

FY 2028
Idaho State Board of Education
Higher Education Research Council

Idaho Global Entrepreneurial Mission
Initiative (IGEM-HERC)

Request for Proposals (RFP)

Pre-proposal due: October 26, 2026, 5:00 PM PT / 6:00 PM MT

Full proposal due: February 26, 2027, 5:00 PM PT / 6:00 PM MT

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Introduction

Idaho's public four-year institutions of higher education seek to drive innovation, economic development, and enhanced quality of life in the State of Idaho through nationally and internationally lauded research programs in strategic areas. By developing and leveraging the State's unique research expertise and strengths, Idaho's universities serve as a catalyst and engine to spur the creation of knowledge, technologies, products and industries. This in turn leads to advances and opportunities for economic growth and enhances Idaho's reputation as a national and international leader in excellence and innovation. To that end, the Idaho State Board of Education (SBOE) has established the Higher Education Research Council.

Per Board Policy III.W., the Higher Education Research Council (HERC) provides guidance to Boise State University, Idaho State University, Lewis-Clark State College and the University of Idaho for a statewide collaborative effort to accomplish these aims. In addition, HERC provides direction for and oversees the use of the limited resources provided by the Idaho State Legislature. Research activities are promoted that have the greatest beneficial impact on the quality of education and the economy of Idaho, the implementation of the SBOE higher education research policy, and the administration of the [Idaho Higher Education Research Strategic Plan](#). This proposal call is for the Idaho Global Entrepreneurial Mission (IGEM) HERC grant program.

Eligibility

The following institutions are eligible to submit IGEM HERC proposals:

- Boise State University
- Idaho State University
- Lewis-Clark State College
- University of Idaho

There is no limit to the number of pre-proposals. Only pre-proposals that are invited to submit full proposals may do so.

Funding Priorities

Each IGEM HERC funding cycle, HERC identifies funding priority areas based on [Idaho's Higher Education Research Strategic Plan](#), and annual insight and feedback from industry partners in Idaho, the region and beyond. Applicants are not required to respond directly to the priorities, nor is HERC required to fund proposals that respond affirmatively to the priorities. Each proposal is evaluated on its own merits. However, it is important for applicants to be aware of what is of most interest to the Council. In no particular order, the following priority areas include:

- Biotechnology/ Biomedicine and Healthcare Services
- Energy, Sustainability, and Resilience
- Natural Resource and Agricultural Utilization
- Data Science, Computer Science, Artificial Intelligence (AI), Machine Learning (ML), including Cybersecurity.
- Novel materials
- Microelectronics/ Semiconductors

Call for Proposals

Intent and Purpose

The Idaho State Legislature has appropriated funds to the State Board of Education to be awarded for competitive state university research under the direction of HERC in support of the goals of the Idaho Global Entrepreneurial Mission (IGEM) initiative. These funds are to be used as seed funding for strengthening Idaho's future by strategically investing in the development of expertise, products, and services which result in state economic growth. In short, the IGEM invests in good ideas that promote economic development.

IGEM-HERC¹ goals are to: a) leverage the talents and expertise of Idaho's research-active faculty and staff and the private sector to further the economic vitality of Idaho; and, b) create a platform to facilitate and accelerate the transfer of technology from Idaho's state research institutions and into the private sector.

Applicants whose proposals are geared toward technology development, should make necessary technology disclosures to their respective institutions' Office of Technology Transfer or other appropriate institutional office **prior** to both pre-proposal and full proposal submissions.

Proposal Tracks

This RFP has three tracks. The earliest stage is the **Proof of Concept**, the next developmental stage is the **Initial Startup**, and the third stage is the **Commercialization** track where commercialization is expected. These tracks leverage a phased approach to research development and enable the applicant to demonstrate activity progress in a scaffolded and timely manner. Additionally, this approach allows HERC to consider funding research concepts that could benefit from earlier and incremental funding.

¹ The IGEM HERC program is administered by the Higher Education Research Council under the authority of the Idaho State Board of Education, with the goals stated in this RFP.

