LEA BIDDING CHECKLIST FOR E-RATE ELIGIBLE SERVICES/HARDWARE

Read the full text of Idaho 67-2806 here.

Our administration anticipates the total value of the project to...

<table>
<thead>
<tr>
<th>Not exceed $75,000</th>
<th>Exceed $75,000, but not $150,000</th>
<th>Exceed $150,000</th>
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| □ E-rate program rules and best practices still apply. | □ Send RFP to minimum (3) vendors.  
  ○ Documents describe how to submit bids, date, and time they are due.  
  □ Written objections to specifications or means of delivery must be accepted until 1 business day before end of bidding period.  
  □ If it not possible to receive at least (3) responses...  
  ○ “the political subdivision may acquire the property in any manner the political subdivision deems best from a qualified vendor quoting the lowest price.”  
  ○ Must memorandumize “description of the efforts taken.” | □ Sealed bid process is required.  
 □ RFP must include date and time for bid opening.  
 □ Written objections to specifications or means of delivery must be received until 3 business day before bid opening.  
 □ (2) notices soliciting bids must be published in LEA’s official newspaper (electronically and/or print).  
  ○ 1st notice published at least (2) weeks before bid opening.  
  ○ 2nd notice published (7) days before bid opening.  
 □ LEA may require bidders to provide bid security equal to 5% of total value of bid.  
  ○ If the winning bid fails to execute services, the bid security would be forfeit. |

For Questions Contact broadband@edu.idaho.gov