment of DMC members (action item)

Consideration of Applicants.

- K-12 at-large representative
 - See resumes and letters of interest shared via ShareFile
- Registrar
 - No responses to initial email

Applicants were discussed, along with the makeup of the DMC and future sub-committees. Cathleen will schedule another meeting next week for a vote.

4. CTE/Labor data request (action item)

- Data Request Summary Labor CTE Feb 21.docx (document saved under February meeting)
- Two questions from 2/9/21 meeting:
 - Any concerns with the postcard?
 - Any concerns with using address data in this manner?
There were no concerns from the Deputy Attorney General on either question.
- Number of matches (Andy/Doug)

Addresses were hard to capture. Names and addresses will be shared with IDCTE. Information will be sent directly to students since IDCTE is promoting education options on their programs. DOL will not have access to student data. Grace and Kevin moved to approve this data request. Motion passed unanimously (Georgia excused herself from the vote).

5. **Guidelines for evaluating requests (information item)**

What are guidelines to be used for research done on behalf of the Board? One of the DMC's
This item was moved to next month's meeting. There was no objection.

6. **Andrew Scheef data request (information item)**

Status: The MOU has been fully executed. Waiting on data.

Informational item

7. **Update to Voc Rehab data request (information item)**

Status: Waiting to hear back from Voc Rehab about MOU.

Informational item

8. **Boise State data request (information item)**

We had previously discussed a data request from Dr. Heather Williams but the DMC had some questions about the project. COVID interrupted the project so Dr. Williams is just getting back to it. Dr. Williams would like unredacted 3rd grade ELA and 8th grade Math district ISAT data. Beyond that, I will gather the following data from Dr. Williams:

Data Requestor: Dr. Heather Williams

Institution Affiliation: BSU

Any prior MOU with this institution: Yes

Any issues/concerns with those MOUs: Yes but addressed.

Detailed description of project for MOU:

This project examines whether or not there is a link between student achievement on standardized tests and teacher retention. Teacher retention rates were provided by the State Department of Education. The researcher is requesting unredacted 3rd grade ELA ISAT proficiency rates and unredacted 8th grade Math ISAT proficiency rates for the 2017-18 and 2018-19 school years. A standard data sharing MOU is in the process of being signed. We are currently waiting on a detailed description of the project from the researcher in order to include that description in the MOU.

Informational item

9. **SHEEO State Postsecondary Data website (information item)**

<https://postsecondarydata.sheeo.org/data/>

Informational item

DMC Members

- **Chair – Cathleen McHugh, Chief Research Officer, Office of the State Board of Education**
- **Vice Chair – Vacant**

- Secretary – Heather Luchte, Director, Performance Management, Career and Technical Education
- Chris Campbell, Chief Technology Officer, Office of the State Board of Education
- Kevin Whitman, Director, Assessment & Accountability, Idaho State Department of Education
- Georgia Smith, Deputy Director, Communications, Research & Determination Services, Idaho Department of Labor
- Tami Haft, Registrar/Director of Admissions – Enrollment Services, North Idaho College, Registrar
- Leslie Odom, Associate Director for Reporting, Boise State University, Public postsecondary institution
- Grace Anderson, Director of Institutional Research, Lewis-Clark State College, Public postsecondary institution
- Chris Bragg, Associate Dean of Institutional Effectiveness, College of Southern Idaho, Community college
- Vacant, At-large school district
- Scott Thomson, Executive Director, STEM Charter Academy, Rural school district
- Matthew Rauch, Database Manager, Kuna School District, Urban school district
- Todd King, Education Data Systems Reporting Manager, Office of the State Board of Education At-large member

Other regular attendees

- Doug Armstrong, Business Analyst – Postsecondary Measures of Academic Progress (PMAP), Office of the State Board of Education
- Andy Mehl, Program Manager – Educational Analytics System (EAS), Office of the State Board of Education
- Kelly Everitt, Communications Specialist, Idaho State Department of Education
- Ryan Gravette, Director of Information and Technology, Idaho Digital Learning Academy
- Briana Krebs, Research Communications Specialist, Office of the State Board of Education
- Cate Collins, Senior Research Analyst, Office of the State Board of Education

Bold = present at meeting