Proposal Track	Description	Estimated Number of Awards	Total Available for <u>all</u> awards ²	Estimated Project Length
Proof of Concept	High risk, proof-of-concept opportunity. The demonstration or realization of a product or idea to determine whether it is technically viable.	3-5	\$400,000	1 year
Initial Startup	Seed or pilot projects designed to take a proven concept and test whether it is commercially feasible and has the potential to be scaled.	2-4	\$600,000	1-2 years ³
Commercialization	A project that produces an end product or service scaled to commercialization. It is defined by a set of development milestones that demonstrate the maturation of the end product or service to ultimate marketplace adoption. The projects are reviewed and funded by milestones, or stages, rather than as an all-or-nothing research project.	2-5	\$1,100,000 ⁴	2-3 years

² HERC reserves the right to move funds across tracks, depending on the quantity and quality of submitted proposals, and the satisfactory performance of funded proposals. It is anticipated that the “total available” budget for each proposal track will be spread across the “estimated number of awards” for each proposal track. It is possible that IGEM-HERC funds could be available between the standard annual funding cycle. Full appropriated funding may not necessarily be available each cycle due to the potential for projects that carry over for more than one year.

³ All IGEM-HERC funds are appropriated by the Idaho State Legislature on an annual basis. Recently, the annual state appropriation has been approximately \$2.1 million for this program, including multi-year and new projects. Future appropriations may be less due to factors not under HERC’s control.

⁴ Commercialization Track projects are funded modularly, by milestone. For example, a Commercialization Track application may have four development milestones that total \$475,000 for year one (M1=\$100,000; M2=\$150,000; M3=\$100,000; M4=\$125,000). M2 funding will be released upon satisfactory completion of M1. M3 funding will be released upon satisfactory completion of M2, and so on. Commercialization Track applications that propose funded collaboration across more than one Idaho higher education institution should request adequate funding to support such collaboration.

The IGEM-HERC submission process has two stages: pre-proposal and full proposal.

Submission Process and Requirements for Pre-Proposals

Pre-proposals must be submitted by the appropriate office on campus, consistent with internal procedures (generally an Office of Sponsored Programs). This entity is responsible for submitting pre- and full proposals to HERC for review. The [Evaluation Criteria outline below](#) applies to both pre- and full proposal review.

Important Dates & Submittal Deadlines	
September 15, 2026	Request for Proposals (RFP) released
October 26, 2026	Pre-proposals due for ALL proposal tracks to the Office of the State Board of Education by 6:00 pm MT. Use Form A: Pre-Proposal Template. Send to HERC@edu.idaho.gov
November/December, 2026	HERC review of pre-proposals
No later than December 11, 2026	Notification of pre-proposal decisions & full proposal applications invitations
February 26, 2027	Full applications due for ALL invited proposals to the Office of the State Board of Education by 6:00 pm MT. Include Form B: IGEM-HERC Full Proposal Template and the Full Proposal Budget Spreadsheet , which can be found on this webpage: https://boardofed.idaho.gov/board-of-education/all-committees/higher-ed-research-council-herc/ Send to HERC@edu.idaho.gov
March/April 2027	Finalists may be asked to meet with HERC to present/pitch their project and discuss their full proposal applications
No later than May 1, 2027	Selection of successful applications and notification of decision
July 1, 2027	Anticipated funding availability (pending legislative appropriation)

Pre-Proposal and Full Proposal Preparation Instructions

The pre- and full proposal shall be prepared following the instructions below and should contain only material itemized in that section. Proposals that do not adhere to the specified instructions will be returned without review.

All information provided in the Pre-Proposal and Full Proposal, as well as any additional information provided during the review process to the review team, HERC, or the Office of the State Board of Education, is public information. Applicants should be careful to not divulge any non-public, confidential, or proprietary information that they do not want disclosed as public information in the application and review process. The State of Idaho assumes no liability for non-public, confidential, or proprietary information that is disclosed, intentionally or unintentionally, during the review and application process.

Each page of the proposal must be in a standardized format as described below. These requirements apply to all sections of a pre-proposal and full proposal, including supplementary documentation.

Font, Spacing, Margin and Submission Requirements

1. Use one of the following fonts:
 - a. Arial (not Arial Narrow), Courier New, or Palatino Linotype at a font size of 10 points or larger; Times New Roman at a font size of 11 points or larger; or the Computer Modern family of fonts at a font size of 11 points or larger.
2. A font size less than 10 points may be used for mathematical formulas or equations, figures, tables, or diagram captions and when using a Symbol font to insert Greek letters or special characters. Other fonts not specified above, such as Cambria Math, may be used for mathematical formulas, equations, or when inserting Greek letters or special characters. The text must be readable.
3. No more than six lines of text within a vertical space of one inch.
4. Margins, in all directions, must be at least an inch. No proposer-supplied information may appear in the margins.
5. Paper size must be no larger than standard letter paper size (8 ½" by 11").
6. Insert page numbers in lower right-hand corner.

Artificial Intelligence and Machine Learning

AI and ML as a subject of research and development.

HERC encourages proposals that advance artificial intelligence and machine learning. This includes research on new AI and ML models, algorithms, architectures, and methods; the development of new AI-based tools, software, instruments, and platforms; and the application of AI and ML to challenges in any of the funding priority areas identified in this RFP and this would be welcomed in all three proposal tracks.

Proposals of this kind are evaluated against the same criteria as any other proposal, including technology readiness, commercial potential, and economic impact for Idaho. Applicants developing AI or ML technologies should make the necessary technology disclosures — including software, model, and dataset disclosures — to their institution's Office of Technology Transfer or other appropriate institutional office prior to both pre-proposal and full proposal submission. Applicants are encouraged to develop AI in a responsible manner and to address in the project

plan those practices appropriate to the proposed work — for example, data provenance and licensing, model validation and testing, reliability and bias, human oversight, security, and the intended conditions of use. HERC views attention to these practices as a mark of a well-designed project and a contributor to its long-term commercial viability.

Use of AI in preparing a proposal.

Applicants may use generative AI or other AI-assisted tools in developing a pre-proposal or full proposal. HERC recognizes these tools as a legitimate aid to clear, well-organized writing; their use is neither discouraged nor penalized in review. Responsible use is expected, subject to the following conditions:

Responsibility. Applicants remain fully responsible for the accuracy, originality, integrity, and completeness of all submitted materials, including verifying every fact, citation, datum, and reference generated or suggested by an AI tool. An AI-generated error is treated no differently from any other error in the proposal.

Protected information. Applicants must not enter confidential, proprietary, personally identifiable, export-controlled, or otherwise protected information into an AI tool unless that tool has been approved for such use under the applicant institution's policies and data-security requirements. Applicants should also note that all information submitted to HERC is public information, as described above.

Disclosure. Any substantive use of generative AI in developing the proposal must be disclosed, including the tool or tools used and the nature of the contribution. Routine uses such as spelling, grammar, formatting, translation, or reference management do not require disclosure. The disclosure should appear as a brief statement at the end of the proposal narrative and does not count against page limits.

Attribution. AI tools may not be listed as authors, principal investigators, co-investigators, key personnel, or project partners. Use of an AI tool does not diminish the responsibility of the Principal Investigator and the submitting institution for the content of the proposal.

An electronic copy of the pre-proposal or full proposal, in PDF format, signed by the Authorized Organizational Representative (AOR), must be sent by the submittal deadline. Proposals that do not adhere to the specified page limitations, including those in the required appendices, will be returned without review.

Pre-Proposal

For the pre-proposal submission, use the FORM A: IGEM-HERC PRE-PROPOSAL TEMPLATE. Cut and paste it into the document editor of your choice. The final version must be submitted as a PDF.

The pre-proposal is limited to 3 pages max. Please be succinct. This includes all figures and tables, but excludes Form A, an AI disclosure, and references. There is no penalty for shorter pre-proposals. Pre-proposals exceeding the page limit will be returned without review. Define acronyms and chemistry abbreviations on first use. Please use the following underlined headings as prompts for each section. Do not include the full descriptive sentence provided below.

