

Idaho State Board of Education Data Management Council (DMC) Meeting Minutes

7.13.2021		9:15 AM Mountain Time		ZOOM Meeting		
Meeting called by:	Cathleen McHugh, Chair					
Type of meeting:	Regular meeting					
Note taker:	Heather Luchte					
Members and attendance status: P=present, A=absent	Grace Anderson	P	Spencer Barzee	P	Chris Bragg	A
	Chris Campbell	P	Tami Haft	P	Todd King	P
	Heather Luchte	P	Cathleen McHugh	P	Leslie Odom	P
	Matthew Rauch	A	Georgia Smith	A	Scott Thompson	A
	Kevin Whitman	A				
Other Attendees:	Doug Armstrong – Office of the State Board of Education (OSBE) Andy Mehl – Office of the State Board of Education (OSBE) Ryan Gravette, Idaho Digital Learning Academy Jonathan Lashley – Office of the State Board of Education (OSBE)					

1. Approval of minutes (action item)

- 2021 05 11 Minutes.docx
- 2021 03 18 Minutes.docx

Spencer and Grace (2nd) moved to approve the minutes from March and May. Motion passed.

2. Postsecondary climate survey (information item)

I will update the DMC on the progress of this survey. If schedule permits, the Associate Chief Academic Officer will also be there to answer questions.

Information item only.

3. CREDO MOU (information item)

The CREDO MOU has been amended to run for five years. This amendment has been in discussion for several months with CREDO hoping to be able to use the data for other projects. However, the signed MOU specifies it can only be used for the National Charter School study going forward.

Information item only.

4. ISEE Update (information item) – Moved to August.

Todd provided an update on ISEE. There is only one added item to support IDAPA 08.02.03.112.03 related to an apprenticeship participant. The Earned Industry Certificate item was changed slightly to mirror verbiage in the new Apprenticeship Participant item and some business rules were also changed for that item.

5. Research request working group (information item)

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Cathleen McHugh and Grace Anderson have expressed interest in being on a working group to make recommendations to the Board on what it means for a study to be done on behalf of the Board. See BoardStudies.docx for Cathleen's preliminary notes.

Information item only. Cathleen will put together notes from meeting and start building a framework. A theme from the discussion was that researchers doing research on behalf of the board were collaborating with the board and thus, the board should get input into their methodology. If non-PII data is provided, then the researchers should use whatever methodology they want and their study and results are not endorsed by the Board at all.

6. DMC Policy Review (information item) – Moved to August

We need to review DMC policies especially pertaining to training for school districts to avoid inadvertent data disclosures.

N/A

7. Institutional Review Board (decision item)

The DMC had an IRB for several years as a requirement of the SLDS grant. In July 2018, the DMC canceled the agreement. I wanted to discuss whether or not we should reinstate it.

Cathleen mentioned this briefly and asked members to think about it before next meeting.

Heather and Chris C motioned to end the meeting. Motion passed.

DMC Members

- Chair – Cathleen McHugh, Chief Research Officer, Office of the State Board of Education
- Vice Chair – Chris Campbell, Chief Technology Officer, Office of the State Board of Education
- Secretary – Heather Luchte, Director, Performance Management, Idaho Division of Career and Technical Education
- Kevin Whitman, Director, Assessment & Accountability, Idaho State Department of Education
- Georgia Smith, Deputy Director, Communications, Research & Determination Services, Idaho Department of Labor
- Tami Haft, Registrar/Director of Admissions – Enrollment Services, North Idaho College, Registrar
- Leslie Odom, Associate Director for Reporting, Boise State University, Public postsecondary institution
- Grace Anderson, Director of Institutional Research, Lewis-Clark State College, Public postsecondary institution
- Chris Bragg, Associate Dean of Institutional Effectiveness, College of Southern Idaho, Community college
- Spencer Barzee, Superintendent, West Side School District, At-large school district
- Scott Thomson, Executive Director, STEM Charter Academy, Rural school district
- Matthew Rauch, Database Manager, Kuna School District, Urban school district

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- Todd King, Education Data Systems Reporting Manager, Office of the State Board of Education, At-large member

Other regular attendees

- Doug Armstrong, Business Analyst – Postsecondary Measures of Academic Progress (PMAP), Office of the State Board of Education
- Andy Mehl, Program Manager – Educational Analytics System (EAS), Office of the State Board of Education
- Kelly Everitt, Communications Specialist, Idaho State Department of Education
- Ryan Gravette, Director of Information and Technology, Idaho Digital Learning Academy
- Briana Krebs, Research Communications Specialist, Office of the State Board of Education
- Cate Collins, Senior Research Analyst, Office of the State Board of Education

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Current Data Sharing MOUs

1. Andrew Scheef, UI
 - a. Description: District level Indicator 14 data. Unredacted. Multiple years of data.
 - b. Date request approved by DMC: September 15, 2020; December 8, 2020
 - c. Date data shared: March 18, 2021
 - d. Data sharing MOU end date: February 12, 2022
 - e. Date sharing MOU data disposal date: February 12, 2022
 - f. Certification of SLDS Data Disposition Received:
2. CREDO:
 - a. Description: De-identified student level data to study charter schools. Unredacted.
 - b. Date request approved by DMC: June 13, 2018;
 - c. Date data shared:
 - d. Data sharing MOU end date:
 - e. Date sharing MOU data disposal date:
 - f. Certification of SLDS Data Disposition Received:
3. RTI: