TAB	DESCRIPTION	ACTION
1	IDE – EMERGENCY PROVISIONAL CERTIFICATE RECOMMENDATIONS	Action Item
2	IDE – PROFESSIONAL STANDARDS COMMISSION APPOINTMENTS	Action Item
3	IRSA – GENERAL EDUCATION COMMITTEE APPOINTMENTS	Action Item
4	IRSA – GRADUATE MEDICAL EDUCATION COMMITTEE NEW APPOINTMENT	Action Item
5	PPGA – STATE REHABILITATION COUNCIL APPOINTMENT	Action Item

SUBJECT

Emergency Provisional Certificate Recommendations

BACKGROUND

Section 33-1201, Idaho Code, requires every person who is employed to serve in any elementary or secondary school as a teacher, supervisor, administrator, education specialist, school nurse, or school librarian to hold a certificate issued under authority of the Idaho State Board of Education (Board), valid for the service being rendered. Section 33-1203, Idaho Code allows the Board to authorize a provisional certificate for teachers when the candidate has at least two (2) years of college training and an emergency has been declared. This section of code does not authorize issuance of emergency provisional certificates for pupil service staff or administrators.

School districts receive the same level of funding for staff with an emergency provisional certificate as they receive for an individual with a standard certificate. Funding for long-term substitutes is at the same level as non-certified classified staff.

In the past three (3) years, the Idaho State Board of Education has approved the following numbers of provisional certificates:

- SY 2023-2024: 172 provisional certificates
- SY 2024-2025: 56 provisional certificates
- SY 2025-2026: 70 provisional certificates

PROPOSAL

The Idaho State Department of Education (Department) received four (4) complete Emergency Provisional Certificate Applications for instructional certificate(s)/endorsement(s) by August 25, 2026.

Department staff reviewed each candidate's full application. Each candidate presented below, requesting instructional certificate(s)/endorsement(s), has completed at least two (2) years of college training, making them eligible for emergency provisional certificate consideration. Each LEA has declared a hiring emergency, summarized the hiring efforts, and attested to the candidate's ability to fill the position.

The Department is requesting authorization to issue provisional certificate(s) as presented below.

1. **Cassia County School District #151**
   Applicant Name: Paloma Rodriguez-Paloma
   Certificate: Provisional
   Endorsement(s): ESL K-12
   College Training: 75 credits
   Declared Emergency Date: 6/22/2026

Hire/Assignment Date: 7/1/2025
Summary of Recruitment Efforts: Second provisional application. Not student teaching until Fall 2027.

2. **Avery School District #394**
   Applicant Name: Sybil Lynn
   Certificate: Provisional
   Endorsement(s): All Subjects K-8
   College Training: 49 credits
   Declared Emergency Date: 5/11/2026
   Hire/Assignment Date: 5/11/2026
   Summary of Recruitment Efforts: Position was posted in the Spring and without housing in the small, rural area, it is difficult to find educators. Sybil is already employed with the district and is working towards a certification program. She lives in the area and has created relationships with the staff and students.

3. **Murtaugh Joint School District #418**
   Applicant Name: Christy Bacon
   Certificate: Provisional
   Endorsement(s): English 6-12
   College Training: 125 credits
   Declared Emergency Date: 7/14/2026
   Hire/Assignment Date: 8/11/2026
   Summary of Recruitment Efforts: Posted the position in multiple online platforms as well as reached out to superintendent networks. Other prospects had already accepted positions in other schools.

4. **Heritage Community Charter School #481**
   Applicant Name: Julissa Magdaleno
   Certificate: Provisional
   Endorsement(s): All Subjects K-8
   College Training: 81credits
   Declared Emergency Date: 6/29/2026
   Hire/Assignment Date: 6/30/2026
   Summary of Recruitment Efforts: The position was posted April 8th - June 29th. Five applications were received and only three were interviewed. Two did not have visas. They are looking for a bilingual teacher due to 77% of their student population being Hispanic.

IMPACT

If the Board approves the request, the Department will be authorized to issue emergency provisional certificates to the qualifying candidates. An emergency provisional certificate is effective for one (1) year. No financial penalties will be assessed to the LEA while an emergency provisional certificate is in effect.

If the Board does not approve the request, the Department will not be authorized

to issue the requested emergency provisional certificates. The school district would be required to pursue other hiring options and may face financial impact.

IDE STAFF COMMENTS AND RECOMMENDATIONS

IDE Staff and Board staff verified that each candidate has completed at least two (2) years of college training and that the school district declared a hiring emergency. All candidates have been hired by a local education agency as teachers for the 2026-2027 school year. Candidates that have already completed a Baccalaureate degree or higher are not eligible to apply through another pathway.

BOARD ACTION

I move to authorize the Idaho Department of Education to issue emergency provisional standard instructional certificates for candidates 1- 4 as presented above, effective for the 2026-2027 school year only, and pending a cleared background check.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

APPLICABLE STATUTE, RULE OR POLICY

Idaho Code § 33-1201, § 33-1203, § 33-1002(2)((d))

REFERENCE

April 2019	Board approved SDE recommendations for processing emergency provisional certificates.
August 2019	Board approved SDE revised procedures regarding emergency provisional certificates.
October 2025	Board approved 17 provisional certificates for the 2025-2026 school year.
December 2025	Board approved 34 provisional certificates for the 2025-2026 school year.
February 2026	Board approved 13 provisional certificates for the 2025-2026 school year.
April 2026	Board approved 5 provisional certificates for the 2025-2026 school year.
June 2026	Board approved 1 provisional certificate for the 2025-2026 school year.

SUBJECT

Professional Standards Commission Appointments

BACKGROUND

Section 33-1252, Idaho Code, sets forth criteria for membership on the Professional Standards Commission (PSC). The PSC consists of eighteen (18) members including one (1) from the Idaho State Department of Education (Department) and one (1) from the Idaho Division of Career Technical Education. The remaining members must be representatives of the teaching profession. Not less than seven (7) members must be certificated classroom teachers in the public school system including at least one (1) teacher of exceptional children and at least one (1) in pupil personnel services.

The Idaho School Superintendents' Association, the Idaho Association of Secondary School Principals, the Idaho Association of Special Education Administrators, the education departments of private colleges, and the colleges of letters and sciences of the institutions of higher education may submit nominees for (1) position each. The community colleges and the education departments of the public institutions of higher education may submit nominees for two (2) positions.

PROPOSAL

Two (2) positions on the PSC are open for three-year appointments, effective July 1, 2026 – one (1) position representing pupil service staff, and one (1) position representing the education departments of the public institutions of higher education.

Nominations for open positions were solicited from the Idaho Education Association, Northwest Professional Educators, the Idaho Association of Special Education Administrators, the Idaho Association of Colleges of Teacher Education, and interested educators from July 24 to August 14, 2026.

