

Data Management Council

April 13, 2021

Office of the State Board of Education
Len B. Jordan Building
650 West State Street, 3rd Floor
The Assay Office
Boise, Idaho

Meeting

Tuesday April 12, 2021, 9:15 A.M., Mountain Time

1. Approval of minutes (action item)

- 2021 03 09 Minutes.docx
Tami and Chris C. motioned that we approve the minutes. Minutes approved unanimously.
- 2021 03 18 Minutes.docx
These minutes will be revised and be reviewed at the next meeting.

2. Meetings (information item)

Per DMC Policy, the Chair of the DMC “Calls special Council meetings at any time and place designated”. I think that gives the Chair the ability to call a rolling email meeting.

Informational item, no discussion.

3. Working groups (information item)

I asked applicants if they would be interested in serving on a working group in the future. I asked only those applicants who had received at least one vote in either round of voting (Dr. Shalene French, Julie Best, Gwen Johnson, Jeff Dodds). Gwen Johnson said yes. Julie Best said maybe.

Informational item, no discussion.

4. Idaho Policy Institute/Bluum evaluation data request (information item)

IPI made their first data request under the MOU signed in September. IPI initially requested the data covered by the MOU as well as data outside the MOU. The data outside the MOU does not currently exist making their request a research request and not a public records request.

Research requests are fulfilled as time allows while public records requests have strict timelines on fulfillment. The data masking necessary in fulfilling both the data covered by the MOU and the data outside of the MOU was especially complex.

In working with IPI on the data request in their current MOU, IPI decided that the data approved by the DMC did not meet their evaluation needs nor did the 10 day review period by OSBE. IPI

decided to get data directly from the participating charter schools and from public sources. Data on demographics (covered by the MOU) had already been supplied to IPI. This data was destroyed and the data destruction form returned. The MOU was subsequently terminated.

Informational item, no discussion.

5. CREDO MOU (information item)

This past year I have been working with CREDO on updating their MOU given the DMC's approval of a multiyear data sharing agreement. CREDO initially did a study on charter school performance on behalf of the Board. Their initial data sharing agreement was for a one time only study. However, they wanted to continue using Idaho data for their national charter school study so we started negotiating changes to their MOU. For their initial study, CREDO received student-level identifiable data. They requested that we send them updated data annually for their national charter school study. The national charter school study was part of the initial data sharing agreement and last year the Data Management Council (DMC) revisited CREDO's request and approved a multi-year agreement.

However, during discussions on updating their MOU, CREDO requested that they be able to use this data for future, unspecified studies. This proved to be a sticking point. FERPA has very stringent restrictions on when student-level identifiable data can be shared. CREDO initially received it because they were doing an evaluation on behalf of the Board. It is difficult to say that future, unspecified studies will be done on the Board's behalf.

A further complication is that CREDO used a variable measuring student economic disadvantage that was created using data from the Idaho Department of Health & Welfare. In order to be able to share this variable with them, H&W signed an agreement with the State Department of Education. This year, I worked with H&W to update the agreement so that OSBE was a party to it (due to the transfer of the Technology Services team). H&W was very specific in the agreement on how their data could be used. They only approved it for the national charter school study. In order for CREDO to use this data for other studies, H&W would have to sign a new agreement.

Based on those two factors, I suggested to CREDO that we sign an MOU for just the national charter school study. We are at a pause right now as I wanted to give SDE a chance to review the H&W agreement and the original MOU.

Informational item, no discussion.

6. Election of Chair and Vice Chair (action item)

Board policy I.O specifies that the representative from the Office of the State Board of Education shall serve as the chair. There are 2 OSBE representatives (Cathleen McHugh and Chris Campbell). This item will determine whom shall serve as chair.

There is no specification on who serves as Vice Chair. Nominations (including self-nominations) will be accepted.

Chris C. and Tami nominated Cathleen to remain as Chair. All voted unanimously for Cathleen.

Chris C. volunteered as Vice Chair and Grace approved nomination. All voted unanimously for Chris C.

7. Guidelines for evaluating requests (action item)

I would like to establish a working group to help establish guidance on what it means for a study to be done on behalf of the Board. For instance, the DMC might recommend that the researcher have clear deliverables to the Board and that the Board should be able to act on the results from the research. My concern is that a vague “we are doing this on behalf of the Board” does not really comply with the spirit of FERPA.

In the past, several DMC members have expressed interest in being on this group.

A work group will be established. DMC Members need to let Cathleen know if they are interested in this group.

DMC Members

- **Chair – Cathleen McHugh, Chief Research Officer, Office of the State Board of Education**
- Vice Chair – Vacant
- **Secretary – Heather Luchte, Director, Performance Management, Idaho Division of Career and Technical Education**
- **Chris Campbell, Chief Technology Officer, Office of the State Board of Education**
- **Kevin Whitman, Director, Assessment & Accountability, Idaho State Department of Education**
- Georgia Smith, Deputy Director, Communications, Research & Determination Services, Idaho Department of Labor
- **Tami Haft, Registrar/Director of Admissions – Enrollment Services, North Idaho College, Registrar**
- **Leslie Odom, Associate Director for Reporting, Boise State University, Public postsecondary institution**
- **Grace Anderson, Director of Institutional Research, Lewis-Clark State College, Public postsecondary institution**
- **Chris Bragg, Associate Dean of Institutional Effectiveness, College of Southern Idaho, Community college**
- Vacant, At-large school district
- **Scott Thomson, Executive Director, STEM Charter Academy, Rural school district**
- Matthew Rauch, Database Manager, Kuna School District, Urban school district
- **Todd King, Education Data Systems Reporting Manager, Office of the State Board of Education, At-large member**

Other regular attendees

- **Doug Armstrong, Business Analyst – Postsecondary Measures of Academic Progress (PMAP), Office of the State Board of Education**

- **Andy Mehl, Program Manager – Educational Analytics System (EASI), Office of the State Board of Education**
- **Kelly Everitt, Communications Specialist, Idaho State Department of Education**
- Ryan Gravette, Director of Information and Technology, Idaho Digital Learning Academy
- Briana Krebs, Research Communications Specialist, Office of the State Board of Education
- Cate Collins, Senior Research Analyst, Office of the State Board of Education

Guest

- **Spencer Barzee, Superintendent, West Side School District**

Bold = present at meeting

Current Data Sharing MOUs

1. Andrew Scheef, UI
 - a. Description: District level Indicator 14 data. Unredacted. Multiple years of data.
 - b. Date request approved by DMC: September 15, 2020; December 8, 2020
 - c. Date data shared: March 18, 2021
 - d. Data sharing MOU end date: February 12, 2022
 - e. Date sharing MOU data disposal date: February 12, 2022
 - f. Certification of SLDS Data Disposition Received:
2. CREDO:
3. RTI: