

Board Meeting Materials - Sample Board Cover Page with Guidance for Use

SUBJECT

Board Policy X.O. Made Up Committee – First Reading

Please create a concise SUBJECT title (think topic, not details).

BACKGROUND should provide historical and current context related to the proposal. Be concise while providing the Board with the info they need. Please include recent Board decisions (typically within the last 2 years) *directly* related to the decision.

BACKGROUND

Since it was established in 2020, the Made Up Committee (Committee) has completed some very important tasks and provided valuable recommendations to the Board. The Committee has six members that fill the following designated positions:

- Made up member with relevant experience
- Another made up member

In the past, the work of the Committee has focused on made up things.

PROPOSAL should present the request (action items) or key points for Board information or discussion points (information items) for the Board's consideration.

PROPOSAL

The proposed amendments to Board Policy X.O. would adjust both the size and scope of the Made Up Committee. As shown in Attachment 1, two additional designated positions would be added to the Committee. The scope of the Committee's work would be expanded to include some additional made up things.

IMPACT should clarify what the Board can expect based on their decision (action items) or the work that will happen next related to the topic (discussion items).

IMPACT

The proposed changes to Board Policy X.O. are designed to improve the balance of the Made Up Committee to ensure appropriate representation of stakeholder groups to allow vetting of recommendations before they come to the Board.

If the Board approves the first reading of the proposed changes to Board Policy X.O., the draft policy will be posted for public comment before it returns to the Board for a second reading.

BOARD STAFF COMMENTS AND RECOMMENDATIONS should be left blank. Board staff will complete this section.

BOARD STAFF COMMENTS AND RECOMMENDATIONS

The proposed changes to Board Policy X.O. have been collaboratively developed by the agencies that will support the work of the committee. Staff has also invited input from the stakeholders currently represented and those that will be included if the policy moves forward.

Board staff recommends approval.

ATTACHMENTS

Attachment 1 – Board Policy X.O. Redline

BOARD ACTION

I move to approve the first reading of amendments to Board Policy X.O. Made Up Committee, as provided in Attachment 1.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

In BOARD ACTION, please draft a motion for the Board decision. For discussion items, please put "No action needed; this agenda item is for informational purposes only."

Please limit your ATTACHMENTS to those closely related to the decision or discussion and use concise titles.

APPLICABLE STATUTE, RULE OR POLICY

Idaho Code § 33-0000
IDAPA 08.02.00.000
Board Policy X.O. Made Up Committee

REFERENCE

April 2020

Board approved the second reading of Board Policy A.A., creating the Made Up Committee.

December 2021

Board approved the second reading of amendments to Board Policy A.A. and X.O., moving the policy governing the Made Up Committee to section X.O.

June 2023

Board approved the second reading of amendments to Board Policy X.O., designating the committee's member positions to require certain experience.

REFERENCE should include the relevant history (Board actions and other history as needed) as determined by the OSBE staff that supports the Committee.

Please follow the formatting and order (statute, rule, Board policy) presented in the APPLICABLE STATUTE, RULE OR POLICY.