

Idaho State Board of Education Data Management Council (DMC) Meeting

Tuesday March 8, 2022, 9:15 A.M., Mountain Time
Video Teleconference

	9:15 AM Mountain Time	ZOOM Meeting				
Meeting called by:	Cathleen McHugh					
Type of meeting:	Regular meeting					
Note taker:	Heather Luchte					
Members and attendance status: P =present, A =absent	Grace Anderson	P	Spencer Barzee	A	Thomas Sharpe	A
	Chris Campbell	P	Tami Haft	A	Todd King	P
	Heather Luchte	P	Cathleen McHugh	P	Leslie Odom	P
	Matthew Rauch	A	Georgia Smith	P	Scott Thompson	A
	Kevin Chandler	A				
Other Attendees:	Ayaka Nukui, Kelly Everitt – State Department of Education (SDE) Andy Mehl, Doug Armstrong, Cate Collins - Office of the State Board of Education (ISBE)					

1. Approval of minutes (action item)

- 2021 02 08.docx
- **Minutes will be reviewed at the next meeting.**

2. FAFSA data update (information item)

Monday, OSBE staff is meeting with PTAC to better understand how we can use FAFSA data. Cathleen provided an update on FAFSA data and student privacy.

3. Data request decision matrix (information item)

Cathleen will show her preliminary work in putting together a decision matrix to use for evaluating data requests.

Leslie and Grace will work with Cathleen on the decision matrix.

4. To do list (information item)

Doug will lead a discussion on what the DMC would like to focus on including:

- **Exceptions to data masking rules**
- **Model data privacy template**

Doug will be working with the DMC on the items above including the review of DMC policies.

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DMC Members

- Chair – Cathleen McHugh, Chief Research Officer, Office of the State Board of Education
- Vice Chair – Chris Campbell, Chief Technology Officer, Office of the State Board of Education
- Secretary – Heather Luchte, Director, Performance Management, Idaho Division of Career and Technical Education
- Kevin Chandler, Director, Assessment & Accountability, Idaho State Department of Education
- Georgia Smith, Deputy Director, Communications, Research & Determination Services, Idaho Department of Labor
- Tami Haft, Registrar/Director of Admissions – Enrollment Services, North Idaho College, Registrar
- Leslie Odom, Associate Director for Reporting, Boise State University, Public postsecondary institution
- Grace Anderson, Director of Institutional Research, Lewis-Clark State College, Public postsecondary institution
- Thomas Sharpe, Senior Research Analyst, College of Southern Idaho, Community college
- Spencer Barzee, Superintendent, West Side School District, At-large school district
- Scott Thomson, Executive Director, STEM Charter Academy, Rural school district
- Matthew Rauch, Database Manager, Kuna School District, Urban school district
- Todd King, Education Data Systems Reporting Manager, Office of the State Board of Education, At-large member

Other regular attendees

- Doug Armstrong, Business Analyst – Postsecondary Measures of Academic Progress (PMAP), Office of the State Board of Education
- Andy Mehl, Program Manager – Educational Analytics System (EAS), Office of the State Board of Education
- Kelly Everitt, Communications Specialist, Idaho State Department of Education
- Ryan Gravette, Director of Information and Technology, Idaho Digital Learning Academy
- Briana Krebs, Research Communications Specialist, Office of the State Board of Education
- Cate Collins, Senior Research Analyst, Office of the State Board of Education

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Current Data Sharing MOUs

1. Andrew Scheef, UI
 - a. Description: District level Indicator 14 data. Unredacted. Multiple years of data.
 - b. Date request approved by DMC: September 15, 2020; December 8, 2020; August 10, 2021
 - c. Date data shared: March 18, 2021; Amendment 1:
 - d. Data sharing MOU end date: February 12, 2022
 - e. Date sharing MOU data disposal date: February 12, 2022
 - f. Certification of SLDS Data Disposition Received:
 - i. Original Data: August 31, 2021
 - ii. 1st Amendment:

2. CREDO:
 - a. Description: De-identified student level data to study charter schools. Unredacted.
 - b. Date request approved by DMC: June 13, 2018;
 - c. Date data shared:
 - d. Data sharing MOU end date:
 - e. Date sharing MOU data disposal date:
 - f. Certification of SLDS Data Disposition Received:

3. RTI: