

From: [Bill Laude](#)
To:
Cc:
Subject: Transcript and Articulation Section 33-3728
Date: Wednesday, July 7, 2021 12:48:22 PM
Attachments: [image001.png](#)

Please note this is not a standard distribution list, it consists of the individual who submitted the most recent Transfer and Articulation report and one additional person from the institution included in the cc line.

...thanks for your help:

In reviewing the submitted data from the various institutions there are some apparent inconsistencies in the captures between the institutions (and in some cases, within an institution between years) that I would like to resolve. Could you or the person who ran the dB query please reply back to me directly with the specific methodology that was leveraged? I would like to see a complete rundown of your methodology; but at a minimum, please address the following:

1. Is the evaluation being run at a student and degree specific level that is then being aggregated into your delivered totals?
 - a. In example, are the various subject or content credit volume requirements within a specific degree for the student being evaluated, or just the total credit volume being transcribed compared to the cumulative required credits in their degree (with or without elective caps)
 - b. Are individual courses being evaluated against a degree path or only being mapped to analogous content in your system at a top level with matched courses being counted as being “applied toward the degree” and non-matched courses counted as not applied to a degree.
2. Has your query methodology changed over the last three reported years?
 - a. CSI: Have you begun to include upper division courses into the eval...and as of what date?
3. Is any estimation or extrapolation performed on the totals you have submitted
 - a. If so, please specify sampling methodology, including sample volumes and how you determined representative sets.
 - b. Does the sampling criteria get updated each year

Issues that we are trying to resolve or better understand:

1. Four year institutions have a degree specific transcript rate that ranges from 70% to 93%
 - a. In and of itself, the spread is outside of expected range
 - i. Median number of credits a time of degree for transfer students vs new students ranges from plus 9 to 11 credits indicating a comparable application of credits for graduating students.
2. Two year schools range from 48% to 76%

- a. CEI: 34%, please include impact of transition from Career Technical college.
- b. Comparison of median credits at degree inconsistent across intuition in relation to transcript rates

Below is an excerpt from an email sent 5/3/19 when this report initiated, bulleted items are specific to questions raised by institutions and should have been incorporated into your methodology:

Thanks for those of you who responded on the Transcript and Articulation report. Rather than reply individually, I am including clarifications and responses to all so we can better maintain consistency when the report is generated. ~~If you feel there are items in your reply to me that I failed to address, please let me know. I will be responding back out again on the state wide PMR measures next week, though there are still a few institutions who have not clarified how they calculate their graduation rates, nor replied back on the reporting /clarification on math 108...if you have not yet done so, please send me your methodology for that item.~~

Responses on Transcript and Articulation:

While I understand that many institutions did not perform the requisite data captures within this last year, the legislatively mandated elements are still required for submission. Some items of clarification, based on emails received from you or various entities within your organizations:

- 1) The capture period will be 6/1 thru 5/31 and due on July 1.
- 2) The question I posed in regard to the degree of accuracy with the report was specific to this initial capture and based upon whether or not the institution had adopted the necessary business rules to capture the necessary data elements, simply a measure for us to determine how well the attributes were being captured in the inaugural report.
- 3) If the institution, in example, transcripts 40 credits as electives where the major only allows for 10 to 13 credits, the institution may not state they accepted 100% of the transferred credits; but must indicate that 27 (or 30 depending on the course work present on the transcript) were transcribed as electives in excess of degree requirements.
- 4) Multiple degree changes within the career of the student are not at issue and we do not intend to reevaluate credits on each subsequent change, with the exception of a change from non-degree to degree seeking, or the first selection of the intended major when that is not known at transcription.
- 5) Determining that a credit "could" apply to a degree is also not an acceptable methodology in determining whether or not a credit was transferred and applied toward a degree. Please see item one, above, for clarification.
- 6) Program evaluation may be performed at receipt of transcript or as of census (Fall census for summer), provided that a final review for the INITIAL degree selection (from non-degree) is made prior to the 5/31 cycle close date.
- 7) The bifurcation of degree seeking verses non-degree is being made to more accurately evaluate the percentage of credits being applied toward a degree. Since non-degree do not have a degree or program evaluation performed, those credits will be reported in a separate line, assuming the student did not select a degree path

- prior to the end of the reporting cycle.
- 8) If your institution does not reevaluate a transcript upon moving from non-degree to degree seeking and the student has selected a degree path within the reporting cycle, remove those credits from the non-degree category and report them as credits NOT applied toward a degree.
 - 9) If your institution does not transcript credits on non-degree and the student remains non-degree throughout the reporting cycle, report the total credits from that transcript in the non-degree transcript total.
 - 10) Regarding Exclusion item 1.c. "Courses that duplicate courses already in the institution's system" – If a student takes ENGL 101 at your institution and you later received a transcript indicating they took 101 at a different institution, you do not need to include that course
 - 11) Other than those items specifically listed as exclusions in the direction set, please capture all other credits being requested for transfer from a regionally accredited institution by the student; inclusive of religious courses and courses outside of selected degree.
 - 12) Community colleges are not required to report on upper division courses unless they also now offer upper division coursework.
 - 13) This is an evaluation on the CREDITS, it is not intended to capture any counts of students.
 - 14) Undergrad transcripts submitted for any post-baccalaureate study are not part of this capture, but if an in-progress transcript is received within that level of study, that transcript falls under the required evaluation.
 - 15) Academic and CTE credits, inclusive, are to be reported in total - currently no breakouts are being considered, but any CTE credits not accepted that otherwise meet general credit transfer requirements need to be included.

Regards,

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