

# Idaho State Board of Education Data Management Council (DMC) Meeting

Tuesday April 12, 2022, 9:15 A.M., Mountain Time  
Video Teleconference

		9:15 AM Mountain Time		ZOOM Meeting		
Meeting called by:	Cathleen McHugh, Chair					
Type of meeting:	Regular meeting					
Note taker:	Heather Luchte					
Members and attendance status: P=present, A=absent	Grace Anderson	P	Spencer Barzee	P	Thomas Sharpe	A
	Chris Campbell	P	Tami Haft	P	Todd King	P
	Heather Luchte	P	Cathleen McHugh	P	Leslie Odom	A
	Matthew Rauch	P	Georgia Smith	P	Scott Thomson	A
Other Attendees:	Andy Mehl, Doug Armstrong, Cate Collins – Office of the State Board of Education (OSBE) Ayaka Nukui, Kelly Everitt – Idaho State Department of Education (SDE)					

## 1. Approval of minutes (action item)

- 2022 02 08.docx
- 2022 03 08.docx

Motion to approve minutes in February. (Spencer/Grace). Minutes were approved unanimously.

Motion to approve minutes in March. (Grace/Heather). Minutes were approved unanimously.

## 2. Update on SDE representation (information item)

Ayaka Nukui from the Idaho State Department of Education (SDE) will be joining the DMC after this item goes to the Board in August.

## 3. Update on data request decision matrix (information item)

Decision Matrix Draft April 2022.docx

Draft as of this meeting. Shared with Leslie and Grace.

Cathleen reviewed the Decision Matrix with the DMC. Cathleen will review this matrix with Matt Freeman, the Executive Director of the State Board of Education, for feedback on what constitutes studies done on behalf.

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**4. Review of Go-On Calculation methodology (information item)**

Documentation for Data Dashboard and Go on Analysis Draft One.docx

Go-on methodology was reviewed. Cathleen will work with Traci Bent on a modified calculation for students that earned a degree while in high school.

**5. To do list (information item)**

- **Exceptions to data masking rules**
- **Model data privacy template**
- **Updated list of MOUs**

**6. Adjourn**

Motion to adjourn. (Tami/Todd) All agreed and the meeting was adjourned.

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## DMC Members

- Chair – Cathleen McHugh, Chief Research Officer, Office of the State Board of Education
- Vice Chair – Chris Campbell, Chief Technology Officer, Office of the State Board of Education
- Secretary – Heather Luchte, Director, Performance Management, Idaho Division of Career and Technical Education
- Kevin Chandler, Director, Assessment & Accountability, Idaho State Department of Education
- Georgia Smith, Deputy Director, Communications, Research & Determination Services, Idaho Department of Labor
- Tami Haft, Registrar/Director of Admissions – Enrollment Services, North Idaho College, Registrar
- Leslie Odom, Associate Director for Reporting, Boise State University, Public postsecondary institution
- Grace Anderson, Director of Institutional Research, Lewis-Clark State College, Public postsecondary institution
- Thomas Sharpe, Senior Research Analyst, College of Southern Idaho, Community college
- Spencer Barzee, Superintendent, West Side School District, At-large school district
- Scott Thomson, Executive Director, STEM Charter Academy, Rural school district
- Matthew Rauch, Database Manager, Kuna School District, Urban school district
- Todd King, Education Data Systems Reporting Manager, Office of the State Board of Education, At-large member

## Other regular attendees

- Doug Armstrong, Business Analyst – Postsecondary Measures of Academic Progress (PMAP), Office of the State Board of Education
- Andy Mehl, Program Manager – Educational Analytics System (EAS), Office of the State Board of Education
- Kelly Everitt, Communications Specialist, Idaho State Department of Education
- Ryan Gravette, Director of Information and Technology, Idaho Digital Learning Academy
- Briana Krebs, Research Communications Specialist, Office of the State Board of Education
- Cate Collins, Senior Research Analyst, Office of the State Board of Education

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## Current Data Sharing MOUs

1. Andrew Scheef, UI
  - a. Description: District level Indicator 14 data. Unredacted. Multiple years of data.
  - b. Date request approved by DMC: September 15, 2020; December 8, 2020; August 10, 2021
  - c. Date data shared: March 18, 2021; Amendment 1:
  - d. Data sharing MOU end date: February 12, 2022
  - e. Date sharing MOU data disposal date: February 12, 2022
  - f. Certification of SLDS Data Disposition Received:
    - i. Original Data: August 31, 2021
    - ii. 1<sup>st</sup> Amendment:
2. CREDO:
  - a. Description: De-identified student level data to study charter schools. Unredacted.
  - b. Date request approved by DMC: June 13, 2018;
  - c. Date data shared:
  - d. Data sharing MOU end date:
  - e. Date sharing MOU data disposal date:
  - f. Certification of SLDS Data Disposition Received:
3. RTI: