

# Idaho State Board (SBE) of Education Data Management Council (DMC) Meeting Minutes

| 3.22.2023   |   | 9:30 AM Mountain Time |                |   | ZOOM Meeting           |   |  |
|---|---|-----------------------|----------------|---|------------------------|---|--|
| Meeting called by:                                    | Cathleen McHugh, Chair  |                       |                |   |                        |   |  |
| Type of meeting:                                      | Regular meeting   |                       |                |   |                        |   |  |
| Note taker:   | Doug Armstrong  |                       |                |   |                        |   |  |
| Members and attendance status:<br>P=present, A=absent | Grace Anderson  | P                     | Spencer Barzee | P | Lindsey Brown          | P |  |
|   | Chris Campbell  | A                     | Todd King      | P | Heather Luchte         | A |  |
|   | Cathleen McHugh   | P                     | Ayaka Nukui    | P | Thomas Sharpe          | A |  |
|   | Georgia Smith   | P                     | Scott Thomson  | P | Postsecondary - vacant |   |  |
|   | K-12 Urban - vacant   |                       |                |   |                        |   |  |
| Other Attendees:                                      | Doug Armstrong, Cate Collins, Briana Krebs, and Andy Mehl –Office of the State Board of Education (OSBE)<br>Maggie Reynolds and Valerie Steffen – Idaho State Department of Education (SDE)<br>Shari Ellertson – Boise State University (BSU) |                       |                |   |                        |   |  |

| Meeting Minutes          |   |                    |           |
|--------------------------|---|--------------------|-----------|
| Discussion:              | The meeting minutes for February 14, 2023 were reviewed.                  |                    |           |
| Conclusions:             | It was moved (Thomson / Barzee) to approve the February 14, 2023 minutes. |                    |           |
| Action Items             |   | Person Responsible | Deadline  |
| Post minutes to website. |   | Doug Armstrong     | 3/31/2023 |

| Future Meetings   |   |                      |           |
|---|---|----------------------|-----------|
| Discussion:   | Next month's meeting will be on April 19 by ZOOM.<br><br>May's meeting will be on May 23 in person. Scott will participate by ZOOM. |                      |           |
| Conclusions:  | N/A – Information Item.   |                      |           |
| Action Items  |   | Person Responsible   | Deadline  |
| Out of town members should contact Cathleen and request travel support.                 |   | Out of town members. | 4/3/2023  |
| Complete agenda and required forms to provide financial support to out of town members. |   | Cathleen McHugh      | 4/17/2023 |

# Idaho State Board (SBE) of Education

## Data Management Council (DMC) Meeting Minutes

| DMC Membership   |  |                    |           |
|--|--|--------------------|-----------|
| Discussion:  | <p>Shari Ellertson's new membership and reappointments for Anderson, Brown, Campbell, King, Luchte, McHugh, and Thomson are on the April SBE meeting agenda.</p> <p>Spencer Barzee will complete his term; although, he will be taking a new job and will not be eligible to continue on the DMC.</p> <p>Matthew Rauch has taken a position in private industry and has resigned from the DMC.</p> |                    |           |
| Conclusions:   | N/A – Information Item.  |                    |           |
| Action Items   |  | Person Responsible | Deadline  |
| Reach out to request applicants for 2 new K-12 members to the DMC. One must be from an urban district. |  | Cathleen McHugh    | 4/17/2023 |

| RTI: U S News & World Report       |  |                    |           |
|------------------------------------|--|--------------------|-----------|
| Discussion:                        | RTI requested data related to the U S News & World Report's Best High Schools in America issue. This is part of a 2020 agreement that goes through 2025. |                    |           |
| Conclusions:                       | N/A – Information Item.  |                    |           |
| Action Items                       |  | Person Responsible | Deadline  |
| Collect data and send data to RTI. |  | Valerie Steffen    | 3/31/2023 |

| Data Request Forms                        |  |                            |          |
|---|--|----------------------------|----------|
| Discussion:                               | A short discussion about the Data Request Forms. |                            |          |
| Conclusions:                              | N/A – Information Item.                          |                            |          |
| Action Items                              |  | Person Responsible         | Deadline |
| Review and update the data request forms. |  | Doug Armstrong & Andy Mehl |          |

# Idaho State Board (SBE) of Education

## Data Management Council (DMC) Meeting Minutes

| BSU: Idaho Policy Institute (IPI) |  |                    |           |
|-----------------------------------|--|--------------------|-----------|
| Discussion:                       | <p>IPI is completing research to analyze program design and effectiveness, use of funds, and stakeholder perception for each of the 20+ charter schools subgrantees. Student achievement and growth data (including standardized test scores, proficiency assessments, and available achievement data), stakeholder engagement data (including ESSA student surveys and interviews conducted by IPI staff) and charter school budgets and expense reports will be utilized for analysis.</p> <p>This analysis is closely related to research done earlier on the SBE's behalf.</p> |                    |           |
| Conclusions:                      | Motion (Barzee / Brown) to fulfill the data request providing public releasable aggregate data.  |                    |           |
| Action Items                      |  | Person Responsible | Deadline  |
| Collect signed MOU from IPI.      |  | Cathleen McHugh    | 4/7/2023  |
| Forward data to IPI.              |  | Cathleen McHugh    | 4/14/2023 |

  

| Georgetown – Higher Education Administration |  |                    |          |
|--|--|--------------------|----------|
| Discussion:                                  | <p>A discussion about a capstone project for a Georgetown student. The purpose of the project is to examine undergraduate enrollment data from public four-year institutions within two states currently implementing direct admissions programs, and then compare those results to provide recommendations to other institutional leaders and state lawmakers.</p> <p>This is all releasable aggregate data. Items to consider are adding conditions about the student sharing his project and his findings related to Idaho. OSBE should share the data set with the institutions.</p> |                    |          |
| Conclusions:                                 | N/A – Information Item.  |                    |          |
| Action Items                                 |  | Person Responsible | Deadline |
| Review and pull data for the request.        |  | Cate Collins       | 4/7/2023 |

  

| Adjourn Meeting |  |                    |          |
|-----------------|--|--------------------|----------|
| Discussion:     | Discussion to adjourn meeting.                           |                    |          |
| Conclusions:    | Motion (Anderson / King) to adjourn the meeting. Passed. |                    |          |
| Action Items    |  | Person Responsible | Deadline |
| N/A             |  |                    |          |