

E-Rate and Broadband Task Table

August 4, 2025



School Year	24-25	25-26	26-27
E-Rate / Idaho	Funding 2024 / Fiscal 2025	Funding 2025 / Fiscal 2026	Funding 2026 / Fiscal 2027
Services used in...	July 1, 2024 – June 30, 2025	July 1, 2025 – June 30, 2026	July 1, 2026 – June 30, 2027
E-Rate	Step 5: Claim E-Rate Reimbursements (Invoice USAC) E-Rate Invoice deadline October 28, 2025 If your invoice includes E-Rate discounts, then no further action is needed (vendor invoices USAC via Form 474 SPI). Otherwise, if school is invoiced at 100% of cost, then school must invoice USAC for reimbursement through usac.org (Login to usac.org, select EPC, then select “EPC E-Rate Invoicing” on the top-right).	Step 4: Receive Funding Commitment, and Form 486 <u>If both are true</u> , then file Form 486: 1. Receive Funding Commitment Decision Letter (FCDL) for your Funding Request (Funding Year 2025). 2. Receive and installed the services and/or hardware of that funding request. Deadline is 120 days after FCDL, or 120 after service is installed (whichever is later). <u>Missed 486 deadlines will reduce funding commitments from USAC/Idaho.</u>	Step 1: Planning A. Determine if hardware or new service contracts are needed for SY26-27. Solicit bids by posting a Form 470 between now and next Form 471 window (January 2026). B. What is your discount for SY26-27? Refer to enrollment data submitted to ISEE March 2025 or Nov 2025. These are the primary datasets used to calculate the discount percentage for SY2026-27 (does not apply to CEP schools). C. Category 2 Budget FY2026-30 is \$201.57 per enrolled student , or a minimum funding floor of \$30,175 Category 2 Budget FY26-30 is calculated (or “locked in”) based on first year you apply within 5-year cycle, not necessarily enrollment from FY2026.
	Mid-Year Idaho Reimbursement <i>Completed</i> <i>(Checks mailed by end of January 2025)</i>	We encourage LEAs to upload invoices monthly ahead of December Mid-Year reimbursements.	<i>Not yet applicable:</i> <i>Must first submit Form 471 (2026) and receive FCDL.</i>
	Year-End Idaho Reimbursement <i>Completed</i> <i>(Checks mailed by end of June 2025)</i>	N/A	N/A

For more information, visit <https://boardofed.idaho.gov/k-12-education/broadband-and-e-rate-services/>

Contact: Daniel Vogt, E-Rate Coordinator, dvogt@edu.idaho.gov (208) 332-6993

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Annual E-Rate Cycle:	Applies To School Year / E-Rate Funding Year:
Step 1: Plan	1. 26-27 / 2026
Step 2: Form 470 (if applicable)	2. 26-27 / 2026
Step 3: Form 471 Funding Application	3. Not available until January
Step 4: Receive Funding Commitment, Form 486	4. 25-26 / 2025
Step 5: Invoice USAC (applicant or vendor)	5. 24-25 / 2024
Step 6: Documentation Retention (10 years)	6. All

FCC Form	470	Admin Window	471	486	472	500, or Service Substitution
Purpose	Solicit bids for service or hardware	Maintain current information	Apply For Funding	Enables Invoicing	E-Rate Invoicing	Report a change to a funded application
When	Procurement	Every Year				As needed
Months	July – January	November – December	January – March	Once service and/or hardware is officially delivered and in use.	Invoice E-Rate for reimbursement. Not applicable if service provider discounts line item.	500: Changes involving dates on application, deadlines, cancellations. Service Substitution: Change bandwidth or vendor/hardware.
Step	Step 2	Step 1	Step 3	Step 4	Step 5	As needed

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