On August 21, 2026, the PSC staff reviewed the nominations received for each position, considering factors such as regional representation, school size, and nominee experience. Scott Herdegen of Vallivue School District and Corey Bartle of Idaho State University are recommended for appointment to the Professional Standards Commission for a three (3)-year term beginning July 1, 2026, and ending June 30, 2029.

IMPACT

Board appointment of the recommended candidates to the Professional Standards Commission in compliance with Section 33-1252, Idaho Code, will fill the two existing vacancies and ensure a complete commission.

IDE STAFF COMMENTS AND RECOMMENDATIONS

These appointments are a regular request of the Board and require no additional comment.

ATTACHMENTS

Attachment 1 – Professional Standards Commission Membership
Attachment 2 – Scott Herdegen Resume
Attachment 3 – Corey Bartle Resume

BOARD ACTION

I move to appoint Scott Herdegen to the Professional Standards Commission as the pupil service staff representative for a three-year term beginning July 1, 2026, and ending June 30, 2029.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

I move to appoint Corey Bartle to the Professional Standards Commission as the public higher education / teacher education representative for a three-year term beginning July 1, 2026, and ending June 30, 2029.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

APPLICABLE STATUTE, RULE OR POLICY

Idaho Code § 33-1252

Idaho Professional
Standards Commission

2026-2027 Member Roster

Angela Gillman, Chair
Classroom Teacher
Idaho Falls School District #091
Term 7/1/24 – 6/30/27

Erika Estes, Classroom Teacher
Weiser School District #431
Term 7/1/24 – 6/30/27

Melyssa Ferro, Classroom Teacher
Caldwell School District #132
Term 7/1/25 – 6/30/28

Melissa Green, Private Teacher Education
Brigham Young University
Term 7/1/24 – 6/30/27

Jennifer Hammond, Exceptional Child Teacher
Lakeland School District #272
Term 7/1/26 – 6/30/29

Alica Holthaus, State Department of Education
Term 7/1/26 – 6/30/29

Samantha Kallas, Classroom Teacher
Idaho Arts Charter School #795
Term 7/1/26 – 6/30/29

Bryon Kennedy, Special Education Administrator
Sugar-Salem School District #322
Term 7/1/26 – 6/30/29

Jason Moss, School Superintendent
Grace School District #148
Term 7/1/25 – 6/30/28

Amy McBride, Vice Chair
Secondary Principal
Twin Falls School District #411
Term 7/1/25 – 6/30/28

Jamee Nixon, College of Letters and Sciences
Northwest Nazarene University
Term 7/1/25 – 6/30/28

Matthew Pollard, Classroom Teacher
Moscow School District #281
Term 7/1/25 – 6/30/28

Karen Pyron, School Board Member
Butte County School District #111
Term 7/1/24 – 6/30/27

Taylor Raney, Public Teacher Education
University of Idaho
Term 7/1/26 – 6/30/29

Brandee Sabala, Elementary Principal
Gooding School District #231
Term 7/1/26 – 6/30/29

Katie Shoup, Educator Certification Director
Idaho Career Technical Education
Term 10/19/25 – 6/30/28

Vacant, Pupil Service Staff

Vacant, Public Teacher Education

Scott P. Herdegen

EDUCATION

University of Idaho

- Dates: 6/04 – 11/09
- Major: Educational Administration
- Degree: Master of Education (2009)

Idaho State University

- Dates: 9/99 - 5/01
- Major: School Counseling
- Degree: Master of Counseling (2001)

Boise State University

- Dates: 9/95 - 5/99
- Major: Psychology
- Degree: B.S. (1999)

FIELD-RELATED POSITIONS

Counselor, Ridgevue High School, Caldwell, Idaho

- Duration: August, 2016 – Present
- Responsibilities: High School Guidance Counselor. All normal high school counseling duties plus: AVID Site Team member, Department Chair (2020-present), College Board SSD Coordinator, CTE testing coordinator, master schedule and course handbook point person.

Counselor, Vallivue High School, Caldwell, Idaho

- Duration: August, 2011 – June 2016
- Responsibilities: High School Guidance Counselor. All normal high school counseling duties, plus responsible for helping implement the new AVID program, and writing and managing funds received from Go On Challenge grant.

Counselor, Meridian Medical Arts Charter High School, Meridian, Idaho

- Duration: August, 2007 – June, 2011

Counselor, Columbia High School, Nampa, Idaho.

- Duration: August, 2006 – June, 2007

Counselor, Skyview High School, Nampa, Idaho.

- Duration: August, 2001 – June, 2006

Scott P. Herdegen ◆ page 2

CERTIFICATIONS

◆ Administration Certificate with Principal Endorsement (K-12)

◆ Pupil Personel Servies (K-12)

LEADERSHIP EXPERIENCE

◆ Department Chair, 2020 - present.

◆ Primary point of contact between high school counseling department and District Office.

◆ Completed RFP, managed, and renewed $40,000 J.A. & Kathryn Albertson Go On grant.

◆ Assist with development and growth of Vallivue's new AVID program.

◆ Idaho Board of Education committee member: Data Dashboard Tool.

◆ Traditional school counseling duties which include an element of leadership: participation in frequent IEP meetings; participation in district discipline meetings, manage the creation and maintenance of Section 504 plans; organization of multiple school-wide activities; frequent communication with teachers in a dynamic in which teachers oftentimes view counselors in a leadership role; frequent instances in which decisions must be made while balancing the needs of the students, parents, teachers, administration the overall school mission.

PROFESSIONAL ACTIVITIES

◆ Multiple conferences attended to increase general knowledge in the field of educational leadership, including: AVID, Go On Idaho, ISAT administration, Mathematical Thinking Initiative (MTI), Identification of potentially violent youth, crisis response, Response to Intervention (RtI), IELA administration, IDLA administration, DWA administration, Grant Writing Skills, dropout prevention, American School Counselor Association (ASCA) National Conference, IACRAO meetings, Idaho School Counseling Association (ISCA) conferences, Idaho Career Guidance Association conferences, and continuing education covering topics such as counselor supervision, CIS, ACT, SAT, suicide prevention (SAFE), attachment disorder, and asset building (Healthy Nampa, Healthy Youth).