Significance and Viability Prompts

- **THE PROBLEM.** Brief background of the problem and the concepts or innovative approaches to address the problem.
- **THE SOLUTION.** Describe the viability of the approach to solve the problem.
- **ALIGNMENT WITH HERC.** Describe how the innovation aligns with the Idaho HERC current funding priorities and strength areas.
- **TECHNOLOGY READINESS LEVEL.** Describe where the project is along the Technology Readiness Level (TRL) continuum.

Other notes: Integrate tables and figures in the text; do not have a separate “figures” section.

Commercial Potential Prompts

- **RELATED I.P.** Describe the potential for generating intellectual property (e.g., patents, software disclosure records).
- **SUSTAINABILITY.** Describe potential for generating additional funds (public or private, or both).
- **INDUSTRY PARTNERS.** Industry partners are encouraged. Describe the plan to include industry partners.

References

- List as needed.

Full Proposal

Each full proposal must contain and describe the following project elements in the order indicated and must not exceed 8 pages overall (excluding FORM B: IGEM-HERC FULL PROPOSAL COVER SHEET, Full Proposal Quad Slide (which can be found on this webpage: <https://boardofed.idaho.gov/board-of-education/all-committees/higher-ed-research-council-herc/>), budget form and appendices, an AI disclosure, references, and allowable Appendices). No template is provided, but these elements must be included.

1. Name of primary Idaho public institution
2. Project Title
3. Name and Institution of Principal Investigator(s) and Key Personnel
4. Total amount requested
5. Significance of project and project objective(s)
6. Specific project plan and timeline (1-3 years, depending on proposal track) – Describe the project plan, tasks to be undertaken, where the project sits on an appropriate Technology Readiness Level (TRL) continuum, and how the project will move along this continuum in the future. See the Evaluation of Proposals section below for more information about this TRL criterion.
7. Potential economic impact – Describe the commercial viability and how the project will impact Idaho's economy, including the project's path to profitability. For example, include a table chart, or written description on how long it might reasonably take to be profitable. This could be years beyond the end of HERC funding.
8. Criteria for measuring success – Include metrics by which project success and economic impact will be measured. Progress towards these measures will be required as part of awarded proposals reporting requirements. Metrics must be specific, objective, measurable, and realistic. Each metric must be measurable during the annual reporting period.
9. Briefly describe anticipated development challenges/barriers and how you will deal with unanticipated research and development challenges.
10. Budget – Detail the proposed budget, as well as the total project budget using the proposal budget form. The use of funds must be detailed to the extent possible. When possible, identify items of equipment costing more than \$5,000. **Use Full Proposal Budget Spreadsheet, which can be found on this webpage: <https://boardofed.idaho.gov/board-of-education/all-committees/higher-ed-research-council-herc/> (spreadsheet).**
11. Budget justification – Clearly describe and justify the purpose of each item in the budget. If equipment is requested, provide a justification for how it will be used to achieve the proposal purposes AND how it may be used beyond the project.

The **Commercialization** track requires applicants to submit a detailed and actionable spending plan. If the applicant would like fractional funding consideration (i.e., the **Commercialization** track outlined below), the proposal must include the budget estimate/cost to achieve each development milestone in the research roadmap. Also, for the **Commercialization** track it is highly encouraged for the PI to provide evidence of an in-kind or a cash match with industry partners going forward. HERC asks applicants to define their own development milestones. These key performance achievements are accomplished in order for subsequent development to occur. They mark key points along a project's research roadmap. Milestones are not individual project tasks or activities (e.g., literature review or an experiment). A milestone is a key performance achievement comprising a group of activities such as commercial viability research, or prototype development and validation. For the **Commercialization** track, satisfactory milestone achievements must be reviewed and approved by the HERC for subsequent development milestones funding to be released to the awardee.

Sample for Proof of Concept or Initial Startup tracks.

LINE ITEM REQUEST	JUSTIFICATION	TOTAL REQUEST
Personnel (salary and fringe)		
Equipment		
Travel		
Participant Support		
Other Direct Costs		
		\$

Sample for Commercialization track (include a justification for each development milestone).

