Board Policy III.G Postsecondary Program Review and Approval

Subsequent to institutional review and consistent with institutional policies, but prior to implementation, actions related to academic programs or units identified in Subsection III.G.3.a and 4.a require approval by the Board, Executive Director or designee, or State Administrator as indicated and shall be submitted by the institution as a Full Proposal. There are three types of full proposals.

     a. Academic/Career Technical Full proposal
     b. Discontinuation Full proposal
     c. Instructional/Administrative Unit Full Proposal

For programs that will require State Board approval at a regular scheduled meeting, institutions will be required to submit full proposals **45 calendar days** prior to a regularly scheduled CAAP meeting in order to meet Board agenda timelines. The timetable provided below is based on current CAAP, IRSA, and Board meeting dates.

Proposals submitted after the submission date identified below will be moved to the next Board meeting timeline.

October 2024 Board meeting
- Proposal must be submitted to OSBE   **July 23**
- 30-day review concludes approximately   August 21
- Board Agenda item request due   September 4
- CAAP meeting   September 5
- Board Agenda material due   September 11
- BAHR Committee Meeting   October 2
- IRSA Committee Meeting   October 3
- Board Meeting (Lewis-Clark State College, Lewiston)   October 16-17

December 2024 Board meeting
- Proposal must be submitted to OSBE   **September 24**
- 30-day review concludes approximately   October 23
- Board Agenda item request due   November 6
- CAAP meeting   November 7
- Board Agenda material due   November 14
- BAHR Committee Meeting   December 3
- IRSA Committee Meeting   December 5
- Board Meeting (Boise, Virtual)   December 18

February 2025 Board meeting
- Proposal must be submitted to OSBE   **December 17**
- 30-day review concludes approximately   January 15
- Board Agenda item request due   TBD
- CAAP meeting   January 30
- Board Agenda material due   TBD
- BAHR Committee Meeting   TBD
- IRSA Committee Meeting   February 6
- Board Meeting (Boise State University, Boise)   February 19-20

April 2025 Board meeting

- Proposal must be submitted to OSBE   **February 11**
- 30-day review concludes approximately   March 12
- Board Agenda item request due   TBD
- CAAP meeting   February 27
- Board Agenda material due   TBD
- BAHR Committee Meeting   TBD
- IRSA Committee Meeting   April 3
- Board Meeting (University of Idaho, Moscow)   April 16-17

June 2025 Board meeting

- Proposal must be submitted to OSBE   **March 28**
- 30-day review concludes approximately   April 2
- Board Agenda item request due   TBD
- CAAP meeting   May 1
- Board Agenda material due   TBD
- BAHR Committee Meeting   TBD
- IRSA Committee Meeting   June 5
- Board Meeting (Idaho State University, Pocatello)   June 17-18

***********************Dates are subject to change**************************