REFERENCES

- Bob Gwyn – Principal, Ridgevue High School (208-453-4480
- Chanda Zucker – Director, Vallivue School District (208-454-0445)
- Issac Goodrich – Assistant Principal, Ridgevue High School (208-453-4480)

Corey A. Bartle, Ph.D.
Assistant Clinical Professor
Idaho State University
School of Ed. - Teaching and Educational Studies

EDUCATION

- Doctor of Philosophy: Learning Sciences - Educational Psychology; University of Washington (2012)
  Dissertation Title: Authentic Inquiry Pedagogy Implemented in Middle School Social Studies: Student and Teacher Perspectives
- Master of Education, Teaching Certificate; Eastern Washington University (2002)
- Bachelor of Arts in History, Minor in Communications; Western Washington University (1998)

TEACHING EXPERIENCE

Idaho State University; Idaho Falls, ID — *August 2016 – Present*
Assistant Clinical Professor

Wee Scholars Academy; Kent, WA — *September 2015 – August 2016*
Early Childhood Director and Instructor

St. Martin's University; Lacey, WA — *Summer 2016*
Adjunct Professor

Mill Creek Middle School; Kent, WA — *Aug. 2008 – Aug. 2015*
Secondary teacher, grades 7-8 (Social Studies, Humanities, Math)

University of Washington; Seattle, WA — *August 2005 – July 2007*
Teaching Assistant, Teacher Education Program

Kent Elementary; Kent, WA — *March 2002 – Aug 2005*
Elementary teacher, grades 3-5

Sylvan Learning Center; Kent, WA — *2003*
K-8 Tutor

RESEARCH EXPERIENCE

Facet Innovations; Seattle, WA — *August 2007 – August 2008*
Research Assistant and Field Coordinator

University of Washington; Seattle, WA — *Spring 2007*
Research Assistant (Ginsberg, M.)

LEADERSHIP EXPERIENCE

EDUC 1110/IDLA Advisor; Idaho State University
EDUC 3336 course lead; Idaho State University
Future Educators of Idaho: Idaho State University
Director; Wee Scholars Academy
Social Studies Department Head; Mill Creek M.S.
Leadership Cadre; Mill Creek M.S.
TEP Teacher's Assistant; UW
Diversity Cadre Facilitator; Kent Elementary

MEMBERSHIPS, PUBLICATIONS, CONFERENCES

Northern Rocky Mountain Education Research Association (2021, 2025-present).
Idaho Prevention and Support Conference (2019)
National Council for the Social Studies Member (present).
"Authentic Inquiry in Middle School Social Studies," Dissertation (2012).
"Home Visits as a Window into Student Motivation," RA for Ginsberg, M. (2007).

COURSE DEVELOPMENT

EDUC 1110/IDLA Foundations of American Education
Collaborated with personnel in IDLA and ISU to create a dual-credit high school and college course
Created syllabus and assessments
Organized instructional sequence to meet IDLA requirements
Integrated technology to enhance instructional environment and communicate with students

EDUC 4479 Geography for Educators
Collaborated with colleagues to design a Geography course within the EDUC course catalog
Created syllabus and course assessments
Ensured course met and aligned with Initial Teacher Standards of Idaho, and Idaho Content Standards

COURSES TAUGHT

EDUC 3308 Foundations of Educational Knowledge Planning and Assessment; Idaho State University (2019-Present)

- Supervise field placements
- Provide feedback over several observations
- Help students reflect on experiences
- Integrate technology to enhance instructional environment and communicate with students
- Assess student attainment of professional teaching practices
- Establish a positive and safe learning environment
- Collaborate with colleagues over syllabus and assessments

EDUC 1110 Foundations of American Education (2024-Present)

- Revised course 2025
- Help students understand and reflect upon Education in the United States
- Integrate technology to enhance instructional environment and communicate with students
- Assess student understanding of professional teaching practices
- Establish a positive and safe learning environment
- Collaborate with colleagues over syllabus and assessments

EDUC 6631 Advanced Elementary Methods; Idaho State University (Spring 2017)

- Instructed graduate students on best practice pedagogy and diverse learning environments
- Engaged students over distance learning through video technology
- Established a positive and safe learning environment
- Assessed students' attainment of professional teaching practices
- Collaborated with colleague on syllabus and assessments
- Integrated technology to enhance instructional environment and communicate with students

EDUC 3301 Inquiring, Thinking, and Knowing; Idaho State University (2017-2018)

- Helped students develop comprehensive educational philosophy
- Engaged students over distance learning through video technology
- Integrated technology to enhance instructional environment and communicate with students
- Collaborated with colleagues on syllabus and assessments
- Assessed students' attainment of professional teaching practices
- Established a positive and safe learning environment

EDUC 3302 Motivation and Management; Idaho State University (2017-present)

- Instruct students on motivational philosophies and strategies for diverse classroom
- Establish a positive and safe learning environment
- Engage students over distance learning through video technology
- Collaborate with colleagues on syllabus and assessments
- Assess students' attainment of professional teaching practices
- Help students reflect on field experiences
- Integrate technology to enhance instructional environment and communicate with students

EDUC 3336 Social Science Methods; Idaho State University (2017-present)

- Help students understand and apply Social Studies Education within K-12 education
- Integrate technology to enhance instructional environment and communicate with students
- Collaborate with colleague on syllabus and assessments
- Assess students' attainment of professional teaching practices
- Establish a positive and safe learning environment
- Engage students over distance learning through video technology
- Develop assessments requiring application of Social Studies pedagogy

EDUC 2204 Family, Community, and Culture; Idaho State University (2016-2019)

- Instructed students on multicultural and diversity issues
- Established a positive and safe learning environment
- Integrated technology to enhance instructional environment and communicate with students
- Collaborated with colleague on syllabus and assessments
- Assessed students' attainment of professional teaching practices
- Engaged students over distance learning through video technology
- Helped students reflect on field experiences

EDUC 3309 Instructional Planning, Delivery, and Assessment; Idaho State University (2016-2018)

- Supervised field experiences
- Provided feedback on observations
- Created CSA/IPLP with students to monitor progress
- Established a positive and safe learning environment
- Integrated technology to enhance instructional environment and communicate with students
- Assessed students' attainment of professional teaching practices
- Engaged students over distance learning through video technology
- Helped students reflect on field experiences
- Collaborated with colleague on syllabus and assessments

EDUC 4408 Pre-Intern Field Experience; Idaho State University (2019-present)

- Revised course
- Lead distance and face-face instruction on best practice pedagogy for future teachers
- Place and support students in field experience
- Conduct field observations and provide feedback
- Create CSA/IPLP with students to monitor progress
- Integrate technology to enhance pedagogy and communicate with students
- Foster professional reflective practices
- Collaborate with colleagues on syllabus and assessments

EDUC 4494/6 Student Teaching Seminar; Idaho State University (2016-present)

- Provide support and guidance in Seminars
- Help students reflect on field experiences
- Create CSA/IPLP with students to monitor progress
- Establish a positive and safe learning environment
- Integrate technology to enhance instructional environment and communicate with students
- Assess students' attainment of professional teaching practices
- Engage students over distance learning through video technology
- Help students reflect on field experiences
- Collaborate with colleagues on syllabus and assessments

MED 601 Research Methodology in Education; St. Martin's University (Summer 2016)

- Instructed students in key research methodologies
- Collaborated with colleague on syllabus and assessments
- Established a positive and safe learning environment
- Integrated technology to enhance instructional environment and communicate with students
- Assessed students' attainment of professional teaching practices

TA – Elementary and Science Education; UW (2005-2007)

- Instructed graduate students in inquiry science instruction
- Collaborated with colleague on syllabus and assessments
- Assessed students' attainment of professional teaching practices
- Established a positive and safe learning environment
- Integrated technology to enhance instructional environment and communicate with students

TA – Educational Assessment; UW (2005-2007)

- Instructed graduate students in formative and summative assessment theories and techniques
- Collaborated with colleague on syllabus and assessments
- Established a positive and safe learning environment
- Assessed students' attainment of professional teaching practices
- Integrated technology to enhance instructional environment and communicate with students

TA – Teaching Seminar – Critical Friends Group; UW (2005-2007)

- Supported and guided students in field placements
- Facilitated professional conversations around critical issues
- Established a positive and safe learning environment
- Assessed students' attainment of professional teaching practices
- Integrated technology to enhance instructional environment and communicate with students
- Collaborated with colleague on syllabus and assessments

TA – Teaching Seminar – M.Ed. Portfolio Mentor; UW (2005-2007)

- Helped students navigate graduate requirements
- Provided feedback and support on graduate assessments
- Established a positive and safe learning environment
- Collaborated with colleague on syllabus and assessments
- Assessed students' attainment of professional teaching practices
- Integrated technology to enhance instructional environment and communicate with students

SERVICE

Faculty Professional Policies Council: 2020-present

ISU Hiring Committee: 2026, 2025, 2023, 2022, 2020, 2017

ISU Promotion & Tenure Committee: 2022, 2020

ISU & CEI Facilitator: 2025-present

Future Educators of Idaho Facilitator

- Travel and present FEA to Region 6 districts and schools
- Foster FEA in Region 6 High Schools
- Promote ISU and COE endeavors in Region 6 districts and schools
- Engage community in FEA events

Clinical Practice Committee Member

- Collaborate with colleagues
- Revise course materials and assessments
- Engage best practice strategies within courses
- Revise COE field experiences and endorsement pathways

Idaho Falls Field Supervisor/Student Teaching Advisor

- Supervise students in field placements
- Provide detailed feedback to students in field experiences
- Support student progress through program
- Lead weekly Seminar course for Student Teachers
- Attend and present at COE "Graduation" Ceremony

EDUC 1110/IDLA & ECP Advisor

- Monitor and support IDLA with EDUC 1110
- Collect and organize assessment data

SUBJECT

General Education Committee Appointments

BACKGROUND

Consistent with Board Policy III.N., the state General Education Committee is responsible for ensuring the consistency and relevance of general education programs and courses at all eight public postsecondary institutions. The General Education Committee consists of a representative from each Idaho public postsecondary institution; a representative from the Division of Career Technical Education; a representative from the digital learning community; a representative from the dual credit community; a representative from the open education community; and a representative from the Idaho Registrars Council are all appointed by the Board. The Executive Director or designee of the Office of the State Board of Education serves as chair of the committee. Personnel changes prompted these proposed committee membership updates.

PROPOSAL

The General Education Committee asks the Board to consider five (5) new appointments to Idaho's General Education Committee. Adrian Kane is the new Director of University Foundations at Boise State University, which makes him eligible to serve as an institution representative on the committee. Katie Fonnesbeck is the Director of Early College Programs at the College of Eastern Idaho and was nominated by the Idaho Dual Credit Coordinators. Matthew Taylor is the Dean of Health Sciences at the College of Eastern Idaho and was nominated by the Technical College Leadership Council. Margaret Pinnell directs the Center of Excellence for Teaching and Learning at the University of Idaho and was nominated by Idaho's Centers for Teaching and Learning Community. Liza Long is the Director of Digital Learning and Artificial Intelligence (AI) for the Office of the State Board of Education and was nominated by Idaho's AI Catalyst Community.

IMPACT

All proposed appointments to the General Education Committee are the result of vacancies or reflect recent subject matter representative updates in Board Policy III.N. Fifteen active members will now serve on the committee.

BOARD STAFF COMMENTS AND RECOMMENDATIONS

Board staff recommends approval.

ATTACHMENTS

Attachment 1 – General Education Committee - Current Membership

BOARD ACTION

I move to appoint Adrian Kane of Boise State, Katie Fonnesbeck of the College of Eastern Idaho, Matthew Taylor of the College of Eastern Idaho, Margaret Pinnell of the University of Idaho, and Liza Long of the Office of the State Board of Education to the General Education Committee, effective immediately.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

APPLICABLE STATUTE, RULE OR POLICY

Governing Policies and Procedures section III.N. General Education

REFERENCE

June 2016	The Board appointed Jana McCurdy (CWI), Dr. Margaret Johnson (ISU), and Kenton Bird (UI) to the GEM Committee.
December 2016	The Board appointed Dr. Joanne Tokle (ISU) and John Bieter (BSU) to the GEM Committee.
August 2017	The Board appointed Lori Barber, representing CEI, to the GEM Committee.
October 2017	The Board appointed Cher Hendricks, representing UI, to the GEM Committee.
April 2019	The Board appointed Dean Panttaja representing UI, and Whitney Smith-Schuler representing CSI to the GEM Committee.
June 2019	The Board appointed Greg Wilson representing CWI, replacing Jana McCurdy to the GEM Committee.
October 2019	The Board appointed Tiffany Seeley-Case representing CSI, replacing Whitney Smith-Schuler to the GEM Committee.
June 2020	The Board appointed Martin Gibbs representing LCSC, replacing Mary Flores to the GEM Committee.
June 2021	The Board appointed Cindy Hill representing ISU and Angela Sackett-Smith representing CEI to the GEM Committee.
August 2021	The Board appointed Candyce Reynolds representing BSU and Lloyd Duman representing NIC to the GEM Committee.
October 2021	The Board appointed Karina Smith representing dual credit, Kristin Whitman open education, and Debbie Ronneburg representing the Technical College Leadership Council to the GEM Committee.
April 2022	The Board appointed Sherry Simkins representing NIC and Ryan Randall representing open education to the GEM Committee.
August 2022	The Board appointed Karen Appleby representing ISU to the GEM Committee.
December 2022	The Board appointed Ann Abbott, representing the open education community, and Ryan Faulkner, representing the digital learning community to the GEM Committee.

February 2023	The Board appointed Jacob Haeberle, representing CEI to the GEM committee.
August 2024	The Board appointed Liza Long, representing Idaho's open education community, Barb Kirchmeier representing University of Idaho, Whitney Smith-Schuler, representing the College of Southern Idaho, and Laura Ahola-Young, representing Idaho State University.
December 2025	The Board appointed Susan Aydelotte, representing Idaho's open education community.
August 2026	The Board approved revisions to Policy III.N. that allow the General Education Committee to include subject representatives from Idaho's Centers for Teaching and Learning Community and communities representing topics of emerging pedagogical importance (e.g., artificial intelligence).

General Education Committee

October 2026

Jonathan Lashley, Ph.D., Chair Deputy Chief Academic Officer Office of the State Board of Education	**Martin Gibbs, Vice-chair** Dean, Liberal Arts and Sciences Lewis-Clark State College Appointed June 2020
Laura Ahola-Young Vice-Provost, Faculty Affairs Idaho State University Appointed August 2024	**Barb Kirchmeier, Ed.D.** Director, General Education University of Idaho Appointed August 2024
Jacob Haeberle Dean, General Education College of Eastern Idaho Appointed February 2023	**Whitney Smith-Schuler** Dean, General and Transfer Education College of Southern Idaho Appointed August 2024
Greg Wilson Assistant Dean, General Education College of Western Idaho Appointed June 2019	**Sherry Simkins, Ed.D.** Dean of Instruction, Transfer and General Studies North Idaho College Appointed April 2022
Adrian Kane, Ph.D. Director, University Foundations Boise State University *Appointment Pending Board Approval*	**Mandy Nelson** Registrar Boise State University, Idaho Registrars Council Representative Ex-officio member
Susan Aydelotte Professor, Mathematics College of Western Idaho, Open Practitioner, Advocate, and Leader Community Representative Appointed December 2025	**Matthew Taylor, Ph.D.** Dean, Health Sciences College of Eastern Idaho, Technical College Leadership Council Representative *Appointment Pending Board Approval*
Liza Long, Ed.D. Director, Digital Learning and AI Office of the State Board of Education, AI Catalyst Community Representative *Appointment Pending Board Approval*	**Katie Fonnebeck** Director, Early College Programs College of Eastern Idaho, Idaho Dual Credit Coordinators Representative *Appointment Pending Board Approval*
Margaret Pinnell, Ph.D. Director, Center of Excellence for Teaching and Learning University of Idaho, Center for Teaching and Learning Community Representative *Appointment Pending Board Approval*	

SUBJECT

Graduate Medical Education Committee – New Appointment

BACKGROUND

The Graduate Medical Education (GME) Committee plays a vital role in making recommendations on the implementation and refinement of the 10-year GME plan approved by the Board at the December 5, 2017, special Board meeting. Consistent with Board Policy III.C, the purpose of the GME Committee is to provide recommendations to the Board on ways to enhance graduate medical education in the state of Idaho. The committee also supports the development, implementation, and monitoring of the Board's graduate medical education short- and long-term plans. The committee reports to the Board through the Instruction, Research, and Student Affairs Committee.

A maximum of thirty (30) members can serve on the committee. All committee members are appointed by the Board. Committee members represent postsecondary institutions providing graduate medical education for Idaho, residency sites, the Idaho Medical Association, and the Office of the State Board of Education. Representatives from medical organizations include a physician and an administrator. Appointments and/or reappointments serve five-year terms.

PROPOSAL

The Board is asked to appoint Dr. Sean Huggins, MD — Program Director of Internal Medicine at Eastern Idaho Regional Medical Center (EIRMC) — to the Graduate Medical Education Committee, effective immediately, for a term expiring June 30, 2031.

Curriculum vitae for this new GME member is provided in Attachment 2.

IMPACT

This additional appointment to the GME Committee will help continue to provide robust representation of medical professionals to serve on behalf of their designated institutions.

BOARD STAFF COMMENTS AND RECOMMENDATIONS

Board staff recommends approval.

ATTACHMENTS

Attachment 1 – GME Committee Members 2026
Attachment 2 – Curriculum Vitae for Dr. Sean Huggins, MD

BOARD ACTION

I move to appoint the following new individual to serve on the Graduate Medical Education Committee effective immediately and expiring June 30, 2031:

- Dr. Sean Huggins, MD — Program Director of Internal Medicine, Eastern Idaho Regional Medical Center

Moved by_____ Seconded by _____ Carried Yes _____ No _____

APPLICABLE STATUTE, RULE, OR POLICY

Board Policy III.C. Graduate Medical Education

REFERENCE

December 5, 2017	Board approved a Graduate Medical Education 10-year plan.
June 2018	Board approved first reading of Board Policy III.C. Graduate Medical Education Committee.
August 2018	Board approved second reading of Board Policy III.C. Graduate Medical Education Committee.
June 2020	Board approved reappointments to the Graduate Medical Education Committee.
August 2020	Board approved the appointments of Dr. Jaren Blake and Dr. A.J. Weinhold to the Graduate Medical Education Committee.
October 2020	Board approved the appointments of Dr. Thomas Mohr and Dr. John Grider to the Graduate Medical Education Committee.
October 2022	Board approved the appointments of Dr. Perry Brown Jr., Dr. Abby Davids, Dr. Robyn Dreibelbis, and Dr. Matthew Larsen and the reappointments of Dr. Mary Barinaga, Dr. Justin Glass, Dr. John Grider, Dr. Melissa Hagman, Susie Keller, Dr. Samantha Portenier, Dr. Kimberly Stutzman, and Dr. William Woodhouse to the Graduate Medical Education Committee.
December 2022	Board approved the reappointment of Dr. Clay Prince, Chief Medical Officer for Madison Health, to the Graduate Medical Education Committee.
June 2024	Board approved the appointments of Dr. Brandon Mickelson, Dr. Caroline Elizabeth Gass, Dr. Patricia Howell-DelTufo, and Travis Leach, to the Graduate Medical Education Committee.
August 2025	Board approved the reappointments of Dr. Ben Chan, Dr. Joshua Kern, Dr. A.J. Weinhold, Dr. Luisa Hiendlmayr, Dr. Liz Gass, Dr. Beth Botts, Dr. Lisa Nelson, Dr. Andy Wilper. Board approved new appointments of Toni Lawson, Dr. Jon Shupe, Dr. Heidi Shields, Dr. Michael Krug, Dr. Elizabeth O'Donnell, Dr. Karen Cabell, Dr. Hayes Baker, Dr. Kenneth Krell.
October 2025	Board approved the reappointments of Dr. Jesse Hinckley and Dr. Ned Hillyard.