Milestone #: (title or description)

LINE ITEM REQUEST	JUSTIFICATION	TOTAL REQUEST
Personnel (salary and fringe)		
Equipment		
Travel		
Participant Support		
Other Direct Costs		
		\$

12. Project management – Include a project management chart (e.g., GANTT, PERT, WBS, etc.) showing timelines and development milestones of the project and a description of the management structure of the grant.

13. Additional institutional and other sector support – Summarize any institutional commitments at a level appropriate to the project, particularly if those commitments include support for new lab space, facilities, etc. Describe any support from external partners, including space, funds, facilities, and people for the project.

14. Future funding – Describe one or more funding programs (state, federal, industry or other)

where an application will be submitted no later than the end of the IGEM-HERC award to move this project along the TRL spectrum.

Full Proposal Appendices

Appendices shall follow the proposal format requirements. There are no page limitations for Appendices, but applicants are strongly encouraged to be succinct.

Appendix A: Facilities and Equipment – Include a description of the available facilities and equipment. If equipment requests are part of the budget, include quotes here

Appendix B: Biographical Sketches – 3 pages. Academic PIs and co-PIs must provide a biographical sketch using the NSF format, with the exception that it be no longer than 3 pages (see NSF format via PAPPG: https://nsf.gov-resources.nsf.gov/files/nsf24_1.pdf).

Appendix C: Senior Personnel – Provide a description of qualifications and services expected from all consultants, visiting professors, postdoctoral associates, and other senior personnel.

Appendix D: Other – Provide documentation of other sector resource commitments including up to five (5) letters of support or private sector partnerships. Letters of support must explicitly describe the role(s)/ contribution(s) of the supporting partner in the proposed project.

Full Proposal Submission Guidelines

1. All proposals must be signed and submitted by the Authorized Organizational Representative of the institution using [FORM B: IGEM-HERC FULL PROPOSAL TEMPLATE / COVER SHEET](#).
2. Specific questions about proposals should be directed to the appropriate Office for Research at your institution.
3. Proposals must be submitted as a PDF in electronic format directly to the Office of the State Board of Education at: HERC@edu.idaho.gov. See the Important Dates & Submittal Deadlines table above.

Evaluation of Full Proposals

Proposals must be targeted to specific projects and will be evaluated according to criteria listed below. HERC members will evaluate each proposal and make determinations for grant awards. External experts with technical and economic development knowledge may be invited to assist in the review process, if necessary. Finalists may be required to present/pitch their proposal to HERC prior to an award decision.

Priority will be granted to those proposals showing a strong collaborative effort between or among institutions. Priority will also be granted to those proposals that can show a strong collaboration with the private sector or exhibit high potential for near-term technology transfer to the private sector. Reviewers will evaluate the potential impact of the HERC investment. HERC will give serious consideration to proposals that fall lower on the federal agency-appropriate Technology Readiness Level (TRL) continuum (see below) and that show a strong likelihood for moving up that continuum in the future. Competitive proposals will provide a brief explanation of where the proposed project currently sits on the TRL continuum and should briefly describe plans to advance the project along the continuum. HERC recommends that proposals use a TRL continuum as

defined by an appropriate federal agency. Generic examples are provided below as a general guide.

TECHNOLOGY READINESS LEVEL (TRL)		
RESEARCH	9	ACTUAL SYSTEM PROVEN IN OPERATIONAL ENVIRONMENT
	8	SYSTEM COMPLETE AND QUALIFIED
	7	SYSTEM PROTOTYPE DEMONSTRATION IN OPERATIONAL ENVIRONMENT
DEVELOPMENT	6	TECHNOLOGY DEMONSTRATED IN RELEVANT ENVIRONMENT
	5	TECHNOLOGY VALIDATED IN RELEVANT ENVIRONMENT
	4	TECHNOLOGY VALIDATED IN LAB
RESEARCH	3	EXPERIMENTAL PROOF OF CONCEPT
	2	TECHNOLOGY CONCEPT FORMULATED
	1	BASIC PRINCIPLES OBSERVED

From: <https://www.twi-global.com/technical-knowledge/faqs/technology-readiness-levels>

Technology Readiness Levels (TRL)

