

Idaho State Board of Education Data Management Council (DMC) Meeting

Tuesday September 14, 2021, 9:15 A.M., Mountain Time
Video Teleconference

9.15.2021		9:15 AM Mountain Time		ZOOM Meeting	
Meeting called by:	Cathleen McHugh				
Type of meeting:	Regular meeting				
Note taker:	Heather Luchte				
Members and attendance status: P=present A=absent	Grace Anderson	P	Spencer Barzee	P	
	Chris Campbell	P	Tami Haft	P	Todd King P
	Heather Luchte	P	Cathleen McHugh	P	Leslie Odom A
	Matthew Rauch	A	Georgia Smith	P	Scott Thompson A
	Kevin Whitman	P			
Other Attendees:	Kelly Everitt - Idaho State Department of Education (SDE) Ryan Gravette - IDLA Andy Mehl, Doug Armstrong, Cate Collins - Office of the State Board of Education (OSBE)				

1. Approval of minutes (action item)

- 2021 08 10.docx

Tami and Todd motioned to approve minutes. Motion passed unanimously.

2. Community College Representative (action item)

- Thomas Sharpe resume (sent via email)

Tami and Georgia motioned to accept Thomas Sharpe to the DMC and make that recommendation to the Board. Motion passed unanimously.

3. DMC Policy Review (information item) – Moved to December

We need to review DMC policies especially pertaining to training for school districts to avoid inadvertent data disclosures.

4. Institutional Review Board – moved to October

The DMC had an IRB for several years as a requirement of the SLDS grant. In July 2018, the DMC canceled the agreement. I wanted to discuss whether or not we should reinstate it.

Idaho State Board of Education Data Management Council (DMC) Meeting

Tuesday September 14, 2021, 9:15 A.M., Mountain Time
Video Teleconference

DMC Members

- Chair – Cathleen McHugh, Chief Research Officer, Office of the State Board of Education
- Vice Chair – Chris Campbell, Chief Technology Officer, Office of the State Board of Education
- Secretary – Heather Luchte, Director, Performance Management, Idaho Division of Career and Technical Education
- Kevin Whitman, Director, Assessment & Accountability, Idaho State Department of Education
- Georgia Smith, Deputy Director, Communications, Research & Determination Services, Idaho Department of Labor
- Tami Haft, Registrar/Director of Admissions – Enrollment Services, North Idaho College, Registrar
- Leslie Odom, Associate Director for Reporting, Boise State University, Public postsecondary institution
- Grace Anderson, Director of Institutional Research, Lewis-Clark State College, Public postsecondary institution
- Vacant, Community college
- Spencer Barzee, Superintendent, West Side School District, At-large school district
- Scott Thomson, Executive Director, STEM Charter Academy, Rural school district
- Matthew Rauch, Database Manager, Kuna School District, Urban school district
- Todd King, Education Data Systems Reporting Manager, Office of the State Board of Education, At-large member

Other regular attendees

- Doug Armstrong, Business Analyst – Postsecondary Measures of Academic Progress (PMAP), Office of the State Board of Education
- Andy Mehl, Program Manager – Educational Analytics System (EAS), Office of the State Board of Education
- Kelly Everitt, Communications Specialist, Idaho State Department of Education
- Ryan Gravette, Director of Information and Technology, Idaho Digital Learning Academy
- Briana Krebs, Research Communications Specialist, Office of the State Board of Education
- Cate Collins, Senior Research Analyst, Office of the State Board of Education

Idaho State Board of Education Data Management Council (DMC) Meeting

Tuesday September 14, 2021, 9:15 A.M., Mountain Time
Video Teleconference

Current Data Sharing MOUs

1. Andrew Scheef, UI
 - a. Description: District level Indicator 14 data. Unredacted. Multiple years of data.
 - b. Date request approved by DMC: September 15, 2020; December 8, 2020; August 10, 2021
 - c. Date data shared: March 18, 2021; Amendment 1:
 - d. Data sharing MOU end date: February 12, 2022
 - e. Date sharing MOU data disposal date: February 12, 2022
 - f. Certification of SLDS Data Disposition Received:
 - i. Original Data: August 31, 2021
 - ii. 1st Amendment:
2. CREDO:
 - a. Description: De-identified student level data to study charter schools. Unredacted.
 - b. Date request approved by DMC: June 13, 2018;
 - c. Date data shared:
 - d. Data sharing MOU end date:
 - e. Date sharing MOU data disposal date:
 - f. Certification of SLDS Data Disposition Received:
3. RTI: