

Idaho State Board of Education Data Management Council (DMC) Meeting Minutes

| 4.19.2023 | | 9:30 AM Mountain Time | | ZOOM Meeting | | |
|--|--|-----------------------|----------------|--------------|---------------------|----------|
| Meeting called by: | Cathleen McHugh, Chair | | | | | |
| Type of meeting: | Regular meeting | | | | | |
| Note taker: | Heather Luchte | | | | | |
| Members and attendance status: P =present, A =absent | Grace Anderson | P | Spencer Barzee | P | Lindsey Brown | P |
| | Chris Campbell | A | Todd King | P | Heather Luchte | P |
| | Cathleen McHugh | P | Ayaka Nukui | P | Thomas Sharpe | P |
| | Georgia Smith | A | Scott Thomson | A | K-12 Urban - Vacant | |
| | Postsecondary – Vacant | | | | | |
| Other Attendees: | Doug Armstrong, Cate Collins, Briana Krebs, and Andy Mehl –Office of the State Board of Education (OSBE) | | | | | |

1. Approval of minutes (action item)

The meeting minutes for March 22, 2023 were reviewed.
It was moved (Barzee / Anderson) to approve the minutes.

2. 2023 Meeting Schedule (information item)
 - a. Tue – 5/23 - 9:00 – In person
 - b. Wed – 6/21 - 9:30 – ZOOM
 - c. Wed – 7/19 – 9:30 – ZOOM

Dates were reviewed for upcoming meetings.

3. In-person Agenda.

The agenda was reviewed and additional items were added.

4. DMC Membership Update
 - a. Postsecondary – On State Board of Education agenda next week.
 - b. K-12 Urban – 1 open position now.
 - c. K-12 At-large – 1 open position July 1.
 - d. Postsecondary – Community College – 1 position open May 2023.

Open positions were discussed. DMC members will let Cathleen know if they have candidates in mind.

5. Meeting adjourned

Motion made by (Anderson / Luchte) to adjourn.

Idaho State Board of Education

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DMC Members

- Chair – Cathleen McHugh, Chief Research Officer, Office of the State Board of Education
- Vice Chair – Chris Campbell, Chief Technology Officer, Office of the State Board of Education
- Secretary – Heather Luchte, Director, Performance Management, Idaho Division of Career and Technical Education
- Grace Anderson, Director of Institutional Research, Lewis-Clark State College, Public postsecondary institution
- Spencer Barzee, Superintendent, West Side School District, At-large school district
- Lindsey Brown, University Registrar, University of Idaho, Post-secondary registrar
- Todd King, Education Data Systems Reporting Manager, Office of the State Board of Education, At-large member
- Ayaka Nukui, Idaho State Department of Education
- Thomas Sharpe, Senior Research Analyst, College of Southern Idaho, Community college
- Georgia Smith, Deputy Director, Communications, Research & Determination Services, Idaho Department of Labor
- Scott Thomson, Executive Director, STEM Charter Academy, Rural school district
- Vacant, Public Postsecondary Institution
- Vacant, K-12 Urban District

Other regular attendees

- Doug Armstrong, Business Analyst – Postsecondary Measures of Academic Progress (PMAP), Office of the State Board of Education
- Cate Collins, Senior Research Analyst, Office of the State Board of Education
- Ryan Gravette, Director of Information and Technology, Idaho Digital Learning Academy
- Briana Krebs, Research Communications Specialist, Office of the State Board of Education
- Andy Mehl, Program Manager – Educational Analytics System (EAS), Office of the State Board of Education
- Maggie Reynolds, Public Information Specialist - Idaho State Department of Education (SDE)

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Current Data Sharing MOUs

1. Andrew Scheef, UI
 - a. Description: District level Indicator 14 data. Unredacted. Multiple years of data.
 - b. Date request approved by DMC: September 15, 2020; December 8, 2020; August 10, 2021
 - c. Date data shared: March 18, 2021; Amendment 1:
 - d. Data sharing MOU end date: February 12, 2022
 - e. Date sharing MOU data disposal date: February 12, 2022
 - f. Certification of SLDS Data Disposition Received:
 - i. Original Data: August 31, 2021
 - ii. 1st Amendment:
2. CREDO:
 - a. Description: De-identified student level data to study charter schools. Unredacted.
 - b. Date request approved by DMC: June 13, 2018;
 - c. Date data shared:
 - d. Data sharing MOU end date:
 - e. Date sharing MOU data disposal date:
 - f. Certification of SLDS Data Disposition Received:
3. RTI:
 - a. Description: Annual data for US News & World Report.