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GRADUATE MEDICAL EDUCATION COMMITTEE MEMBERS

Institution	Representative	Email	Term Expiration June 30 of
Office of State Board of Education	Jenn White, Executive Director Patrick Coulson, CFO Heidi Estrem, CAO	jwhite@edu.idaho.gov pcoulson@edu.idaho.gov hestrem@edu.idaho.gov	Ex Officio
GME Coordinator	Ted Epperly, MD	tedepperly@fullcircleidaho.org	Ex Officio
Idaho Hospital Association	Toni Lawson, Vice President of Advocacy and External Relations	tlawson@teamiha.org	2030
Idaho Medical Association	Susie Pouliot Keller, CEO (Mike Cunnington, IMA Director of Government Affairs)	susie@idmed.org cunnington@idmed.org	2027
Idaho College of Osteopathic Medicine	Robyn Dreibelbis, DO	rdreibelbis@icom.edu	2027
University of Utah School of Medicine	Michelle Hofmann, MD, MPH - voting Stephanie Lyden, MD	michelle.hofmann@hsc.utah.edu stephanie.lyden@hsc.utah.edu	2030
University of Washington School of Medicine	Mary Barinaga, MD	barinm@uw.edu	2027
Full Circle Health	Suzanne Allen, MD	suzanneallen@fullcircleidaho.org	2031
Full Circle Family Med Boise	Abby Davids, MD	abbydavids@fullcircleidaho.org	2027
Full Circle Family Med Caldwell	Samantha Portenier, MD	samanthaportenier@fullcircleidaho.org	2027
Full Circle Family Med Nampa	Kim Stutzman, MD	KimStutzman@fullcircleidaho.org	2027
Full Circle Family Med Twin Falls	Joshua Kern, MD	kernjw@slhs.org	2030
Full Circle Pediatrics	Perry Brown, MD	PerryBrown@fullcircleidaho.org	2027
Idaho State University Family Medicine Residency	Brandon Mickelson, MD	brandonmickelsen@isu.edu	2027
ISU Family Medicine Rexburg	A.J. Weinhold, MD	weinana@isu.edu ajweinhold@isu.edu	2030

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Coeur d' Alene Family Medicine Residency	Jon Shupe, MD	jshupe@kh.org	2030
EIRMC Family Medicine	Joshua Stringam, DO (PD) - voting Luisa Hiendlmayr, MD (APD)	Joshua.Stringam@hcahealthcare.com luzpineda25@gmail.com	2030
EIRMC Internal Medicine	Sean Huggins, DO	Sean.Huggins@hcahealthcare.com	Pending - 2031
EIRMC Psychiatry	Jesse Hinckley, MD, PhD	jessehinckley@gmail.com jesse.hinckley@hcahealthcare.com	2031
MSIGMER Nampa Family Medicine	Heidi Shields, MD	heidshie@gmail.com hshields@msigmer.org	2031
UW Boise Internal Medicine	Moe Hagman, MD – Chair	mhagman@uw.edu	2027
UW Boise Psychiatry	Liz Gass, MD	Caroline.Gass@va.gov	2030
University of Utah/Idaho Psychiatry Residency	Beth Botts, MD	Elizabeth.Botts@hsc.utah.edu	2030
Saint Alphonsus Healthcare	Lisa Nelson, MD – Vice Chair (Diane Johnson)	Lisa.M.Nelson@saintalphonsus.org Diane.L.Johnson@saintalphonsus.org	2030
St. Luke's Healthcare	Michael Krug, MD	krugmi@slhs.org	2031
Portneuf Medical Center	Elizabeth O'Donnell, MD	elizabeth.odonnell@pediatrix.com	2031
Madison Memorial Hospital	Clay Prince, MD	clayprince@mmhnet.org	2027
Kootenai Health	Karen Cabell, DO	kcabell@kh.org	2031
Boise VAMC	Andy Wilper, MD	wilpera@gmail.com	2030
Eastern Idaho Regional Medical Center	Hayes Baker, MD	margaret.baker2@hcahealthcare.com	2031
West Valley Medical Center	Vacant		
Idaho Falls Community Hospital	Ned Hillyard, PhD	nhillyard@mvhospital.net	2031

Sean Huggins



Education

American Board of Internal Medicine Board Certification 2021
August 2021, ABIM ID #435448

Eastern Idaho Internal Medicine Residency January 2020-June 2021

Bingham Internal Medicine Residency July 2018-December 2019

Midwestern University Arizona College of Osteopathic Medicine
Doctor of Osteopathic Medicine 2014-2018

University of Utah
Pre-medicine requirements (battery in Chemistry, Physics, and Biology) 2011-2014
Bachelors of Science in Psychology, Bachelors of Arts in Sociology 2007-2009

Weber State University 2003-2004, 2007

Honors & Awards

Teacher of the Year 2022
Eastern Idaho Regional Medical Center Internal Medicine Residency

Senior Resident of the Year 2021

Gold Touch Award (for 100 hours of service) 2015

Organizations

American College of Physicians 2018-Current

American Osteopathic Association 2014-Current

Research & Scholarly Work

Arizona Osteopathic Medical Association
Imtiaz Ahmed, M.D.
Asymptomatic Situs Inversus poster presentation 2017

University of Utah/Primary Children's Medical Center
Maija Holsti, M.D.

Clinical research enrolling prospective candidates in 9 separate studies. 2012

University of Utah
Dr. Monisha Pasupathi
Coded research on prejudice and wrote a coding manual for Revenge Narratives 2009-2010

University of Utah
Ph.D Candidate Kendrick Allen
Studying the effects of upbringing on gender identity and lifestyle outcome. 2009

Curriculum Development and Education Series

Senior Board Review 2022-Present
Multi-faceted board preparation series including weekly didactics, one-on-one accountability, and mentorship

Procedural Simulation Lab 2022-Present
Weekly procedural lab focusing on common hospital and ICU procedures ranging from intubation, central venous catheters, lumbar punctures, and chest tubes

Resident Report 2022-Present
30 minute didactic series held 4 times weekly centered around patient presentation, differential generation, clinical reasoning, and management

Resident Education

Journal Club
C-reactive Protein Testing to Guide Antibiotic Prescribing for COPD Exacerbation 2020
Baloxavir Marboxil for Uncomplicated Influenza in Adults and Adolescents 2019
General health checks in adults for reducing morbidity and mortality from disease 2019
Pharmacological treatments for generalised anxiety disorder... meta-analysis 2019

Morbidity and Mortality
Cryptococcal Meningitis 2020

CME
ACG Clinical guideline: management of Ulcerative colitis 2020
CDC recommendations, schedules for vaccination, and updates in 2019 2019
Intern Bootcamp: Reading a chest x-ray 2019
Clinical guideline: management of gastroparesis 2019
ACG Clinical guideline: management of pancreatitis 2019

Medical Volunteering

VisualDx Student Advisory Board 2015-2018
Community outreach for the mobile app to classmates and other practitioners. Improvement of design,

function, etc. Participated in their blog to advance awareness over topics in healthcare (article on skin cancer screening) and other important information (How to prepare for the coming school year whether MS1 or MS4.)

Figure1 Medical App Ambassador 2016
Involved with familiarizing others with the platform for sharing cases, learning from others' cases, and integrating the one health initiative. Specialized in working on the Spanish beta translation and brand awareness.

Osmosis Top Osmoser 2015-2017
Responsible for disseminating new materials, encouraging/troubleshooting usage of the platform, and possibly hosting on campus events should they arise.