TRL9 **Operations**

TRL8 **Active Commissioning**

TRL7 **Inactive Commissioning**

TRL6 **Large Scale**

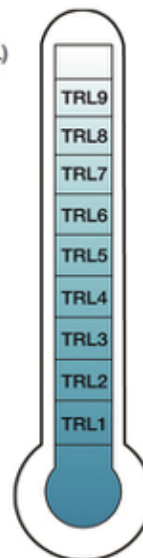
TRL5 **Pilot Scale**

TRL4 **Bench Scale Research**

TRL3 **Proof of Concept**

TRL2 **Invention and Research**

TRL1 **Basic principles**



Evaluation Criteria

1. Potential to develop expertise, products and services that will increase the competitiveness of Idaho. (30 pts)
2. Likelihood the project will result in expanding current business and/or help create new business activities in Idaho. Reviewers will consider the applicant's tech transfer and commercialization strategies. (15 pts)
3. Likelihood that the project will result in significant contributions to the field, the institution, and to the needs of the state as defined in the higher education research strategic plan⁵. (15 pts)
4. Likelihood that the project will result in establishment of commercialization partnerships or methods to be used in developing partnerships. (10 pts)
5. Plan to move along the TRL continuum, plan for additional funding mechanisms, and potential for economic development and future return on investment. Reviewers will consider feasibility, marketability, and viability of the proposed solution. (20 pts)
6. The proposed budget appears reasonable to support the proposed scope of work. (10 pts)
7. Does the proposal address at least one of the funding priority areas? (Yes, No or Somewhat)

Reporting Procedures

Recipients must acknowledge support from HERC in all publications, presentations, reports, websites, press releases, promotional materials, and other products resulting from the funded project. The following acknowledgment is recommended:

"This project was supported by the State of Idaho Higher Education Research Council at [Name(s) of Institution]."

The recipients of awarded projects will be required to report to HERC semi-annually. On completion or termination of the project, the Principal Investigator will prepare an end-of-project report for HERC. The report will be due within 60 days following the completion of the project. Upon completion of the project, the Principal Investigator(s) will be required to comply with HERC's annual request for information pertaining to the economic impact to Idaho for up to five years following the date of award and/or completion of the project. Lack of response to requests for information from HERC or the Board during any reporting period will result in termination of the award and/or loss of eligibility for future HERC funding.

Reports shall be presented in a format established by HERC. Information included in the annual reports must be detailed enough to judge whether the project is on track for success and may include the following components:

- Summary of project accomplishments for the reporting period and plans for the upcoming reporting period;
- Summary of budget expenditures (i.e., 'burn rate' report) for the period just completed;

⁵ Idaho's higher education research strategic plan can be found at https://boardofed.idaho.gov/wp-content/uploads/2026/06/Higher_Education_Research_Strategic_Plan_2023-2027.pdf

- Demonstration of economic development/impact, including the following as applicable;
 - Patents, copyrights, Plant Variety Protection Certificates received or pending
 - Technology licenses signed, start-up businesses created, and industry involvement
 - Private sector engagement
 - Jobs created
 - External funding
 - Any other pertinent information
- Numbers of faculty and student participation as a result of funding;
- Description of future plans for project continuation or expansion;
- Commercialization revenue; and
- Description of current position on the TRL spectrum and future plans to move along this spectrum.

Projects not meeting satisfactory progress as determined by HERC may be terminated and remaining funds will be returned to the State Board of Education.

Any adjustment resulting in a change in the scope of work must be reported to SBOE staff and HERC for approval. Such requests shall be submitted via email to HERC@edu.idaho.gov. Budget adjustments that do not impact the scope of the project and do not exceed 10% of the annual award amount may be approved by Board staff. Adjustments over 10% of the annual award amount will be considered by the full Council.

Amount and Duration of the Grant Awards

The amount of awards for each project will depend upon the proposal track and associated budget justification, as well as the availability of State funds. Funds are available annually, subject to legislative appropriations. Grants for a specific project may be renewed no more than two times (the total project length lasting three years), subject to HERC approval and available funding. Award amounts cannot be carried over from year to year and must be expended within the fiscal year awarded. Planning grants will not be considered.

