

# Idaho State Board of Education Data Management Council (DMC) Meeting

Tuesday November 9, 2021, 9:15 A.M., Mountain Time  
Video Teleconference

10.12.2021		9:15 AM Mountain Time		ZOOM Meeting		
Meeting called by:	Cathleen McHugh					
Type of meeting:	Regular meeting					
Note taker:	Heather Luchte					
Members and attendance status: P=present, A=absent	Grace Anderson	P	Spencer Barzee	A	Thomas Sharpe	P
	Chris Campbell	P	Tami Haft	A	Todd King	P
	Heather Luchte	P	Cathleen McHugh	P	Leslie Odom	P
	Matthew Rauch	P	Georgia Smith	A	Scott Thompson	P
Other Attendees:	Jennifer Delaney, SHEEO Kelly Everitt - Idaho State Department of Education (SDE) Ryan Gravette - IDLA Andy Mehl, Doug Armstrong, Cate Collins - Office of the State Board of Education (OSBE)					

## 1. Approval of minutes (action item)

- 2021 09 14.docx
- **Heather and Leslie made a motion to approve the minutes. Motion passed unanimously.**

## 2. SHEEO data request to evaluate Direct Admissions (information item)

- **Data Request – UIIC UPenn SHEEO – Direct Admissions – OSBE response.docx**
- **GPAs in ISEE.docx**
- **Note: Requestor said that even only getting last two years of GPAs would be good.**
- **The DMC had discussed the data request in more detail. Cathleen will ensure that the MOU states that SHEEO will not use this data to identify a particular high school from the data set. Cathleen will also add our FERPA exceptions.**
- **The DMC will review preliminary data and identify other concerns before the data is shared with SHEEO.**
- **The DMC will vote on this topic in the next few weeks with a special meeting.**

## 3. Innovia data request for scholarships - **Move to December**

- **Idaho Revised Data Request 102121**
- **IDSBE-Data Request Form**

## 4. OSBE request for GED completers (information item) - **Move to December**

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## 5. **DMC Policy Review (information item) – Moved to December**

We need to review DMC policies especially pertaining to training for school districts to avoid inadvertent data disclosures.

## 6. **Institutional Review Board – Moved to December**

The DMC had an IRB for several years as a requirement of the SLDS grant. In July 2018, the DMC canceled the agreement. I wanted to discuss whether or not we should reinstate it.

## DMC Members

- Chair – Cathleen McHugh, Chief Research Officer, Office of the State Board of Education
- Vice Chair – Chris Campbell, Chief Technology Officer, Office of the State Board of Education
- Secretary – Heather Luchte, Director, Performance Management, Idaho Division of Career and Technical Education
- Vacant, Idaho State Department of Education
- Georgia Smith, Deputy Director, Communications, Research & Determination Services, Idaho Department of Labor
- Tami Haft, Registrar/Director of Admissions – Enrollment Services, North Idaho College, Registrar
- Leslie Odom, Associate Director for Reporting, Boise State University, Public postsecondary institution
- Grace Anderson, Director of Institutional Research, Lewis-Clark State College, Public postsecondary institution
- Thomas Sharpe, Senior Research Analyst, College of Southern Idaho, Community college
- Spencer Barzee, Superintendent, West Side School District, At-large school district
- Scott Thomson, Executive Director, STEM Charter Academy, Rural school district
- Matthew Rauch, Database Manager, Kuna School District, Urban school district
- Todd King, Education Data Systems Reporting Manager, Office of the State Board of Education, At-large member

## Other regular attendees

- Doug Armstrong, Business Analyst – Postsecondary Measures of Academic Progress (PMAP), Office of the State Board of Education
- Andy Mehl, Program Manager – Educational Analytics System (EAS), Office of the State Board of Education
- Kelly Everitt, Communications Specialist, Idaho State Department of Education
- Ryan Gravette, Director of Information and Technology, Idaho Digital Learning Academy
- Briana Krebs, Research Communications Specialist, Office of the State Board of Education
- Cate Collins, Senior Research Analyst, Office of the State Board of Education

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## Current Data Sharing MOUs

1. Andrew Scheef, UI
  - a. Description: District level Indicator 14 data. Unredacted. Multiple years of data.
  - b. Date request approved by DMC: September 15, 2020; December 8, 2020; August 10, 2021
  - c. Date data shared: March 18, 2021; Amendment 1:
  - d. Data sharing MOU end date: February 12, 2022
  - e. Date sharing MOU data disposal date: February 12, 2022
  - f. Certification of SLDS Data Disposition Received:
    - i. Original Data: August 31, 2021
    - ii. 1<sup>st</sup> Amendment:
2. CREDO:
  - a. Description: De-identified student level data to study charter schools. Unredacted.
  - b. Date request approved by DMC: June 13, 2018;
  - c. Date data shared:
  - d. Data sharing MOU end date:
  - e. Data sharing MOU data disposal date:
  - f. Certification of SLDS Data Disposition Received:
3. RTI: