

Idaho State Board of Education Data Management Council (DMC) Meeting

8.16.2023		9:30 AM Mountain Time		ZOOM Meeting		
Meeting called by:	Cathleen McHugh, Chair					
Type of meeting:	Regular meeting					
Note taker:	Heather Luchte					
Members and attendance status: P =present, A =absent	Grace Anderson	P	Lindsey Brown	P	Chris Campbell	A
	Shari Ellertson	A	Todd King	P	Heather Luchte	P
	Cathleen McHugh	P	Nashea Noble	P	Ayaka Nukui	P
	Georgia Smith	P	Scott Thomson	A	K-12 At-Large - Vacant	-
	K-12 Urban - Vacant	-				
Other Attendees:	Doug Armstrong - Office of the State Board of Education (OSBE) Ryan Gravette – Idaho Digital Learning Alliance (IDLA)					

1. 2023 Meeting Schedule (information item)
September – Wednesday 9/20 @ 9:30 MDT / 8:30 PDT – Tentative. May be updated based on availability of new members.
2. Updated ACAT code in PMAP. In 2019-20 Code 1 (Certificates less than 1 year) was changed to 1a and 1b. (action item)
Members discussed the need to align PMAP to IPEDS reporting and what that would mean for their data systems. TJ Bliss will also need to be informed since this impacts [Policy III E](#) and academic and technical certificates.
3. Collecting demographic data for post-secondary students to determine and/or validate EDUID numbers loaded into PMAP. Data elements include EDUID, SID, name, date of birth, gender, high school, and Zip code. (action item)
Members agreed to move forward with capturing this information to better validate EDUIDs for reporting. Doug will come back with additional details for further discussion.
4. DMC Membership K-12 Urban (action item)
 - a. Goodman, William
 - b. Woolstenhulme, Scott**Grace (and Nashea) made a motion to nominate Goodman for this position. Motion approved. Recommendations will go to the Board meeting in October.**
5. DMC Membership K-12 At-Large (action Item)
 - a. Foudy, James
 - b. Garner, Brady
 - c. Goodman, William
 - d. Woolstenhulme, Scott

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Grace (and Todd) made a motion to nominate Woolstenhulme for this position. Motion approved. Recommendation will go to the Board meeting in October.

6. Approval of minutes (action items)
 - a. DMC_Meeting_Minutes_04-19-2023
 - b. DMC_Meeting_Minutes_05-23-2023**Minutes will be approved at the next meeting.**

7. Meeting adjourned
Motion made by (Ayaka / Heather) to adjourn.

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DMC Members

- Chair – Cathleen McHugh, Chief Research Officer, Office of the State Board of Education
- Vice Chair – Chris Campbell, Chief Technology Officer, Office of the State Board of Education
- Secretary – Heather Luchte, Chief Performance and Accountability Officer, Idaho Division of Career and Technical Education
- Grace Anderson, Vice President for Institutional Research, Planning, and Effectiveness, Lewis-Clark State College, Public Postsecondary Institution
- Lindsey Brown, University Registrar, University of Idaho, Postsecondary Registrar
- Shari Ellertson, Senior Executive Director Institutional Effectiveness, Boise State University, Postsecondary Institution.
- Todd King, Education Data Systems Reporting Manager, Office of the State Board of Education, At-large member
- Nashea Noble, Institutional Data Analyst, Planning & Effectiveness, North Idaho College, Community College
- Ayaka Nukui, Director of Accountability, Idaho State Department of Education
- Georgia Smith, Deputy Director, Communications, Research & Determination Services, Idaho Department of Labor
- Scott Thomson, Executive Director, STEM Charter Academy, Rural school district
- Vacant, K-12 Urban District
- Vacant, K-12 At-large District

Other regular attendees

- Doug Armstrong, Business Analyst – Postsecondary Measures of Academic Progress (PMAP), Office of the State Board of Education
- Cate Collins, Senior Research Analyst, Office of the State Board of Education
- Ryan Gravette, Director of Information and Technology, Idaho Digital Learning Alliance
- Briana Krebs, Research Communications Specialist, Office of the State Board of Education
- Andy Mehl, Program Manager – Educational Analytics System (EAS), Office of the State Board of Education
- Maggie Reynolds, Public Information Specialist - Idaho State Department of Education (SDE)