Maliheh Free Clinic, Salt Lake City, Utah 2013-2014
Spanish Interpreter
Maintained communication between provider and patient. Other job activities included: reminder calls, filled prescriptions, scheduled appointments, assessed eligibility for the free clinic.
Volunteer of the month in October.
4-8 hours per week or more as needed

Leadership

Program Director of Internal Medicine EIRMC 2026-present

Assistant Program Director of Internal Medicine EIRMC 2026

Director - East Falls Internal Medicine Clinic 2022
Responsible for resident and patient scheduling, general clinic structure and function, and hiring new faculty

Core Faculty Member: Internal Medicine
2022-2025

GMEC - Graduate Medical Education Committee
Voting member of the committee held once monthly 2025-Present, 2019-2020

Huggins-Razzdango Project
In charge of organizing, outfitting, and guiding small groups down the Weber River 2007-2018

Boy Scouts of America
11-year old Troop Leader 2015-2016
Rank Advancement Coordinator 2014

University of Utah American Chemical Society Student Affiliates head of Videography 2013-2014
In charge of making videos teaching students how to perform different demonstrations.

LDS Church
Young Men's Advisor 2023-2025
Sunday School President 2016

Secretary over the Young Mens organization 2013-2014
Proselytizing mission to Mexico 2004-2006
2 years dedicated to learning Spanish, seeking out and teaching people interested in my religious beliefs, and providing service to communities as needed

Community Volunteering

Blackfoot Community Pantry 2019
Delivered goods to qualifying members of the community in need of aid

HOME 2015-2017
Administered medical care to the homeless population of Phoenix through nighttime clinics

TOPS 2015, 2016
Provided screening physicals for High School athletes in underserved communities

HOPEFEST 2016
Provided medical services for limited income and homeless individuals in Phoenix

Deseret Mills 2007-2014
Packed goods to be sent as aid to disaster stricken areas.

Bishop's Storehouse and Cannery 2007-2014
Packed goods to be given to the less fortunate.

University of Utah American Chemical Society Student Affiliates 2012-2014
Involved in preparing demonstrations for children and school groups, executing them, and working with the students to develop a better understanding of chemistry in our lives.

Job History

Coldwell Banker
Translator 01/2009-05/2009

National Fitness Financial Systems
Debt collection and account specialist 06/2007-12/2007

Skills

Fluent Spanish speaker and writer
Proficient typist

Hobbies

Medical education
Guitar
River tubing
Hiking
Fishing

SUBJECT

State Rehabilitation Council Appointment

BACKGROUND

The Code of Federal Regulations (34 CFR § 361.17) establishes the requirements for the State Rehabilitation Council (Council), including the appointment process and composition. The regulations require members of state councils to be appointed by the Governor or, in the case that state law vests authority for the administration to an entity other than the Governor, the chief officer of that entity. Idaho Code § 33-2303 designates the State Board for Career Technical Education as that entity, while § 33-2202 designates the State Board of Education (Board) as the State Board for Career Technical Education "for the purpose of carrying into effect any acts by Congress "affecting vocational rehabilitation."

Further federal regulations establish that the Council must be composed of at least fifteen (15) members, including:

i. At least one representative of the Statewide Independent Living Council or designee by the Council, who must be the chairperson;
ii. At least one representative of a parent training and information center established pursuant to section 682(a) of the Individuals with Disabilities Education Act;
iii. At least one representative of the Client Assistance Program established under 34 CFR part 370, who must be the director, or another individual recommended by the Client Assistance Program;
iv. At least one qualified vocational rehabilitation counselor with knowledge of, and experience with vocational rehabilitation programs who serves as an ex officio, non-voting member of the Council if employed by the designated state agency;
v. At least one representative of community rehabilitation program service providers;
vi. Four representatives of business, industry, and labor;
vii. Representatives of disability groups that include a cross section of individuals with physical, cognitive, sensory, and mental disabilities; and representatives of individuals with disabilities who have difficulty representing themselves or are unable due to their disabilities;
viii. Current or former applicants for, or recipients of, vocational rehabilitation services;
ix. In a State in which one or more projects are carried out under section 121 of the Act (American Indian Vocational Rehabilitation Services), at least one representative of the directors of the projects;
x. At least one representative of the state educational agency responsible for the public education of students with disabilities who are eligible to receive services under this part and part B of the Individuals with Disabilities Education Act;
xi. At least one representative of the state workforce investment board; and
xii. The director of the designated state unit as an ex officio, non-voting member of the Council.

Additionally, federal regulations specify that a majority of the council members must be individuals with disabilities who meet the requirements of 34 CFR § 361.5(b)(28) and are not employed by the designated state unit. Members are appointed for a term of no more than three (3) years, and each member of the Council may serve for not more than two (2) consecutive full terms. A member appointed to fill a vacancy prior to the end of the term must be appointed for the remainder of the predecessor's term. A vacancy in membership of the Council must be filled in the same manner as the original appointment, except the appointing authority may delegate the authority to fill that vacancy to the remaining members of the Council after making the original appointment.

PROPOSAL

The Council recommends the appointment of Tonya Birkinbine as a VR Counselor Representative, an ex officio, non-voting member.

IMPACT

The appointment will maintain compliance with 34 CFR Part 361.16 and result in sixteen (16) total members.

BOARD STAFF COMMENTS AND RECOMMENDATIONS

The requested appointment meet the provisions of Board Policy IV.G. State Rehabilitation Council and the applicable federal regulations.

Board staff recommends approval.

ATTACHMENTS

Attachment 1 – Council Membership and Candidate Resume

BOARD ACTION

I move to appoint Tonya Birkinbine as a VR Counselor Representative, an ex officio, non-voting member to complete a three-year term, effective immediately through April 15, 2028.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

APPLICABLE STATUTE, RULE, OR POLICY

Board Policy IV.G.
Idaho Code § 33-2202, § 33-2303
Code of Federal Regulations 34 CFR § 361

REFERENCE

June 2024	Board appointed two new members to the Council.
August 2024	Board re-appointed two members to the Council.

October 2024	Board appointed three new members and re-appointed one current member.
April 2025	Board approved three new members.
October 2025	Board approved two new members.
April 2026	Board approved one new member.

