

Idaho State Board of Education Data Management Council (DMC) Meeting

Tuesday January 11, 2022, 9:15 A.M., Mountain Time
Video Teleconference

| | | 9:15 AM Mountain Time | | ZOOM Meeting | | |
|--|--|-----------------------|-----------------|--------------|---------------|----------|
| Meeting called by: | Cathleen McHugh | | | | | |
| Type of meeting: | Regular meeting | | | | | |
| Note taker: | Heather Luchte | | | | | |
| Members and attendance status: P =present, A =absent | Grace Anderson | P | Spencer Barzee | P | Thomas Sharpe | P |
| | Chris Campbell | P | Tami Haft | P | Todd King | P |
| | Heather Luchte | P | Cathleen McHugh | P | Leslie Odom | P |
| | Matthew Rauch | P | Georgia Smith | P | Scott Thomson | A |
| | Kevin Chandler | P | | | | |
| Other Attendees: | Jennifer Delaney, University of Illinois Kelly Everitt - Idaho State Department of Education (SDE) Andy Mehl, Doug Armstrong, Cate Collins - Office of the State Board of Education (OSBE) | | | | | |

1. Approval of minutes (action item)

- 2021 011 09.docx
- **Spencer and Grace made a motion to approve the minutes. Motion passed unanimously.**

2. SHEEO data request to evaluate Direct Admissions (action item)

- **Review of data request – Doug**
- **FERPA Exception: There are four FERPA exceptions to releasing PII from education records without written consent. They are:**
 - **Directory Information**
 - **School Official**
 - **Studies**
 - **Audit or Evaluation**

DMC policy currently classifies data requests into the following levels:

- **Level 1 – Restricted Use Data – Student level data that includes PII.**
- **Level 2 – Restricted Use Data – Student level data where all PII has been removed.**
- **Level 3 – Restricted-Use Data – Aggregate data created from Level 2. No PII. Not redacted.**

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- **Level 4 – Public Use – Aggregate data created from Level 1, 2, 3 that contains no PII and is redacted.**

The data request is Level 2 – de-identified student level data with no PII and no way to identify the students from other elements.

Doug provided more details on the data request including PII and data redaction. Jennifer provided more details on her analysis and using a fixed-effects model.

Cathleen will work on a more detailed plan related to the request for voting (ex. unique records and deidentified data).

3. Innovia data request for scholarships

- Idaho Revised Data Request 102121.ppt
- IDSBE-Data Request Form.docx
- Idaho K-12 School Data Groupings.xlsx

Comments: Only part of data request that definitely needs to be redacted is #11. Innovia had asked postsecondary institutions for this data – I have reached out to ask them to remove from their data request if they are receiving it from postsecondary institutions in order to not have any issues with redaction.

Does #8 (students with and without associate degree) need to be redacted?

Innovia has said we could aggregate districts together.

Need to clarify #4 and #7 (ex. students enrolled in a 4-year related to >12 credits).

Need to clarify #8 (ex. IHE graduate and IHE going to 4-year).

Need to clarify how to identify students that earn PS degree/certificate before / during HS graduation year.

Need to define time of transfer.

OSBE will compile data and share with the group to review small cell sizes.

4. PTAC/FERPA training for DMC in February

Topic postponed until next meeting.

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DMC Members

- Chair – Cathleen McHugh, Chief Research Officer, Office of the State Board of Education
- Vice Chair – Chris Campbell, Chief Technology Officer, Office of the State Board of Education
- Secretary – Heather Luchte, Director, Performance Management, Idaho Division of Career and Technical Education
- Kevin Chandler, Director, Assessment & Accountability, Idaho State Department of Education
- Georgia Smith, Deputy Director, Communications, Research & Determination Services, Idaho Department of Labor
- Tami Haft, Registrar/Director of Admissions – Enrollment Services, North Idaho College, Registrar
- Leslie Odom, Associate Director for Reporting, Boise State University, Public postsecondary institution
- Grace Anderson, Director of Institutional Research, Lewis-Clark State College, Public postsecondary institution
- Thomas Sharpe, Senior Research Analyst, College of Southern Idaho, Community college
- Spencer Barzee, Superintendent, West Side School District, At-large school district
- Scott Thomson, Executive Director, STEM Charter Academy, Rural school district
- Matthew Rauch, Database Manager, Kuna School District, Urban school district
- Todd King, Education Data Systems Reporting Manager, Office of the State Board of Education, At-large member

Other regular attendees

- Doug Armstrong, Business Analyst – Postsecondary Measures of Academic Progress (PMAP), Office of the State Board of Education
- Andy Mehl, Program Manager – Educational Analytics System (EAS), Office of the State Board of Education
- Kelly Everitt, Communications Specialist, Idaho State Department of Education
- Ryan Gravette, Director of Information and Technology, Idaho Digital Learning Academy
- Briana Krebs, Research Communications Specialist, Office of the State Board of Education
- Cate Collins, Senior Research Analyst, Office of the State Board of Education

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Current Data Sharing MOUs

1. Andrew Scheef, UI
 - a. Description: District level Indicator 14 data. Unredacted. Multiple years of data.
 - b. Date request approved by DMC: September 15, 2020; December 8, 2020; August 10, 2021
 - c. Date data shared: March 18, 2021; Amendment 1:
 - d. Data sharing MOU end date: February 12, 2022
 - e. Date sharing MOU data disposal date: February 12, 2022
 - f. Certification of SLDS Data Disposition Received:
 - i. Original Data: August 31, 2021
 - ii. 1st Amendment:
2. CREDO:
 - a. Description: De-identified student level data to study charter schools. Unredacted.
 - b. Date request approved by DMC: June 13, 2018;
 - c. Date data shared:
 - d. Data sharing MOU end date:
 - e. Date sharing MOU data disposal date:
 - f. Certification of SLDS Data Disposition Received:
3. RTI: