Idaho State Board of Education (SBE)
Data Management Council (DMC) Meeting

4.23.2026			11:00 AM Mountain Time			ZOOM Meeting	
Meeting called by:	Cathleen McHugh, Chair						
Type of meeting:	Regular meeting						
Note taker:	Doug Armstrong						
Members and attendance status: **P**=present, **A**=absent	Grace Anderson	**P**	Lindsey Brown	**P**	Chris Campbell	**P**	
	William Goodman	**P**	Todd King	**P**	Kyle Luchte	**P**	
	Cathleen McHugh	**P**	Nashea Noble	**P**	Ayaka Nukui	**P**	
	Craig Shaul	**P**	Scott Thomson	**A**	Scott Woolstenhulme	**P**	
	Post Sec Inst - OPEN						
Other Attendees:	Doug Armstrong and Andy Mehl Office of the State Board of Education (OSBE)						

1. Upcoming meeting schedule. (discussion item)
   Meetings will now be quarterly. In 2026, the 3rd or 4th Thursday of July and October.

2. Review of DMC roles, responsibilities, policies, procedures, and bylaws.
   OSBE staff recommended the first area of review should be the Model Student Data Privacy and Security Policy. The policy was last updated in 2014 and needs updating. After discussion, it was decided to create a group to review.

   Moved (Campbell/Woolstenhulme) to authorize the Chair to create a subcommittee of DMC members and nonmembers to review and update the Model Student Data Privacy and Security Policy. Passed.

   The policy will be approved by the DMC and then the Idaho State Board of Education. Cathleen will update the DMC monthly on the subcommittee's progress.

   Any members that would offer to be on or recommend others to serve on the committee should send the names to Cathleen.

3. Approval of minutes. (action item)
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   Moved (Anderson/Luchte) to approve the minutes. Passed.

4. Meeting adjourn. (action item)
   Moved (McHugh/Anderson) to adjourn the meeting. Passed.