Title, Ownership, Use, and Disposition of Equipment

1. Grantee Assurance – Grantee means eligible institution. The grantee will assure that for each purchase of equipment with grant funds, it is:
 - a. necessary for the research or activity supported by the grant;
 - b. not otherwise reasonably available and accessible; and
 - c. procured through the standard process through the Department of Administration's Division of Purchasing and/or the institution's purchasing policy (pursuant to Idaho Code §67-5728), as appropriate.
2. Title and Ownership – Unless otherwise specified in the grant, title to equipment purchased with grant funds will vest in the grantee upon acquisition.
3. Equipment Usage and Disposition – Equipment purchased with grant funds shall remain in use for the specific project for which it was obtained. After the expiration of the award and when there are no other obligations to the Board in connection with the award under which the equipment was acquired, an institution may use the equipment for non-award related purposes or may dispose of the equipment in accordance with Idaho State Board of Education Governing Policies & Procedures, Section V.I.

NOTE TO ALL APPLICANTS

Idaho universities participate in the [NSF I-Corps program](#). Successful applicants should be prepared to participate in this 4-week online experience. Applicants are strongly encouraged (not required) to participate prior to full proposal submission. Note, the Principal Investigator of a Commercialization Track is required to enroll in the NSF I-Corps program. The program assists applicants to determine if the proposed technology has commercial market potential and to determine potential customers. Program results may include customer input which may increase the value proposition of the proposed solution, making it easier and more likely to be commercialized. The program assists applicants to get a jump-start on developing a legitimate business/marketing plan with valid economic development numbers.

Form A: Pre-Proposal Template

For pre-proposal submission, use this form. Cut and paste it into the document editor of your choice. The final version must be submitted as a PDF.

Form A: IGEM-HERC Pre-Proposal Cover Sheet Idaho State Board of Education			
Project Title:			
	Name	Email	Professional Website and/or LinkedIn
Principal Investigator:			
Co-investigator(s):	[add or remove rows as needed]		
Industry Partner(s):	[add or remove rows as needed]		
Proposal Track (select one): • Proof of Concept • Initial Startup • Commercialization			
Amount Requested (Detailed budget will be requested at full-proposal stage): • \$			
NSF I-Corps participation: Have you participated in, or plan to participate in the NSF I-Corps Program? Is so, when did you or will you?"			
Authorized Organizational Representative: Name: Signature: Date:			

Form B: Full Proposal Template

For full proposal submission, use this form. Cut and paste it into the document editor of your choice. The final version must be submitted as a PDF.

Form B: IGEM-HERC Full Proposal Cover Sheet

Idaho State Board of Education

PROPOSAL NUMBER: (to be assigned by HERC)	TOTAL AMOUNT REQUESTED:
Proposal Track (select one): • Proof of Concept • Initial Startup • Commercialization	
NSF I-Corps participation: Have you participated in, or plan to participate in the NSF I-Corps Program? Is so, when did you or will you?"	

TITLE OF PROPOSED PROJECT:
SPECIFIC PROJECT FOCUS:

PROJECT START DATE:	PROJECT END DATE:
NAME OF INSTITUTION:	DEPARTMENT:

ADDRESS:

E-MAIL ADDRESS:

PHONE NUMBER:

NAME:

TITLE:

SIGNATURE:

PROJECT
DIRECTOR/PRINCIPAL
INVESTIGATOR

CO-PRINCIPAL
INVESTIGATOR

NAME OF PARTNERING COMPANY:

COMPANY

REPRESENTATIVE NAME:

SIGNATURE:

Authorized
Representative

Organizational

NAME:

SIGNATURE:

Form C: IGEM-HERC Institutional & Other Sector Support

This form is not required; template can be used to address item 13 (Additional institutional and other sector support).

A. LIST INSTITUTIONAL/OTHER SECTOR DOLLARS (Source & Description)	Amount

B. FACULTY/STAFF POSITIONS (Description)	Amount

C. CAPITAL EQUIPMENT (Description)	Amount

D. FACILITIES & INSTRUMENTATION (Description)	Amount