Members Shall Represent	Representation Required	Name	Region	Term	Term Dates	Voting Member	#
Current or former VR Recipient	Minimum 1	Brandon Dopf	Treasure Valley	1st	10/15/2025-10/14/2028	Yes	1
		Stephanie Taylor-Thompson	Eastern Idaho	2nd	8/21/2024 8/22/2027	Yes	2
Parent Training & Information Center	Minimum 1	Sarah Gornik	Treasure Valley	1st	12/17/2025 10/17/2027	Yes	3
Client Assistant Program	Minimum 1	Nancy Grant	Eastern Idaho	1st	Effective 12/21/2022 No term limit	Yes	4
VR Counselor	Minimum 1	Vacant	Treasure Valley	1st	04/16/2025 04/15/2028	No	
Community Rehabilitation Program	Minimum 1	Danielle Larsen	Treasure Valley	1st	06/12/2024-6/13/2027	Yes	5
Business, Industry and Labor	Minimum 4	Diana Colgrove	North Idaho	2nd	12/17/2025 12/18/2028	Yes	6
		Jeff DeForest	Treasure Valley	1st	12/13/2023 12/12/2026	Yes	7
		Vacant		1st	12/12/2026	Yes	
		Kaylauna Forell	North Idaho	1st	4/15/2026 4/14/2029	Yes	8
Disability Groups	No minimum or maximum	Tim Blonsky	Treasure Valley	2nd	8/26/2022-8/25/2028	Yes	9
		Janice Carson	North Idaho	1st	06/12/2024-6/13/2027	No	10
		Amber Maxwell	Treasure Valley	1st	04/16/2025 04/15/2028	Yes	11
State Independent Living Council	Minimum 1	Jami Davis	Treasure Valley	2nd	8/21/2024 08/22/2027	Yes	12
Department of Education	Minimum 1	Randi Cole	Treasure Valley	2nd	10/18/2023-10/17/2026	No	13
Interim Administrator of Vocational Rehabilitation	Minimum 1	Judy Taylor	Treasure Valley	06/2024 No end date		No	14
Idaho's Native American Tribes	Minimum 1	Feather Holt	North Idaho	10/16/2024 No end date		Yes	15
Workforce Development Council	Minimum 1	Vacant	Eastern Idaho	1st	04/15/2028	Yes	

Idaho Division of Vocational Rehabilitation

STATE REHABILITATION COUNCIL APPLICATION FORM

Name: Tonya Birkinbine

Mailing Address: [redacted]

Home/Cell Phone: [redacted] Work Phone: [redacted]

E-Mail: tonya.birkinbine@vr.idaho.gov

Please explain why you would like to serve on the State Rehabilitation Council

Serving on the State Rehabilitation Council would be an honor and a privilege. I believe not only will I be able to learn a lot but I will be able to provide valuable input while engaging in a process that helps shape systems and improve services and programs for those who have disabilities. I enjoy meeting new people, building relationships, learning and engaging in policies and procedures, as well as advocating for others.

What Boards, Commissions, Councils, or Task Forces, etc., have you previously, or currently served on?

Name:	None	Term Date:	N/A
Name:		Term Date:	
Name:		Term Date:	
Name:		Term Date:	

It is the expectation for members is to be able to commit to 1 day per quarter and 1 hour per month to dedicate to State Rehab Council activities. Do you have commitments or conflicts that might prevent you from attending quarterly Council meetings?

☑ **No** ☐ **Yes If "Yes" please explain:**

CFR 361.17(c)(1) Requires a majority of the Council members be individuals with disabilities. While your disclosure is voluntary, it would be a benefit to the Council in determining membership compliance.

[redacted]

Please attach a resume so that the Council may learn about employment history, educational background, group affiliations, community involvement and interests.

RETURN TO:

IDAHO STATE REHABILITATION COUNCIL
ATTN: Council Secretary
650 West State Street, Room 150
P.O. Box 83720
Boise, Idaho 83720-0096

Tonya Birkinbine
[redacted]

PROFESSIONAL SUMMARY

Vocational Rehabilitation professional with extensive experience in eligibility determination, case management, and employment-focused counseling for individuals with disabilities. Strong background in interdisciplinary collaboration and navigating federal and state VR regulations. Skilled in developing Individualized Plans for Employment, managing high-volume caseloads, and coordinating services that lead to sustainable employment outcomes.

EDUCATION

Master of Social Work (MSW)
Florida State University — 2026
Bachelor of Social Work (BSW)
Boise State University — May 2016
Medical Assisting Certificate
Apollo College — May 2004

PROFESSIONAL EXPERIENCE

Vocational Rehabilitation Specialist/Counselor
Idaho Department of Vocational Rehabilitation — Nampa, ID *January 2024 – Present*

- Conduct intake interviews and review medical, psychological, and educational records to determine eligibility and assign priority categories in compliance with VR regulations.
- Develop and implement Individualized Plans for Employment (IPEs) in collaboration with clients and service teams.
- Provide vocational counseling and guidance addressing disability-related barriers to employment.
- Authorize and monitor services, ensuring compliance with ADRAN principles and appropriate use of public funds.
- Maintain accurate, compliant case documentation and track case expenditures.
- Collaborate with schools, employers, and community partners to support employment outcomes and transition services.

PRE-EMPLOYMENT TRANSITION SERVICES (PRE-ETS) EXPERIENCE

Vocational Rehabilitation Intern (Pre-ETS Focus)
Idaho Department of Vocational Rehabilitation *August 2025 – April 2026*

- Delivered Pre-Employment Transition Services to students with disabilities (ages 14–21), including job exploration counseling and workplace readiness training.
- Facilitated instruction in self-advocacy and postsecondary education planning.

- Participated in IEP meetings and coordinated services with educators and service providers.

Health Care Navigator
El-Ada Community Action Partnership — Boise, ID *October 2020 – November 2023*

- Conducted assessments and connected clients to medical, behavioral health, and community resources.
- Provided harm reduction, HIV/Hepatitis C education, and health screenings.
- Assisted with Social Security Disability and VA benefits processes.
- Built partnerships with healthcare providers and community agencies.
- Managed caseloads and maintained detailed documentation.

Social Worker / Case Manager
El-Ada Community Action Partnership — Boise, ID *May 2016 – November 2023*

- Managed high-volume caseloads and coordinated services across multidisciplinary teams.
- Conducted assessments, developed service plans, and monitored client progress.
- Advocated for clients and connected them with appropriate community resources.
- Maintained compliance with documentation and program standards.

Community-Based Rehabilitation Specialist
Brighter Future Health — Boise, ID *September 2018 – November 2021*

- Provided rehabilitation and case management services focused on independence and employment readiness.
- Conducted assessments and developed individualized service plans.
- Coordinated referrals and supported skill development.

Medical Facilitator (Self-Employed)
Boise, ID *September 2013 – March 2018*

- Supported individuals with disabilities in medical and community settings.
- Assisted with care coordination, therapy support, and daily living needs.
- Trained caregivers and provided family support.

RELEVANT SKILLS

- MSW License # 8921740
- Pre-Employment Transition Services (Pre-ETS)
- Vocational Rehabilitation & Eligibility Determination
- Individualized Plans for Employment Development
- Case Management & Caseload Oversight
- Financial Tracking & Service Authorization (ADRAN)
- Counseling & Motivational Interviewing
- Interagency Collaboration & School Partnerships
- Documentation & Case Management Systems
- Microsoft Office & Digital Communication Tools