



**Idaho State
Board of Education**

Administrator Recertification Course Rubric

For approval of new administrator recertification courses

Administrator Recertification Course Rubric

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Administrator Recertification Course Rubric

Introduction

This document outlines the rubric that will be used to review and approve a new administrator recertification course. The Office of the Idaho State Board of Education is responsible for this process. The new course syllabus and outline are emailed to the Office of the Idaho State Board of Education for review.

Upon conclusion of this course review, an approval determination of “Approved” or “Not Approved” will be made. The final approval determination will be communicated via electronic mail. New courses that do not meet all the requirements indicated in the rubric may be resubmitted at a later date after all corrections have been completed. All administrator recertification courses are transcribed through one of Idaho’s higher education institutions.

Statutory and Administrative Rule References

[Section 33-1204, Idaho Code](#): Validity, Duration, Renewal, and Lapse of Certificates

[IDAPA 08.02.02.015.08](#): Additional Renewal Requirements

[IDAPA 08.02.02.060](#): Application Procedures/Professional Development

Administrator Recertification Course Rubric

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Component	Not Met	Met
Evaluation Requirements <i>Legal References:</i> <ul style="list-style-type: none"> • IDAPA 08.02.02.120 • Section 33-514, Idaho Code • Section 33-1001, Idaho Code 	No clear approach and evidence of the evaluation requirements per Idaho Code and Administrative Rule.	Clear approach and evidence of the evaluation requirements per Idaho Code and Administrative Rule.
Lab Component	No clear evidence of a lab component. The lab component does not include in-person or video observations and scoring of teacher/educator performance using the applicable framework.	Clear evidence of a lab component. This lab component includes in-person or video observations and scoring of teacher/educator performance using the applicable framework.
Proof of Calibration and Interrater Reliability	No clear approach and evidence of calibration and interrater reliability checks.	Clear approach and evidence of calibration meetings and interrater reliability checks.
Conducting Instructional and Pupil Service Staff Evaluations	No clear approach and evidence of conducting instructional and pupil service staff evaluation.	Clear approach and evidence of conducting instructional and pupil services staff evaluation.

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Component	Not Met	Met
Gathering Accurate Evidence and Artifacts	No clear approach and evidence of gathering accurate evidence and artifacts to support evaluations.	Clear approach and evidence of gathering accurate evidence and artifacts to support evaluations.
Understanding and Using the Framework Rubric with Fidelity	No clear approach and evidence of understanding and using the Idaho Framework for Teaching Evaluation and applicable standards for pupil service staff with fidelity.	Clear approach and evidence of understanding and using the Idaho Framework for Teaching Evaluation and applicable standards for pupil service staff with fidelity.
Ability to Provide Effective Feedback for Teacher Growth	No clear approach and evidence of the ability to provide effective feedback for teacher/educator growth.	Clear approach and evidence of the ability to provide effective feedback for teacher/educator growth.
Understanding and Advising Teachers on the IPLP and Portfolio Development	No clear approach and evidence of understanding and advising teachers/educators on the IPLP and portfolio development.	Clear approach and evidence of understanding and advising teachers/educators on the IPLP and portfolio development.
Understanding How Student Growth Measures Impact Summative Evaluation Ratings	No clear approach and evidence of understanding how student growth measures impact the summative evaluation ratings.	Clear approach and evidence of understanding how student growth measures impact the summative evaluation ratings.
Proficiency in Assessment Literacy	No clear approach and evidence of proficiency in assessment literacy.	Clear approach and evidence of proficiency in assessment literacy.

Administrator Recertification Course Approval Determination

Administrator Recertification Course Approval Determination		
Administrator Recertification Course	Not Approved	Approved