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# **CONTINUOUS IMPROVEMENT PLANS 2023-2024**

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Guidance Webinar  
July 26, 2023

# Today's Agenda

## Co-Presenters:

- ❖ Alison Henken, Idaho State Board of Education
- ❖ Nick Wagner, Idaho State Board of Education

## 1. FY 23 AOC Report Priority Recommendations

## 2. 2023-24 Continuous Improvement Plan (CIP)

- State Board of Education Website: Templates & Resources
- Review the 2023-24 CIP templates

## 3. EVAAS Opportunities

# Plans Overview

## Changes Effective July 1, 2021

### Continuous Improvement Plan

- CIP Metrics now include Advising and Literacy metrics (for all CIPs).
- CIP Metrics now includes a section for providing staff performance data.

### Literacy Intervention Program Plan

- All districts and charters are still required to maintain a Literacy Intervention Program Plan, and to update it when appropriate.
- You are no longer required to submit your Literacy Intervention Plan.

### College and Career Advising and Mentoring Plan

- LEAs are no longer required to update or submit your Advising Plan.
- We are continuing to provide templates for LEAs who wish to update your plan.

## Changes Effective July 1, 2022

### CIP Advising Metrics

- The list of required Advising Metrics was removed from rule. As a result, we were able to substantially reduce the Advising metrics included in the CIP (to only those required by statute).

# 2023-24 CIP Overview

## The Basics

- Continuous Improvement Plans (CIPs) Due: October 1, 2023
- Submit to: [plans@osbe.idaho.gov](mailto:plans@osbe.idaho.gov)
- Please include a link to the location on the district's website where the CIP is posted
- Templates and support are available on OSBE website at <https://boardofed.idaho.gov/k-12-education/school-district-charter-school-planning-training/>

## Annual Updates

- LEAs are required to review and update (as needed) annually.
- The CIP Narrative template is unchanged (for several years).
- If your LEA had a fully compliant CIP Narrative or a Narrative Exemption last year, you have the option to notify us that you have no changes and are not submitting a new Narrative.
- The CIP Metrics need to be revised and submitted annually.

# CIP Narrative

## CONTINUOUS IMPROVEMENT PLAN (2023-2024)

### NARRATIVE - TEMPLATE PART 1

LEA	#	Name:	
Superintendent		Name:	Phone:
		E-mail:	
CIP Contact		Name:	Phone:
		E-mail:	

**Instructions:** Your Continuous Improvement Plan must include a mission statement and vision statement. Please provide them in this section.

#### Mission and Vision - REQUIRED

**Instructions:** Per statute, please describe how your school district or charter school considered input from the community in developing or revising your Continuous Improvement Plan.

#### Community Involvement in Plan Development - REQUIRED

These sections are unchanged since 2018-19.

Ideally, your mission and vision statements should be 2 distinct statements. Other related statements can also be included.

Make sure the Community Involvement section specifically addresses how the community is involved in updating the CIP.

# CIP Metrics

## 2022-23 Metrics Template Tips

- Please note that the CIP Metrics Template has 3 tabs – Instructions & Examples, Metrics, and Staff Performance Report.
- Please do not enter your LEA's information into the Instructions & Examples Tab. The Metrics and Staff Performance Report tabs are designed for your data entry.
- In the CIP Metrics tab, make sure to put a link to your District Report Card, as released by SDE. The report card addresses some of the requirements in the law, so it is required. **It should be a direct link to [idahoschools.org](https://idahoschools.org), not a link to your district or charter website.**
- If your LEA wants to use a district-created format, we strongly encourage you to review our metrics to make sure you include all requirements in your plan. This is particularly important for 2022-23, as requirements have changed.

# CIP Metrics – Sections I and II

## Section I: Student Achievement & Growth Metrics - Current & Previous Year Performance Targets (blue shaded metrics are required)

Goal	Performance Metric	2022-23	2023-24
		Performance Targets (From LEA's 2022-23 CIP)	Performance Targets (LEA's Chosen Goals)
All students will be college and career ready	4-year cohort graduation rate	2022 cohort	2023 cohort
	5-year cohort graduation rate (optional metric)	2021 cohort	2022 cohort
	% of students who meet the college ready benchmark on the college entrance exam (optional metric)		
All students will be prepared to transition from middle school / junior high to high school	% students who score proficient on the grade 8 Math ISAT		
	% students who make adequate growth on the grade 8 Math ISAT		
	% students who score proficient on the grade 8 ELA ISAT		
	% students who make adequate growth on the grade 8 ELA ISAT		
All students will be prepared to transition from grade 6 to grade 7	% students who score proficient on the grade 6 Math ISAT		
	% students who make adequate growth on the grade 6 Math ISAT		
	% students who score proficient on the grade 6 ELA ISAT		
	% students who make adequate growth on the grade 6 ELA ISAT		

- Sections I & II do not require reporting of any historical data – rather you are providing the performance targets (goals) your LEA set last year and are setting goals for 2023-24.

## Section II: Literacy Proficiency & Growth Metrics - Current & Previous Year Targets (Section II data is required)

Goal	Performance Metric	2022-23	2023-24
		Performance Targets (From LEA's 2022-23 CIP)	Performance Targets (LEA's Chosen Goals)
All students will demonstrate the reading readiness needed to transition to the next grade	% students who score proficient on the Kindergarten Spring IRI		
	% students who score proficient on the Grade 1 Spring IRI		
	% students who score proficient on the Grade 2 Spring IRI		
	% students who score proficient on the Grade 3 Spring IRI		
	% students who score proficient on the Grade 4 ELA ISAT		
	% students who make adequate growth on the Grade 4 ELA ISAT		

- The Adequate Growth Indicators are sometimes left blank by LEAs. These are required metrics, so please set a goal for the % of students who will meet their growth targets.

# CIP Metrics – Sections III and IV

## Section III: How LEA Measures Progress Towards Literacy Goals and Targets (required)

Instructions: To indicate how your LEA intends to measure your progress towards your literacy goals and targets, you may choose to complete either Section III.A or Section III.B. Section III.A allows you to identify at least one LEA Chosen Performance Metric (note that it must be distinctly different than the metrics listed in Sections I and II), which may be consistent with previously chosen LEA chosen metrics. Section III.B allows you to address your plan to measure progress through a short narrative.

### Section III.A: Measuring Literacy Progress - LEA Chosen Performance Metrics (at least 1)

Performance Metric	2022-23 Performance Targets (From LEA's 2022-23 CIP)	SY 2022-23 RESULTS (if available)	2023-24 Performance Targets (LEA's Chosen Goals)

### Section III.B: Narrative on Measuring Literacy Progress

Instructions: If you are choosing to use section III.B to address the Section III requirement, please use the box below to provide a brief narrative describing how your LEA is measuring your progress towards your LEA's literacy goals and targets. Please note that your description *must* include at least one clear performance metric that is measurable, has a performance target / goal for 2023-24, and is distinctly *different* from the required metrics in Sections I and II, above.

## Section IV: How LEA Measures Progress Towards College & Career Advising & Mentoring Goals (required)

Instructions: To indicate how your LEA intends to measure your progress towards your college and career advising and mentoring goals and targets, you may choose to complete either Section IV.A or Section IV.B. Section IV.A allows you to identify at least one LEA Chosen Performance Metric (note that it must be distinctly different than the metrics listed in Sections I and IV), which may be consistent with previously chosen LEA chosen metrics. Section IV.B allows you to address your plan to measure progress through a short narrative.

### Section IV.A: College and Career Advising - LEA Chosen Performance Metrics (at least 1)

Performance Metric	2022-23 Performance Targets (From LEA's 2022-23 CIP)	SY 2022-23 RESULTS (if available)	2023-24 Performance Targets (LEA's Chosen Goals)

### Section IV.B: Narrative on Measuring College and Career Advising and Mentoring Progress

Instructions: If you are choosing to use section IV.B to address the Section IV requirement, please use the box below to provide a brief narrative describing how your LEA is measuring your progress towards your LEA's college and career advising and mentoring goals and targets. Please note that your description must include at least one clear performance metric that is measurable, has a performance target / goal for 2023-24, and is distinctly *different* than those required in Section I, above.

- Sections III and IV are nearly identical; III is Literacy and IV is Advising. There are 2 complete options (choose A or B).
- A LEA Chosen Metric for each of these has been required for years, so for most LEAs, option A should be relatively easy, as you may continue using the same metrics.
- If you choose B, your narrative must include a clear metric and 2023-24 goal.
- Sections III and IV are the first requiring previous year results.

# CIP Metrics – Sections V and VI

## Section V: Report of Progress Narrative (required)

Instructions: In the provided box, please address the progress your LEA made towards your 2022-2023 Performance Targets (as chosen for your 2022-2023 CIP and included in the sections above). We recommend your reflection include a) your successes in meeting performance targets; b) your areas of challenge (including those where previously set performance targets were not met); and c) any plans you have to build on your success and/or address challenges. You may expand the size of the box, if needed.

## Section VI: Notes (Optional space for contextual information about data and/or target-setting process)

NOTES:

- Section V is the Report of Progress. It is required, so do not skip it.
- In the Report of Progress, reflect on the performance targets (goals) you set in your 2022-23 CIP and how you did.
- Section VI is an optional area for you to provide contextual info. Charters that do not serve all grades are encourage to put that info in the Section VI Notes so we know why some metrics are left blank (or N/A).

# CIP Metrics – Staff Performance Report

## Section VII: Staff Performance - Previous Year Results & Current Year Performance Targets

(Section VII is required; metrics should be aggregated by grade and subject, as appropriate)

**Important Note:** Data should only be provided in the 2022-23 RESULTS column for groups of teachers / staff of 5 or more who use the same assessment tool. If your teacher / staff group is fewer than 5, please enter "n size" in the 2022-23 RESULTS column.

**Instructions:** Identify the staff group using the Grade(s) and Subject(s) fields. Note that all staff in a group should use the same assessment tool, which you should identify. Provide the 2022-23 Performance Target for that group, as identified in your LEA's 2022-23 CIP. If you did not set a target for that group last year, enter "Not Available." Provide the 2022-23 Results for the group (provided the group is 5+). Then use the far right column to set a 2023-24 Performance Target (goal) for the % of students in that group who will meet their target in the 2023-24 school.

Grade(s)	Subject(s)	Performance Metric	Assessment Tool	2022-23 Performance Targets	2022-23 RESULTS	2023-24 Performance Targets
		% of students taught by staff in this grade (or grade band) and subject group that meet measurable student achievement targets or success indicators on the assessment tool				
		% of students taught by staff in this grade (or grade band) and subject group that meet measurable student achievement targets or success indicators on the assessment tool				
		% of students taught by staff in this grade (or grade band) and subject group that meet measurable student achievement targets or success indicators on the assessment tool				
		% of students taught by staff in this grade (or grade band) and subject group that meet measurable student achievement targets or success indicators on the assessment tool				
		% of students taught by staff in this grade (or grade band) and subject group that meet measurable student achievement targets or success indicators on the assessment tool				

- All instructional and pupil personnel staff should be included.
- To report 2022-23 Results, your group (n) size must be 5 or more educators.
- To create groups, focus on the Assessment Tool. Groups can cross grades and subjects if they used the same assessment.
- Note: Report the % of students taught by the educators in a group who met their target (not the % of educators who met their goal).

# **EVAAS Opportunities**

## **Learn How to Use EVAAS as an Additional Data Tool**

### **IASA Conference**

- EVAAS will be sharing a table with Idaho State University (presentation cancelled)

### **Demo for Content, Curriculum, and Assessment Staff**

- August 30 at 9:00am
- More details regarding sign-ups will be sent to all CIP contacts and those on the SDE's Assessment contact list.

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# CONTACT INFORMATION

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Please send questions to [plans@osbe.idaho.gov](mailto:plans@osbe.idaho.gov) first. If you do not receive a response, reach out to:

- Nick Wagner for all CIP process (templates, creation, reviews) and Narrative Exemptions
- Alison Henken for questions about how to establish effective goals, integrating your CIP into a long-term strategic planning, etc.